



SMART. SAFE. TOGETHER.

2020-2021 RETURN TO SCHOOL PLAN

July 1, 2020 Update

**LAKE HIGHLAND
PREPARATORY SCHOOL**

Return to School Update

July 1, 2020

Introduction

Lake Highland Preparatory School strongly believes that schools are fundamental to child and adolescent development and well-being, and generally provide our children academic instruction, social and emotional skill development, safety, improved health, opportunities for physical activity, and other benefits. Whereas LHPS provides an outstanding distance learning option for students/families not comfortable with returning to campus, the in-person, on-campus learning modality inarguably provides the student with the optimal learning environment.

With that well-recognized and well-documented reality, and recently reiterated in school reopening guidance from the American Academy of Pediatrics, Lake Highland Preparatory School strongly advocates that all policy considerations for the coming school year should start with the goal of having students physically present in school. Therefore, LHPS has continued to refine and upgrade its policies for school reopening based on available evidence from relevant governmental agencies, public health officials, community leaders, and professional educational organizations supporting independent schools across the nation. Several key principles undergird these policies:

- Policies must be flexible and responsive to new information as it becomes available.
- Policies should be revised and adapted depending on the level of viral transmission in the school and throughout the community. It should be done with close communication with state and local public health authorities.
- Policies should be practical, feasible, and appropriate for a child's and adolescent's developmental stage.
- Policies should be focused on supporting the overall health and well-being of all children, adolescents, families, and communities.
- COVID-19 policies, in particular, are intended to mitigate, not eliminate, risk. No single action or set of actions will completely eliminate the risk of COVID transmission, but the implementation of several coordinated interventions can significantly reduce that risk.

This document is a continuation of COVID-19 updates amplifying our previously published Return to School brochure. Whereas more and more details are being finalized on a daily basis, it is important to remember that the pandemic itself, prevailing medical knowledge and treatment experience, and preparations to best return to normal operations are in a constant state of flux. We will continue during the summer and upcoming school year investigating, learning, and adapting "best practices" in order to provide your child and our employees with the safest and best learning environment possible. Thank you for your understanding and patient support on this journey.

All-School Information

Cleaning & Sanitizing

One significant way we have invested in the health and safety of on-campus learning is by increasing the frequency of cleaning and the availability of sanitization products to faculty, staff, students, and guests. Enhanced efforts include:

- High-touch surfaces around campus will be cleaned every two hours. These items include but are not limited to doors, desktops, toilets, sinks, light switches, and handrails.
- Medium-touch surfaces will be cleaned every four hours. These items include but are not limited to chairs, countertops, drinking fountains, and benches.
- Regular detailed cleaning of all the surfaces in classrooms and hallways will occur nightly.
- Nightly cleaning crews will use new electrostatic sprayers to disinfect surfaces.
- Hand sanitizer dispensers have been added to all classrooms and are located throughout public areas of the school.
- The school will provide sanitizing wipes for teachers to use in the classroom.
- “Sanitizing Stations” are being installed across campus. These spaces will include paper towels, trash bags, sanitizing spray, and personal protective equipment.

Although not new to LHPS, our HVAC system has been upgraded to include UV-C light sterilization. When the air is cooled, it passes through a chamber of UV light to sterilize the air particles, which also helps to keep the AC units clean and mold-free. To answer additional questions we’ve received about our HVAC system and air quality, we can share that:

- All of LHPS’s AC units have outdoor fresh air intakes.
- Our TRIDIUM control system allows us to monitor the AC units campus-wide. We can monitor the oxygen levels, temperatures, and humidity levels in all spaces, and remotely adjust them as needed.
- An alarm will alert our Facilities Manager if humidity or temperatures rise beyond the controlled settings.

All-School Information Continued

Health Protocols & Enhancements

This summer, our facilities team has worked with our nursing staff to create two new student clinics. In the Lower School's Bradshaw Building, the new clinic is located on the first floor on the hallway to the right (Room # 223). It now has a large waiting area, two isolation rooms with vents, one first aid room, multiple air filters, and as always, is staffed with two Registered Nurses each day. At the Charles Clayton Campus, the new Middle School clinic will also have an isolation area, air filters, and a Registered Nurse to help students with any health concerns.

