

1. REGULATIONS

- a) University Canada West (UCW) entrance awards, scholarships, bursaries and grants are available to applicants approved for admission to become new students. A separate application form for continuing awards is available on the student portal (MyUCW).
- b) Applications must be received no later than 30 calendar days prior to the program start date at UCW.
- c) Students can receive only one (1) entrance award, scholarship, bursary, or grant. Applicants must supply all of the required supporting documents for the scholarships, awards, bursaries or grants for which they want to be considered.
- d) Awards, Scholarships, Bursaries and Grants not included in Section 2 of this form can (and will) be applied automatically at point of application to the degree program and do not require the completion/submission of this form.
- e) Recipients will have a portion of their full award, scholarship, bursary, or grant amount paid toward their tuition fees on a pro-rated basis each term they register in courses (commencing from their second term of enrolment) until the award is exhausted or paid as indicated in the specific terms of the award.
- f) The value of an award, scholarship, bursary or grant will not be more than the value of a recipient's tuition. The maximum award value for entering transfer students will be pro-rated based on the number of credits (courses) the recipient requires to complete their degree program.
- g) Awards, scholarships, bursaries and grants are available for degree program courses only and, additionally, will not be applied to any repeat course attempts.
- h) Recipients must maintain the minimum continuance requirement(s) for the award, scholarship, bursary or grant. Failure will result in the suspension of disbursements until satisfactory performance is re-established and eligibility is re-approved by the UCW Awards Committee.
- i) Recipients are expected to act as ambassadors and participate in outreach and alumni engagement initiatives in their home region for UCW once the award is granted.
- j) The UCW entrance awards, scholarships, bursaries and grants outlined in this document are open until the end of the UCW Fall Term in 2021. Note that there may be changes to tuition amounts and/or other fees during the time this application is in effect.
- k) Further information regarding the awards, scholarships, bursaries and grants can be found in Policy 9009 - Student Awards Policy located on our webpage: <https://www.ucanwest.ca/about/policies>

2. AVAILABLE AWARDS, SCHOLARSHIPS, BURSARIES AND GRANTS

a) MBA Foundation Study Grant

This grant has an award value of \$5,000.00 CAD. It is disbursed and pro-rated as tuition credit to the final four (4) courses of the MBA program.

i) Eligibility:

This grant is available to applicants approved for admission to the Master of Business Administration (MBA) program with the requirement to complete the preparatory MBA foundation courses.

Applicants must complete and submit this form along with the following:

- Personal Statement (approx. 500 words): Describing how the MBA program will contribute to their long-term career goals.

Applicants may also submit the following optional document(s):

- Professional reference letter(s).
- Proof of participation in community engagement and/or volunteering.

Consideration will be primarily based on the following:

- The date of their admission to UCW; and
- The merits of the Personal Statement and, if provided, supporting documents.

ii) Continuance:

Recipients must complete the Master of Business Administration program within 36 months of starting the MBA Foundation program and remain in *Good Academic Standing* and have no disciplinary sanctions (academic or conduct) during the time of their disbursements.

b) Live Our Vision of Education (L.O.V.E.) Canada Undergraduate Scholarship

This scholarship has an award value of \$5,000.00 CAD. It is disbursed and pro-rated as a tuition credit towards the first sixty (60) credits of an undergraduate program.

i) Eligibility:

This scholarship is available to applicants approved for admission to the Associate of Arts, Bachelor of Arts or Bachelor of Commerce program.

Applicants must complete and submit this form along with the following:

- Personal Statement (approx. 500 words): Describing how the undergraduate program will contribute to their long-term career goals.

Applicants may also submit the following optional document(s):

- Professional reference letter(s).
- Proof of participation in community engagement and/or volunteering.

Consideration will be primarily based on the following:

- The date of their admission to UCW; and
- The merits of the Personal Statement and, if provided, supporting documents.
- Available funding.

ii) Continuance:

Recipients must remain in *Good Academic Standing* and have no disciplinary sanctions (academic or conduct) during the time of their disbursements.

3. APPLICATION DETAILS

First Name(s):	Last Name(s):
Student Number:	Date of Birth: DD/MM/YYYY
Award, Scholarship, Bursary or Grant:	
<input type="checkbox"/> Live Our Vision of Education Scholarship <input type="checkbox"/> MBA Foundation Study Grant	

4. DECLARATION

Privacy & Data Protection

Your personal data will be collected, used and disclosed for purposes regarding the review process for an award, scholarship, bursary or grant and, in the event that you are successful in being a recipient, to administer payment and for other purposes related to your participation in your UCW program of study and to evaluate UCW's programs and activities. The failure to provide complete or accurate information may result in UCW's inability to process your application. Your personal data may be shared with federal and provincial regulatory or government bodies as required or permitted by law. UCW makes decisions concerning Awards in cooperation with its parent company, Global University Systems (GUS), which is based in the United Kingdom and the Netherlands. GUS may access and use your personal data outside of Canada for these purposes. Further information about the retention of your data, how it is collected, used and disclosed by UCW, and your rights to seek access to, correction or the destruction of your personal data are available in [UCW's Privacy Policy](#). Our Privacy Policy also sets out the circumstances in which we may share information about you with our service providers based within and outside of Canada. Questions or complaints about this notice or the collection, use, disclosure or protection of your personal data should be directed to our Privacy Officer at 604-915-9607.

In Canada, UCW complies with the *Personal Information Protection Act* and the *Personal Information Protection and Electronic Documents Act*. For the purposes of this legislation, by submitting this application you consent to the collection, use and disclosure of your personal data as described above and in accordance with our Privacy Policy.

Terms & Conditions

- Students must provide the required supporting documentation. Incomplete award applications will not be considered.
- Recipients of financial entrance awards must maintain the required registration status throughout the term of the award to remain eligible. If the recipient withdraws, the award will be refunded to UCW.
- Awards are not transferable to another student.
- Financial Award payments will be applied to tuition only. Award, bursary, grant, and scholarship recipients are responsible for paying all fees not covered by the bursary, grant, award, or scholarship before the start of each term.
- Financial awards may be deferred for a maximum of one (1) term from the original admission start term.
- Decisions of the UCW Scholarship Committee are final.

By submitting this form, you indicate you have read, understand and agree to all the terms and conditions related to awards, scholarships, bursaries and grants as set out by UCW.

I hereby declare that:

- The information I have submitted in this application for awards and scholarships is true, correct, and complete to the best of my knowledge.
- I understand that submission of any incomplete, misleading, or false statements or documents will result in the immediate cancellation of my application and any award I may have been granted.
- I understand that completion of this signed application permits University Canada West to request and/or confirm any information necessary to support my application for awards, bursaries, grants and scholarships.
- I understand and acknowledge that it is my responsibility to be aware of, and comply with, all University Canada West terms and conditions for awards.

Student Signature

Date

Please submit this form and all supporting documents with your application for admission, or email at a later date to ucwadmissions@ucanwest.ca