



Clear Paths. Bright Futures. No Limits.

50 South Main Street, West Hartford, CT 06107
Phone: (860) 561-6600

July 20, 2017

Dr. Andrew Morrow
50 Westminster Drive
West Hartford, CT 06107

Dear Andy:

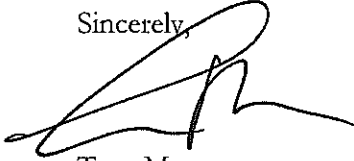
On behalf of the West Hartford Board of Education, I am pleased to confirm in writing your assignment as the Assistant Superintendent for Administration for the 2017-18 school year, and to describe your conditions of employment, as follows:

- Salary:** Your base salary is the sum of (a) \$172,990 payable in equal installments on regular pay dates as established by the Board, plus (b) an additional sum of Eight Thousand six-hundred and fifty (\$8,650), as to which amount you will arrange to have an elective deferral deducted from your salary on a pre-tax basis as permitted under Section 403(b)(12)(A)(ii) of the Internal Revenue Code, as amended, and then contributed toward the purchase of a 403(b) annuity with a tax sheltered annuity company of your choice, plus (c) a stipend of \$4,000 in recognition of your doctorate.
- Work year:** All regular workdays except for holidays on which the Central Office is closed.
- Benefits:** You will be entitled to holidays, vacation time, sick leave, and personal leave as presently set forth in the current WHAA contract. The Board will pay for single plan health and dental insurance benefits, disability insurance plan and group life insurance premiums as presently set forth in the current WHAA contract
- Mileage reimbursement:** You shall be reimbursed for the mileage involved in traveling at the prevailing IRS rate.
- Retirement benefits:** Upon retirement or death (a) you will be paid the equivalent of one-half (1/2) of your total accumulated unused sick leave, with the maximum paid not to exceed seventy-five (75) days at the rate of 1/220 of your annual salary.
- Term:** This assignment is for the 2017-18 school year, and you are subject to reassignment during this year only by mutual agreement or for just cause.

Your continuing employment is subject to the provisions of the Teacher Tenure Act, Connecticut General Statutes § 10-151. Should you choose to retire or otherwise resign your employment, you will provide at least sixty (60) days written notice in advance.

On behalf of the West Hartford Board of Education, I wish to thank you for your continuing contributions to the West Hartford Public Schools. Please sign and date in the spaces provided below to accept this assignment on the conditions set forth above.

Sincerely,



Tom Moore
Superintendent

I accept the conditions of employment set forth above.



Andrew Morrow

Date:

July 20, 2017