Published in our recent Return to School document (June 22, 2020), you can review additional protocols within our [Return to School Health Policy](#), which begins with a daily health screening at home before arriving on campus.

Health Qs & As

Q: Will you take students' temperatures at school?

A: We are asking parents to take their child's temperature each morning before coming to school, in addition to completing the daily health screening at home. We hope this will prevent ill children from coming to campus. Additionally, teachers will be equipped with thermometers and students will be "double-checked" daily. If a child is sent home with a fever and COVID-related symptoms, we will follow the directions of the child's physician and the Department of Health. Children manifest fevers for many reasons. If a child has a fever for something unrelated to COVID, we will follow the normal 24-hour policy and will require a doctor's note to return to school.

Q: What happens if one child in any classroom tests positive for SARS-CoV-2/COVID-19?

A: The student will be required to stay home for at least 10 days from when the symptoms started. After 10 days at home and 72 hours of being fever-free without the use of fever-reducing medication, the student may return to school.

The school is required to notify the Health Department of positive tests in our school community and will follow the Health Department's protocols, which includes determining if any contacts in the setting need to self-isolate at home for 14 days and if additional contact testing is recommended.

Q: My child has an underlying health condition, how will the school accommodate him/her?

A: Our nurses, teachers, and administrators will work closely with the student and the family to create a healthcare plan for the student. This will be done on a case-by-case basis.

All-School Information Continued

Health Qs & As Continued

Q: Are students required to have up-to-date immunizations?

A: Our [immunization guidelines](#) have not changed. We will continue to follow the [State of Florida immunization guidelines](#).

Q: What is the health screening process for faculty and staff?

A: All faculty and staff members are required to perform daily health screenings at home before coming to campus. Employees will also be required to complete video training regarding health procedures at school.

Digital Campus Opt-In

Please remember, families who wish to elect the Digital Campus learning option for the 2020-2021 school year must notify the school on or before July 10, 2020, via the [Digital Campus Opt-In Form](#). If we do not hear from your family by July 10, we will prepare for your child's return to campus on August 13. For COVID-related needs, students may transition from in-person, on-campus learning to the Digital Campus at any time.

Tuition Extension

LHPS has extended the first tuition payment deadline for the 2020-2021 school year to July 10, 2020. Families who wish to withdraw and who previously submitted an enrollment contract for the upcoming school year must notify the Admission Department by July 10, 2020, in order to be released from future payments stipulated in the contract. If notified by July 10, LHPS will return pre-paid tuition payments, retaining only the non-refundable deposit. Families deciding to withdraw after July 10 will be responsible for fulfilling the enrollment contract for the 2020-21 school year. A switch to Distance Learning by LHPS at any time during the 2020-21 school year does not release a family from its legal obligation to fulfill the requirements of the enrollment contract.

Lower School Return: Operational Details

Updated July 1, 2020

In anticipation of returning to on-campus learning in August, we have modified our Lower School learning environments to mitigate cross-contamination between classrooms, while continuing to provide a transformational educational experience.

PreK – 4th Grade

Our youngest Lower School students will report to their homeroom teacher and be spending the day in a Highlander Homeroom Community (individual classroom with a fixed group of students). These carefully controlled homeroom communities will be created to limit exposure and the spread of illness while maintaining the social and emotional well-being of every child within our care.

5th – 6th Grades

All 5th- and 6th-grade Highlanders will report to their homeroom teacher each morning, traversing our campus using new directional signs and floor markings that promote safe physical distancing. Students will navigate class transitions with a reduced number of movements outside of the classroom. Highlander Hallway Communities in 5th grade will encompass all classrooms in the 5th-grade hallway while for 6th graders, their sanitized community area will cover the second floor of the Guernsey Building.

Prioritizing Health & Safety at the Lower School

Below are the measures we are implementing to facilitate our Highlander Homeroom Communities and Hallway Communities:

School-Family Partnership

To assist with school safety operations, parents must check the temperature of their child(ren) prior to arriving on campus. If your child has a temperature of 100.0 F or higher, please keep your child at home and contact our office. Do not medicate your child for a fever and bring them to campus.

Signage and Markings

Throughout the Bradshaw and Guernsey Buildings, signage will be placed as a reminder to maintain proper physical distancing. The hallways will also be marked with directional foot traffic decals to create safe traffic patterns to promote physical distancing while moving within the building.

