

**WEST HARTFORD-BLOOMFIELD HEALTH DISTRICT  
580 COTTAGE GROVE ROAD, BLOOMFIELD, CT 06002  
APPROVED-HUMAN RESOURCES COMMITTEE MEETING  
JUNE 24, 2020- 9:30 A.M. – CONFERENCE CALL**

**I. CALL TO ORDER**

Chairman Hart called the meeting to order at 9:33 a.m.

Members Present: Matt Hart and Scott Aronson

WHDHD Staff Present: Aimee Krauss, Suzette Brown and Eileen Kehl

**II. SALARY ADJUSTMENTS BASED UPON ADJACENT HEALTH DISTRICTS**

Chairman Hart revisited the topic of fair and equitable salaries in comparison to other health districts. This was brought up at the last full board meeting where it was suggested that the Human Resources Committee continue the discussion.

Director Krauss stated that surrounding health departments/districts are budgeting for a cost of living increase of 2-3%. A 2% cost of living increase was included in the approved FY 2020-2021 budget.

It was suggested that we wait until we see which and how many establishments are closed before a decision is made on merit increases. Member Aronson also stated that a sizeable amount of money came out of our reserves this year due to retirements.

Director Krauss reported that the District is applying for several grants that will bring in additional funds.

After much discussion, Chairman Hart moved and Member Aronson seconded a motion to authorize Director Krauss to award a cost of living increase for eligible staff for FY 2020-2021 and hold on any merit increases until such time that the Board makes a decision on that matter. The motion passed unanimously.

**III. DISTRICT RETIREMENT PLAN UPDATE**

Director Krauss reported that she received updated documents from Charles Schwab concerning the District's retirement plan.

Director Krauss will provide an updated report at a special Board meeting – possibly around July 15<sup>th</sup> or 16<sup>th</sup>.

**IV. Adjournment**

The meeting was adjourned at 9:56 a.m.