

**INDEPENDENT SCHOOL DISTRICT NO. 624
WHITE BEAR LAKE, MN 55110**

A meeting of the White Bear Lake Area School Board was held on **Monday, June 8, 2020** at 5:30 p.m. via teleconference under Minnesota Statute 13D.021.

A. PROCEDURAL ITEMS

1. Chair Mullin called the meeting to order at 5:30 p.m.
2. Roll Call – Present: Thompson (5:33 p.m.), Arcand, Chapman, Ellison, Mullin, Newmaster. Absent: Beloyed.
Ex-Officio: Dr. Wayne Kazmierczak
3. Pledge of Allegiance
4. Chapman moved and Arcand seconded to approve the agenda as presented. ***Roll call vote: ayes, Thompson, Arcand, Chapman, Ellison, Mullin, Newmaster. Nays, none. Motion carried.***
5. Ellison moved and Newmaster seconded to approve the consent agenda consisting of:
 - Approval of minutes for regular Board meeting of May 11 and work session on May 18;
 - Payment of invoices based upon a random sample, all of which met the standards and guidelines as set by the Board;
 - Passage of resolution regarding acceptance of gifts with thank you letters directed to the donors;
 - Passage of resolution to approve personnel issues to include:
 - **RESIGNATION/TERMINATION/NON-RENEWAL– CLASSIFIED STAFF**
Kristine Anderson –Health Assistant, Matoska Elementary
Employed by District 624 since 09/24/2012
Effective Date: 06/05/2020
Katherine Peper –Health Assistant, Lincoln Elementary
Employed by District 624 since 08/23/2019
Effective Date: 06/05/2020
 - **RESIGNATION/TERMINATION/NON-RENEWAL– CERTIFIED STAFF**
Jennifer Tantt–School Nurse, WBLAHS – South Campus
Employed by District 624 since 09/04/2018
Effective Date: 06/08/2020
Christine Wainio–Preschool Teacher, Tamarack
Employed by District 624 since 09/04/2015
Effective Date: 06/30/2020
Laura Williams–Special Education Teacher, Otter Lake Elementary
Employed by District 624 since 01/06/2020
Effective Date: 06/08/2020
 - **RESIGNATION/TERMINATION/NON-RENEWAL–PROFESSIONAL**
John Larson–Assistant Director of Student Support Services, District Center
Employed by District 624 since 07/16/2019
Effective Date: 06/30/2020
Sara Paul–Assistant Superintendent for Teaching and Learning, District Center
Employed by District 624 since 07/14/2014
Effective Date: 06/30/2020
 - **RETIREMENT– CLASSIFIED STAFF**
Debra Currier– Pupil Support Assistant, Lincoln Elementary
Employed by District 624 since 09/05/2000
Effective Date: 06/05/2020