Lower School Information Continued

Face Coverings

When students arrive on campus, they will be asked to wear a face-covering until they enter their classroom. Face coverings can be removed after the students are physically distanced inside their classrooms (which are cleaned and sanitized nightly).

Classroom Arrival: Temperature Checks

When students arrive in their classrooms, the teacher will greet them and take their temperature with a forehead scan. If a child is believed to have a fever that reaches or exceeds 100.0 °F, the student will be taken to our School Clinic for a second scan and parent notification.

Homeroom Communities

Students (PreK-4) will remain in their Highlander Homeroom Communities throughout the day. Enrichment teachers will deliver their specialized content within each Homeroom Community classroom. More details will be provided in the coming weeks.

Classroom Set-Up

Students will be encouraged, but not required, to wear face coverings while in learning spaces. Classrooms will be set up to promote physical distancing. Class work stations will be equipped with plexiglass dividers to assist in minimizing airborne transmission while students are not wearing face coverings.

Traveling with Homeroom Communities

If classes travel inside the building, students will maintain physical distancing and wear face coverings. Instead of a single-file line, classes will move in columns (an arm's length from their shoulder partner) until they arrive at their destination. If classes travel outdoors, students will not need to wear face coverings.

Rotating in Hallway Communities

Students in the 5th and 6th grades will continue to rotate classes within the Highlander Hallway Communities. Each student will sanitize their hands, wear a face-covering, then travel to their next class. Signage will assist students in maintaining physical distancing and following safe foot traffic patterns during transitions, when possible.

Lunch

Lunch schedules will be created with a strong focus on intentional seating spaced to maintain physical distancing. This schedule will include days when classes may eat in their classrooms or outside, and scheduled days to eat in the cafeteria with their class. We are currently working with Sodexo to coordinate food pick-up procedures. More details will be provided in the upcoming weeks.

Physical Education

P.E. classes, weather permitting, will be held predominantly outdoors in predetermined zones on-campus that maintain the integrity of Highlander Homeroom and Highlander Hallway Communities.

Lower School Information Continued

Playground

When playground opening is authorized by governmental agencies, we will allow students to utilize the playground. Currently, plans are being made for daily student playground time. Play and socializing zones will be created to maintain physical distancing. While classes may not have access to the entire playground each day, they will be able to use each zone throughout the week. Playground equipment will be sanitized throughout the day.

Dismissal

We will continue with our current afternoon dismissal procedures. We are exploring several measures that prevent students from congregating during the dismissal process. More details will be provided in the upcoming weeks.

AfterCare and Academies

We are planning to offer AfterCare and Academies beginning with the start of the school year. We are still assessing the procedures to prioritize the health and safety of all Highlanders. More details will be provided in the coming weeks.

Classroom Sanitation

All classrooms will be sanitized nightly. Teachers will monitor entry into their classrooms during the day to minimize exposure to outside contaminants. Nighttime cleaning will involve disinfecting surfaces by hand-wiping and the use of an electrostatic sprayer.

Middle School Return: Operational Details

Updated July 1, 2020

The Charles Clayton Campus is looking forward to returning to campus on August 13th for the 2020-2021 school year, and we have been busy with preparations unique to our campus.

Facility Enhancements Include:

- Multiple new learning spaces designed to accommodate physical distancing needs
- Additional outdoor seating spaces outfitted with Apple TVs and flexible seating to support outdoor classroom spaces
- Newly renovated Clayton Cafe that will provide ample seating options during Fling and lunchtime. The new cafe will include two additional lunch lines and a redesigned courtyard seating area.

The administration at Charles Clayton Campus will continue to reimagine our daily schedule of events to prioritize physical distance needs. Schedule enhancements are also being considered to support and optimize instructional plans for Middle School students.

Prioritizing Health & Safety at the Middle School

Below are the measures we are implementing to prioritize the health and safety of our Middle School students:

School-Family Partnership

To assist with school safety operations, parents must check the temperature of their child(ren) prior to arriving on campus. If your child has a temperature of 100.0 °F or higher, please keep your child at home and contact our office. Do not medicate your child for a fever and bring them to campus.

