

Agenda Item	Who	Description	Action
Welcome and Check In	Alice and Jen		
Pilot Continuation Feedback	Alice	<p>Form survey sent during break. Feedback is 14/20 to resume the pilot at this point.</p> <p>4. My preference for moving forward is:</p> <p>More Details</p> <ul style="list-style-type: none"> <input checked="" type="radio"/> Option 1 - Resume the Pilot this fall <input type="radio"/> Option 2 - Meet to identify other options 	
Pilot Agreements -	Alice and Jen	<p><u>Secondary ELA Adoption Team Pilot Agreements</u></p> <p>Must Do's/Non-Negotiables</p> <ul style="list-style-type: none"> • Commit to using at least one unit assessment from the Module with fidelity (only assess what is taught) • Number of lessons taught should be left 	

		<p>to teacher discretion, but teachers should aim for completing one unit. Find a natural stopping/assessment point.</p> <ul style="list-style-type: none">• Maintain integrity of the sequence of the lesson/unit.• Pilot teachers will commit to weekly reflections on the Modules/Units as they are teaching the pilot lessons through <p>OneNo</p>	
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		<p>te and Form surveys</p> <ul style="list-style-type: none">• Pilot teachers will seek student feedback at weeks 2 and 4 of each pilot round through a Form survey.• Summative student feedback will be collected at the end of both pilot rounds through a Form survey.• Recommendations<ul style="list-style-type: none">• Collect weekly feedback from students via	
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		<p>exit tickets.</p> <ul style="list-style-type: none">• Weekly check-ins with colleagues.• Teachers will prepare students prior to the start of the pilot, setting the stage for the importance of their participation in the committee's selection of new materials.• Be true to the curriculum, don't supplement as you go. <ul style="list-style-type: none">•• <i>From</i> https://lwsd.sharepoint.com/sites/T	
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		<p>L-SecondaryELA/Shared%20Documents/Adoption%20Committee/pilot%20materials/ELA%20Pilot%20Team%20Agreements.docx</p>	
<p>Draft Plan for Completion of Pilot</p>	<p>Alice</p>	<p><u>Plan for Completion</u> - (Students not in school or even if we return at some point before the end of the school year)</p> <ul style="list-style-type: none"> • Resume the Pilot Round 2 test for three more weeks. <ul style="list-style-type: none"> ○ April 20-24 ○ April 27-May1 ○ May 4 – 8 • Schedule debrief times separately for MS and HS <ul style="list-style-type: none"> ○ Possible Teams 	

		<p>Meeting May 10</p> <ul style="list-style-type: none">○ All pilot and committee members● Schedule a final determination meeting date for Committee Members Only <p>**Survey feedback could be collected in the same way it was collected previously – Student and Pilot Teacher Forms.</p> <p><u>Questions:</u> Will this be a viable way to explore the tool and make final recommendations for adoption?</p>	
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		<p>What needs would you anticipate if we are able to move forward with the pilot?</p> <p><u>Considerations:</u> IMC dates are to be determined, so this could impact the final board approval, but the pilot process could be complete with the plan above.</p> <p><u>Board Meeting dates:</u> May 18, June 1 and June 22</p>	
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