

LOS ALAMITOS UNIFIED SCHOOL DISTRICT
Office of the Personnel Commission

CLASS TITLE: SKILLED MAINTENANCE WORKER

BASIC FUNCTION:

Under the direction of a Maintenance Supervisor, perform semi-skilled work in one or more of the skilled trades, including carpentry, electrical, plumbing, cabinet-making and HVAC.

REPRESENTATIVE DUTIES:

1. Alter, repair and construct items and structures of wood including walls, partitions, counters, doors, window frames, podiums, cabinets and shelves.
2. Maintain and repair furniture and fixtures; install doors and windows; replace locks, glass and screens; repair and replace roofs; install floor and ceiling tile; repair door closers.
3. Perform routine maintenance and minor repairs to HVAC equipment including fans, blowers, pumps, thermostats and motors; install and maintain clocks, switches and electrical fixtures and equipment. Replace light ballasts, retrofit light fixtures, install conduit, and install electrical circuits.
4. Install water pipes, tap water and sewer mains and laterals; repair and replace pipes, valves, fittings and other fixtures; clean drain and sewer obstructions.
5. Install, maintain and repair chain link and wooden fences.
6. Operate equipment like skip loaders, dump trucks, forklifts, bobcat, trenchers, and concrete grinder.
7. Perform other related duties as assigned.

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

Methods, practices, equipment and tools used in various trades including carpentry, plumbing, electrical, cabinet-making and HVAC

Chain link and wooden fences

Health and safety regulations

ABILITY TO:

Use hand and power tools skillfully and safely

Work from sketches, plans and blueprints

Perform journey-level work in one or more skilled trades

Install and repair chain link and wooden fences
Understand and follow oral and written directions
Work cooperatively with others
Establish and maintain effective working relationships with others
Analyze situations accurately and adopt an effective course of action
Lift objects weighing up to 100 pounds

EDUCATION AND EXPERIENCE:

Any combination equivalent to: some high school and three years general construction and maintenance experience

LICENSES AND OTHER REQUIREMENTS:

Valid California driver's license

WORKING CONDITIONS:

Work includes indoor and outdoor environment; subject to driving from site to site; may require extended day/hour assignments; climbing, stooping, bending, reaching over head, working with arms above shoulder level, crawling, standing, walking, sitting, kneeling, squatting; exerts pressure/repetitive twisting with wrists and hands; works with hand and power tools; lifts, carries, pushes, pulls or moves up to 100 lbs.; works near mechanical parts; exposed to chemicals, fumes, strong odors, toxic materials, dust, and airborne particles; works with sharp objects; works with electrical hazards; exposed to noise levels (e.g. power tools and equipment) up to 108 dBa; works independently; works alone; works in confined places; works in high places; works with tight deadlines; works in presence of children; has direct contact with students, district staff, site administrators, general public; exposed to minor contagious diseases; dust masks, eye and ear protection may be required.

SALARY RANGE: 78

ADOPTED BY PERSONNEL COMMISSION: October 8, 2003

APPROVED BY BOARD OF EDUCATION: October 27, 2003