Arrival Time

Campus arrivals will be staggered between 7:45 and 8:15 a.m. Upon arrival, students will wear cloth face coverings and report to assigned areas until the start of 1st period. Students arriving early will be required to practice physical distancing.

Temperature Checks

Students will be required to have a temperature check once they arrive on campus. Students checking in late will have their temperature checked while signing in at our attendance office. Students presenting with temperatures of 100°F and above will be re-checked, and any student with a fever will be isolated and required to be picked up from school immediately.

Cloth Face Coverings

Until further notice, all faculty and staff will wear cloth face coverings when physical distancing is not possible. Students will also be required to wear face coverings during transition times (e.g., walking to class, lunch, or other activities) or when six feet of physical distancing is not possible.

Middle School Information Continued

Classrooms & Supplies

Middle School classrooms will be arranged to have greater than normal distance between desks, and we will repurpose spaces on campus to achieve this goal. We will utilize larger spaces around campus to accommodate larger class sizes. Cloth face coverings will be used to assist in minimizing airborne transmission. Students will keep their personal supplies in a backpack that they will keep with them throughout the day.

Shuttles Between Campus

The number of students allowed on our campus shuttles will be limited to half capacity. The shuttle between the Charles Clayton Campus and the Bradshaw Campus will only operate during the school day and after school for Athletics and Maya's transportation. Students participating in after-school athletics will be shuttled to either the LHAC or the Bradshaw Campus. We will temporarily suspend all other Middle School shuttle operations before and after school. Parents must drop off and pick up on both campuses until further notice.

Signage and Physical Distancing Markings

Signage will be placed as a reminder to maintain appropriate physical distancing and practice proper hand cleaning. Students and teachers will wear face coverings when transitioning between class periods. Our digital hall pass system, E-Hall Pass, will support us in monitoring the number of students in the hallways throughout the day.

Social & Emotional Support

The Middle School School Counselors, Advisory Teacher, and Administrators will support students' social and emotional needs throughout the school year. The Advisory teacher will serve as a mentor for a small group of students, whether the students are on campus or at home via the Digital Campus.

Fling

Students will enjoy Fling either in classrooms or in designated outdoor areas where physical distancing is possible. Due to the limited time allotted for Fling, students will be required to bring snacks from home until further notice. These snacks should be kept in the students' backpacks.

Lunch

Lunch schedules will be created with great attention to intentional seating and physical distancing. Students will be dismissed for lunch at staggered times and will wash or sanitize hands before and after lunch. The newly designed Clayton Cafe will include additional service lines and seating areas. We are working with Sodexo to coordinate prepackaged food options. More details about lunchtime logistics will be provided in the upcoming weeks.

Middle School Information Continued

Restrooms & Water Fountains

Restroom signage will outline hand washing protocols. Hand sanitizers will be placed outside of restrooms and the Facilities Team will clean restrooms, including door handles throughout the day. Students will be encouraged to bring water bottles from home and will use the contactless water refill stations.

Physical Education

Weather permitting, PE classes will take place outdoors or in the gym if physical distancing can take place. No games or scrimmages with contact will be allowed, and all P.E. equipment will be sanitized between each class period.

Field Trips

We will continue to assess field trips closer to the scheduled dates, but at this time all field trips will be canceled for the first semester.

Student Union & Academies

We are planning to offer Student Union and Academies beginning with the start of school. We are still assessing the procedures to prioritize the health and safety of all Highlanders. More details will be provided in the upcoming weeks.

Dismissal Time

We will have two separate dismissal times for Middle School students depending on whether the student is registered for a directed-study period at the end of the day. All Middle School students will need to be picked up at the Charles Clayton Campus. We will only be shuttling students to the Bradshaw Campus for Athletics and Maya's Transportation.

Classroom Sanitation

All classrooms will be sanitized nightly. Teachers will monitor entry into their classrooms during the day to minimize exposure to outside contaminants. Nighttime cleaning will involve disinfecting surfaces by hand-wiping and the use of an electrostatic sprayer.

Athletics

LHPS plans to conduct sports seasons in compliance with guidelines provided by the National Federation of High School Sports and the Florida High School Athletic Association. Student-athletes are required to have current EL2 (physical) and EL3 (consent) forms and complete the LHPS Athlete Self-Screen document prior to participation in sports. More details and information will be provided prior to the start of school.

