

FINANCIAL REPORTS

April 30, 2020

Submitted by:

Andrew Burgess Controller

Reviewed & Approved by:

Kate Davis
Chief Financial Officer

06.17.2020

Signature

Date

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MEMORANDUM

To: School Board of Directors

Dr. Susan Enfield, Superintendent

From: Andrew Burgess, Controller

CC: Kate Davis, Chief Financial Officer

Date: June 17, 2020

RE: April 2020 Financials

Enrollment Report

Due to the COVID-19 related school closures and the impact that had on our normal method of enrollment reporting, OSPI instead used a projected enrollment for April based on our February 2020 counts, with an adjustment factor applied. That month of unique enrollment reporting is incorporated in our total enrollment data for the year, found on page 3 of this report, and in the narrative provided below.

The District's Average FTE in September was 17,331. April's average was 17,689, which was 358 FTE more than that first month of the school year.

In April, the District had 28 fewer FTE, compared to the projected Open Doors {1418} Program enrollment projected for the year.

In the CTE program, the District had 9 fewer FTE in middle and high schools combined, compared to the start of the year. This was due to a 5 FTE difference in middle schools and a 4 FTE difference in high schools. This month, the Skill Center average was 39 FTE higher than the September average.

In April, the District had 402 fewer FTE, compared to the beginning of the year for the Bilingual Program. The District averaged 511 more FTE than at the start of the year in the Bilingual Program Exited.

Special Education enrollment was 295 students higher compared to the start of the year.

General Fund

Revenue collections for the month of April totaled \$37.9M. Expenditures totaled \$25.1M for the month. Revenue over expenditures increased the fund balance by \$12.8M. The balance sheet shows that the total ending fund balance at the end of April was \$35.9M. The Unassigned Fund Balance at the end of April was \$16.6M.

Through April, revenues booked as a percentage of the overall total budgeted revenue was lower than in past years during the same time period. 65.6% of budgeted revenue was received by April this year, compared to 67.2% this same time last year, a difference of 1.6%. This stems from an anticipated lower tax collection amount this fall compared to prior years. As for expenditures, 62.1% of the budgeted amount for the year has been spent, compared to 62.8% at the same time last year, a difference of less than a percent.

Capital Projects Fund

Expenditures in the Capital Project Fund reflect bond-related building projects and salaries. The projections represent District commitments for salaries, contracts, and purchase orders for the fiscal year 2019-2020. Capital Project Fund balance at the end of April was \$92.1M.

Debt Service Fund

The Budget Status Report shows the District collected \$15.2M in property tax and \$10K in interest in April. No principal or interest payments were made in April. Debt Service Fund balance at the end of April was \$22M.

ASB Fund

Total revenues collected for the month were \$2K, with expenditures reaching \$17K. The fund balance decreased by \$15K, accordingly, for the month of April. The ending fund balance was \$1M.

<u>Transportation Vehicle Fund</u>

The TVF had \$1K of interest earned, and spent no funds in April. The fund balance ended at \$737K.

Investment Earnings

Investment earnings in April totaled \$231,416. The interest rate in April was 1.79%, 13 basis point lower compared to March.

BOARD ENROLLMENT REPORT April 2020

Student Enrollment Details	per Apportionment Re	port & P223 Summary

Full Time Equivalent (FTE) Enrollment	Projected FTE	Average FTE to date	Difference
Kindergarten	1,446	1,405	-41
Grade 1	1,415	1,469	54
Grade 2	1,396	1,429	33
Grade 3	1,396	1,416	20
Grade 4	1,405	1,383	-22
Grade 5	1,449	1,487	38
Grade 6	1,449	1,399	-50
Grade 7	1,281	1,328	47
Grade 8	1,245	1,277	32
Grade 9	1,309	1,376	67
Grade 10	1,287	1,308	21
Grade 11	1,112	1,188	76
Grade 12	1,248	1,226	-22
Total K-12 less Running Start, Dropout	17,438	17,689	251

Running Start	Projected FTE	Average FTE to date	Difference
Academic (Non CTE)	435	407	28
Vocational (CTE)	50	49	1
Total Runnng Start	485	456	29

