

**WEST HARTFORD-BLOOMFIELD HEALTH DISTRICT
APPROVED BOARD MEETING MINUTES
(CONFERENCE CALL/VIRTUAL MEETING)
WEDNESDAY, JUNE 10, 2020**

I. CALL TO ORDER

The meeting was called to order at 9:30 a.m.

Members Present: Matthew Hart, Robert Smith, Phyllis Hyman, Karen Harrington, Gloria Jones, Scott Aronson and Tanya Barrett (called in at 10:00)

WHBHD Staff Present: Aimee Krauss, Suzette Brown and Eileen Kehl

II. APPROVAL OF MINUTES OF THE APRIL 22, 2020 BOARD MEETING

Member Jones moved and Member Aronson seconded a motion to accept the minutes of April 22, 2020. With there being no additions or corrections, the motion was approved, unanimously.

III. CHAIRPERSON'S REPORT

Chairperson Hart thanked Aimee Krauss and the Health District Staff and COVID-19 supporting staff for their work concerning the COVID-19 pandemic. They are following up on active cases and conducting contact tracing, as well as enforcing the Governor's Executive Orders concerning outdoor dining, the opening of salons, and social distancing, while continuing to respond to property maintenance code complaints. Member Smith added that Director Krauss and the District staff was invaluable in providing expertise for the Town of Bloomfield during the COVID-19 pandemic, as well.

IV. DIRECTOR'S REPORT

Director Krauss reported that the Health District offices re-opened last week. Community health have started their vaccinations. Plexiglas has been installed in the office in all traffic areas and the front desk area, as per Governor Lamont's Executive Order. Contact tracing continues. District data is available on the website.

V. FINANCIAL REPORT

An updated report was not available due to a problem with the accounting software. Director Krauss stated that by the end of the fiscal year (June 30, 2020) we should be within our approved budget.

Chair Hart moved and Member Aronson seconded a motion to table the financial report. The motion was approved unanimously.

VI. SALARY ADJUSTMENTS BASED ON ADJACENT HEALTH DEPARTMENTS

Chairman Hart moved and Member Hyman seconded a motion to refer this item to the Human Resources Committee. The motion was passed unanimously.

VII. AUTHORIZATION FOR THE FISCAL YEAR 2020-2021 FOR THE DIRECTOR OF HEALTH TO EXECUTE ANY AND ALL CONTRACTS OR AMENDMENTS THEREOF WITH THE STATE OF CONNECTICUT DEPARTMENT OF PUBLIC HEALTH ON BEHALF OF THE WHBHD.

Chairman Hart moved and Member Aronson seconded a motion to grant Director Krauss permission to execute any and all contracts or amendments with the State of CT Department of Public Health on behalf of the WHBHD. The motion was approved unanimously.

VII. AUTHORIZATION FOR THE DIRECTOR OF HEALTH TO ENGAGE IN CONTRACT NEGOTIATIONS WITH CHARLES SCHWAB FOR THE DISTRICT RETIREMENT PLANS.

Chairman Hart moved and Member Aronson seconded a motion to allow Director Krauss to engage in contract negotiations with Charles Schwab for the District retirement plans. The motion was passed unanimously.

VIII. Other Business

Add to future agendas:

- Relative to COVID-19 or next event:
Long Term Care preparedness, Local Mutual Aid Plan, Personal Protection Equipment
- How do we fight systemic racism? What can we do?

IX. Adjournment

The meeting was adjourned at 10:34 a.m.