



PERSONNEL COMMISSION
VICTOR VALLEY UNION HIGH SCHOOL DISTRICT

16350 Mojave Drive, Victorville, California 92395-3655 Telephone (760) 955-3201 • Fax (760) 245-4634 •
Web Site: <http://www.vvuhd.org>

May 5, 2017

PUBLIC SERVICE ANNOUNCEMENT

The Victor Valley Union High School District Personnel Commission would like to announce that their holding a public hearing scheduled for Tuesday, May 9, 2017 at 3:50 p.m. to discuss the Personnel Commission annual budget. The next regular meeting will take place Tuesday May 9, 2017. The meeting will be held at 4:00 p.m. at the Victor Valley Union High Conference Room A, 16350 Mojave Drive, Victorville, CA.

For more information, please call (760) 955-3201, Ext. 10208.

Respectfully,

A handwritten signature in black ink, appearing to read "DeShawn Dickinson", written over a horizontal line.

DeShawn Dickinson
Director of Classified Personnel Services and
Secretary to the Commission

**VICTOR VALLEY UNION HIGH SCHOOL DISTRICT
PERSONNEL COMMISSION
16350 Mojave Drive
Victorville, California 92395-3655**

AGENDA

**REGULAR MEETING TO BE HELD IN THE DISTRICT OFFICE
Conference Room A**

**May 9, 2017 @ 3:50 P.M.
Electronically Recorded**

The Personnel Commission meeting agenda and related records is available in its entirety on the district's website at www.vvuhsd.org. Public records related to the public session agenda, that are distributed to the Personnel Commission less than 72 hours before a regular meeting, may be inspected by the public at the Personnel Services Department in the District Office during regular business hours Monday through Friday from 7:30 a.m. to 4:30 p.m.

PERSONNEL COMMISSIONERS: Mrs. DeAnn Hudgens, Anthony Valencia and Maria "Luisa" McLeod

- **Call to Order** **Mr. Anthony Valencia**
- **Pledge of Allegiance** **Mr. Anthony Valencia**
- **Roll Call** **Mr. Anthony Valencia**
- **Public Comments:** This is an opportunity for the general public to address the commission on any item that is under their jurisdiction and purview. Because concerns expressed are not agendaized for tonight, the Commission cannot take action on items introduced during public comments per state law. If it is appropriate, the Commission may agendaize any action that might be necessary for a future meeting.

Discussions on personnel matters are inappropriate for open session. The Commission is committed to protecting the privacy interest of District personnel. Should any member of the public wish to discuss a personnel matter, it must first be brought to the attention of the Director. Speakers are cautioned that under California law, no person is immune from liability for making intentionally false or defamatory comments regarding any person simply because those comments are made at a public meeting. Individual speakers shall be allowed 5 minutes to address the Commission on each agenda or non-agenda item. The Commission shall limit the total time for public input on each item to 20 minutes.

CSEA COMMENTS:

**DISTRICT ADMINISTRATOR
COMMENTS:**

OPEN SESSION

3:50 P.M.

PUBLIC HEARING:

A public hearing will be held to receive input regarding the fiscal year 2017-2018 Personnel Commission budget.

Open Hearing: _____ Close Hearing: _____

ACTION ITEM:

- A. Personnel Commission budget: Consider review and approving proposed PC budget for 2018-2018.

M _____ S _____ V _____

ADJOURNMENT

Adjournment

There being no further business to come before the Commission, it is recommended that this meeting be adjourned.

M _____ S _____ V _____

NEXT REGULAR PERSONNEL COMMISSION MEETING

MAY 9, 2017 4:00 P.M.

District Office, Conference Room A.

2017-18 PERSONNEL COMMISSION BUDGET

DISTRICT Victor Valley Union High School District

Please complete the following Account Code Information:

FUND	RESOURCE	PROGRAM	FUNCTION	OBJECT	SCHOOL	MANAGEMENT
01	0000	0000	7491	Xxxx	814	0000

Please submit the completed budget on or before June 1, 2017 to SBCSS- Business Advisory Services, 760 E. Brier Dr., San Bernardino, CA 92408, Attention: Lupe Saldivar.