Dropout Reengagement (Open Doors 1418)	Projected FTE	Average FTE to date	Difference
Academic (Non CTE)	310	282	-28

Alternative Learning Experience (ALE)	Projected FTE	Average FTE to date	Difference
Grades K-6 ALE FTE	0	0	0
Grades 7-8 ALE FTE	0	2	2
Grades 9-12 ALE FTE	40	77	37

Total K-12 including Running Start, Dropout & ALE	18,273	18,427	1	54
Career and Technical Education (CTE)	Projected FTF	Average FTF to date	Difference	

Grades 7-8 CTE Exploratory 117 147 30 Grades 9-12 CTE Exploratory 500 548 48 Grades 9-12 Skill Centers 395 419 24 Total CTE & Skill Center 1,012 1,114 102

Transitional Bilingual Program (TBIP)	Projected HC	Average HC to date	Difference
Eligible Kindergarten - Grade 6 Students	3,550	3,566	16
Eligible Grade 7 - Grade 12 Students	1,800	1,995	195
Eligible Exited Students	1,070	1,012	-58

Special Education	Projected HC	Average HC to date	Difference
Age 0-2 Resident Special Education	171	181	10
Age 3-PreK Resident Special Education	236	225	-11
Age K-21 Resident Special Education	2,675	2,624	-51

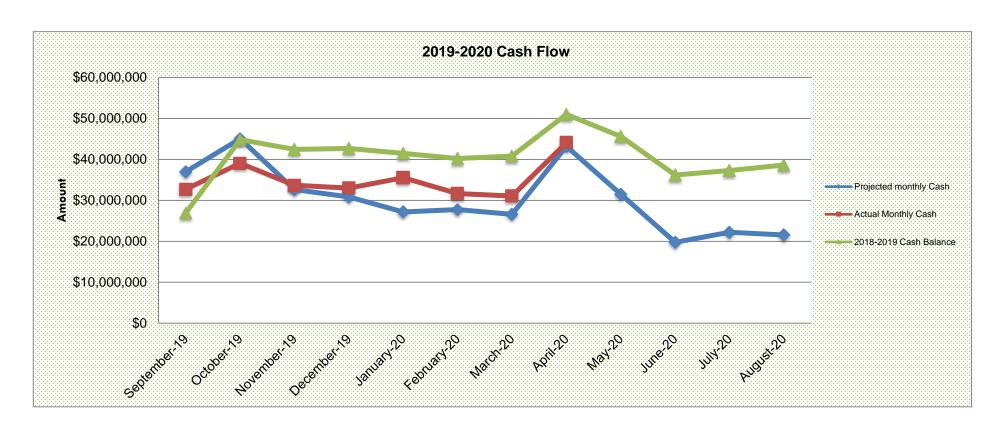
Highline School District No. 401 General Fund Budget Status Report For the Period Ended April 30, 2020

