

**Jackson County Board of Education  
Minutes of Regular Meeting  
Sylva, North Carolina**

398 Hospital Road, Sylva

March 24, 2020

6:00 p.m.

The Jackson County Board of Education held their regular session on Tuesday, March 24, 2020, at 6:00 p.m., in Sylva, North Carolina. Due to N.C Governor's Covid-19 Executive Order 121, the meeting was conducted using video and telephone conferencing to limit the number of people present in the board room. The following members were present via telephone:

Alison Laird-Large, Chairperson  
Elizabeth Cooper, Vice Chair  
Margaret McRae  
Wes Jamison  
Abigail Clayton

Also present were Dr. Kimberly Elliott, Superintendent; Jacob Buchanan, Assistant Superintendent; Dr. Kevin Bailey, Personnel Director; Jeremiah Jackson, Chief Technology Officer; and Cora Fields, Board Assistant.

John Henning, School Board Attorney, was also present via video conference.

**CALL TO ORDER**

Chairperson Ali Laird-Large called the business meeting to order.

Ali Laird-Large led the Pledge of Allegiance.

**APPROVAL OF AGENDA**

*Upon a motion by Mrs. Elizabeth Cooper and seconded by Mrs. Margaret McRae, the board voted unanimously to approve the Agenda.*

**OPEN SESSION FOR PUBLIC COMMENTS**

None.

**CONSENT ACTION AGENDA**

**Action:** *Upon a motion by Mrs. Elizabeth Cooper and seconded by Mr. Wes Jamison, the board unanimously approved the consent action agenda:*

- A. Open Session Minutes of Regular Meeting of February 25, 2020.

**INFORMATION AGENDA**

- A. **Agenda Item:** Superintendent's Report  
**Presenter:** Dr. Kim Elliott, Superintendent

Dr. Elliott expressed her appreciation to all members of the Jackson County Public Schools staff for their support during this unprecedented closure of schools in North Carolina. She stated that she had never been more proud to serve JCPS as Superintendent, and thanked each department for their efforts during this crisis. Dr. Elliott read a statement outlining the steps that JCPS is following to support all students and staff during the school closure.

- B. **Agenda Item:** JCPS Resolution re. COVID-19  
**Presenter:** Mr. John Henning, Board Attorney

Mr. Henning reviewed the JCPS Resolution Granting Power to the Superintendent. He stated that the Board of Education and Superintendent in Jackson County have an on-going established collaborative relationship in place.

- C. **Agenda Item:** Unaudited Financial Summary  
**Presenter:** Mr. Jacob Buchanan, Assistant Superintendent, for Kristie Walker, CFO

Mr. Buchanan presented the Unaudited Financial Summary as of March 24, 2020 for Mrs. Kristie Walker, Chief Financial Officer.

### **ACTION AGENDA**

- A. **Agenda Item:** Budget Amendments  
**Presenter:** Mr. Jacob Buchanan, Assistant Superintendent, for Mrs. Kristie Walker, CFO

Mr. Buchanan presented budget amendments to the State Public School Fund, Federal Grant Fund, and Other Specific Revenue Fund and asked for board approval.

*Action: Upon a motion by Mrs. Elizabeth Cooper and seconded by Mrs. Abigail Clayton, the board voted unanimously to approve the budget amendments and transfers to the State Public School Fund, Federal Grant Fund, and Other Specific Revenue Fund.*

- B. **Agenda Item:** Purchase Approval for Fairview Elementary School Replacement Carpeting  
**Presenter:** Mr. Jacob Buchanan, Assistant Superintendent, for Mr. Jason Watson, Maintenance Director

Mr. Buchanan presented the bid from Lewis Flooring for replacement carpeting for Fairview Elementary School and asked for board approval.

*Action: Upon a motion by Mrs. Elizabeth Cooper and seconded by Mrs. Margaret McRae, the board voted unanimously to approve the purchase of replacement carpeting for Fairview Elementary School.*

- C. **Agenda Item:** Summer Academic Program Approval Request  
**Presenter:** Mr. Jacob Buchanan, Assistant Superintendent, for Mr. Adam Holt, Director of Testing and Accountability

Mr. Buchanan presented the Summer Academic Program plan and asked for board approval.

