

Rules and Regulations

Conditions of Application for Permit

All user Groups shall provide: a statement of information indicating the organization upholds the state and federal constitutions; a certificate of insurance showing that they are properly insured for their *own* negligent acts; an endorsement naming the Victor Valley Union High School District as additional insured; a hold harmless agreement.

All applications shall be made at least thirty (30) days in advance of the first date of use being requested. Late applications may be denied. Scheduling conflicts shall be resolved first by the priority of use of school facilities and then on a first come-first served basis.

Applicants for use of District facilities shall be notified whether the request is approved or denied. If approved, a permit stating the approved times and dates together with any special requirements shall be sent to the applicant.

No use of any school or District facility shall be granted to any individual or group for a period exceeding the current school year. Use shall not constitute a monopoly of school or District facilities for the benefit of any person or group, and use privileges granted shall be renewable or revocable at the discretion of the Board at any time.

The individual signing the Application for Public Use of District Facilities shall, as a condition of use, agree to be held financially responsible in the cause of loss or damage to District property.

All juvenile groups using school facilities shall have an adult sponsor submit written application forms on behalf of such groups, under the same terms and conditions provide for public use of school facilities.

The District shall require security as a condition of use whenever it is deemed to be in the District's interests.

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Conditions of Use

Permit may be revoked if user/user groups found to be in violation of any of the following conditions:

Use of tobacco, alcohol or drugs in any form is prohibited in all facilities and on all grounds throughout the District.

Profane language and gestures are prohibited.

Appropriate clothing shall be worn at all times. Obscene signs, pictures, logos will not be permitted on any material, equipment, or clothing.

Use of District playing fields shall not be permitted during periods of rain or when fields remain wet following rain and when use would be harmful to the playing field.

No structures, electrical modifications or mechanical apparatus may be erected or installed on District property without specific written approval by the Fiscal Services office. Persons and organizations granted the use of District facilities shall assume full responsibility for compliance with all applicable State and local fire, health and safety laws and regulations.

No person/organization shall displace/remove furniture or apparatus without prior permission of the District representative in charge.

No food or drink allowed in facilities without special permission of the Fiscal Services office.

Storage containers will not be allowed on any campus.

No use of school supplies in classrooms. No use of the teacher's desk and or computer at any time.

No storage of equipment or supplies at any site unless pre-approved by the site administrator and the Fiscal Services office.

Use of whiteboards in classrooms is limited. If the teacher has written on the board it is not to be erased.

There shall be a District representative in charge whose duties shall include supervision of the opening and closing of buildings and grounds, supervision of the operation of facilities, and the enforcement of regulations and prevention of disturbances.

The applicant shall be required to have the permit with them at time of use.

Using organizations shall be responsible for the control and supervision of all persons in attendance during the use of District facilities.

School facilities shall not be available for entertainment of any type involving the use of hay, straw and/or animals of any type kind or size.

In locations where parking is permitted on school premises, vehicles must be parked in such a manner so that firefighting equipment may have easy access to buildings and fire hydrants at all times.

NO PARKING IN RED ZONES.

Events that expect more than 250 in attendance will be required to have a minimum of two custodians (one male and one female) as well as providing security as required by the Fiscal Services office.

Users are subject to such additional rules as may be set forth by the building principal/administrator.

An approved application may be revoked with reasonable notice when District facilities are needed for school purposes.

No games of chance or gambling.

The following guidelines are for use of a turf field in any high school stadium:

- a. Field is closed to all unsupervised non-school use - violators will be cited for trespassing.
- b. No food, drinks, sunflower seeds, or gum on field or track surfaces. No "colored" hydration/energy drinks allowed.
- c. No cigarettes, cigars, fireworks, or open flames allowed.
- d. Proper approved shoes must be worn at all times (no high heels)
- e. No bikes, skateboards, roller blades, or skates allowed on track or field
- f. No paint or permanent markings are allowed on field or track surfaces.
- g. No pets allowed on track or field.
- h. No glass bottles/containers allowed.
- i. Cheerleading squads who use ladders/boxes MUST have a protective mat underneath the ladder/box so that it does not damage the track surface.
- j. VEHICLES OR LIFTS ARE NOT ALLOWED ON THE TRACK, FIELD, OR IN THE STADIUM.

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July, 2012