

LOS ALAMITOS UNIFIED SCHOOL DISTRICT
Office of the Personnel Commission
10293 Bloomfield St.
Los Alamitos, California 90720

PERSONNEL COMMISSION
MINUTES OF THE REGULAR MEETING

ADOPTED
May 6, 2020

1. The meeting was called to order by Commissioner Wilson at 4:02 p.m.
2. Commissioner Wilson led the Pledge of Allegiance.
3. Commissioners Present
Kimberly Baldwin
Milton Houghton
Virginia Wilson
Staff Present
Joe Fraser
Nicole Browning
4. Community/Staff Participation in Open Session and Non-Agenda Items: None.
5. Commissioner Comments: Commissioner Wilson serves on the County Committee on School District Organization and shared that the Los Alamitos Unified School District Trustee Area Map was approved as presented. Commissioner Baldwin shared that LAEF will be offering online Summer Enrichment Programs.
6. Approval of the Minutes of the April 1, 2020, Regular Meeting:
MSC Baldwin – Yes / Houghton – Yes – Wilson - Yes. Vote 3-0.
7. Personnel Director's Report and Review of Open Job Postings: New hires and recruitments temporarily on hold during the stay at home orders from the California Governor. Negotiations continue to work on salary and compensation and health and welfare. The students voted to hold their High School Graduation in July or even Thanksgiving Break. The start and structure of the 2020/2021 school year is still under review.
8. Approval of renewal of membership in California School Personnel Commissioners Association (CSPCA) for the 2020-2021 school year at a cost of \$700.00.
MSC Baldwin – Yes / Houghton – Yes – Wilson - Yes. Vote 3-0.
9. Approval of the Annual Membership renewal and new Member Service Agreement, Membership Agreement and Agency Security Agreement for the Cooperative Organization for the Development of Employee Selection Procedures (CODESP) for the 2020-2021 school year at a cost of \$2,300.00.
MSC Baldwin – Yes / Houghton – Yes – Wilson - Yes. Vote 3-0.
- 10.a. Presentation of Proposed 2020-2021 Personnel Commission Budget
Discussion: Expected increases in salary and employee benefits. Added cushion for remote recruitment needs. Overall total increase of \$8,964.

- 10.b. Public Hearing on Proposed 2020-2021 Personnel Commission Budget
- 10.c. Adoption of the 2020-2021 Personnel Commission Budget
MSC Baldwin – Yes / Houghton – Yes – Wilson - Yes. Vote 3-0.
- 11. Closed Session: Employee Discipline, Dismissal, Release and Complaint (Government Code 54957). None.
- 12. Open Session: Report of Closed Session Action, if any: No Action Taken.
- 13. Adjournment: Commissioner Wilson adjourned the meeting at 4:17 p.m.

Respectfully submitted,

 5/6/2020
Nicole Browning