

## Stakeholder Engagement and Communications Plan RMS 2019-20

Describe your stakeholder engagement activities and how you will communicate with stakeholders.

When will the communication take place	What is the message	Who is the audience	How will it be communicated
Parent Advisory Group (PAG) Meetings-once a month	<p>*Admin presents information/programs taking place in the school</p> <p>*Feedback is received from group regarding needs/wants/programming/etc.</p>	Parents/guardians of students at the middle school	<p>*List of meetings is located on school calendar provided at fall open house.</p> <p>*PAG sends reminders to families through email and social media</p>
Latino Family Learning Nights	*Admin and school outreach host school and community information sessions and provide opportunities for family feedback.	*Latino families (who make up approximately 46% of our student population).	<p>*List of meetings is located on school calendar provided at fall open house.</p> <p>*PAG sends reminders to families through email and social media</p>
Students Engaging Students (SES)	*RMS Student group who provide student voice in programming, positive incentive programs, school policies, etc.	*RMS Students	<p>*Initial information will be provided at our fall open house.</p> <p>*Information and application process will be included in morning announcements the first week of school.</p> <p>*Information will continue to be shared both by students and staff via morning announcements, grade level assemblies, etc.</p>
Building Instruction and Operations Team (BILT/BOLT)	*Team composed of RMS Staff who provide input and decision making around operations and instructional decision making within the building	*Richfield Middle School Staff	<p>*Interviews were conducted spring of 2019 and positions were shared with all staff via email spring of 2019.</p> <p>*Leadership retreat for BOLT/BILT members conducted on August 22.</p> <p>BOLT/BILT to present at opening staff meeting on Monday, August 26th</p>