	COLUMN 1 2016-17 ADOPTED BUDGET	COLUMN 2 2016-17 ACTUAL OR ESTIMATED	COLUMN 3 2017-18 BUDGET
2000 CLASSIFIED SALARIES:			
District Administrative Personnel			
Commission Members	\$ 3,600.	\$ 3,600	\$ 3,600
Director	\$124,855	\$133,595	\$133,595
Secretaries/Clerks	\$161,004	\$168,084	\$169,772
Other:			
SUBTOTAL (2000):	\$289,459	\$305,279	\$306,967
3000 EMPLOYEE BENEFITS:			
3100 STRS			
3200 PERS	\$ 40,200	\$ 41,754	\$ 47,116
3300 OASDI/ARS/MEDICARE	\$ 22,143	\$ 23,079	\$ 23,208
3420 Health and Welfare	\$ 70,480	\$ 70,325	\$ 69,648
3520 Unemployment Insurance	\$ 145	\$ 151	\$ 152
3600 Workers' Compensation Insurance	\$ 14,473	\$ 12,711	\$ 15,168
3900 Other Benefits			
SUBTOTAL (3000):	\$147,441	\$148,020	\$155,292

	COLUMN 1 2016-17 ADOPTED BUDGET	COLUMN 2 2016-17 ACTUAL OR ESTIMATED	COLUMN 3 2017-18 BUDGET
4000 BOOKS AND SUPPLIES:			
4200 Other Books			
4300 Other Supplies	\$ 500	\$ 116	\$ 2,500
Literature/Periodicals			
Printing and Forms			
Office Supplies	\$ 3,000	\$ 1,906	\$ 1,906
Miscellaneous			
Other:	\$ 3,000		
SUBTOTAL (4000):	\$ 6,500	\$ 2,022	\$ 4,406
5000 SERVICES, OTHER OPERATING EXPENSES			
5200 Travel, Conference & Other Reimbursement			
Mileage	\$ 1,500	\$ 1,500	\$ 1,500
Conference	\$ 5,000	\$ 7,500	\$ 5,000
Other			
5300 Dues and Memberships	\$ 3,384	\$ 1,884	\$ 3,384
5500 Utilities and Housekeeping Services			
Telephone		\$ 556	\$ 600
Other		\$ 94	4 94
5600 Rentals, Leases, Repairs			
Advertising			
Machine Maintenance Contracts			
Consultants		\$ 1,500	\$ 1,500
5700 Inter-Program Services (Printing, Repairs)			

	COLUMN 1 2016-17 ADOPTED BUDGET	COLUMN 2 2016-17 ACTUAL OR ESTIMATED	COLUMN 3 2017-18 BUDGET
Other			
5800 Other Services and Expenditures	\$ 2,500		
Advertising	\$ 1,000	\$ 1,000	\$ 1,000
Consultants	\$ 1,500	\$ 4,500	
Other(Legal)	\$ 2,5000	\$ 10,000	\$ 6,000
SUBTOTAL (5000):	\$ 17,384	\$ 28,584	\$ 19,078
6000 CAPITAL OUTLAY			
6400 Equipment (Audio Visual Equipment)			
6500 Equipment Replacements			
SUBTOTAL (6000):			\$ 0
TOTAL EXPENDITURES	\$460,784	\$483,905	\$485,743

Certification

I, Personnel Commission Chairman, hereby certifies that in accordance with Education Code section 45253, a public hearing was held on _____, 2017, following which this budget was adopted by the Personnel Commission of the _____ **School District**. I further certify that the Personnel Commission has discharged all of its responsibilities in accordance with Education Code Section 45253.

The District's Chief Business Official certifies to above budget being completely and accurately reflected in District's Adopted Budget.

PERSONNEL COMMISSION CHAIRMAN
(Signature)

APPROVED BY: (Signature)
SAN BERNARDINO COUNTY
SUPERINTENDENT OF SCHOOLS

Date : _____

Date : _____

DISTRICT CHIEF BUSINESS OFFICIAL (Signature)

Date: _____