Performing Arts

(Chorus, Band)

Research specific to potential COVID-19 transmission risks during musical activities are currently underway. Measures to reduce the transmission of aerosol and droplets in the music classrooms are being evaluated for effectiveness. These measures include:

- Bell covers for woodwind and brass instruments
- Face coverings specifically designed for singers
- Physical placement of students in the classroom

All instrumental students will be required to have their own instruments and supplies for the class. School instruments will be assigned to one student rather than being shared. Instrumental students will be educated on how to properly clean and disinfect their instruments.

All students will be assigned their own folder and music.

Performing ensembles will focus on chamber ensembles to comply with Lake Highland's reopening plan and CDC guidelines. Chamber ensembles will allow students to safely build their musicianship through group rehearsal and performance. When feasible, live performances will be creatively designed to showcase our students in a safe manner for both the musician and the patron. If live performances are not possible, students will still have the opportunity to showcase their talent via digital performance.

Middle School Bell Schedule Changes

The new Middle School bell schedule will have key advantages in day-to-day operations for both on-campus and Digital Campus students, especially in light of COVID-19. The Middle School bell schedule is the perfect blend of traditional and flexible scheduling to allow students to explore content and prepare for the Upper School experience.

[Click on the schedule below to open in a new screen.](#)

Monday - Tuesday All Periods Meet				Flexible Schedule		Wednesday	Thursday	Friday All Periods Meet			
7:45 ▶ 8:15	30	Office Hours Clubs		7:45 ▶ 8:15	30	Office Hours Clubs	Office Hours Clubs	7:45 ▶ 8:15	30	Office Hours Clubs	
8:15 ▶ 9:00	45	Period 1		8:15 ▶ 9:35	80	Period 2	Period 1	8:15 ▶ 9:00	45	Period 1	
9:00 ▶ 9:15	15	Fling Travel		9:35 ▶ 9:50	15	Fling Travel	Fling Travel	9:00 ▶ 9:15	15	Fling Travel	
9:15 ▶ 10:00	45	Period 2		9:50 ▶ 11:10	80	Period 4	Period 3	9:15 ▶ 10:00	45	Period 2	
10:04 ▶ 10:49	45	Period 3		11:10 ▶ 11:50	40	Lunch	Lunch	10:04 ▶ 10:49	45	Period 3	
10:53 ▶ 11:38	45	Period 4		11:50 ▶ 1:15	85	CCC 11:55 - 12:45 Unity Meeting 12:50 - 1:15	Period 5 & Announcements	10:53 ▶ 11:38	45	Period 4	
11:38 ▶ 12:17	39	Lunch		1:20 ▶ 2:40	80	Period 6	Period 7	11:38 ▶ 12:17	39	Lunch	
12:17 ▶ 1:02	45	Period 5		2:40 ▶ 3:30	50	Office Hours Clubs	Office Hours Clubs	12:17 ▶ 1:02	45	Period 5	
1:06 ▶ 1:51	45	Period 6						1:06 ▶ 1:51	45	Period 6	
1:55 ▶ 2:40	45	Period 7						1:55 ▶ 2:40	45	Period 7	
2:40 ▶ 3:30	50	Office Hours Clubs						2:40 ▶ 3:30	50	Office Hours Clubs	

Middle School Qs & As

Q: What does the Middle School Digital Campus schedule look like?

A: The Digital Campus students will follow a similar schedule to on-campus students. Each class period offered will have one digital instructor who will replicate the classroom experience virtually through live interaction and breakout groups with other Digital Campus classmates. The Digital Campus students will receive skill-based instruction with recorded and live content. Students choosing to learn remotely will use the Zoom and Canvas platforms to take part in classes, advisory sessions, assemblies, extra-help sessions, and when appropriate and feasible, clubs.

Q: What steps do the Digital Campus students need to take when they are ready to return to school?

A: To return to on-campus learning, parents should contact your child's assigned counselor or divisional director.

Q: Will there be an option for a student to start the school year with the on-campus option and move to the Digital Campus option?

A: For COVID-related concerns, we will follow the CDC guidelines of a 14-day quarantine period. During this time, students will be transitioned to the Digital Campus Plan until medically cleared and comfortable to return to campus. Students desiring to remain on the Digital Campus option need to coordinate with their academic counselor.

