

## **FACILITIES SUBCOMMITTEE MEETING**

Friday, May 1, 2020

### **PRESENT**

BC Doyle  
Debbie Flores  
Mark Good  
Dan McAuliffe  
Alvaro Meza  
Paul Nadeau  
Anna O'Connor  
Linda Piceno  
Kimberly Smith

**MEETING CALLED TO ORDER:** 9:01 a.m.

### **APPROVAL OF MINUTES FROM APRIL 1, 2020**

- Mark made the motion to approve the minutes; Linda seconded.
- All in favor.

## **FACILITIES & NEW CONSTRUCTION (PAUL NADEAU)**

### **BROWNELL MS: COMMISSIONING AGENT FOR MODERNIZATION PROJECT**

- \$58,000 from Measure E.
- Vendor: Cypress Engineering.
- This is required for non-residential building projects.
- The commissioning agent conducts extensive testing on many aspects of the project to make sure they adhere to what the District is expecting.
- Mark: Explain to the board that this is a required item so it's clear why we have to do this. Attach the fact sheet so that board members have the background info.
- Next steps: This will go to the board for approval.

### **BROWNELL MS: INSTALLATION OF FURNITURE FOR ADMINISTRATION OFFICES**

- \$62,075 from Measure E.
- Vendor: GPMI.
- Part of the piggyback contract with KI.
- 15 trailers will arrive with the site's new furniture. The company will coordinate things like parking for the trailers as well as the unpacking, assembling and installation of the furniture.
- Dr. Flores: Check legal about hiring this out to a subcontractor.
  - Alvaro will follow up with legal as well as CSEA leaders.
  - Paul will check with specific certifications that may be required to do this work.
- Next steps: This will go to the board for approval.

## MAINTENANCE & OPERATIONS (DAN MCAULIFFE)

### ANTONIO DEL BUONO ES, LUIGI ES, RUCKER ES, LAS ANIMAS ES: MOVING SCHOOL SITES

- \$80,249.50 from RRM.
- Vendor: Hollister Moving and Storage.
- This quote is for oversight and management of the project. They will take the project 100%.
- 500 moving boxes are ready for the pack-out. Trash bins have been ordered.
- Dr. Flores: Teachers and staff will start to go into the site to pack up with their stuff. If they opt not to pack up, the movers will do so but admins will select items that don't have to be moved.
- Dan is evaluating the readiness of rooms at Rucker ES. He will tour the site with Principal Wells-Southland.
- Mark: Why aren't we using classified employees to do this project?
  - Dr. Flores: Custodian staff can help with the packing process.
  - Dan: Yes, they could help with packing, if they get permission to do so. If we use staff, it should reduce the cost for the district. Staff is ready to work. We can put a team together after I connect with Principal Codiga.
- Before this goes to the board, does the contract need to be modified if we use classified staff as well?
  - Dan and Alvaro: No, it would not have to be modified because this would go as a "not to exceed" the amount stated in the contract, expected to below that amount.
- Next steps: This will go to the board for approval.

### EL ROBLE ES AND ELIOT ES: FOLDING LUNCH TABLES

- Information only.
- \$92,000 for El Roble ES from RRM.
- \$75,000 for Eliot ES from RRM.
- Vendor: RT Specialties.
- This style of table becomes worn and need service after time.
- The vendor has been providing regular service and reports that the tables aren't repairable anymore when they are folded into the wall. The locking mechanisms that keeps them folded in to the wall are in danger of failing.
- Next steps: Dan will come back to the committee with more information on what other options we have available, if any.

### LUIGI APREA ES: ROOF RAFTER REPAIR

- Donation of \$92,500.
- Vendor: Ciarra Construction.
- A parent who owns a construction company is doing the work as a donation.
- The 750 damaged rafter tails are being cut off, capped and primed for paint.
- Dr. Flores: A reminder that when Luigi is repainted, it will not be blue, but the standard set by the recent painting of El Roble ES.
- Dan: Two contractors are submitting on playground slurry seal. He'll come back with prices.