Gary Currier– Bus Driver, Bus Garage

Employed by District 624 since 12/12/2016

Effective Date: 06/05/2020

David Mellgren– Bus Aide, Bus Garage

Employed by District 624 since 04/18/2005

Effective Date: 05/08/2020

➤ **RETIREMENT– CERTIFIED STAFF**

Joseph Christensen– Social Studies Teacher, WBLAHS – North Campus

Employed by District 624 since 08/21/1997

Effective Date: 06/30/2020

Karla Keller– 1ST Grade Teacher, Birch Lake Elementary

Employed by District 624 since 09/02/1987

Effective Date: 10/16/2020

➤ **CHANGE IN ASSIGNMENT – CLASSIFIED STAFF**

Monica Schlais – From Instructional Assistant, Sunrise Middle School

To Pupil Support Assistant, Central Middle School

\$21.12 per hr., 32.5 hrs. per week, \$24,984.96

Effective Date: 2020-2021 School Year

➤ **FULL TIME LEAVE REQUEST – CERTIFIED STAFF**

Daniel Barrett– Grade 4 Teacher, Oneka Elementary

Employed by District 624 since 08/22/2016

Effective Date: 08/31/2020 through 09/30/2020

Susan Welsh– Grade 2 Teacher, Otter Lake Elementary

Employed by District 624 since 09/16/1991

Effective Date: 01/08/2020 through 06/08/2020

➤ **NEW PERSONNEL – CLASSIFIED STAFF**

Ashlie Anzel– Administrative Assistant - Principal, WBLAHS – South Campus

\$21.37 per hr., 40 hrs., per week, \$44,449.60

Effective Date: 07/01/2020

➤ **NEW PERSONNEL – CERTIFIED STAFF**

Emily Anderson– Language Arts Teacher, Central Middle School

BA Step 1, \$45,659.00

Effective Date: 2020-2021 School Year

Lisa Chevalier– Special Education Teacher, Willow Elementary

MA Step 1, \$50,061.00

Effective Date: 2020-2021 School Year

Daniel Gray– Special Education Teacher, Sunrise Park Middle School

MA Step 11, \$72,129.00

Effective Date: 2020-2021 School Year

Brittany Johannsen– EL Teacher, Vadnais Heights Elementary

BA+45 Step 7, \$56,865.00

Effective Date: 2020-2021 School Year

Ross Lefebvre– Physical Education Teacher, Central Middle School

BA Step 2, \$46,577.00

Effective Date: 2020-2021 School Year

Anthony Mcneely– Language Arts Teacher, Central Middle School

BA Step 4, \$48,494.00

Effective Date: 2020-2021 School Year

Julie Nelson– Instructional Coach, Lincoln Elementary

MA+15, Step 12, \$76,781.00 plus 10 days

Effective Date: 2020-2021 School Year

Tara Ostendorf– Special Education Teacher, Otter Lake Elementary

BA Step 1, \$45,659.00

Effective Date: 2020-2021 School Year

Summer Parzyck– 1st Grade Teacher, Birch Lake Elementary

BA Step 1, \$38,363.68

Effective Date: 10/19/2020

Karrisa Rankin– Language Arts Teacher, Central Middle School

BA Step 2, \$46,577.00

Effective Date: 2020-2021 School Year

Jenna Wakefield– Special Education Teacher, Central Middle School

BA+60 Step 2, \$50,629.00

Effective Date: 2020-2021 School Year

➤ **NEW PERSONNEL – PROFESSIONAL STAFF**

Alison Gillespie - Assistant Superintendent for Teaching and Learning, District Center

\$163,812.00

Effective Date: 07/01/2020

➤ **LONG TERM SUBSTITUTE – CERTIFIED STAFF**

Jessica Petrik – 3rd Grade Teacher, Vadnais Heights Elementary

BA, Step 2, \$46,577.00

Effective Date: 2020-2021 School Year

Brandon Searles – Social Studies Teacher, Central Middle School

BA+45, Step 1, \$48,493.00

Effective Date: 2020-2021 School Year

Roll call vote: ayes, Thompson, Arcand, Chapman, Ellison, Mullin, Newmaster. Nays, none. Motion carried.

B. PUBLIC FORUM – The following person sent in a comment: Kera Peterson, President of Saint Paul Regional Labor Federation.

C. INFORMATION ITEMS

1. Update on Summer Programming - Mr. Maurer, Mr. Peloquin, & Mr. Salenger provided information and updates pertaining to upcoming summer programming opportunities available through Community Services & Recreation and White Bear Lake Area High School Athletics & Activities.
2. Superintendent's Report – Dr. Kazmierczak talked about the following: Graduation events, mental well-being support line, free summer meals, honoring retirees, thanked Sara Paul for her service with White Bear Lake Area School District, and welcomed Alison Gillespie as the new Assistant Superintendent for Teaching and Learning, starting July 1.

D. DISCUSSION ITEMS

1. First Reading of School Board Policies:
 - a. Policy 201, Legal Status of the School Board
 - b. Policy 202, School Board Officers
 - c. Policy 203, Operation of the School Board – Governing Rules
 - d. Policy 203.2, Order of the Regular School Board Meeting
 - e. Policy 203.5, School Board Meeting Agenda
 - f. Policy 203.6, Consent Agenda
 - g. Policy 204, School Board Minutes
 - h. Policy 205, Open Meetings and Closed Meetings

- i. Policy 206, Public Participation in School Board Meetings/Complaints About Persons at School Board Meetings and Data Privacy
 - j. Policy 207, Public Hearings
 - k. Policy 208, Development, Adoption, and Implementation of Policies
 - l. Policy 209, Code of Ethics
 - m. Policy 211, Criminal or Civil Action Against School District, School Board Members, Employee or Student
 - n. Policy 212, School Board Member Development
 - o. Policy 214, Out-of-State Travel by School Board Members
 - p. Policy 215, School Board Member Code of Conduct
- These policies will be on the July 13, 2020 meeting agenda for action.

E. OPERATIONAL ITEMS

1. Chapman moved and Arcand seconded to approve the property and casualty insurance package with the Minnesota Insurance Scholastic Trust (MIST) in the amount of \$520,943.33 effective July 1, 2020 through June 30, 2021. **Roll call vote: ayes, Thompson, Arcand, Chapman, Ellison, Mullin, Newmaster. Nays, none. Motion carried.**
2. Newmaster moved and Thompson seconded to approve the resolution stating the intention of the School Board to issue a lease-purchase financing and refunding certificates of participation, Series 2020B. **Roll call vote: ayes, Thompson, Arcand, Chapman, Ellison, Mullin, Newmaster. Nays, none. Motion carried.**
3. Thompson moved and Chapman seconded to approve the agreement with Twin City Transportation, Inc., Treasured Transportation, Inc, HALO, Inc to provide type III student transportation services for two years commencing August 1, 2020 and ending July 31, 2022, with an option to extend for two years, consistent with Minnesota Statutes 2015, Section 123B.52, Subds. 1 and 3.

