

Accessing Newly Required COI CITI Courses

1. Log-in to your CITI account and click “View Courses.”

The screenshot shows the CITI PROGRAM user interface. At the top left is the CITI PROGRAM logo. To its right are navigation links: [Courses](#) (with a sub-link [Admin](#) below it), [Records](#), [CE/CMEs](#), and [Support](#). On the far right, a user profile box displays the name "Jessica Kisenwether" and ID "7109424". Below the navigation is a blue banner with the text "Welcome, Jessica" and two links: [Add Institutional Affiliation](#) and [Purchase Independent Learner Courses](#). On the right side of the banner, two circular statistics are shown: "11 Courses Completed" and "2 Years of Membership".

Institutional Courses

Institutional Courses are available to learners who have an affiliation with one or more subscribing institutions. If an institution with which you are affiliated is not listed, you may want to [add an affiliation](#). If you are no longer associated with a listed institution, you may want to [remove an affiliation](#).

Misericordia University

[View Courses](#)

2. Scroll to the bottom of the new page and click “Add a Course.”

Learner Tools for Misericordia University

- [Add a Course](#)
- [Remove a Course](#)
- [View Previously Completed Coursework](#)
- [Update Institution Profile](#)
- [View Instructions Page](#)
- [Remove Affiliation](#)

3. Select "Researcher" and click "Next."

Question 1

Select your Group

Please select your group below to be enrolled in the correct courses for your group:

This question is required. Choose one answer.

Researcher

Institutional Review Board Member

Institutional Official

4. Select "I have completed all of the courses except for the Conflicts of Interest Course (COI) course and need to take that course." Then, click "Next."

Question 2

Researcher Required Training

Please confirm below to be enrolled in the required training for your group:

This question is required. Choose one answer.

Yes, please enroll me in the following courses:
-Human Subjects Research - ALL -GCP – Social and Behavioral Research Best Practices for Clinical Research -Responsible Conduct of Research - ALL - Information Privacy and Security - ALL -Conflicts of Interest (COI) - ALL

I have completed all of the courses except for the Conflicts of Interest Course (COI) course and need to take that course.

Not at this time

5. The course module should then appear under "Misericordia University – Courses Ready to Begin."