



VICTOR VALLEY UNION HIGH SCHOOL DISTRICT

16350 Mojave Drive
Victorville, CA 92395

Telephone: (760) 955-3201 • Fax: (760) 955-3337

REQUEST FOR INTER-DISTRICT ATTENDANCE

Date \_\_\_\_\_ Student will be in the \_\_\_\_\_ grade for the \_\_\_\_\_ school year

Name of Student \_\_\_\_\_ Male [ ] Female [ ] Birth Date \_\_\_\_\_
(Last) (First)

Current or last school of attendance \_\_\_\_\_ School Requested \_\_\_\_\_

School District Requested \_\_\_\_\_

Parent/Guardian Names \_\_\_\_\_ Home / Cell Phone # \_\_\_\_\_
(Please Print)

Street Address \_\_\_\_\_ Apt # \_\_\_\_\_ City \_\_\_\_\_ Zip Code \_\_\_\_\_

Is student receiving Special Education Services or other Special Services? [ ] Yes [ ] No
If yes, is student in [ ] Resource Specialist Program [ ] Special Day Class [ ] Other \_\_\_\_\_
(Please Note: If the student is in Special Education, the acceptance into our district will be based on space availability in an appropriate special education program and at the appropriate grade level. Parent will be responsible for transportation if approved.)
Is student under an expulsion order? [ ] Yes [ ] No

Reason for Request: Please mark only one (read the back of the application for more information)

- [ ] Work Related (please attach verification) [ ] Child Care (please attach verification) [ ] Continuing (please provide a copy of most recent report card)
[ ] Program (please specify name of program and attach a description of program) \_\_\_\_\_
[ ] Sibling attending the requested district (please list name and school of attendance) \_\_\_\_\_
[ ] Other (please attach statement) \_\_\_\_\_

Note: Verification of address must be attached. All required documents must be attached to the application at time of submission.
Incomplete applications will delay the process and be denied.

REQUEST FOR INTER-DISTRICT ATTENDANCE

THIS PERMIT IS GRANTED SUBJECT TO THE TERMS DEFINED IN THE SIGNED "CONDITIONS FOR MAINTAINING AN INTER/INTRA DISTRICT PERMIT AGREEMENT". THE ABOVE NAMED STUDENT'S REQUEST FOR INTER-DISTRICT ATTENDANCE, IF APPROVED, IS SUBJECT TO PARENTS ASSUMING FULL RESPONSIBILITY FOR PROVIDING TRANSPORTATION. PERMITS MAY BE REVOKED AT ANY TIME. I have read and understand the regulations and policies, on the back of this page, governing inter-district attendance permits and hereby submit my application. I declare under penalty of perjury that the information provided above is true and accurate. I understand that this form will be provided to the district of residence, the school of desired attendance and the information given is subject to verification.

Parent/Guardian Signature: \_\_\_\_\_

SCHOOL DISTRICT USE ONLY- SIGNATURES OF APPROVAL/DENIAL

Releasing District

Receiving District

Victor Valley Union High School District

Approved \_\_\_\_\_ Denied \_\_\_\_\_

Reason \_\_\_\_\_

By \_\_\_\_\_ Date \_\_\_\_\_

Name of District

Approved \_\_\_\_\_ Denied \_\_\_\_\_

Reason \_\_\_\_\_

By \_\_\_\_\_ Date \_\_\_\_\_

FOR SCHOOL DISTRICT USE ONLY

School of Residence \_\_\_\_\_ Date Received \_\_\_\_\_
Verification attached Y N Date: \_\_\_\_\_ Appealed Y N Date: \_\_\_\_\_ By: \_\_\_\_\_

PLEASE RETURN COMPLETED FORM TO VICTOR VALLEY UNION HIGH SCHOOL DISTRICT CENTRAL ENROLLMENT CENTER

# INTER-DISTRICT PERMIT INFORMATION and REQUIREMENTS

As of January 2011, AB 2444 does not require this form to be renewed on a yearly basis / continuing through graduation with district student transferred to with the following conditions.

It is understood that the parent/guardian will have to provide home to school transportation. This permit is valid only to district applied for while conditions stated are maintained, and as long as the student's attendance, behavior and academic performance are satisfactory to the district of attendance. If my child's behavior or attendance becomes unsatisfactory, he/she may be returned to his/her school of residence. False or misleading information may be cause for denial or revocation of a permit (this include false information of residence). Approval is subject to space availability in the school. A permit may be revoked for cause at any time.

## **Inter-District Permit Information & Requirements: Ed. Code 46600-4611**

***Although students generally must attend school in the district where their parents/guardians reside, the district may upon request, accept students from another district and may also allow students who live within the district to attend out-of-district schools.***

***All requirements must be attached to the application at the time of submission. Additional information may be requested. Please attach the following to your application:***

- **Verification of address, utility bill under parent's name and no older than 45 days.**
- **Based on the reason of your request, please submit all required documentation.**

***NOTE: Time frame process for Inter-district permits is 2-4 weeks. The district may deny a transfer due to space limitations. Incomplete applications will delay the process and will be denied.***

### **Inter-district attendance permits may be approved for the following reasons:**

1. **Employment:** Students may attend a school outside of their district of residence if at least one of the parents is employed within the boundaries of that school district as permitted under the Allen Bill. Parent must work full-time on a regular basis and no less than 30 hours per week during school hours.

**\*\*\* Complete Verification of Employment form or provide a letter from employer on company's letterhead stating specific days and hours of employment, i.e. M-F, 7:00-3:00 p.m., and a copy of the most current paycheck stub. If self-employed provide tax form, valid business license and utility Bill (at least two of these).**

2. **Childcare Needs:** A permit may be granted for child care reasons only to students in grades K-8. The student must be cared for by a child care center or by someone that lives within the request school district boundaries.

**\*\*\* Complete verification of childcare and provide a copy of childcare's address verification, i.e. childcare license, most current utility bill with provider's name and address.**

3. **Continuation:** A student may be allowed to continue attending the same school when parents/guardians have moved out of their current district and to attend until the highest grade at current school/district.

**\*\*\* Provide a proof of enrollment from current school/district, i.e. copy of most recent report card, district letter requesting renewal or letter from current school.**

4. **Sibling (brother or sister):** A permit may be granted when a sibling would be in attendance at the same time at the requested school/district.

**\*\*\* Provide sibling's last report card and list sibling's name and school of attendance, and grade on form.**

5. **Special Needs:** A permit may be granted when special mental or physical health needs of the student are certified by a physician, school psychologist or other appropriate certified personnel.

**\*\*\* Provide a letter or recommendation from a certified physician, school psychologist, or other appropriate certified personnel.**

6. **Relocating:** A permit may be granted when the parent/guardian provides legal documentation as evidence that the family will be moving to the receiving district in the immediate future and would like the student to start the school year in that district.

**\*\*\* If you are relocating to the requested district, you need to prove legal documentation as evidence, i.e. rental agreement, lease, or escrow documents.**

7. **Program:** A permit may be granted when there is valid interest in a particular **educational program not** offered in any of our schools in VVUHSD. The program must be offered in the student's grade level and be a sequential course of study up to the highest grade level at requested school. **Before and after school programs and sports are not considered valid educational interest.**

**\*\*\* Specify name of program on the form and attach a description of program from the school catalog or website. Description must include school or district's logo and show program is sequential.**

8. **Other:** Highly unusual personal circumstances and if not of the above reasons apply to your request.

**\*\*\* Provide a written statement along with any supporting documentation that may better help make a decision on your request.**