

LONGVIEW SCHOOL DISTRICT  
Hazing, Harassment, Intimidation or Bullying (HIB) Reporting Form

Reporting person (optional): \_\_\_\_\_

Targeted student: \_\_\_\_\_

Your email address (optional): \_\_\_\_\_

Your phone number (optional): \_\_\_\_\_ Today's date: \_\_\_\_\_

Name of school adult you've already contacted (if any): \_\_\_\_\_

Name(s) of bullies (if known):  
\_\_\_\_\_

On what dates did the incident(s) happen (if known):  
\_\_\_\_\_

Where did the incident happen? Circle all that apply.

Classroom      Hallway      Restroom      Playground      Locker room      Lunchroom      Sport field  
Parking lot      School bus      Internet      Cell phone      School activity      Off school property      On the way to/from school

Other (Please describe.) \_\_\_\_\_

Please check the box that best describes what the bully did. Please choose all that apply.

- Hitting, kicking, shoving, spitting, hair pulling or throwing something at the student
- Getting another person to hit or harm the student
- Teasing, name calling, making critical remarks or threatening in person, by phone, by e-mail, etc.
- Putting the student down and making the student a target of jokes
- Making rude and/or threatening gestures
- Excluding or rejecting the student
- Making the student fearful, demanding money or exploiting
- Spreading harmful rumors or gossip
- Cyber bullying (bullying by calling, texting, emailing, web posting, etc.)
- Other

If you select other, please describe: \_\_\_\_\_

Why do you think the harassment, intimidation or bullying occurred?  
\_\_\_\_\_

Were there any witnesses? Yes  No  If yes, please provide their names:  
\_\_\_\_\_  
\_\_\_\_\_

Did a physical injury result from this incident? If yes, please describe.  
\_\_\_\_\_

Was the target absent from school as a result of the incident? Yes  No  If yes, please describe  
\_\_\_\_\_

Is there any additional information?  
\_\_\_\_\_  
\_\_\_\_\_

-----For Office Use-----

Received by: \_\_\_\_\_ Date received: \_\_\_\_\_

Action taken: \_\_\_\_\_

Parent/guardian contacted: \_\_\_\_\_

Circle one: Resolved    Unresolved                      Referred to: \_\_\_\_\_