**Action:** *Upon a motion by Mrs. Elizabeth Cooper and seconded by Mr. Wes Jamison, the board voted unanimously to approve the Summer Academic Program.*

### **CLOSED SESSION**

*The board unanimously approved a motion by Mrs. Elizabeth Cooper and seconded by Mrs. Abigail Clayton, to enter into closed session pursuant to G.S. 143.318.11 for the following purposes: under subsection; (a) (1) to prevent the disclosure of privileged or confidential personnel information pursuant to G.S. 115C-319-32 and (a) (3) to discuss matters protected by attorney-client privilege.*

*Upon a motion by Mrs. Elizabeth Cooper and seconded by Mr. Wes Jamison, the board voted unanimously to return to open session.*

### **OPEN SESSION**

### **PERSONNEL ACTION AGENDA**

**Action:** *Upon a motion made by Mrs. Elizabeth Cooper and seconded by Mrs. Abigail Clayton, the board voted unanimously to approve the personnel agenda as recommended by Dr. Elliott. The board unanimously approved the following recommendations:*

#### **Employee Recommendations:**

1. Baily, Doug – Activity Bus Driver, Cullowhee Valley Elementary School
2. Caudle, Kim – Afterschool Tutor, Fairview Elementary School
3. Crawford, Nancy – Afterschool Tutor, Fairview Elementary School
4. Deckard, Sherri – Receptionist, Smoky Mountain High School
5. Fisher, Vyanne – Afterschool Tutor, Fairview Elementary School
6. Fouts, Amanda – Afterschool Tutor, Fairview Elementary School
7. Golden, Tori – Afterschool Tutor, Fairview Elementary School
8. Hall, Greg – Band Tutor, Blue Ridge Early College
9. Hendershot, Sarah – Afterschool Tutor, Fairview Elementary School
10. Hensley, Jeri – Afterschool Tutor, Fairview Elementary School
11. Howell, Wendy - Afterschool Tutor, Fairview Elementary School
12. Miller, Morag - Afterschool Tutor, Fairview Elementary School
13. Mulligan, Bekah - Afterschool Tutor, Fairview Elementary School
14. Mulligan, Tyler - Afterschool Tutor, Fairview Elementary School
15. Payne, Brittany - Afterschool Tutor, Fairview Elementary School
16. Payne, Brittany – Substitute Bus and Activity Bus Driver, Fairview Elementary School
17. Peels, Jase – Tutor, Blue Ridge Early College
18. Speir, Paige - Afterschool Tutor, Fairview Elementary School
19. Stokes, Anna – Activity Bus Driver, Smoky Mountain High School
20. Thompson, Julie - Afterschool Tutor, Fairview Elementary School
21. Wilson, Stephanie – Part-time Custodian, BRS and BREC

**Employee Resignations:**

1. Hart, Chrysan – PE Safety Assistant and Custodian, Fairview Elementary School

**Employee Retirements:**

1. White, Michelle Downey – EC Teacher, Blue Ridge School

**Staff, Non-Staff, and Returning Coach Recommendations:**

1. Elkins, Brittany – Assistant Coach Varsity Girls Soccer, Blue Ridge Early College
2. Hopkins, Michael – Volunteer Assistant Coach Softball, Smoky Mountain High School
3. Mayse, Timothy – Head Coach Men’s Varsity Golf, Blue Ridge Early College
4. Mull, Jim – Head Coach Middle School Baseball, Blue Ridge Early College
5. Phillips, Kevin – Assistant Coach Middle School Baseball, Blue Ridge Early College
6. Pressler, Nick – Head Coach Varsity Girl’s Soccer, Blue Ridge Early College

**Special Requests – Leave of Absence:**

**Rescind:**

1. Brown, Alicia – Teacher, Fairview Elementary School

**ANNOUNCEMENTS**

**The next regularly scheduled business meeting of the Board of Education is April 28, 2020, at 6:00 p.m., at the Administrative Offices of the Board of Education, Sylva, North Carolina. This meeting will be conducted using telephone and video conferencing technology.**

**ADJOURNMENT**

There being no objection, Chairperson Ali Laird-Large adjourned the meeting at 6:46 p.m.

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Alison Laird-Large, Chairperson

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Dr. Kimberly Elliott, Secretary