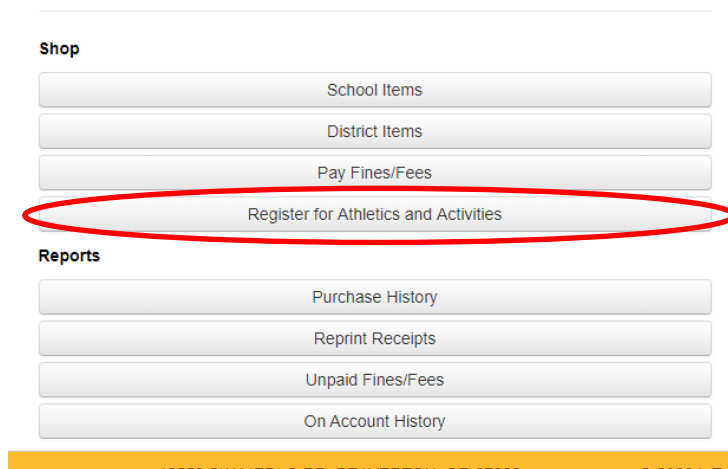


Online Registration Instructions

1. Sign in using your **ParentVue** account name (if you do not have a ParentVue account, see the instructions for getting one).
2. Click on the “**Online Payment System**” tab (middle, left), then click on the blue link in the middle of the page for “**Online Payment System**” and sign in (set up login information if needed).
3. Once you are signed and have selected your student’s name, look under **Shop** and find the link that says, “**Register for Athletics and Activities**” (see image provided):



4. Select the Sport you wish to register for and fill out all 4 steps of the registration process. This includes:
 - a. Filling out the “**Athletic Participation Form**” completely, and signing
 - b. Reading and signing the “**Athletic Participation RULES**”
 - c. Filling out/signing the **Physical “History Form”** (School Sports Pre-Participation Examination Form - Part 1) completely.
 - d. Uploading a copy of the **Physical Examination Form** (Part 2) completed by a doctor

PHYSICAL UPLOADS: You can download and print a copy of the standard **Physical Examination Form** from the link below. The doctor needs to fill out the Physical Examination page (“School Sports Pre-Participation Examination – Part 2: Medical Provider Completes.”) If you do not have access to a scanner to upload a copy once the doctor has filled it out, you can take a picture of the completed form.

PLEASE NOTE:

- The picture must be legible, and it must include the entire form in one picture.
- The Exam Date, Students name/info, the Doctor’s signature, AND the Doctor’s FULL contact information must be included and legible as well.

REGISTERING MULTIPLE SPORTS:

You must register for each sport separately. However, after the first registration is completed, all following registrations will automatically include the completed/required forms. All you need to do is open the registration for the next sport and submit it.

****PAYMENT OF PARTICIPATION FEES: Due to Covid-19, please do not pay participation fees until you receive confirmation from the coach.***