Amend the motion to include First Student and MTN Student Transportation in the agreements. Thompson moved and Chapman seconded.

Roll call vote: ayes, Thompson, Arcand, Chapman, Ellison, Mullin, Newmaster. Nays, none. Motion carried.

4. Ellison moved and Arcand seconded to approve the NJPA purchase agreement for the security and office renovation at the Area Learning Center. **Roll call vote: ayes, Arcand, Chapman, Ellison, Mullin, Newmaster. Nays, Thompson. Motion carried.**
5. Arcand moved and Newmaster seconded to approve the fiscal year 2021 preliminary budget as presented. **Roll call vote: ayes, Thompson, Arcand, Chapman, Ellison, Mullin, Newmaster. Nays, none. Motion carried.**
6. Chapman moved and Thompson seconded to approve the two purchase agreements for the properties described as PID #113022430020 and PID#143022120008 located in the City of White Bear Lake, County of Ramsey, State of Minnesota. The Board authorizes the Superintendent and the Assistant Superintendent for Finance and Operations to sign all documents as necessary to

acquire said properties. **Roll call vote: ayes, Thompson, Arcand, Chapman, Ellison, Mullin, Newmaster. Nays, none. Motion carried.**

7. Second Reading of School Board Policies:

- a. Policy 415, Mandated Reporting of Maltreatment of Vulnerable Adults
- b. Policy 535, Service Animals on School Property
- c. Policy 604, Instructional Curriculum
- d. Policy 624, Online Learning Options
- e. Policy 806, Crisis Management Policy

Newmaster moved and Thompson seconded to approve School Board Policies 415, Mandated Reporting of Maltreatment of Vulnerable Adults; Policy 535, Service Animals on School Property; Policy 604, Instructional Curriculum; Policy 624, Online Learning Options; and Policy 806, Crisis Management Policy as recommended by the School Board Policy Committee and Cabinet. **Roll call vote: ayes, Thompson, Arcand, Chapman, Ellison, Mullin, Newmaster. Nays, none. Motion carried.**

F. BOARD FORUM – Dr. Newmaster.- I would just like to congratulate again all of our retirees in all the areas that people have worked for us for many, many years. But I'd like especially to mention someone who's kind of invisible sometimes to most of the world, but Jean Rasmussen has solved all kinds of snarly problems for us over the years with software and technology and had endless patience and I know everybody, you know, will miss her. She helped me a lot when I was a media specialist but she has many expertise areas that have helped lots of us, so thank you Jean, best wishes and best wishes to everyone else, a safe summer. Ellison - I just wanted to commend leadership and all of the staff for a tremendous job the past couple of months. It's been so weird and difficult and challenging, and from what I've seen, leadership has worked really hard to make this happen and with my parent hat on I could not be prouder to be a Bear. I also want to thank Sara Paul for service to the district and wish her the best of luck. Chapman - I just want to echo that, as far as Sara Paul, I have enjoyed working with her and look forward to hearing how things are going in North Branch, I wish her the best there. And one other item that I want to mention too is I don't know how many of the Board Members have noticed but COVID-19 took one of our colleagues, the Board Chair of the St. Paul School District, I noticed today had passed away yesterday at the age of 31 from COVID-19, so clearly what we are doing to try to social distance and all of the different measures to keep people safe, you know, it just brings it back to light and hits home that those measures are needed and have been needed and we're going to have to work through it all to try and get back to some form of normalcy, but nonetheless, I just feel very bad for her family, I guess her name was Marny Xiong, and for the St. Paul community. Mullin - Chair Xiong was a great leader and a fierce advocate for education, I've worked with her on many occasions and thank you very much for your comments. Is there anybody else that has anything under Board forum? I just want to end by saying that congratulations to all of our seniors, kind of bittersweet for myself and I'm sure Mr. Chapman, but I want to thank the staff for their work on putting together the virtual graduation, they did a tremendous job, I thought it was very well put together and I just want to thank them for their work.

G. ADJOURNMENT – Arcand motioned and Chapman second to adjourn the meeting. Roll call vote: Thompson, Arcand, Chapman, Ellison, Mullin, Newmaster. Nays: none. Motion carried.

Submitted by Jessica Ellison, clerk