



**Minutes of the Directors' Meeting**  
**1 Schuyler Avenue, Stamford CT 06902**  
**March 10, 2020**  
**Start Time: 5:00 PM End Time: 5:55 PM**

**Directors Present** - Debra Logan-Rabb, Patrick Barth, Peter Cerreta

**Directors Present Telephonically** - Robert Monson, Stefany Smith, Olympia Della Flora

**Staff Present** - Aya Wakamatsu, Kevin Fischer, Shantay Primus

**Others** – Vikas Kaushal

A quorum being present, Board Chair, Debra Logan-Rabb, called the meeting to order.

1. **Review and Approval of Minutes, Directors' Meeting January 14, 2020:** Minutes were approved.
2. **Charter Renewal Updates:** Aya Wakamatsu discussed regarding charter renewal:
  - Charter for the school is renewed for five years.
  - Expansion for the middle school grades is pending due to the budgetary approval.
3. **Financial Report:** Board reviewed January 2020 YTD financials which were previously distributed to the Board. Presented financials were already discussed in detail on the finance committee call. Projects related to construction and security grants are underway. A drawdown of \$375,470 was processed at the end of January which was related to the funds spent thus far on the construction grant. FPP has been updated with the changes recommended by OIA during the charter renewal process.
4. **A MOTION to Approve updated FPP was made and unanimously** approved
5. **Principal's Report:** Kevin Fisher discussed the Principal's report. Following topics were discussed:
  - a. Upcoming School Events
  - b. ELA School-Based Assessments
  - c. Math School-Based Assessments
  - d. Fountas-Pinnell Benchmarks and Expected Outcomes
  - e. Stamford Excellence Benchmarks
  - f. 2020-21 Applications Updates
  - g. Practice 2020 SBAC Results
  - h. COVID-19 Update:
    - i. Sent letter home to all families regarding COVID-19
    - ii. Planning and preparing lessons and online learning
    - iii. Clever Platform
    - iv. Online access at home to complete lessons
    - v. Conference call with Governor Lamont and his Staff

- vi. Discuss State's preparedness for potential problems
- vii. Following daily updates from state and local entities
- viii. Met with the cleaning company to set up a new schedule and procedures
- ix. Increased cleanings and frequency
- x. Increased strength of cleaning product 1st Trimester Percentages

NO PUBLIC COMMENTS