

## PRE-PLANNED ABSENCE

STUDENT'S NAME: \_\_\_\_\_

Dates: \_\_\_\_\_ to \_\_\_\_\_ Reason: \_\_\_\_\_

This pre-planned absence form must be completed, signed by parent and teachers, and turned into the school office three (3) days prior to the absence.

- Student will take the form to each teacher to list assignments to be completed during the absence.
- The teacher must record the current grade and sign the form.

CLASS	ASSIGNMENTS	CURRENT GRADE	TEACHER'S SIGNATURE

*Principal (or designee) and parent, guardian, or emancipated youth mutually agreed upon approved activity provided that such excused absences shall not be permitted if deemed to cause a serious adverse effect upon the student educational progress consistent with RCW 28A.225.010.*

Principal signature approval or reason for denial: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

Distribution: White – School      Yellow – Parent