



PARENT & STUDENT UPDATE

June 2020

Please find below an update regarding the Senior School's procedures for Term 3. The information is based on guidance from NSW Health and the AISNSW. It is important that we remain vigilant, practise good hygiene, continue to be tested if displaying symptoms and do not become laissez-faire in our attitude. By adopting this approach we will keep KWS safe and this will hopefully allow the School's protocols to relax further during Term 3.



Student Attendance at KWS from Term 3

All students should be either:

- At school;
 - At home because they are currently unwell;
 - At home because they have a medical certificate which states that they are unable to return to school due to an ongoing medical condition (or in cases where a family member has an ongoing medical condition);
 - Absent due to a non COVID-19 related reason.
- If parents believe that their child has a condition which means it is not safe for them to return to school due to COVID-19, they will need to provide a medical certificate.
 - Students who are residing with a family member in one of the categories identified as being at increased risk of COVID-19, should attend school unless a medical practitioner advises otherwise. The parent or carer should provide written confirmation from the treating health professional that the student is unable to attend school and for what period of time.



Travelling to and from school

- Parents who drive their children to school should use the drop off / pick up zones at the Junior and Senior sections of the campus but must not leave their vehicles. Parents should practice social distancing during these times. Please do not enter buildings or gather together in groups.
 - If travelling to or from the School on public transport, students should adhere to all current guidance for social distancing in the community.
- KWS Bus services will resume. Orange Buslines advises that all School and Regular Route Bus services will continue to operate on their normal timetable.

Review guidance on current restrictions [here](#).



School activities/school site usage

Most school-based activities can recommence from Term 3.

Specific information, timings and guidance will be provided regarding this ahead of Term 3 from the relevant member of staff – i.e. Head of Co-Curricular, Head of Teaching and Learning etc.

If you are in doubt and have questions, please speak with the relevant member of staff.

The following measures must be observed:

- All visitors and external to school providers must adhere to relevant hygiene, distancing and safety requirements;
- Dr Parry may continue to restrict, limit or prohibit activities if deemed to be contrary to the advice of the day;
- External providers are required to demonstrate compliance with health and safety requirements;
- Non-essential adults are still not permitted on school grounds or at school events – this includes parents/carers unless specifically approved by Dr Parry or his delegate.



Keeping students safe

Staff will continue promoting good hygiene practices for students, by:

- Telling students to cover their mouth and nose when coughing and sneezing with a tissue, or cough into their elbow;
- Telling students that they should immediately dispose of the tissue into a bin and sanitise their hands;
- Reminding students to wash their hands often with soap and water, before and after going to the toilet;
- Discouraging students from touching their eyes, nose or mouth; and
- Reminding students to stay home if they are feeling unwell or showing any symptoms of illness or the virus.



Guidance for visitors to the school

- KWS will ensure that all users of school facilities and visitors to the school site are aware of the distancing, health and hygiene measures required by the school, including health checks.
- The school's protocols will be read upon arrival at Main Reception and a form will be signed by each visitor.
- This form will provide evidence that they are aware of and abide by their obligations to comply with the health advice of the day, including hygiene and distancing requirements.
- The visitor must provide personal contact information to the school to be used in an emergency or when performing contact tracing if required.
- Parents/carers who need to be on site for important face-to face-meetings will also need to sign the written confirmation/form.



Activities under consideration from Term 3

Further information regarding the reactivating of these activities will be shared as soon as possible. For now, these events must remain on hold:

- School camps;
- Excursions;
- Parent attendance at assemblies and other school events (e.g. graduation ceremonies or student speech events);
- Parent volunteers – e.g. parent reading helpers;
- Interstate excursions;
- School based activities that involve large gathering of adults are not permitted at this time. These include parent/community gatherings such as parent functions, fundraisers, school BBQs, large parent information evenings, and large on-site cultural events. These large gatherings and the following activities will continue to be reviewed and assessed based on AHPPC and NSW Health advice and may be permitted later.



Life on campus from Term 3

Canteen

The Canteen will re-open in Term 3.

Mobile Phones

Mobile phones are regularly touched and breathed on. AHPPC advice is that use of mobile phones at school should be restricted. As a result, mobile phones are not allowed to be used at school during Term 3. Students who bring mobile phones to school must keep them in their bags at all times. In case of emergency please ring reception on 02 6392 0300.

Uniform

- Changing rooms will not be in use, so students with scheduled PE lessons should attend school in their

full sports uniform (with tracksuit for warmth) on these days. Students may wish to bring along a spare school sports polo to change into after exercise if they have concerns about perspiration.

- Due to social distancing requirements the Uniform Shop will be open for appointments only on Mondays and Fridays between 10am and 4pm. Please note that parents will not be allowed to come onto campus to use the Uniform Shop. This means that parents will need to order and pay over the phone or by email and only students will be able to go to the shop at appointment times to try on garments and/or collect items. Please email Mrs Sharron Ryan to arrange your appointment or online purchase at sryan@kws.nsw.edu.au.



Students expectations if away unwell

- If students are away from school because they are unwell, there is no expectation that they complete schoolwork. It is important that unwell students rest.

- If students cannot attend school due to a long-term illness or underlying health condition, as is current practice, KWS will continue to be responsible for providing work for students for the period they are prevented from being at school.



COVID-19 Cases

- The School has in place an evacuation procedure and communication process. Staff will be kept up-to-date with any changes regarding these.

- In the unlikely event that cases and community transmissions rise so significantly that the State / Federal Government announces the closures of schools, then KWS would return to our remote learning model.



Safety and Hygiene

The campus remains closed to anyone other than students and KWS staff timetabled / rostered to attend campus. Parents are only allowed on to drop off / pick up their children.

