

MINUTES
AMHS Board of Trustees Meeting
June 17, 2020

Present: Millie Judge, Jeff Cymbaluk, Larry Moore, Sue Adams, Bill Brooking, Rich Bacigalupi, Steve Schmutz, Brian Murphy, Brett Carlton, Mary Kelly, Talia Manhke, Joan Ritter, Jessica Gurley, Terri Fewel, Pat Sievers, Mytyl Hernandez

Absent: Mark Howley, Bridget Rauvola, Kathy Wartelle, Duane Schireman, Shannon O’Kelley, Alicia Mitchell

Opening Prayer—Steve Schmutz.

Roll call— Sue Adams called the roll and a quorum was declared.

Approval of Minutes—**The board approved the minutes from the May meeting** of the Board of Trustees.

School Report – Steve Schmutz

Congratulations class of 2020! AMHS graduates were honored with a virtual baccalaureate on 6/3, a virtual graduation ceremony on 6/5, and the ceremonious reading of graduates’ name in the AMHS parking lot on 6/5 for seniors and their immediate family. A more intimate graduation ceremony is planned for 7/24 on campus if public health guidance and social distancing restrictions permit it. The last day of school for all other students was 6/12. Students received yearbooks on 6/15 and a phased cleanout of all lockers is in process. Alicia and Steve have been working with the faculty to plan for the fall considering all possible teaching scenarios. With the recent announcement from the Superintendent of Public Instruction (OSPI), AMHS plans to reopen in-person on 8/25 with proper social distancing measures in place. Contingency plans are also in place in case conditions necessitate opening school online or with hybrid instruction. In both scenarios, classes will follow a regular synchronous school day schedule with required attendance whether on campus or online. Several learning management systems (alternatives to Moodle) are also being reviewed with potential adoption planned for the fall.

Governance Committee – Millie Judge

Board officer nominations were voted on and the results are as follow: Chair – Jeff Cymbaluk, Vice Chair – Rich Bacigalupi, Treasurer – Larry Moore and Secretary – Sue Adams. Millie will continue as a member of the board for one more year. Duane Schireman and Kathy Wartelle are retiring from the board this year. Thank you, Duane, and Kathy, for your many years of service on the board!

Finance Committee – Jeff Cymbaluk, Joan Ritter

Estimated cash reserves through 6/30 are \$1.17M (excluding the PPP loan) and the line of credit balance will be paid off in July. The application for forgiveness of the PPP loan has been extended to October. Rich provided information on the recommended purchase of new laptops for AMHS faculty (see Planning and Innovation section).

Spirituality, Health and Wellness Committee – Sue Adams

The ASB class officers held the last virtual pep assembly of the year and did an excellent job providing motivational activities for student during distance learning. The Wellness Wednesday newsletter will be moved to a bi-monthly distribution next year and it has been well-received by students and parents. The counseling office held a junior college information session as well as individual and small group meetings upon request. Plans are underway for upcoming fall events such as the New Family Dinner, open houses, and retreats with consideration for social distancing requirements.

Planning and Innovation Committee—Pat Sievers & Rich Bacigalupi

Several summer facilities projects were presented to the board for approval. This included improvement to the exterior of Holy Cross Hall (\$16K) and stadium improvements including a new stairway, lighting, and visiting team bleacher improvements (\$51K). All summer projects were approved and some of the cost will be covered by the \$58K remaining in the reserve account for capital improvements. Rich and John Echols also prepared a proposal recommending the purchase of new laptops for AMHS faculty. The laptops would ensure technology consistency for all faculty and would better enable synchronous instruction with reliable camera and video technology in the event of online instruction. The committee looked at several device options. Further research will be done by the Rich and John to determine the best choice for AMHS faculty. The Board approved this request with the stipulation that the cost for the new equipment should not exceed \$55K.

Advancement Committee – Steve Schmutz

456 students are currently enrolled for 2020/21. To increase enrollment and promote AMHS, several new marketing efforts are underway using direct mail, social media, and radio advertising. The direct mail effort was a postcard mailed to \$10K households within a 15-mile radius of AMHS. The Office for Catholic Schools launched an ad campaign promoting Catholic education and online learning in the northern region using Facebook. In addition, a radio spot promoting AMHS will be run over the next month on KOMO and KIRO radio stations with a voice over from Chris Sullivan. Chris Sullivan also provided a testimonial on the air and a message was sent out to over 20 media contacts provided by Mike Burns. The 2020 DREAM auction is still planned for November but may be held online depending on social distancing measures and state directives at the time.

Alumni Relations Committee –Talia Manhke

The John Martens \$1000 scholarship was presented to Calvin Tomsic and the counseling department assisted with the selection of Stephanie Herrera for the Chromebook giving project. The planned 10- and 20-year reunions will happen around homecoming. Alumna Claire Feeney initiated a project to install a new memorial bench for Kristi Bartz. The new metal bench will be sponsored by the alumni committee and the original wooden bench will be refinished and given to Kristi's parents.

The next board meeting will be on August 19, 2020.