<u>REVENUES</u>		2019-2020 <u>Budget</u>		Actual For Month	Actual For Year	Percent of Budget
1000 Local Taxes	\$	40,298,953	\$	13,510,737	\$ 30,684,454	76.1%
2000 Local Nontax		14,038,194		159,075	4,725,162	33.7%
3000 State, General Purpose		175,680,773		16,002,535	117,722,964	67.0%
4000 State, Special Purpose		65,235,430		6,354,850	41,322,449	63.3%
5000 Federal, General Purpose		15,000		4,871	4,871	32.5%
6000 Federal, Special Purpose		23,771,798		1,678,520	14,541,432	61.2%
7000 Revenues From Other Districts		475,000		55,314	363,410	76.5%
8000 Other Agencies & Associations		2,308,827		133,896	1,733,742	75.1%
9000 Other Financing Sources		-		-	-	0.0%
TOTAL REVENUES	\$	321,823,975	\$	37,899,799	\$ 211,098,484	65.6%
EXPENDITURES						
00 Regular Instruction	\$	173,461,887	\$	13,086,600	\$ 105,490,756	60.8%
20 Special Education		46,667,327		4,103,647	31,697,625	67.9%
30 Vocational Education		6,753,483		535,709	4,236,416	62.7%
40 Skills Center		4,825,489		332,064	2,879,863	59.7%
50&60 Compensatory Education		33,871,722		2,447,110	19,850,913	58.6%
70 Other Instructional Programs		2,032,084		204,572	1,558,992	76.7%
80 Community Services		2,476,600		216,198	1,788,604	72.2%
90 Support Services		57,541,822		4,201,820	35,833,649	62.3%
TOTAL EXPENDITURES	\$	327,630,414	\$	25,127,720	\$ 203,336,818	62.1%
Other Uses - Transfers to other funds	\$	-	\$	-	\$ -	
Revenues Over (Under) Expenditures	\$	(5,806,439)	\$	12,772,079	\$ 7,761,666	-
BEGINNING FUND BALANCE					\$ 28,092,726	`
ENDING FUND BALANCE ACCOUNTS						
2821 Restricted for Carryover of Restricted	Rev \$	250,000			\$ 1,805,080	
2825 Restricted for Skills Center	\$	450,000			\$ 1,286,902	
2828 Restricted for Food Service	\$	500,000			\$ 2,514,267	
2830 Restricted for Debt Service	\$	-			\$ -	
2840 Nonspendable Fund Balance-Invento	ory \$	325,000			\$ 227,131	
2850 Restricted for Uninsured Risks	\$	400,000			\$ 400,000	
2870 Committed to Other Purposes	\$	-			\$ -	
2888 Assigned to Other Purposes	\$	17,699,559			\$ 12,978,000	
2890 Unassigned Fund Balance	\$	14,469,002	-		\$ 16,643,011	-
TOTAL ENDING FUND BALANCE	\$	34,093,561	=		\$ 35,854,392	=

Highline School District No. 401 Balance Sheet As of April 30, 2020 General Fund

Cash on Hand	\$ 509,273	
Cash on Deposit with County	\$ 43,601,176	
Warrants Outstanding	\$ (4,602,028)	
Accounts Receivable	\$ 1,018,405	
Taxes Receivable	\$ 32,243,581	
Inventory	\$ 557,705	
Prepaid Expenses	\$ 946,291	
Cash with Trustee (SUI)	\$ 1,551,576	
		\$ 75,825,978
Accounts Payable	\$ 582,284	
Payroll and Benefits Liabilities	\$ 7,145,721	
Taxes and Other Deferred Revenues	\$ 32,243,581	
		\$ 39,971,586
Restricted Fund Balance	\$ 5,606,249	
Nonspendable Fund Balance	\$ 227,131	
Assigned to Other Purposes	\$ 13,378,000	
Unassigned Fund Balance	\$ 16,643,011	
		\$ 35,854,392

Highline School District No. 401 General Fund 2019-2020 Cash Flow As of April 30, 2020



Highline School District No. 401 Three-Year Comparison Of Revenues By Funding Source As of April 30, 2020 Year To Date

Major R	evenue	2017-2018 Budget	20	17-2018 Year to Date	% of budget received YTD**	2018-2019 Budget	20	18-2019 Year to Date	% of budget received YTD**	2019-2020 Budget	20	019-2020 Year to Date	% of budget received YTD**
1000	Local Taxes	\$ 58,465,147	\$	53,000,615	90.65%	\$ 44,996,472	\$	43,096,948	95.78%	\$ 40,298,953	\$	30,684,454	76.14%
2000	Local Support	14,905,329		3,489,709	23.41%	18,283,824		3,513,154	19.21%	13,875,470		4,725,162	34.05%
3000	State Apportionment	138,557,380		92,525,766	66.78%	178,609,380		117,940,422	66.03%	175,680,773		117,722,964	67.01%
4000	State Grants	44,004,663		29,985,682	68.14%	61,679,768		40,697,105	65.98%	64,478,745		41,322,449	64.09%
5000	Federal Grants - General Purpose	10,000		11,881	118.81%	15,000		5,239	34.93%	15,000		4,871	32.48%
6000	Federal Grants - Special Purpose	23,670,668		14,815,430	62.59%	22,455,923		13,785,444	61.39%	24,291,704		14,541,432	59.86%
7000	Other School Districts	735,000		523,938	71.28%	700,000		568,738	81.25%	475,000		363,410	76.51%
8000	Other Entities	807,234		813,720	100.80%	1,539,840		1,055,632	68.55%	2,708,329		1,733,742	64.02%
9000	Other Financial Resources			=	0.00%			100	0.00%	-		=	0.00%
		\$ 281,155,421	\$	195,166,740	69.42%	\$ 328,280,207	\$	220,662,784	67.22%	\$ 321,823,975	\$	211,098,484	65.59%