Q: Will Digital Campus students be able to attend LHPS events and participate in Middle School sports?

A: Yes, all students are welcome to participate and attend LHPS events as long as they do not have any COVID-related symptoms. All Highlander student-athletes are eligible to participate in individual or team sports throughout the school year.

Upper School Return: Operational Details

Updated July 1, 2020

Lake Highland's Upper School also plans to resume on-campus, in-person teaching and learning for the 2020-2021 school year beginning August 13, 2020.

Many aspects of on-campus Upper School life will seem familiar to returning students and will rapidly become second nature for students joining the Highlander Family. Activities that call for larger groups, such as assembly, lunch, clubs, and co-curriculars will be modified to meet physical distancing guidelines and health protocols, and the morning routine will allow for daily temperature checks.

The Upper School classroom spaces differ in size. The size of the learning space and physical distancing guidelines will dictate the prudent capacity of all areas on campus. In general, desks will be separated in all directions by a 6-foot perimeter.

New Upper School Flexible Schedule

The new Upper School flexible schedule will have key advantages in day-to-day operations as we navigate changes as a result of COVID-19.

[Click on the schedule below to open in a new screen.](#)

	A	B	C	D	E
7:45-8:30 (45)	PRIME Time	PRIME Time	PRIME Time	PRIME Time	PRIME Time
8:30-9:40 (70)	1	1	2	1	2
9:40-9:50 (10)	TRANSITION	TRANSITION	TRANSITION	TRANSITION	TRANSITION
9:50-11:00 (70)	UNITY/CLUBS	3	3	5	3
11:00-11:10 (10)	TRANSITION	TRANSITION	TRANSITION	TRANSITION	TRANSITION
11:10-12:20 (70)	4	2	4	4	ASSEMBLY
12:20-1:35 (75)	LUNCH/STUDY	LUNCH/STUDY	LUNCH/STUDY	LUNCH/STUDY	LUNCH/STUDY
1:35-2:45 (70)	5	6	5	6	6
2:45-3:30 (45)	PRIME Time	PRIME Time	PRIME Time	PRIME Time	PRIME Time

Typical On-Campus Upper School Student Daily Routine

Arrival:

Upper School Students will be required to wear face coverings upon arrival to school whether that be via vehicle drop-off or walking from our student parking lots.

Students will be expected to maintain physical distancing standards whenever on campus.

Temperature checks will be performed on all students on a daily basis.

PRIME Time:

PRIME Time activities will follow all safety guidelines established by the school. Any students collaborating or utilizing office hours will also be required to follow appropriate safety procedures.

Classrooms:

Students will be required to practice safe physical distancing within the classroom.

Students will be required to wear face coverings while in classrooms except in cases where appropriate physical distancing is possible.

Group/Collaborative work will be minimized to assist with physical distancing.

Lunch/Study

Multiple lunch distribution locations will be established to physically distance students during lunch. Student lunch areas will be properly marked to indicate physical distancing as well as areas that have been cleaned and disinfected.

Hundreds of new seats (appropriately spaced) have been established in the Upper School to provide an opportunity for students to spread out during lunch including:

- New Rex Rotunda Student Union Area (Physical distancing will be required)
- New Outdoor Gaming/Social Area (Physical distancing will be required)
- Students will also be allowed to eat lunch in the Calkins Library to encourage more distancing.
 - Calkins renovation to include increased student seating (Physical distancing will be required)

Upper School Qs & As

Q: How will Upper School arrival operate?

A: Students arriving on campus will be required to have a daily temperature check. Students with temperatures of 100 °F and above will be re-checked, and any student with a fever will be isolated and immediately sent home. Students arriving early to participate in PRIME Time activities or to utilize campus spaces to study will be required to practice physical distancing.

Q: How will Upper School departure operate?

A: Students who drive will be dismissed to the parking lot, distancing themselves appropriately, for their departure from school. Students being picked up from school will report to the traffic circle for pick-up. Students waiting for their rides will distance appropriately in designated areas as cars move through the traffic circle. Students will be required to wear face coverings until they are picked up from school.

Q: Are parents allowed on campus?

A: Parents will only be allowed in the Upper School Administration office, and must wear face coverings and practice physical distancing in that space and wherever on campus. Until further notice, parents and visitors will not be able to randomly enter (or roam) campus without a specific purpose.

