

LOS ALAMITOS UNIFIED SCHOOL DISTRICT
Office of the Personnel Commission

CLASS TITLE: BUILDING AND GROUNDS MAINTENANCE WORKER

BASIC FUNCTION:

Under the direction of a Maintenance Supervisor, perform grounds maintenance work and basic building maintenance work.

REPRESENTATIVE DUTIES:

1. Layout, install, maintain and repair irrigation systems.
2. Prepare soil, plant trees, grass and shrubs; apply weed and pest control chemicals; pick up paper and perform general grounds cleaning.
3. Operate aerator, trencher, weed eater, rototiller, concrete grinder, power mower, sprayer, truck, skid loader, tractor, power saw and hand tools.
4. Mix, pour, spread and finish concrete in the construction of walkways, planters, driveways and walls; make minor repairs to asphalt paving; construct brick walls; grind concrete.
5. Install, maintain and repair playground equipment.
6. Perform basic building maintenance duties such as replace filters, light furnaces and replace switches, outlets and fixtures; do basic plumbing repairs.
7. Assist in setting up rooms for special events as needed.
8. Perform other related duties as assigned.

KNOWLEDGES AND ABILITIES:

KNOWLEDGE OF:

Design and installation of irrigation systems
Tree, shrub and lawn planting and care
Weed and pest control chemicals, fertilizers
Methods, tools and equipment used in concrete finishing and asphalt paving
Basic building maintenance techniques, procedures, methods and materials
Grounds maintenance tools and equipment
Health and safety regulations
Integrated pest management

ABILITY TO:

Install, maintain and repair irrigation systems
Plant and maintain trees, shrubs and lawns
Apply fertilizers, weed and pest control chemicals effectively and safely
Construct items from concrete and brick
Perform basic building maintenance
Understand and follow oral and written directions
Work cooperatively with others
Establish and maintain effective working relationships with others
Lift objects weighing up to 100 pounds
Work from sketches, drawings and blueprints

EDUCATION AND EXPERIENCE:

Any combination equivalent to: some high school and two years grounds and building maintenance experience.

LICENSES AND OTHER REQUIREMENTS:

Valid California driver's license

WORKING CONDITIONS:

Outdoor environment; lift, carry, push, pull or move up to 100 lbs.; stand, walk, sit, kneel, squat, crawl, stoop, bend, climb; use repetitive twisting/pressure involving wrists/hands; work with arms above shoulder level; repetitive use of hand, arm, shoulder; talk and hear normal conversation; exposed to temperature changes; work in damp or wet areas; frequently have hands in water; close/distance vision and depth perception; may be exposed to airborne particles, strong odors, fumes, chemicals, toxic materials; work around moving vehicles; exposed to minor contagious diseases; have direct contact with students, district staff, site administrators, general public; drive to different district sites; work independently; work with sharp objects, tools, power tools and equipment (e.g. skip loader, tiger mover, trim edger, concrete grinder, weed eater, rototiller, trencher) with noise levels up to 96.5 dB; dust masks, eye and ear protection may be required.

SALARY RANGE: 68

ADOPTED BY PERSONNEL COMMISSION: October 8, 2003
APPROVED BY BOARD OF EDUCATION: October 27, 2003