

# Reopening Task Force

To create firm plans for delivery of our academic and co-curricular programs for Fall 2020.

- Consider best practice for teaching and learning under modified conditions
- Create program delivery plans for all aspects of student and employee programs-under varying potential operational models
- Work with Health and Safety Committee to make sure campus is ready in terms of resources, structures, facilities and personnel

**Caroline Blatti**, Head of School

**Duncan Booth**, Assistant Head of School for Finance and Operations

**Carla van Berkum**, Assistant Head of School for Academics

**Emily Cooke**, Director of Communications

**Meg Miller**, Data and Strategy Analyst

## WORK GROUP

### Student Experience

The Student Experience work group is responsible for looking at all areas of the student experience and how these experiences will look different in the various school program scenarios. Considerations should be given to school mission, culture, community, and mental and physical health and wellness.

**Carla van Berkum, Chair**  
Assistant Head of School for Academics

**Carrie Lang**  
Director of Early Childhood Education

**Lisa Teeling**  
Lower School Head

**Verna Mayo**  
Middle School Head

**Colleen Kyle**  
Upper School Head

**Carol Hatton**  
Athletic Director

**Tawanda Owens**  
Director of Equity and Inclusion

**Julie Bierman**  
Director of Learning Support

**Annie Short**  
Performing Arts Chair

## WORK GROUP

### Health and Wellness

The Health and Wellness work group is responsible for reviewing and updating current practices, policies, and procedures relating to student and staff health on campus, how we respond to concerns around COVID 19, screening and physical distancing recommendations, and contract tracing. The Health and Wellness team also maintains connections to the local department of health to share forward guidance.

**Carla van Berkum, Chair**  
Assistant Head of School for Academics

**Angela Palmeri**  
Athletic Trainer

**Courtney Wertheimer**  
School Nurse

**Makeda King-Smith**  
Counseling Chair

**Mike Brooks**  
Director of Safety and Security

**Sara Rollfinke**  
Dean of Faculty

**Jennifer Golliday**  
Assistant Director of Facilities

**Sisi Zoker**  
Director of Human Resources

## WORK GROUP

### Business Continuity

The Business Continuity work group is responsible for considerations related to maintaining the school as a going concern, including financial sustainability, personnel and policies, informational technology and infrastructure, advancement, etc. This group is also responsible for ensuring adequate legal and insurance coverage for moving forward in a density-controlled model.

**Duncan Booth, Chair**  
Assistant Head of School for Finance and Operations

**Kedrick Horne**  
Network Administrator

**Kathy Shires**  
Controller

**Sisi Zoker**  
Director of Human Resources

**Cathy Heflin**  
School Store Manager

## WORK GROUP

### Communications

This work group is responsible for ensuring clear, consistent, and mission-oriented communications are prepared and distributed in a time-sensitive manner to the institution's constituents.

**Emily Cooke, Chair**  
Director of Communications

**Abbey Pulcinella**  
Associate Director of Communications

**Dani Steinbach**  
Assistant Athletic Director

## WORK GROUP

### Campus Operations

The Campus Operations work group is responsible for reviewing all areas of campus operations, including furniture, room layouts, cleaning and janitorial questions, dining considerations, repurposing space as needed, transportation, security, etc. In addition, this team works closely with the Health and Wellness work group to ensure sufficient operational support related to screening.

**Duncan Booth, Chair**  
Assistant Head of School for Finance and Operations

**Mike Brooks**  
Director of Safety and Security

**Wayne Golliday**  
Director of Facilities

**Guy Botterill**  
Maintenance Staff Supervisor

**Sage Dining**

**Scott Buckley**  
Associate Athletic Director

**Rachel Auteri**  
Director of Compass Programming

## Advisory Board

To provide high level, strategic considerations based on the constituency/constituencies each individual represents. Members of this team will assist with providing questions, insights and compelling information to facilitate the work of the Reopening Taskforce.

- Meet as a full group with the Reopening Taskforce 3-4 times over the summer
- Elicit input from their constituency, as needed, in between meetings
- Be available in between meetings for consultation, as needed.

**Carroll Knott McGill**  
President of Board of Trustees

**Lucy Neale Duke**  
Trustee

**Cheryl Smith**  
President of Parents' Association

**Marla Shaivitz**  
Upper School Network Chair

**Meg Lawrence**  
Middle School Network Chair

**Jennifer Stevenson**  
Lower School Network Chair

**Hannah Kolkin**  
Little Reds parent

**Mike Brooks**  
Director of Safety and Security

Dr. Amy Winkelstein

Dr. Aaron Milstone

Keiffer Mitchell

Stephanie Rawlings-Blake