**8 months = 66.64% of budget

Highline School District No. 401 Three-Year Comparison of Expenditures By Object As of April 30, 2020 Year To Date

		2017-2018	20	17-2018 Year	% of budget expended	2018-2019	20	18-2019 Year	% of budget expended	2019-2020	20	19-2020 Year	% of budget expended
Expend	diture by State Object	Budget		to Date	YTD**	Budget		to Date	YTD**	Budget		to Date	YTD**
2	Salaries - Certificated Employees	\$ 122,422,023	\$	76,097,279	62.16%	\$ 131,348,034	\$	86,638,975	65.96%	\$ 136,477,396	\$	90,743,003	66.49%
3	Salaries - Classified Employees	47,736,855		29,290,957	61.36%	50,078,315		32,060,534	64.02%	55,293,057		35,330,052	63.90%
4	Employee Benefits and PY Taxes	61,263,880		40,991,918	66.91%	66,234,626		44,741,300	67.55%	79,548,831		47,413,680	59.60%
5	Supplies, Inst. Resources	19,930,236		6,899,486	34.62%	22,981,625		6,804,799	29.61%	20,321,899		7,110,580	34.99%
7	Purchase Services	27,948,146		22,075,718	78.99%	36,050,578		22,801,394	63.25%	35,132,879		22,154,293	63.06%
8	Travel	232,175		231,450	99.69%	926,575		301,637	32.55%	366,472		250,135	68.25%
9	Capital Outlay	1,316,323		189,788	14.42%	575,505		67,987	11.81%	489,880		335,074	68.40%
		\$ 280,849,638	\$	175,776,595	62.59%	\$ 308,195,258	\$	193,416,626	62.76%	\$ 327,630,414	\$	203,336,818	62.06%

**8 months = 66.64% of budget

Highline School District No. 401 Capital Projects Fund Budget Status Report For the Period Ended April 30, 2020

REVENUES		2019-2020 <u>Budget</u>		Actual For Month		Actual <u>For Year</u>	<u>Eı</u>	ncumbrance	Percent of Budget		Remaining <u>Budget</u>
1000 Local Taxes	\$	-	\$	-	\$	-			0.0%	\$	-
2000 Local Nontax		3,285,000		182,077		2,848,751			86.7%		436,249
3000 State, General Purpose		-		-		-			0.0%		-
4000 State, Special Purpose		2,500,000		-		19,275,405			771.0%		(16,775,405)
5000 Federal, General Purpose		-		-		-			0.0%		-
6000 Federal, Special Purpose 7000 Revenues From Other Districts		-		-		-			0.0% 0.0%		-
8000 Other Agencies & Associations		-		-		-			0.0%		-
9000 Other Financing Sources		-		-		271,472			0.0%		(271,472)
TOTAL REVENUES	\$	5,785,000	\$	182,077	\$	22,395,628			387.1%	\$	(16,610,628)
EVPENDITUREO	-										
EXPENDITURES 10 Sites	\$	17,387,500	¢.		\$	20,672	¢.	20,672	0.2%	Ф	17,408,172
20 Buildings	Φ	61,028,760	Ф	10,851,347	Ф	73,490,839	Ф	73,490,839	240.8%	Φ	(85,952,919)
30 Equipment		6,700,000		10,031,347		211,355		211,355	6.3%		6,488,645
40 Energy		-		_		-		-	0.0%		-
50 Sales & Lease Expenditures		-		-		-		-	0.0%		-
60 Bond Issuance Expenditures		-		-		-		-	0.0%		-
90 Debt Expenditures		-		-		-		-	0.0%		
TOTAL EXPENDITURES	\$	85,116,260	\$	10,851,347	\$	73,722,866	\$	73,722,866	173.2%	\$	(62,056,102)
Other Uses - Transfers to Other Funds	\$	-	\$	-	\$	-					
Revenues Over (Under) Expenditures	\$	(79,331,260)	\$	(10,669,271)	\$	(51,327,238)					
BEGINNING FUND BALANCE	\$	113,193,202			\$	143,383,712					
ENDING FUND BALANCE ACCOUNTS											
GL 830 Restricted for Debt Service	\$	_			\$	_					
GL 850 Restricted for Uninsured Risks	\$	-			\$	-					
GL 861 Restricted from Bond Proceeds	\$	-			\$	70,168,994					
GL 863 Restricted for State Proceeds	\$	-			\$	16,326,499					
GL 864 Restricted from Federal Proceeds	\$	-			\$	-					
GL 865 Restricted from Other Proceeds	\$	-			\$	1,559,498					
GL 889 Assigned to Fund Purposes	\$	33,861,942			\$	4,001,482					
GL 890 Unassigned	\$;	\$	-					
TOTAL ENDING FUND BALANCE	\$	33,861,942			\$	92,056,474					