Staff are advised to stay home if they are feeling unwell or showing any symptoms of illness or the virus.

Message for parents:

If your child is sick, they must not go to school. You must keep them at home and away from others. Remember to maintain physical distancing from other parents and teachers when dropping off and picking up your children.

Message for children:

Tell your parent, guardian or teacher if you are feeling sick.

Message for all adults:

The greatest risk of transmission in the school environment is between adults. It is of utmost importance that teachers and parents alike maintain physical distancing between themselves and each other at school.

No physical distancing requirements for students

- Physical distancing of children in schools is not required by the latest AHPPC guidelines.
- Research has shown limited transmission risk associated with school children in the school environment.

Physical distancing requirements remain for adults

- All adults must maintain physical distance from each other (1.5m) including teachers and support staff and parents.
- We will still need to limit the number of staff in common staffrooms and avoid shared items as much as possible.
- Staff who have relocated to other offices or work from their Boarding Houses will need to continue to do so until further notice;
- Staff should continue to exercise good hygiene and cleanliness around staff spaces and shared usage areas.

- We will maintain our pick-up and drop off arrangements enable parents to physically distance from one another and from staff.

Hygiene measures

- Normal infection control and hygiene measures should continue to be followed by the KWS community.
- These include encouraging regular washing of hands and with the relaxation of measures also include the cleaning of musical instruments, learning and sporting equipment between uses.
- Students should continue to bring water bottles from home / Boarding Houses – bubblers will not be operational.

Shared spaces

- Sanitise hands on entry and exit of common shared areas.
- The highest standards of hygiene should be practiced and this includes:
 - Washing drink and food containers with hot water and detergent;
 - Regularly wiping down surfaces with disinfectant wipes.
- Maintain 1.5m physical distance from other adults in shared areas.
- Consider eating your lunch or taking your break outside, if possible with the weather.

Students who become ill at school

There will be a separate quarantine area at school for students who present as unwell and who are awaiting immediate collection from a family member. These students will be supervised in the KWS house directly opposite the Wolaroi Mansion and adjacent to the Derek Pigot Auditorium.

Please do not send your child to school if they are unwell.



Contacts

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Links and resources

Coronavirus Australia App

The Government has launched a Coronavirus App and a WhatsApp Channel to help Australians stay up to date with the latest official information. You can download the “Coronavirus Australia” app in the [Apple App Store](#) or [Google Play](#), or join the government’s [WhatsApp channel](#) on [iOS](#) or [Android](#).

COVIDSafe App

The COVIDSafe app is designed to assist with more accurate and timely tracing of exposure to COVID-19. For more information on the App and to download, visit the website:

www.health.gov.au/resources/apps-and-tools/covidsafe-app

Health Direct COVID-19 Symptom Checker

Visit the Health Direct website:

www.healthdirect.gov.au/symptom-checker/tool?symptom=CORO

National Coronavirus Helpline

Phone 1800 020 080

Mental Health and COVID-19

Visit the Australian Government Head to Health website: headtohealth.gov.au/covid-19-support/covid-19

Isolation Protocols

If you, or a family member, become infected with COVID-19 it is important to follow isolation protocols. For more information visit the Australian Government Department of Health website:

www.health.gov.au/news/health-alerts/novel-coronavirus-2019-ncov-health-alert/how-to-protect-yourself-and-others-from-coronavirus-covid-19/self-isolation-self-quarantine-for-coronavirus-covid-19

Australian Government COVID-19 advice

The Government has provided information on how to stop the spread and how to identify symptoms of COVID-19.

Click on each poster to download a PDF version.

HELP STOP THE SPREAD

Take care not to share

- Wash your hands often, with soap and water, including before and after eating and after going to the toilet.
- Use hand sanitizer.
- Cover your coughs and sneezes with your arm or a tissue (not your hands).
- Put tissues straight into the bin and then wash your hands.
- Don't touch your mouth or face.
- Reduce face-to-face contact and handshaking or handshakes.
- Stay connected online.

Doing this will help keep you, your family, friends and the community safe.

- Try to keep more space than normal between yourself and others.
- Avoid queuing.
- Look after yourself and your mates.
- Try to keep a routine, particularly if self-isolating.
- Avoid fake news about the virus and refer to reliable information.
- Reach out to others if you are feeling stressed, or if you think they are.

HELP STOP THE SPREAD AND STAY HEALTHY

Australian Government

For more information about **Coronavirus (COVID-19)** visit australia.gov.au

COVID-19: IDENTIFYING THE SYMPTOMS

SYMPTOMS	COVID-19	COLD	FLU
	Symptoms range from mild to severe	Gradual onset of symptoms	Abrupt onset of symptoms
Fever	Common	Rare	Common
Cough	Common	Common	Common
Sore Throat	Sometimes	Common	Common
Shortness of Breath	Sometimes	No	No
Fatigue	Sometimes	Sometimes	Common
Aches & Pains	Sometimes	No	Common
Headaches	Sometimes	Common	Common
Runny or Stuffy Nose	Sometimes	Common	Sometimes
Diarrhea	Rare	No	Sometimes, especially for children
Sneezing	No	Common	No

Adapted from materials produced by WHO. Common for COVID-19, influenza and a cold. If you have any infectious or respiratory symptoms (such as a sore throat, headache, fever, shortness of breath, muscle aches, cough or runny nose) don't go to work. You need to self-isolate and be assessed by a medical professional. You may need testing for COVID-19. You must not return to work until cleared by a medical professional. You need to ensure that the people you care for are protected and safe.

TOGETHER WE CAN HELP STOP THE SPREAD AND STAY HEALTHY

For more information about **Coronavirus (COVID-19)** visit health.gov.au

James Boyd
Deputy Principal

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