



Dear Parents,

Carrollwood Day School partners with Magnus Health to collect and store your student's health and medical information as well as required school forms for the upcoming school year. Magnus Health has released a new mobile app. Parents should use the PHR Mobile App to complete all requirements, fill in student health data, upload forms, and receive app notifications from the school regarding their students all on their phone! See the attached flyer for more information and instructions on how to set up the app on your phone.

Video Tutorial: <https://magnushealthportal.wistia.com/medias/ca5sa2mjga>

In July, you will begin to receive reminder notifications from Magnus Health alerting you that you must take action with your online Student Medical Record (SMR). These reminder notifications will list any incomplete requirements as well as any existing requirements that will expire and need to be updated.

We ask that you enter the health information required within your Magnus Health SMR account for each child attending Carrollwood Day School **no later than Friday, July 31, 2020**. Timely submission of health information and other forms is vital to be in compliance with Florida laws and to assure teachers and administrators are fully prepared for your child's first day of school.

Simply login to your SMR and you will find items marked with a "To Do" flag if you need to take action:

- 1) Information saved from last year will be displayed.
 - **Vital Health Record** – You will need to review each section to update where necessary and save. Your information entered last year will be visible. If no changes are needed, or after changes are made, you must save each section to complete the requirement and submit for approval.
- 2) New Information.

This year CDS has added a "COVID-19 Exposure Form" as a new requirement. This brief form will need to be filled out electronically for each student. This is a self-reporting form and does **not** require a physician's signature.
- 3) Athletic Forms (if applicable)

If your child is in grade 6 – 12 and plans to participate in interscholastic athletics, check <https://www.carrollwooddayschool.org/athletics/forms> for all required forms. In addition, students are required to watch three video trainings: *Concussion in Sports – What You Need to Know*, *Sudden Cardiac Arrest*, and *Heat Illness Prevention* and upload to Magnus Health completion certificates for each.
- 4) Digital Authorization of Forms (if applicable)

Some requirements only need to be reauthorized for the upcoming school year. Magnus Health allows you to digitally sign the form online if no changes are needed. You will be prompted to reauthorize these forms by clicking "yes". However, if you determine the forms are no longer valid and/or need to make changes, you must print and physically sign

a new form. The new form should be scanned and uploaded directly to the account. (You can also upload a photo of the document taken with your phone.)

5) Information that must be renewed every year.

- **Annual Doctors Forms** – You must print these forms and take them to your doctor for signature, and then submit the forms back to Magnus Health. These forms may include physicals for athletes in grades 4 - 12, medications, allergy action plans, and more.
- **Electronically signed documents** – You will need to sign these documents each year. Good news...no printing!
- **Action Plans** – We know that there are many students that do not need prescription medication or suffer from asthma, food allergies, diabetes or seizure disorders. Please make sure to answer “No” to those requirements. Again...good news, no printing!

To access your Magnus Health SMR Account:

- You will use the same user name and password as your “My BackPack” account to log in to your Magnus Health account.
- Here is the link to login to Magnus Health:
<https://secure.magnushealthportal.com/sslogin/login.jsf?schoolID=452635>

You can also visit the school website and click on the Magnus Health link under “Patriot Nation” (Parent Section) at the top of each page on the website.

Helpful Reminders:

- **Accessing Magnus Health:** You can retrieve a forgotten username/password from your login screen.
- **Uploading forms:** You can upload multiple pages to Magnus Health. You can use your phone to take a photo of your document to upload from the Magnus Health PHR Mobile app on your smartphone

Questions or Problems?

If you are having difficulty navigating the Magnus system, entering data online, or if you have any other questions, please contact customer support at Magnus Health SMR by phone at [877.461.6831](tel:877.461.6831) or by email at service@magnushealthportal.com.

When you begin receiving emails from Magnus Health in July, don't delay! Simply log on and complete the information required. All student records must be updated by **Friday, July 31, 2020**. **In accordance with Florida state laws, students cannot be allowed to attend classes on campus if all required forms have not been updated or submitted.**

Sincerely,

Carrollwood Day School Administration and Jacqueline Silvers, CDS School Nurse



Magnus Health

The Personal Health Record (PHR) Mobile App

The robust Magnus PHR mobile app allows parents to submit their student forms right from any 'smart' device at no cost! No more scanning... no more faxing... and no more mailing health records. This new app allows parent users to simply take a photo of health forms with any smartphone, and to upload them directly into their Magnus account.

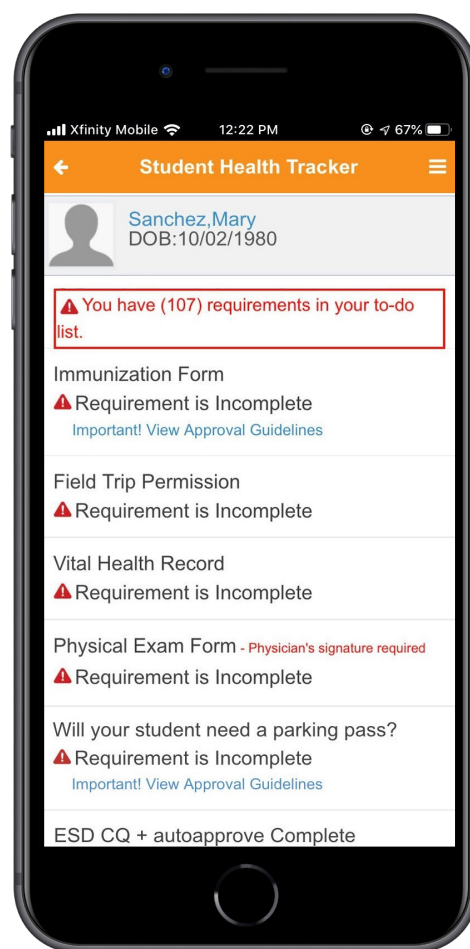
Parents can complete all requirements, fill in student health data, and receive app notifications from the school regarding their students all on their phone! These secure notifications keep parents abreast of health center visits, medication administration, or even a missing form for an upcoming field trip.

► Parents Using the PHR Mobile App Can:

- Complete health data requirements seamlessly & on time with just a few clicks.
- Have "Forever" access to student health information, securely stored in the Magnus portal.
- Avoid having to contact the school for health forms post-graduation.

► How to Download & Setup the PHR App

1. Log into Magnus as you normally would for your school. For most, this means logging into your school website and navigating to the Magnus Login button.
2. Hover over your name within Magnus (top left of screen).
3. Choose "Change Credentials".
4. Create a Username & Password that only you know and will remember. This username/password combination will be used as your PHR mobile app login only.
5. Download the "Magnus Mobile V2" App from the Apple Store or the Google Play store, and log in using your newly created username & password.



Contact the Magnus Help Desk today with any questions you have regarding your Magnus Account!