Highline School District No. 401 Balance Sheet As of April 30, 2020 Capital Projects Fund

Cash on Deposit with County	\$ 93,053,295	
Warrants Outstanding	\$ (455,722)	
Impaired Investments	\$ 134,273	
Due from Other Gov'ts	\$ -	
		\$ 92,731,846
Accounts Payable	\$ 48,192	
Unclaimed Property Payable	\$ 3,703	
Retainage Payable	\$ 623,478	
Sales Tax Payable	\$ -	
HCA Payable	\$ -	
Due To Other Funds	\$ -	
		\$ 675,373
Restricted From Bond Proceeds	\$ 70,168,994	
Restricted From State Proceeds	\$ 16,326,499	
Restricted From Other Proceeds	\$ 1,559,498	
Assigned Fund Purposes	\$ 4,001,482	
Unreserved	\$ -	
		\$ 92,056,474

Highline School District No. 401 Debt Service Fund Budget Status Report For the Period Ended April 30, 2020

REVE	<u>NUES</u>		2019-2020 <u>Budget</u>		Actual For Month		Actual For Year	Encumbrance	Percent of Budget	Remaining <u>Budget</u>
1000 2000 3000 5000 9000	Local Taxes Local Nontax State, General Purpose Federal, General Purpose Other Financing Sources	\$	51,926,573 - - -	\$	15,193,835 9,163 - -	\$	41,346,064 229,350 - - 27,274,848		79.6% 0.0% 0.0% 0.0% 0.0%	\$ 10,580,509 (229,350) - - (27,274,848)
3000	TOTAL REVENUES	\$	51,926,573	\$	15,202,998	\$	68,850,261		132.6%	\$ (16,923,688)
EXPE	NDITURES Matured Bond Expenditures Interest on Bonds Bond Issuance Costs TOTAL EXPENDITURES	\$	29,885,000 20,124,300 10,000 50,019,300		- - - -	\$	29,160,000 10,429,349 234,101 39,823,450	- - - -	97.6% 51.8% 2341.0% 79.6%	 725,000 9,694,951 (224,101) 10,195,850
Reven	ues Over (Under) Expenditures	\$	1,907,273	\$	15,202,998	\$	29,026,812			
5998	Other Financing Sources/Uses						(26,955,000)			
BEGIN	INING FUND BALANCE	\$	20,244,400			\$	19,902,782			
GL 830 GL 890	IG FUND BALANCE ACCOUNTS Restricted for Debt Service Unassigned Fund Balance L ENDING FUND BALANCE	\$ \$	22,151,673 - 22,151,673	<u>-</u>		\$ \$	19,902,782 2,071,812 21,974,594			

Highline School District No. 401 Associated Student Body Fund Budget Status Report For the Period Ended April 30, 2020

