

Possible Interview Question Biased on Previous Experience

Opening Questions

1. Tell us about yourself
2. Clarify any questions about the resume or application (If applicable)

Persuasion / Communication Skills

1. Tell us about a time in which your spoken communications skills were important in getting a point across.
2. Tell us about the most difficult person you had to work with and how you handled it.
3. Describe the most difficult customer situation you've had

Managing Skills

1. Tell us about a time you were able to motivate co-workers or subordinates.
2. Describe a difficult employee situation and how you handled it.
3. What did you do to keep employees focused and productive?

Integrity

1. Tell us about a time you conformed to a policy in which you did not agree.
2. Tell us about a time you found it necessary NOT to conform to a policy.
3. Describe a time you had to bend the rules to get a job done.

Creativity

1. Discuss one of your successes (in generating increased revenue).
2. Describe one of your most effective ideas and how it was implemented.
3. Describe one of your least effective ideas and how it was implemented.

Closing

1. Is there anything else you think we should know?

Other Basic Interview Questions (not based on personal experience)

1. What type of position interest you?
2. Why would you like this particular type of job?
3. What is your best qualification for this job?
4. Why do you want to work for our company?
5. What do you know about our company?
6. What salary or hourly wage do you expect?
7. Can you get recommendations from previous employers? What would they say if I called them right now?
8. Have you ever been fired from a job? If yes, explain.
9. Are you looking for a temporary or permanent job?
10. Are you willing to transfer to another branch of the company if asked?
11. Does your current employer know you are planning to leave?
12. Have you ever been convicted of a crime? If yes, explain.
13. Describe a weakness that you have.
14. Describe a personal strength.
15. Describe yourself in three words.
16. Why should we hire you?