



# Mansfield Independent School District

## Permit to Sell Products at School-Sponsored Events Valid for One School Year Only: \_\_\_\_\_

**Attention:** Selling permits are allowed for school-sponsored, non-profit organizations only and are valid only during the school year approved. Proceeds earned should benefit specific MISD groups/clubs, etc. All other vendors not falling within these categories should contact the Purchasing Department at (817) 299-6090. A separate permit must be approved for each school-sponsored event during the school year.

**Vendor:** Complete the information below. Attach a sample and/or description of products to be sold. Forms returned without a sample and/or description will not be considered.

The following representative is authorized to sell products at MISD school-sponsored campus athletic events:

Organization/Club Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Contact Email Address: \_\_\_\_\_

EIN Number: \_\_\_\_\_

Street Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Product(s) to be sold: \_\_\_\_\_

Proceeds from sales will benefit the following MISD group(s), club(s), etc. **(Be very specific):**

\_\_\_\_\_

Event Date(s): \_\_\_\_\_

Event Location: \_\_\_\_\_

\_\_\_\_\_  
Associate Superintendent of Business & Finance

\_\_\_\_\_  
Date

Refer to MISD Board Policy FJ/Local on the web at:

<https://www.mansfieldisd.org/about-misd/school-board> & then select Board Policies for information regarding the District's fund-raising activities by student groups and/or for school-sponsored projects.

~Each School principal shall be the final authority regarding sales of products within his/her campus.~

\_\_\_\_\_  
Principal

\_\_\_\_\_  
Date

\_\_\_\_\_  
Athletic Director (required for stadium events)

\_\_\_\_\_  
Date

***This is only a permit to sell products and does not constitute an endorsement of any product!***  
**Must be submitted to the principal for approval at least one (1) week prior to the requested sell date.**

Telephone: (817) 299-6304

Revised 6/2020