

LOS ALAMITOS UNIFIED SCHOOL DISTRICT
Office of the Personnel Commission
10293 Bloomfield St.
Los Alamitos, California 90720

PERSONNEL COMMISSION
MINUTES OF THE REGULAR MEETING

ADOPTED
November 6, 2019

1. The meeting was called to order by Commissioner Houghton at 4:00 p.m.
2. Commissioner Houghton led the Pledge of Allegiance.
3.

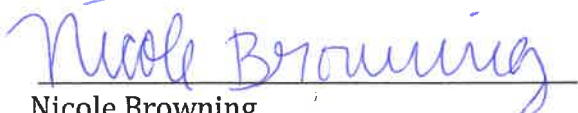
<u>Commissioners Present</u>	<u>Staff Present</u>
Kimberly Baldwin	Joe Fraser
Milton Houghton	Nicole Browning
Virginia Wilson	
4. Community/Staff Participation in Open Session and Non-Agenda Items: None.
5. Commissioner Comments: All Personnel Commissioners attended one or more of the Community Outreach Meetings to garner feedback on the set of draft trustee area maps. Commissioner Houghton attended the school board meeting.
6. Approval of the Minutes of the October 2, 2019, Regular Meeting:
MSC Baldwin – Yes / Wilson – Yes / Houghton – Yes. Vote 3-0.
7. Personnel Director's Report and Review of Open Job Postings: Four campus supervisors were hired for Hopkinson Elementary and Los Alamitos High School. Nineteen hires were made for Instructional Assistant Special Education. Several hires were made for substitutes for Instructional Assistant – Special Education and Campus Supervisor. The postings for bus driver substitutes is open and continuous. Student Supervision Assistant final interviews held today for Rossmoor Elementary. Food Service Assistant III panel interviews scheduled for Tuesday, November 12th. Instructional Assistant Preschool increase in hours final interviews are scheduled for Friday, November 15th. The Extended Day Care Center Assistant posting closes on Tuesday, November 19th and the Instructional Assistant – Preschool posting closes Tuesday, November 19th.

Commissioner Houghton will be sworn in at the December 4th Personnel Commission meeting. Negotiations continue with CSEA and LAEA. Several Community Outreach Meetings have been scheduled to garner feedback on the set of draft trustee area maps.
8. Publication of the 2020 Personnel Commission Meeting Schedule.

CONSENT

9. Ratification of the Campus Supervisor Eligibility List.
MSC Wilson – Yes / Baldwin – Yes / Houghton – Yes. Vote 3-0.
10. Closed Session: Employee Discipline, Dismissal, Release and Complaint (Government Code 54957). No.
11. Open Session: Report of Closed Session Action, if any: None.
12. Adjournment: Commissioner Houghton adjourned the meeting at 4:25 p.m.

Respectfully submitted,


Nicole Browning

11/6/2019