REVE	<u>NUES</u>		2019-2020 <u>Budget</u>	<u>F</u>	Actual or Month		Actual For Year	Encumbrance	Percent of Budget		Remaining <u>Budget</u>
100 200 300	General Student Body Athletics Classes	\$	480,000 150,000 42,500	\$	2,014 343 -	\$	301,556 116,558 9,713		62.8% 77.7% 22.9%	\$	178,444 33,442 32,787
400 600	Clubs Private Monies		351,050 20,110		100 -		92,531 5,871		26.4% 29.2%		258,519 14,239
	TOTAL REVENUES	\$	1,043,660	\$	2,457	\$	526,229		50.4%	\$	517,431
<u>EXPE</u> 100	NDITURES General Student Body	\$	401,041	\$	8,786	2	180,628	\$ 66,427	61.6%	\$	153,986
200 300	Athletics Classes	Ψ	284,225 47,100	Ψ	6,035 272	Ψ	85,057 15,146	24,548 10,015	38.6% 53.4%	Ψ	174,621 21,939
400 600	Clubs Private Monies		388,855 24,811		2,252		77,019 5,515	13,847	23.4% 22.2%		297,989 19,296
	TOTAL EXPENDITURES	\$	1,146,032	\$	17,346	\$	363,365	\$ 114,836	41.7%	\$	667,831
Rever	nues Over (Under) Expenditures	\$	(102,372)	\$	(14,889)	\$	162,864				
BEGI	NNING FUND BALANCE	\$	912,842			\$	866,931				
	NG FUND BALANCE ACCOUNTS	Φ.	040.470			•	000 004				
	Restricted to Fund Purposes Non-Spendable Fund Balance	\$ \$	810,470 -			\$ \$	866,931				
	0 Unreserved Fund Balance	\$	-	<u>.</u>	•	\$	162,864	i			
TOTA	L ENDING FUND BALANCE	\$	810,470			\$	1,029,795				

Highline School District No. 401 Transportation Vehicle Fund Budget Status Report For the Period Ended April 30, 2020

REVENUES	2	2019-2020 <u>Budget</u>	Actual For Month		Actual <u>For Year</u>	Encumbrance	Percent of Budget	Remaining <u>Budget</u>
2200 School Bus Revenue 2300 Investment Earnings	\$	9,500	\$ 1,192	\$	12,123		0.0% 127.6%	\$ (2,623)
2800 Insurance Recovery		-	-		-		0.0%	(2,020)
4499 Transp. Reimbursement, Depreciation		678,729	-		-		0.0%	678,729
8000 Revenues From Other Agencies	-	-	-		-		0.0%	
TOTAL REVENUES	\$	688,229	\$ 1,192	\$	12,123		1.8%	\$ 676,106
EXPENDITURES 33 Transportation Equipment Purchases 34 Transportation Equipment Major Repair TOTAL EXPENDITURES	\$ \$	700,000 - 700,000	-	\$ \$	586,392 - 586,392	-	83.8% 0.0% 83.8%	 113,608 - 113,608
Revenues Over (Under) Expenditures	\$	(11,771)	\$ 1,192	\$	(574,269)			
BEGINNING FUND BALANCE	\$	716,623		\$	1,311,351			
ENDING FUND BALANCE ACCOUNTS								
GL 819 Assigned to Fund Purposes	\$	704,852		\$	1,311,351			
GL 890 Unreserved	\$	-		\$	(574,269)			
TOTAL ENDING FUND BALANCE	\$	704,852		\$	737,082			

Highline School District No. 401 Investment Earnings 2019-2020

MONTH	GENERAL FUND	CAPITAL PROJECTS FUND	DEBT SERVICE FUND	ASB FUND	TRANSPORTATION VEHICLE FUND			
September	\$ 56,276	\$ 292,734	\$ 37,003	\$ 1,725	\$ 1,333			
October	57,020	266,446	38,716	1,665	2,391			
November	52,067	243,431	48,709	1,725	2,057			
December	58,404	214,776	72,032	1,721	1,246			
January	51,377	226,845	9,981	2,018	1,434			
February	51,324	209,788	6,825	1,769	1,267			
March	44,331	200,569	6,921	1,678	1,216			
April	37,367	182,077	9,163	1,617	1,192			
May								
June								
July								
August								

