



**Position Title:** US Spanish Teacher  
**Position Status:** Full-time  
**Classification:** Exempt  
**Reports To:** Language Department Chair and Division Heads

**Position Purpose:** The US Spanish teacher prepares a dynamic program which amplifies and guides our students' communicative curiosity in the language and about the cultures of the Spanish-speaking world. The teacher coaches students towards meaningful action using the target language as the main vehicle and driver.

### Essential Functions

- Demonstrates flexibility to teach all levels of Spanish; from Spanish 1 through Spanish 5 Advanced Placement.
- Immerses students in 90-100% comprehensible Spanish input.
- Encourages students to listen actively, speak often, and take risks while acquiring the language.
- Embraces the idea that errors are an expected part of acquiring language and builds in opportunities for feedback, reflection, and goal setting while explicitly modeling a growth mindset.
- Helps students to develop interpretive, interpersonal, and presentational skills in Spanish embedded through community building activities, comprehensible input, scaffolded tasks, intercultural Spanish competency units, guided readings, and storytelling.
- Prepares course materials such as Integrated Performance Assessments, meaningful homework, and purposeful/authentic tasks that help students negotiate meaning in the target language.
- Initiates, facilitates, and moderates engaging, interactive, and purposeful classroom tasks, as well as local and global community partnerships.
- Plans how to deliver comprehensible course content, create materials and employ varied measures of instruction in collaboration with other Spanish teachers to create, support, and maintain parity among parallel courses as well as vertical alignment.
- Adopts a learner's mindset ready to prototype and workshop with team members when implementing innovative teaching practices.
- Pivots with ease from face-to-face to remote learning instruction thanks to proficiency in communicative technology tools, clear navigation pathways, project-based assessments, and relationship-building activities.
- Keeps abreast of developments in the field by participating in professional development, sharing findings with colleagues, and reading current literature, such as, *The Keys to Strategies for Language Instruction* (2017) Grahn, McAlpine; or *While We're on the Topic* (2017) Bill van Patten.
- Embraces and employs best practices as described by national second language experts when creating lessons, units, and curriculum. Some examples include ACTFL's Proficiency Guidelines, NCSSFL-ACTFL's Can-Do Statements, and Partnership for 21st Century Skills 4 C's.
- Maintains student attendance records, grades, and regular written and verbal feedback on graded assignments.
- Maintains contact with students and parents with regular communication and regularly scheduled evaluations.
- Evaluates students' class work and assignments.
- Advises a small group of students, provides academic and emotional support and communicates regularly with parents and guardians of advisees.
- Participates and attends Parent/Admissions events as required.
- Other duties as assigned by the Language Department Chair and Division Heads.

### Qualifications

- Bachelor's degree or post-graduate work in Spanish or in teaching Spanish as a second language; master's degree preferred.
- Prior teaching experience preferred, preferably in an independent school environment.
- Superior skills in teaching Spanish as a second language to children; proficiency in a second language preferred.
- Demonstrated enthusiasm for teaching and learning.
- Demonstrated sensitivity, knowledge, and understanding of the diverse backgrounds of community members with a continuous focus on healthy relationship building.
- Demonstrated deep understanding of cultural competency skills and enthusiasm for issues of diversity, inclusivity, and active anti-racism.
- Compassionate and knowledgeable in delivering content to students with diverse learning styles.
- Excellent verbal and written communication and interpersonal skills in Spanish and English.
- Effective classroom management strategies.
- Organized, detail-oriented, dependable, and capable of taking initiative.
- Comfortable using technology both on-site and in remote learning environments.

**Physical Requirements and Work Environment**

- Must be able to work effectively in a demanding environment where deadlines, unexpected student issues, and varying challenges compete for one's attention.
- Must be able to work actively around the classroom for extended periods of time.
- Must be able to enjoy the convenience of an urban environment that maintains close contact with its natural environment.
- Work in a traditional climate-controlled environment.

**Application Procedures**

Interested candidates, please **email** a cover letter, resume, statement of educational philosophy, and contact information for three professional references to [careers@sch.org](mailto:careers@sch.org).

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