

MINUTES
AMHS Board of Trustees Meeting
May 20, 2020

Present: Millie Judge, Jeff Cymbaluk, Larry Moore, Sue Adams, Bill Brooking, Rich Bacigalupi, Steve Schmutz, Alicia Mitchell, Brian Murphy, Brett Carlton, Mary Kelly, Talia Manhke, Duane Schireman, Joan Ritter, Jessica Gurley, Terri Fewel, Shannon O’Kelley, Pat Sievers

Absent: Mark Howley, Bridget Rauvola, Mytyl Hernandez, Kathy Wartelle,

Opening Prayer—Duane Schireman

Roll call— Sue Adams called the roll and a quorum was declared.

Approval of Minutes—**The board approved minutes from the April meeting** of the Board of Trustees.

School Report – Alicia Mitchell

The 2019/20 school year is coming to a close with seniors finishing classes on 5/22 and underclassmen on 6/12. The senior awards assembly will be held online on 5/26 and the underclassmen assembly on 5/28. Graduation events will also be held virtually with baccalaureate on 6/3 and graduation on 6/5. An in-person graduation event is planned for late July in the gym if state directives allow it or on the football/soccer field. The Office for Catholic Schools continues to be an incredible support to our administration during this time. A follow up survey will be sent to families in June requesting feedback about distance learning and planning is underway for the 2020/21 school year considering all possible scenarios.

Governance Committee – Steve Schmutz

Nominations for board officers were presented with voting planned for the June meeting: Chair – Jeff Cymbaluk, Vice Chair – Rich Bacigalupi, Treasurer – Larry Moore and Secretary – Sue Adams. Committee chairs should let Millie know if they plan to remain in their position. Total registrations for 2020/21 are currently 456 (17 international students).

Finance Committee – Jeff Cymbaluk & Joan Ritter

The PPP (Payroll Protection Program) loan will be used to cover wages during COVID-19. This will in turn help to free up funds for anticipated additional tuition assistance needs and to offset any 2020 DREAM auction losses. Joan prepared a spreadsheet showing budget and enrollment scenarios for 2020/21. The finance and governance committees plan to recommend freezing salaries for faculty and staff for the upcoming school year. This recommendation will be voted on at the next board meeting.

Spirituality, Health and Wellness Committee – Duane Schireman

The ASB class officers continue to provide motivational activities throughout the week for students to keep everyone engaged. The Wellness Wednesday newsletter has also been sent on a weekly basis and contains helpful information for students and parents. The counseling department is focused on stress and anxiety management and has been holding regular Zoom meetings with juniors and seniors. The Senior Drop was a successful effort and students were pleased to receive a personalized visit.

Planning and Innovation Committee—Pat Sievers

The Business Pathways program is on hold but there is strong interest in this new program. The technology improvements completed in 2019 helped tremendously with new bandwidth issues due to distance learning. Several facilities projects are planned this year with bids being reviewed including a metal cap and exterior

block sealing on Holy Cross Hall. The board approved funds (\$3600) to install a handrail on the upper path to the football field.

Advancement Committee – Shannon O’Kelley

The online STAR event on May 15 raised \$32K for tuition assistance. The advancement committee did a great job organizing items for the online auction and the recorded video speech from keynote speaker Fr. Justin Ryan (’06) was well-received. The November DREAM auction may be held online depending on social distancing conditions and state directives at the time.

Alumni Relations Committee –Talia Manhke

The focus this month was to promote virtual alumni attendance at the STAR event. The recipient of the John Martens scholarship has been selected among junior applicants and a \$1000 scholarship will be presented at the 5/28 underclassmen awards assembly. The counseling department is assisting with the selection of winners of the Chromebook giving project based on connectivity needs among students during remote learning. The planned 10- and 20-year reunions may be moved to a later date due to COVID-19 phasing requirements. The Founding Faculty Legacy Garden and Wall project is on hold, but the money has been raised and construction will begin soon with a ceremony planned to honor founding faculty members once it is complete. Repairs to the Kristi Bartz memorial bench will be sponsored by the alumni committee.

The next board meeting will be on June 17, 2020.