Q: Will faculty and staff be required to wear face coverings?

A: Until further notice, all faculty and staff will wear face coverings when indoors and physical distancing is not possible. If outdoors (unless exercising or involved in heavy physical activity), face coverings are also required at this point in time.

Q: Will students be required to wear face coverings?

A: Until further notice, students will be required to wear face coverings. When students are seated in their classrooms, a face covering will be encouraged, but not required if students are physically distanced from each other and not working with others in a group. If outdoors (unless exercising or involved in heavy physical activity), face coverings are also required at this point in time. Face coverings must be school appropriate and should be worn in accordance with CDC guidelines.

Q: How will the school enforce physical distancing and face coverings?

A: The Upper School will enforce physical distancing through a combination of visual reminders (signage and friendly reminders posted about the campus), self-discipline, and reminders from faculty and staff members.

Safety guidelines will be routinely shared with students via in-class reminders and through the use of technology.

- The School will have health discussions about the nature of community and shared responsibility.
- The School will emphasize caring for others, and the practice of healthy school-day routines will assist us safely getting through this precarious time.
- The Upper School will minimize or re-imagine assembly meetings times.
- The Upper School has added hundreds of new seats to campus to enable comfortable physical distancing.

Q: How will students move around campus?

A: As students move through their schedules, they (and all school personnel) will wear face coverings. There will be new signage across campus to remind students of protocols and traffic flow directions. In addition, we may use alternative class exit doors to reduce potential student contact as much as possible. Our new Upper School flexible schedule will benefit us in that we have fewer transitions and longer passing time during those transitions, thereby allowing less hallway and common-space crowding. Additionally, many of our passing areas are exterior, limiting indoor crowding during transitions.

Q: Will students have a locker?

A: Students are not required to use lockers. Most of our lockers are located outside, and lockers will be available to those that wish to use them. As digital textbooks are becoming more common in our courses, many students opt not to use lockers.

Q: How will restroom protocol work?

A: The Facilities team will clean restrooms on a regular basis (please note that they will be doing the same with door handles and other frequently touched surfaces around the campus). Restroom signage will outline the hand-washing and exit/door-handle protocols. The School will place hand sanitizer dispensers outside most restroom locations as well. As with any travel around campus, students will be required to wear face coverings in restrooms.

Q: How will standardized testing work next year?

A: We will continue to monitor the changes in testing requirements and the availability of testing spaces. Lake Highland is a registered test center for the following SAT dates for the 2020-2021 school year: August 29th, September 26th, December 5th, March 13th, and May 8th. Similarly, Lake Highland is a registered test center for the following ACT dates for the 2020-2021 school year: September 12th and April 17th. Lake Highland also still plans on hosting the PSAT for students in Grades 9-11 on October 14th. All of these test dates are contingent on the medical conditions and governmental guidelines in effect at the time.

Q: How will lunch work?

A: Multiple lunch distribution locations will be established to physically distance during lunch.

- Lake Highland Upper School students may eat their lunch anywhere on campus, except for classroom spaces.
- New guidelines will be established in the Tartan Cafe to mandate physical distancing.
- Student lunch areas will be properly marked to indicate physical distancing as well as areas that have been cleaned and disinfected.
- In addition to the Tartan Cafe, hundreds of new seating options (appropriately distanced) have been established in the Upper School to provide an opportunity for students to spread out during lunch, including the new Rex Rotunda Student Union Area, the new Outdoor Gaming/Social Area, and a Calkins Renovation to include much more student seating. Many of these areas provide an air-conditioned option during lunchtime.

Q: Community service has always been a hallmark of a Lake Highland education. Will there be virtual community service options for my child?

A: We maintain our expectations that students engage in this important activity, albeit with modifications imposed by physical distancing and other health concerns. Although there is no formal requirement for community service hours at the Upper School, we recommend that students follow the guidelines as set out by Florida's Bright Futures Scholarship Program. At the same time, we understand that under the current circumstances it may be impossible to complete these hours under the workplace conditions currently in place.

Q: Will you institute capacity limits at group gatherings? Will the school continue to host assemblies?

