

WILBRAHAM & MONSON ACADEMY 2020-2021

423 Main Street Wilbraham, Massachusetts 01095 Phone 413.596.6811 Fax 413.596.0022 website: www.WMA.us

STUDENT/PARENT CONTACT INFORMATION

STUDENT NAME _____

Last

First

Date of Birth

Home Address: _____

Home Phone: _____ Student Cell phone: _____

Legal Guardian: Both parents Father Mother Other: _____

(If both parents are not the legal guardians, please submit legal guardianship documents)

Parent/Guardian Name: _____

Relationship: _____

Address (if different): _____

Best Phone for Daytime Contact: _____

Email: _____

Home Phone: _____ Cell phone: _____

Emergency Contact

Parent/Guardian name: _____

Relationship: _____

Address (if different): _____

Best Phone for Daytime Contact: _____

Email: _____

Home Phone: _____ Cell phone: _____

Emergency Contact

Alternate person to be reached in case of emergency if parent or guardian is unavailable.

EMERGENCY CONTACT Relationship: _____

Name: _____

Address (if different): _____

Best Phone for Daytime Contact: _____

Email: _____

Home Phone: _____ Cell phone: _____

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ALL STUDENTS TRANSPORTATION PERMISSION

Trips for athletics, academics or recreational activities are an integral part of the Academy’s program. All students are granted permission to ride with WMA faculty drivers or adult drivers authorized by the school. Parents must complete the additional transportation permissions below.

Student Name: _____

Day Students

If your child drives to and from school, the following information about the vehicle(s) driven must be supplied at registration: make, model, year, color, and registration plate number of each vehicle. A \$1 parking permit and sticker will also be issued. The sticker must be placed on the inside of the back window and kept there at all times.

Once the vehicle is parked on campus, it may not be moved until your child is leaving for the day or unless the Deans Office gives them permission.

My child has permission to ride with other day students Yes No.

Failure to register automobile(s) will result in cancellation of the privilege to drive to campus, as will any careless driving, driving without permission or failure to park in the appropriate parking lot.

Year: _____ Make: _____ Model: _____ Color: _____

License, include state _____

Transportation: Boarding Students

Please check one.

- 1: My child may ride with anyone without any restrictions: including anyone who is a licensed driver (family member, WMA friend or visiting friend) and may use public transportation, including taxis.
2: My child may ride with anyone who is a licensed driver (family member, WMA friend or visiting friend) but may not use public transportation, including taxis.
3: My child may ride only with the person(s) listed below and may not use public transportation, including taxis:

Name _____

- 4: My child may only use public transportation, including taxis to the airport.

Weekend Permission

Boarding students may be granted permission to take overnight or weekend trips. After following the proper sign-out procedure, they may leave with authorized persons. In the case of any overnight absence from campus, a parent/guardian must contact the Deans Office at least one day prior to departure regardless of the student’s age.

For trips outside of the regular school program (i.e. Sunday afternoon trips to Boston), parents/guardians are required to grant separate permission. Please check one.

- 1: Parent/Guardian listed on first page is the only person who may authorize overnight trips for my child.
2: The person(s) listed below can act as my representative to authorize overnight permission.

1. Name _____

Address _____

Telephone Number _____

FORMAL COMPLIANCE

Before returning this form to the Deans Office, please discuss these permissions with your child.

In signing this form, we signify the following:

- I have read the most current posted version of the Academy's *Student/Parent Handbook* available on the Academy's website at <http://www.wma.us/students/handbooks-policies>
- I understand that I am responsible for reading annual revisions to this handbook.
- I agree to abide by the Academy's expectations – including academic, athletic/extracurricular, social and behavioral expectations.
- I am familiar with the Academy's tobacco-free campus and policy on drug/alcohol use.
- I am familiar with the Academy's dress code policy.
- I recognize that a violation of any of these expectations will result in affirmative discipline taken by the Academy, up to and including dismissal.
- I understand that once my child turns 18 years old they must sign the Addendum to the Reservation and Enrollment Contract in order to remain a student at WMA. This Addendum gives WMA permission to interact with parents or legal guardians as if the student were less than 18 years of age.

In signing this form, I also give my consent to WMA to release my child's name and photograph to the media for academic and athletic achievements and to have their photograph published in WMA publications, including the website.

Student's Name _____

Parent's/Guardian's signature _____ Date _____

Student's signature _____ Date _____

Name and city of local community newspaper:

Rideshare Policy Addition for Handbook page

Students are not permitted to access or use rideshares (e.g., Uber, Lyft, Via) for transportation to/from campus unless they are 18 years or older **and** the school has received a signed Rideshare Permission Form.

If a student is 18 years old, and they have a younger sibling attending WMA, the younger sibling may accompany the older sibling in the car, provided the younger sibling also submitted a Rideshare Permission Form.

Any parent who wishes for their child to be allowed to use a rideshare service in accordance with WMA policy must complete the Rideshare Permission Form, which must be on file in the Deans Office before a student will be allowed to use this service. The permission form can be found on the Parent Portal at wma.us/parents. Once such permission is received, any student who is using such service and is being picked up on campus must notify their Dorm Parent or the Administrator on Duty (AOD). Drivers should be instructed to pick students up outside of their dorms: Rich Hall, Smith Hall and Wallace Blake.

