

LOS ALAMITOS UNIFIED SCHOOL DISTRICT
Office of the Personnel Commission
10293 Bloomfield St.
Los Alamitos, California 90720

PERSONNEL COMMISSION
MINUTES OF THE REGULAR MEETING

ADOPTED
October 2, 2019

1. The meeting was called to order by Commissioner Houghton at 4:03 p.m.
2. Commissioner Houghton led the Pledge of Allegiance.
3.

<u>Commissioners Present</u>	<u>Staff Present</u>
Kimberly Baldwin	Joe Fraser
Milton Houghton	Nicole Browning
Virginia Wilson	
4. Community/Staff Participation in Open Session and Non-Agenda Items: None.
5. Commissioner Comments: Marlys Davidson, Board Member, joined the Personnel Commission meeting. Commissioner Houghton and Wilson attended the State of the District. Commissioner Houghton attended the orientation on redistricting. Commissioner Houghton also attended his Reserve Association's Annual Conference in Des Moines, Iowa and received a President's Award from the association's National President. Commissioner Baldwin finished serving her sixth and final year on the Los Alamitos Education Foundation (LAEF) Board.
6. Approval of the Minutes of the September 11, 2019, Regular Meeting:
MSC Wilson – Yes / Baldwin – Yes / Houghton – Yes. Vote 3-0.
7. Personnel Director's Report and Review of Open Job Postings: Taylor Cajka was hired as Theatre Production Technician at the High School. Several Instructional Assistant – Special Education rehires were made. Several substitute hires were made for Instructional Assistant - Special Education, Instructional Assistant - Preschool, Student Supervision Assistant and Licensed Vocational Nurse. Instructional Assistant - Special Education final interviews were held yesterday and today. The Campus Supervisor posting will close Wednesday, October 16th. The postings for bus driver substitutes and food service substitutes are open and continuous.

The School Board will publically announce their intention to reappoint Commissioner Houghton to the Personnel Commission at the September 24th meeting. The Public Hearing and Reappointment will happen at the October 8th School Board Meeting and the Swearing in will happen at the December 4th Personnel Commission meeting. The District will be entering into joint negotiations with CSEA and LAEA on October 11th.
8. Discussion of the 2020 California School Personnel Commissioners Association (CSPCA) Annual Conference.

CONSENT

9.a. Ratification of the Instructional Assistant – Special Education Eligibility List.

MSC Wilson – Yes / Baldwin – Yes / Houghton – Yes. Vote 3-0.

9.b. Ratification of the Theatre Production Technician Eligibility List.

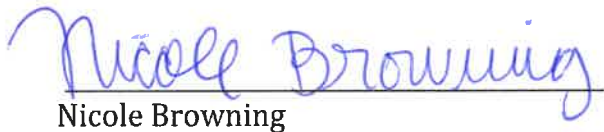
MSC Wilson – Yes / Baldwin – Yes / Houghton – Yes. Vote 3-0.

10. Closed Session: Employee Discipline, Dismissal, Release and Complaint (Government Code 54957). No.

11. Open Session: Report of Closed Session Action, if any: None.

12. Adjournment: Commissioner Houghton adjourned the meeting at 4:26 p.m.

Respectfully submitted,


Nicole Browning

10/2/2019