



## Home Occupation Permit

- Administrative approval by Zoning Enforcement Officer
- The person conducting the business must live in the unit which the home occupation resides
- There are no non-resident employees
- There are no visits to the subject dwelling or unit by clients and/or customers
- There are no signs
- Home occupations shall comply with either the performance standards established in [§ 177-49C\(1\)](#), as amended, or [§ 177-49C\(4\)](#), as amended
- Cottage food operation licensed through the State Department of Consumer Protection are exempt from requirement [§ 177-49\(1\)\(a\)\[5\]](#)
- Fee for a Home Occupation Permit is \$135

## Special Exception Permit

- Approved by the Zoning Board of Appeals through a public hearing process
- Not more than two nonresident employees
- No more than 1/3 of total finished floor area of the dwelling unit shall be used in connection with the home occupation
- The character of the dwelling unit shall not change nor shall there be any exterior evidence of such secondary use. A sign not to exceed one square foot may be permitted by the Zoning Board of Appeals pursuant to [§ 177-33E\(2\)](#).
- No more than one home occupation shall be permitted per dwelling unit, except that more than one home occupation may be permitted if and only if the additional home occupation(s) is/are of the type described in [Subsection C\(4\)](#).
- The keeping of stock-in-trade or the sale, rental or holding for sale or redelivery of any merchandise, goods, products or equipment, including but not limited to food, is not permitted.
- Cottage food operation licensed through the State Department of Consumer Protection are exempt from requirement [§ 177-49\(1\)\(a\)\[5\]](#)
- There shall be no services rendered that require receipt or delivery of merchandise, goods, products or equipment by other than a passenger motor vehicle or by parcel or letter carrier mail service using vehicles typically employed for residential deliveries. Infrequent deliveries by commercial vehicles of furniture, fixtures or equipment for use in the home occupation shall be permitted
- The proposed home occupation requires specialized knowledge derived from long and intensive academic preparation or work that is original and creative in character, the result of which depends primarily on the employees' invention, imagination or talent. This requirement includes, but is not limited to, the following occupations: physician; dentist; lawyer; engineer; architect; teacher, provided that instruction shall be limited to a single pupil at a time; dressmaker; tailor; and milliner. This requirement excludes, among other occupations, the following occupations: beauticians, barbers, real estate offices and insurance agencies.
- Fee for a Special Exception Permit is \$430 and must be renewed every 1, 3 and 5 years.