



Oregon Episcopal School prepares students for higher education and lifelong learning by inspiring intellectual, physical, social, emotional, artistic, and spiritual growth so that they may realize their power for good as citizens of local and world communities.

Oregon Episcopal School occupies a wooded 59 acre campus where 870 students in Pre-K through 12th Grade share an excellent faculty, an inquiry based curriculum, and a strong sense of community. The School values employees who seek to continually develop the [OES Essential Competencies](#) in themselves and others and are prepared to engage in a vibrant, culturally diverse learning community.

JOB TITLE: Lower School Guest Teacher

OES seeks skilled and caring educators to be guest teachers in its Lower School (PK – 5). The guest teacher works under the direction of the assistant heads of Lower School to teach in the absence of classroom teachers or specialists (music, art, Spanish, Chaplain, or physical education). The School places a high value on the cultivation of an inclusive community, social responsibility, spiritual growth, and appreciation and respect for individual differences. In addition to the qualifications detailed below, the successful guest teacher will be culturally competent and able to create a safe, nurturing environment for children in the absence of the regular classroom teacher.

This is an on-call position that comes with all state mandated benefits including paid sick leave.

ESSENTIAL DUTIES:

- Report to work as soon as possible after receiving request for guest teacher.
- Carry out lessons, regular routines, and supervision duties according to the classroom or specialist teacher's plans.
- Provide a written report at the end of the day to communicate with the teacher about the day's events.

MINIMUM QUALIFICATIONS:

- BA or equivalent in education or related field
- Experience teaching elementary school aged children
- Intercultural competency, ability to engage appropriately with a diverse community and to teach diverse groups of students effectively, demonstrated commitment to equity and inclusion
- Digital literacy; intermediate MS Office suite, Google Docs/Drive and other web based applications, video conferencing and other applications as appropriate to job duties, ability to adapt as digital tools evolve and change
- Ability to pass criminal background check and drug screen

PREFERRED QUALIFICATIONS:

- MA or equivalent in education or related field
- Five years of teaching experience

KNOWLEDGE, SKILLS, AND ABILITIES:

- A passion for teaching, ability to maintain a warm, productive classroom environment
- Interpersonal skills, ability to maintain collegial relations with students, parents, and colleagues

- Some knowledge of educational technology, openness to learning new applications

PHYSICAL REQUIREMENTS:

- Primarily classroom environment; ability to communicate clearly with students, parents, and groups of individuals
- Ability to move about the classroom/school and the OES campus
- Mobility sufficient to ensure the safety of young children
- Ability to lift up to 20 pounds on an occasional basis

COMPENSATION: \$25 per hour, \$175 per full day

APPLICATION PROCESS: Visit <http://www.oes.edu/careers> to learn more about this unique school, then complete the OES online application and attach a cover letter and resume.

Follow the link below to set up a login and password that will allow you to save and return to your application:

https://fs18.formsite.com/OES_Form/unwtsidk8v/form_login.html

Oregon Episcopal School does not discriminate in its hiring or employment practices on the basis of race, color, religion, gender (including gender identity or expression), disability, national or ethnic origin, age, sexual orientation, marital status, genetic information, or other legally protected characteristic or status.