A: Until governmental and health guidelines change with respect to groups over a certain number, Upper School group numbers will be limited. Assemblies will be held virtually and/or in a way that will allow us to meet physical distancing guidelines as they evolve over the year.

Q: Will students be taking any field trips?

A: At the Upper School, we are not currently planning field trips. However, opportunities that become available for our students throughout the year will be evaluated on a case-by-case basis by school administration. We will, however, encourage the use of Zoom and other virtual field trip applications to connect with the wider world during the first semester.

Q: How will safety and emergency drills be handled in a physically distanced format?

A: The Upper School will follow the existing safety and emergency protocols found in the Upper School Crisis Response manual. As a result of physical distancing and until we can run drills, all Upper School students will receive verbal and written instructions as well as a short

video on lockdown and other emergency drills. Faculty will go through these drills, as they do each year, during the August faculty planning meetings in order to prepare themselves and their students.

Q: If I choose the distance learning model for my child, how will the School make them still feel like they are part of the community? Will there be events on campus that they may attend?

A: The Digital Campus program will essentially follow the on-campus schedule. Students choosing Digital Campus will use the Zoom and Canvas platforms to take part in classes, assemblies, extra-help sessions, and, where appropriate and feasible, clubs – all done concurrently with classmates who are participating in the on-campus program. We will work with students and families to the greatest extent to allow for participation in as much of school life as possible.

Q: Have there been any changes to the Fall FHSAA athletic calendar?

A: As of June 25, 2020, there have been no changes to the FHSAA calendar for the 2020-21 school year. The FHSAA official start date for Fall sports is Monday, July 27th. The FHSAA staff is working with a Board of Directors Task Force to discuss any potential changes.

Please see the FHSAA link below for Fall sport updates.

https://www.fhsaa.org/sites/default/files/orig_uploads/WeeklyUpdate/fhsaa_fall_sports_considerations_2020.pdf

Q: What are the extra safety precautions being put in place for sports at LHPS?

A: LHPS plans to conduct sports seasons in the safest manner possible by following the NFHS (National Federation of High School Sports) and FHSAA (Florida High School Athletic Association) guidelines with additional LHPS safety protocols and screenings.

Q: Are there any athletic activities currently happening on the LHPS campus?

A: In the months of June and July, voluntary athletic activities on campus have been arranged and supervised by LHPS head coaches and staff for grades 6-12 utilizing recommended safety protocols. Student-athletes are required to have current EL2 (physical) and EL3 (consent) forms and complete the LHPS Athlete Self-Screen document prior to participation.

Q: Is the LHPS athletic department making plans for alternative scenarios if the current FHSAA seasons are altered?

A: LHPS has been in communication with local, state, and national organizations and athletic directors sharing information and discussing options to prepare for alternative scenarios, as needed.

Q: What will the PE program look like?

A: Traditional PE classes will be scheduled with physical distancing and the health of individual students as the top priority. Traditional classes will focus more on fitness and activities that can be done under recommended safety protocols. P.E. classes will split time between the Weng Family Gymnasium, CNL Stadium, and the fitness center.

Q: How will chorus, band, and orchestra programs operate?

A: LHPS Arts is making accommodations that preserve our mission: to enrich and develop musical skills and creative senses in your children. Research specific to potential COVID-19 transmission risks during musical activities are currently underway. Singing and playing a wind instrument in large groups creates an elevated risk of aerosol transmission. Orchestra members are at a lower risk of transmitting the virus due to their instrument's nature. Measures to reduce the transmission of aerosol in the music classroom are currently being evaluated for effectiveness. These measures include bell covers for woodwind and brass instruments, a face-covering specifically designed for singers, and physical placement of students in the classroom. All instrumental students will be required to have their own instruments and supplies for the class. School instruments will be assigned to one student rather than being shared. Instrumental students will be educated on how to clean and disinfect their instruments properly. All students will be assigned their own folder and music.

Performance ensembles will focus on chamber ensembles to comply with Lake Highland's reopening plan and CDC guidelines. Chamber ensembles will allow the students to build their musicianship through group rehearsal and performance safely. When feasible, live performances will be creatively designed to showcase our students in a safe manner for both musician and patron. If live performances are not possible, students will still have the opportunity to showcase their talent via digital means.

Students will also delve further into individual creative work, digital collaborations, music theory, and other areas of music that reinforce the curriculum.