

# EMPLOYMENT APPLICATION

*Please Print*

_____ Last Name	_____ First Name	_____ MI	_____ Date
_____ Street Address			_____ Home Telephone
_____ City	_____ State	_____ Zip	_____ Work Telephone

## Type of Work

- \_\_\_\_\_  
Full-time  
\_\_\_\_\_  
Part-time

## Position (Check One)

- \_\_\_\_\_  
Administrative  
\_\_\_\_\_  
Teaching – General Ed  
\_\_\_\_\_  
Teaching – Special Ed  
\_\_\_\_\_  
Custodial/Maintenance  
\_\_\_\_\_  
Program/Instructional Asst.  
\_\_\_\_\_  
Bus Driver  
\_\_\_\_\_  
Cafeteria  
\_\_\_\_\_  
Substitute teacher  
\_\_\_\_\_  
Technology  
\_\_\_\_\_  
Clerical



Rigor ~ Engagement ~ Achievement ~ Collaboration ~ Holistic

GREATER JASPER CONSOLIDATED SCHOOLS

**R.E.A.C.H. 90**

1520 St. Charles Street; Jasper, IN 47546

Telephone: (812) 482-1801 - Fax: (812) 482-3388

[www.gjcs.k12.in.us](http://www.gjcs.k12.in.us)

**All applications for employment, whether for a certified or non-certified position, are asked to attach a resume to this application form. Please set forth in the resume all information you want us to have when considering you for employment.**

I certify that all statements on this application are true and complete to the best of my knowledge and belief. If employed, I understand that any falsification of this record may be considered cause for termination. I authorize investigation of all information concerning my previous employment and any pertinent information they may have. I release all parties from all liability for any damage that may result from furnishing same to you.

\_\_\_\_\_  
Applicant's Signature

*It is stated policy of the Greater Jasper Consolidated Schools not to discriminate on the basis of race, color, national origin, limited English proficiency, religion, sex, age, marital status or disability. This complies with all federal regulations prohibiting discrimination and pertains to matters of admissions, employment, and access to programs and activities.*

## REQUEST FOR BACKGROUND INFORMATION

Dear Applicant,

Jobs with the Greater Jasper Consolidated School Corporation (GJCS) involve contact with our student population. We ask that you complete the questions below to help us evaluate your suitability to work with these students. Any misrepresentation or omission of fact may be grounds for disqualification from further consideration or for termination from employment, regardless of when the misrepresentation or omission is discovered.

The conviction of a crime or any affirmative answer provided by you is not an automatic bar to employment. GJCS will consider the nature of any conviction or alleged conduct underlying the affirmative response, the date of the alleged conduct in question, your intervening conduct and the relationship between the offense or alleged conduct underlying the affirmative response and the position for which you are applying.

1. If you are now working, has your conduct as an employee or the quality of your work ever been the focus of any investigation by your current employer? \_\_\_\_ Yes \_\_\_\_ No  
If yes, explain the circumstances.

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2. Have you ever resigned from a job after being disciplined by your employer or after being offered the opportunity to resign rather than be terminated? \_\_\_\_ Yes \_\_\_\_ No  
If yes, explain the circumstances.

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3. Have you ever resigned from a prior position (with or without being asked) under circumstances involving your alleged sexual contact with another person, mishandling of funds, or criminal conduct? \_\_\_\_ Yes \_\_\_\_ No  
If yes, explain the circumstances.

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4. Have you ever been investigated for, charged with or plead guilty or “no contest” to, or been convicted of any crime involving the sexual misconduct of any person, indecency with a minor, or any other crime of moral turpitude? \_\_\_\_ Yes \_\_\_\_ No (Moral turpitude is an act of baseness, vileness or depravity in the private and social duties which a person owes another member of society or society in general and which is contrary to the accepted rule

of right and duty between persons, including, but not limited to theft, attempted theft, murder, rape, swindling and indecency with a minor.) If yes, explain the circumstances.

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5. Have you ever been charged with a crime, other than a minor traffic offense, where the court has deferred further proceedings without entering a finding of guilt and placed you on probation or in public service or education program?  Yes  No  
If yes, explain the circumstances.

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6. Have you ever been convicted of a crime:  Yes  No  
If yes, provide a record of such conviction.

7. If you have been charged with a crime, please indicated the date of the charge, the court action, the offense in question, and the address of the court involved: (Attach additional pages if necessary)

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My signature below constitutes authorization to check my employment history, including without limitation, evaluations, criminal arrest and conviction record checks, reference checks, and release of investigatory information possessed by any agency. I further authorize those persons, agencies or entities that GJCS contacts in connection with my employment application to fully provide any information on the matters set forth above. I expressly waive in connection with any request for or provision of such information, any claims including without limitation, defamation, emotional distress, invasion of privacy, or interference with contractual relations that I might otherwise have against GJCS, its agents and officials or against any provider of such information.

I affirm that I have never been convicted, or charged with and had the charges plea-bargained to a lesser offense, of any of the following offenses involving children as defined by Indiana Code: rape, criminal deviate conduct, child molesting, child exploitation, vicarious sexual gratification, child solicitation, incest, child selling, child seduction or sexual battery.

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Signature

Date

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Date of Birth  
(For use in criminal history checks only)

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Social Security Number  
(For use in criminal history checks only)