



**VICTOR VALLEY UNION HIGH SCHOOL DISTRICT**  
16350 Mojave Drive Victorville, California 92395-3655 (760) 955-3201

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**Meeting is 'Open to the Public' / Public Comment (3 min per person)**

**Date and Time: November 20, 2015 at 2:30-4:00 pm**

**Location: District Office – Curriculum Conference Room**

**Agenda Posting Date: (at least 72 hours in advance) November 16, 2015**

## **District Advisory Council (DAC)**

### **Agenda**

- I. Call to Order
- II. Introductions of Members
- III. Additions/Deletions of Agenda Items
- IV. Reading and Approval of Previous Meeting Minutes
  - a. October 20, 2015
- V. Reports of Officers/ Standing and Special Committees
- VI. Discussion Items
  - a. Discussion/Joint Development of the VVUHSD DAC Bylaws
  - b. Open Nominations and election of officers:
    - President
    - Vice President
  - c. Discussion /Joint Development of the District's Parent Involvement Policy
  - d. Discussion and development of special committees
- VII. Information Items
  - a. Supplemental Educational Services Program
  - b. District Family Engagement contact
- VIII. Action/Consent Items
  - c. Approval of DAC officers
- IX. Unfinished Business and General Orders
- X. New Business
- XI. Public Comments (3 min per person)
- XII. Adjournment

Next Meeting: January 7, 2016

***Parents that need special accommodations other than written translation and/or oral interpretation in Spanish, please contact the office 3 days prior to the date of the meeting.***

# MINUTES

## District Advisory Council

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*Date | time* 10/20/2015 2:30 PM | *Meeting called to order by* Dr. Ratmony Yee

Victor Valley Union High School District  
Curriculum Conference Room  
16350 Mojave Drive, Victorville, CA 92395

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### In Attendance

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Alisha Cofey (CIMS), David Bertelsen (IT), Brigette Brokenbough-Conner (AHS), Jaria Cotija (VVHSD), Fanny Gonzalez (VVHS), Concepcion Huerta (VVHS), Rebecca McNeese (DO), Ebony Purcell (AHS), Nakia Wilson (SHS), Dr. Ratmony Yee (DO)

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### 1. Call to Order

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Introduction and review of purpose of District Advisory Council. This is a public meeting, which requires public notification. At present, there is no DAC President, so Dr. Yee will handle duties of that office until a President is selected by the council.

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### 2. Introduction of Members

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Members in attendance introduced themselves. Dr. Yee raffled a \$5 gift card to Starbucks for attendees who arrived on time. Dr. Yee then explained the structure of the agenda for new members.

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### 3. Additions/Deletions of Agenda Items

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None.

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### 4. Reading and Approval of Previous Meeting Minutes

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None at this time because this is the first meeting of the school year. In the future, minutes will be emailed to DAC members prior to meetings.

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### 5. Reports of Officers/ Standing and Special Committees

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Dr. Yee explained sub-committee structure. Members of DAC will participate in revising District Improvement Plan.

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### 6. Discussion Items

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#### **a. Discussion/Joint Development of the VVVUHSD DAC Bylaws**

Bylaws were released to members for review. This will be discussed more in future meetings

#### **b. Information on DAC Officers and Open Nominations (President, Vice President, Secretary – appointed/ a non-voting member.**

Dr. Yee explained that the President and Vice President will regularly facilitate meetings once they are elected. Rebecca McNeese was appointed secretary to take meeting notes and minutes. Ballots for President and Vice President will be available at the next meeting.

**c. Discussion /Joint Development of the District’s Parent Involvement Policy**

Current Parent Involvement Policy was released to attending members. Members are asked to review the document for updates and corrections. Spanish versions will be emailed out by Ms. McNeese. Members are asked to provide feedback on the PIP at the next meeting.

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7. Information Items

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**a. DAC Meeting Dates 2015-16**

Calendar for 2015-16 was released.

**b. District’s Title I Budget**

Members reviewed Title I funding. Dr. Yee explained this funding supports extra programs for students that are above our baseline responsibilities. The District reserves 15% of these funds at the management level for programs. Members reviewed budget.

The Homeless program was discussed. Members were informed that Sandi Jensen, Director of Central Enrollment Center, is the contact person for this program, should they have more questions.

Carryover from 2014-15 was released and reviewed.

Members will review information on Local Control Funding Formula (LCAP) and Title I at the next meeting.

**c. Annual Evaluation of District-Wide Title I Services**

List of 2014-15 projects that worked well was released to members. Dr. Yee stated this list will be shared with the District Board of Trustees at the next Board Meeting. Dr. Yee explained that programs must have measurements for success, and encouraged members to review the list for additional ideas at their school sites. Items may be shared once members return to their schools.

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8. Action/Consent Items

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None.

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9. Unfinished Business and General Orders

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None.

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10. New Business

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**a. Roles and Responsibilities of DAC**

Members are to review the Parent Involvement Policy yearly and assist in developing the document.

Members also assist in the Local Education Agency (LEA) Plan.

Members review usage of the Title I budget.

**b. Aeries Parent Portal Training by IT Department**

David Bertelsen presented a PowerPoint demonstration of how to access the Aeries Parent Portal. Parents must contact their child's school to receive a pin number to register. Additional information will be emailed to DAC members at a later date.

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**11. Public Comments (3 min per person)**

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None.

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**12. Adjournment**

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Meeting adjourned at 3:32 PM

Next Meeting: November 17, 2015