



DUNCANVILLE ISD

Writing success stories, one student at a time.

**PEIMS Department: Professional Development
September-October 2019-2020 Calendar**

Training Session	Course Description	Audience	Date	Time	Location	Workshop Link
6 Weeks Reports and Student Membership Verification	This course will show individuals how to generate 6 Weeks and Enrollment Membership Verification reports and establish campus processes for verification of these TEA required reports.	Clerks overseeing the generation of these reports are required to attend. It is highly recommended a campus administrator attends to support campus verifications.	Fri., Sept. 13, 2019	8:30-11:30	Idea Hub	https://duncanville.schoolobjects.com/wshop/default.aspx?cid=10729
6 Weeks Reports and Student Membership Verification	This course will show individuals how to generate 6 Weeks and Enrollment Membership Verification reports and establish campus processes for verification of these TEA required reports.	Clerks overseeing the generation of these reports are required to attend. It is highly recommended a campus administrator attends to support campus verifications.	Fri., Sept. 13, 2019	12:45-3:45	Idea Hub	https://duncanville.schoolobjects.com/wshop/default.aspx?cid=10730
ISS/OSS Attendance Audit	This course is designed to introduce the ISS/OSS Attendance Audit report.	Middle School and High School ISS Clerk/Teacher and Attendance Clerks	Tues., Sept. 24, 2019	1:00-3:00	Idea Hub	https://duncanville.schoolobjects.com/wshop/default.aspx?cid=10739
Attendance Accounting Procedures	This course will show new attendance clerks or campus attendance alternates how to record student attendance and implement TEA required attendance accounting procedures.	New campus attendance clerks, campus attendance alternates, or those who need a refresher in attendance accounting procedures should attend this course.	Fri., Sept. 27, 2019	8:30-11:30	Idea Hub	https://duncanville.schoolobjects.com/wshop/default.aspx?cid=10737
Report Card Training	This course will show individuals how to prepare for and print report cards.	The campus individual responsible for preparing for and printing report cards are required to attend.	Tues., Oct. 1, 2019	8:30-11:00	Idea Hub	https://duncanville.schoolobjects.com/wshop/default.aspx?cid=10731

		It is highly recommended a campus administrator attends to support the report card process.				
Report Card Training	This course will show individuals how to prepare for and print report cards.	<p>The campus individual responsible for preparing for and printing report cards are required to attend.</p> <p>It is highly recommended a campus administrator attends to support the report card process.</p>	Tues., Oct. 1, 2019	12:45-3:15	Idea Hub	https://duncanville.schoolobjects.com/wshop/default.aspx?cid=10732