

Memorial High School 2020-21 Yearbook

Dear Parents:

Once again, Memorial High School is offering yearbook sales directly through Balfour Publishing at Balfour.com. Balfour handles the order taking and processing so the yearbook staff can spend time producing the best yearbook yet. No orders will be taken/accepted at school. This is the only way to order a 2020-21 yearbook.

- An order offer letter with a personal customer number will be mailed to each home in September. Please be looking for it. If you prefer, you may go to www.balfour.com and place your order without waiting to receive the order letter. You can start ordering the 2020 yearbook in mid-June. If you choose to do this, simply search for "Memorial High School – Houston" on the Balfour.com site and follow the steps from there. You may also call 1-800-853-1337 to order by phone or ask questions. Payment can be made by check, credit card or money order.
- Payments may be tracked and receipts are available for check or money order. Web orders (payments through the web site) will automatically receive a receipt via e-mail.
- If you are buying more than one book for two or more different students, PLEASE ORDER EACH BOOK SEPARATELY to ensure that each of your children appear on the order list. We have had trouble in the past with books being ordered for more than one student under one name. We realize this is a bit inconvenient, but it makes record keeping much easier and ensures that everyone that is supposed to get a book gets one at the end of the year. If you are buying more than one book for the SAME student, you can simply pay for the books all in the same order.

All orders must be received and processed by Balfour NO LATER THAN April 9, 2021. Please order your book early. We sell out every year, and we want anyone who wants a book the opportunity to get one.

As in years past, the MHS Journalism Department will graciously accept donations that will be used to buy equipment for the yearbook, newspaper and broadcast staffs, as well as provide yearbooks and senior ads for senior who may need financial assistance in buying a yearbook or senior ad. The department has depended on these donations in the past, and we would greatly appreciate your continued support. When purchasing your yearbook through Balfour, you will be able to add a donation to your purchase. You may also choose to send your donation directly to the school by filling out the form enclosed with this letter and sending cash or check made payable to MHS Publications. You can choose to have your donation acknowledged in the yearbook, if you would like to do so.

Once again the *Reata* staff is dedicated to producing a fabulous yearbook that preserves the memories of this school year. We thank you for your support. Remember to order early!