**SOLORSANO MS: PARKING LOT ASPHALT REPAIR**

- \$31,500 from RRM.
- Vendor: EF&S.
- This was discussed at the last FSC meeting.
- Drainage needs to be corrected. Asphalt needs to be replaced.
- Next steps: This will go the board on May 28 for approval.

**TRANSPORTATION DEPARTMENT: PARKING LOT ASPHALT REPAIR**

- \$19,918 from RRM.
- Vendor: DRYCO.
- This was discussed at the last FSC meeting.
- We want to address the water collection in the lot and could produce contaminated storm runoff.
- Next steps: This will go the board on May 28 for approval.

**SOLORSANO MS, SOUTH VALLEY MS, GILROY HS, CHRISTOPHER HS: GYM BLEACHER ANNUAL SERVICE**

- \$11,820 from RRM.
- American Eagle Enterprises.
- This a required annual service for the retractable bleachers in the district.
- This is a reputable vendor we've used often.
- Next steps: This will go to the board for approval.

**ALVARO MEZA'S ITEMS****LUIGI ES AND SOUTH VALLEY MS: UPDATE ON VANDAL WATCH**

- Alvaro updated the committee on the appraisals for the Vandal Watch items.

**OTHER PROJECTS/FACILITY ISSUES AT SITES****DISTRICT-WIDE**

- Dan: Would like to return more grounds staff and night custodians to work starting next. The department will keep social distancing and safety measures in place.
  - Dr. Flores: Yes, if it's your professional judgement that you need more staff, I support this.
- Dan and Aurelio will be working with fire marshal to conduct inspections at our sites. Aurelio will ask to if this will count for next school for the school safety plans (SSPs). District office will be first place to be inspection.
- Dan: We are getting quotes for polycarbonate glass and sneeze guards we can use throughout the district. This would be keep put up barrier in places like the front lobbies of the district office and sites.
- Dan: The restrictions on construction have loosed so vendors will start working these projects that were postponed because of SIP:
  - South Valley MS and Rod Kelley ES: Fencing and gate entrances.
  - Luigi ES: Carpet work.
  - Gilroy HS: MBS gas service to postponed non-essential repairs.
- Alvaro: Facilities rentals were cancelled when shelter-in-place went to effect. We recently had a request to rent a facility as a special exception but we've determined that no exceptions allowed for facility rentals during the SIP.

- Alvaro: WiFi devices have arrived and being tested. They will be loaded onto buses and sent to a handful of school sites.

#### **ANTONIO DEL BUONO ES**

Update on the walk-through of site from Alvaro:

- SCCOE cabinet and GUSD officials walked-through the site.
- SCCOE doesn't know what specific programs will be at the site.
- The county team asked logistical and planning questions.
- They should be ready to move in by July 1.

#### **LUIGI ES**

- Dan: Roof leaking has caused some damage to the administration office. The estimate was about \$14,000 to fix the roof.

#### **CHRISTOPHER HS**

- Dan: Roof ducting needs to be resealed because it is an HVAC system. This may have to address throughout the entire roof the site. He will come back with more information at a future meeting.

#### **GILROY HS**

- Dan:
  - A contractor is looking at underground plumbing leak at the site, outside the G building. Not urgent but getting addressed.
- Paul:
  - Update on the pool project. The last step would be to plaster the pool. Holding off on this would save us from having to pay for heating and water for a pool during the shelter-in-lace. After June 4, they can fill the pool.
    - Dr. Flores: Please let us know when this is ready to go because I'd like to be there.
  - Dirt was moved to the Club Drive site and tested. Only a small amount of the soil was flagged in the testing.

#### **BROWNELL MS**

- Dr. Flores: I've asked Paul to schedule a walk-through with the committee because so much has been done. He's coordinating a date with Lucy: 3 p.m. or 4 p.m. May 22.
- The demo of the old buildings also has to be done by May 15. The exact date is TBD. Paul will alert the committee about this.

#### **FACILITIES**

- Facilities project manager Edgar Esquivel has resigned to take another position in another district. We are looking for a replacement.
  - Alvaro: Would the committee be willing to consider this being hired on a short-term contract?

**MEETING ADJOURNED:** 10:45 a.m.

**NEXT MEETING:** 9 a.m. Friday, June 5, 2020