

LOS ALAMITOS UNIFIED SCHOOL DISTRICT
Office of the Personnel Commission
10293 Bloomfield St.
Los Alamitos, California 90720

PERSONNEL COMMISSION
MINUTES OF THE REGULAR MEETING

ADOPTED
March 11, 2020

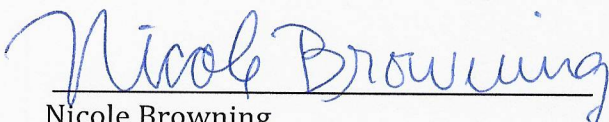
1. The meeting was called to order by Commissioner Wilson at 4:02 p.m.
2. Daniel Salas led the Pledge of Allegiance.
3. Commissioners Present
Kimberly Baldwin
Milton Houghton
Virginia Wilson
Staff Present
Joe Fraser
Nicole Browning
4. Community/Staff Participation in Open Session and Non-Agenda Items: Daniel Salas shared the efforts being made to clean and sanitize the school sites.
5. Commissioner Comments: Commissioner Baldwin attended the Los Alamitos State of the City, Oak Longevity Pin Recognition and California School Personnel Commission Association (CSPCA) Conference in San Francisco. She is looking forward to attending the Class Act performance at Hopkinson and the Human Relations Task Force presentation on the Blaze Bernstein Story. Commissioner Houghton visited NATO Headquarters in Brussels, Germany for a US Delegation. He also attended the workshops at two school board meetings about starting an elementary music program and the Technology integration at Los Alamitos High School.
6. Approval of the Minutes of the February 8, 2020, Regular Meeting:
MSC Baldwin – Yes / Houghton – Yes – Wilson - Yes. Vote 3-0.
7. Personnel Director's Report and Review of Open Job Postings: Several hires were made for Student Supervision Assistant and subs for multiple classifications. Instructional Assistant – Special Education final interviews were held on Monday, March 9th and Tuesday, March 10th. The Student Supervision Assistant posting closed today, March 11th. Instructional Assistant – Preschool panel interviews are scheduled for Thursday, March 12th. The Food Service Assistant III final interviews are scheduled for Friday, March 13th. The Administrative Assistant II written exam is scheduled for Thursday, March 19th. There are open and continuous postings for Licensed Vocational Nurse Substitutes & Custodial/Maintenance Substitutes. The correct number for candidates to appear for the Instructional Assistant – Special Education written exam is 44.

Daniel Salas has been selected as the Maintenance and Operations Classified Employee of the Year for Orange County. Elvia Galicia was selected as the ACSA Region 17 Administrator of the Year for Business Services. The 2021-2022 calendars were voted on and Calendar A was selected by a majority vote. The negotiating teams continue to review Health Benefits as they wait to receive bids for fully funded options. The school district is working in close cooperation with Orange County Health Care Agency, the California Department of Public Health and the U.S. Centers for Disease Control and Prevention for guidance on safety and preventative measures. The Choral Festival was canceled and the High School Open House has been moved to classrooms only. The District is working on plans for teaching, should the school sites be required to close to students.

CONSENT

- 8.a. Ratification of the School Readiness and Community Liaison Eligibility List.
MSC Houghton – Yes / Baldwin – Yes – Wilson - Yes. Vote 3-0.
- 8.b. Ratification of the Instructional Assistant - Special Education Eligibility List.
MSC Houghton – Yes / Baldwin – Yes – Wilson - Yes. Vote 3-0.
- 9. Closed Session: Employee Discipline, Dismissal, Release and Complaint (Government Code 54957). None.
- 10. Open Session: Report of Closed Session Action, if any: No Action Taken.
- 11. Adjournment: Commissioner Wilson adjourned the meeting at 4:32 p.m.

Respectfully submitted,


Nicole Browning

3/11/2020