RIDESHARE PERMISSION FORM
2020-2021 School Year

Name of Student: _____

Grade: ____ **Age:** ____

By signing below, I hereby give permission for my child (named above) to be permitted to use and/or access Rideshare services, including, but not limited to Uber, Lyft and other similar individual commercial transportation services, hereinafter referred to as “Rideshare Service,” for purposes of travel to/from the campus of Wilbraham & Monson Academy (the “Academy”). I understand that any such Rideshare Service is a private service that is not part of the programs or services offered or provided by the Academy, and that the Academy makes no representation regarding the reliability, quality or safety associated with any such service.

In providing my permission, I further acknowledge that my child and I have read and understand the Academy’s policy regarding Rideshare Services and that we will be expected to provide advance notice to the Deans Office any time my child is being picked up by a Rideshare Service. I/we further understand that any Rideshare Service should be instructed to pick up my child outside their dorm. Failure to abide by these rules will be considered a violation of the Academy’s policy.

In allowing my child to access a Rideshare Service, I specifically acknowledge and understand that once my child leaves campus, the Academy shall no longer be responsible for the supervision or safety of my child and I hereby knowingly and voluntarily release the Academy and its members, employees, agents, assigns or volunteers from any liability to the undersigned, my child, or their heirs and next of kin, for any and all claims, demands, losses or damages on account of injury, including damage to property, that may result from my child’s access and/or use of such Rideshare Service.

I acknowledge that I have read and understand the above information and knowingly and voluntarily agree to the terms and conditions set forth herein.

Print Name of Parent/Guardian

Date

Signature

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423 Main Street Wilbraham, Massachusetts 01095 Phone 413.596.6811 Fax 413.596.2448 website: www.WMA.us

CAMPUS STORE ACCOUNTS

The Campus Store stocks many clothing, gift, and non-school-related items in addition to required books and supplies. Each student is given a student I.D. card which is used in the store as a debit card.

In order to know your wishes and to give you some control over your child's spending account, please fill out the form below and return to FORMS@WMA.US before **August 1, 2020**.

All students taking upper school mathematics courses are required to have a graphing calculator. **The model will be different for upper and lower level classes- please consult course instructions before purchase.**

All students are required to have an official school blazer that must be worn on each Thursday and on special occasions. Blazers can be ordered online on the Land's End website. For ordering information, please go to www.wma.us/dresscode

Student's Name:

OPEN ACCOUNT – My son/daughter *may charge any item* to his/her account as he/she feels necessary. Spa cards may not be purchased on any student account.

ACADEMIC ACCOUNT ONLY – My son/daughter *may purchase only those items considered necessary for academic purposes*. This category includes books and school supplies such as calculators, notebooks, paper, pens, and pencils. Clothing, gifts, and phone cards are NOT included in this category.

USED BOOKS – Used books may be substituted for new books when available.

I have discussed the above with my child and realize that I am responsible for all of my child's purchases. **Please note that if this form is not returned your child will have an open account.**

Parent's Signature

Date

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REGISTRATION AND ORIENTATION ARRIVAL FORM

Please complete and return to the Deans Office by August 1, 2020

Email: forms@wma.us

Student's Name _____
Last First Middle Initial Nickname
Student Cell Phone _____ Grade _____

ARRIVAL INFORMATION

FOR NEW INTERNATIONAL & DOMESTIC STUDENTS ONLY

Are you arriving with a parent/guardian? () yes () no

Date of arrival (to campus): () Monday, August 24th () Other Date _____

Approximate time: _____

If you are traveling with a parent/guardian, please arrange your family transportation from the airport. ***If you are traveling alone, the school will provide transportation from Logan or Bradley Airports only.***

Do you need to be picked up? () yes () no
Airport: () Logan Airport () Bradley Airport

Departure City: _____

Airline and Flight # _____

Arrival Time: _____ Date: _____

****For students arriving alone into New York or New Jersey airports:**

Wilbraham & Monson Academy suggests using of our trusted limousine services if you are traveling alone from any of the above airports from which we do not offer transportation.

Archer Airport Limousine LLC

Email: archerair@verizon.net

Phone: 413-593-9396

Casual Elegance

Email at: pthewoods@charter.net

Phone: 413-596-2334

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Please complete and return to the Deans Office by August 1, 2020

Email: forms@wma.us

Student's Name _____
Last First Middle Initial Nickname

Student Cell Phone _____ Grade _____

ARRIVAL INFORMATION
FOR RETURNING BOARDING STUDENTS ONLY

Date of arrival (to campus) _____ Approximate time _____

If you need school transportation back to campus:

WMA only picks up students between the hours of 8 AM and 11 PM.

From bus/train station:

Monday, August 17 Other Date _____

Bus/train #: _____

Departure City: _____

Arrival Time: _____

From airport:

Monday, August 17 Other Date _____

Airline and Flight #: _____

Airport: Logan Airport Bradley Airport

Departure City: _____ Arrival Time: _____