



## CAMPBELL COLLEGE

Est 1894

23<sup>rd</sup> June 2020

Dear New Boarding Parent/Agent/Guardian,

I hope you are well and that your son is looking forward to joining Campbell College in August. We continue to live in strange times but the hope is that the new school year will allow us to increasingly return to 'normality'.

I do trust that your son is excited about joining his new school but there will be the inevitable trepidation for someone new, and, at this stage, a little strange; this is inevitable. Ironically, hopefully the Covid experience has actually heightened his excitement to get back to school – it is certainly doing so as far as my three boys go!

As I write, there is still some degree of uncertainty as we await communication from the Government and Department of Education for the reopening of the College. We have provided a joining pack as follows and we will be establishing a dedicated 'Return to College' page on the College website during the summer that will be refreshed as the guidelines evolve and will include a FAQ section.

### **Arrival for the Start of Term**

#### **Students arriving from outside the United Kingdom**

At the time of writing, the UK government have stipulated that all travelers arriving from outside the United Kingdom will be required to quarantine for 14 days. We hope this will be reduced in due course. We recommend parents begin to make some enquiries with your nominated guardians/friends in the event this is definitely required in August.

We have been asked if the College can provide a quarantine facility, however, I am sure you understand this is a complicated process in terms of staffing and insurance. If we are able to provide this, information will be updated on the website.

**We recommend families hold off on booking flights at the moment in case the quarantine requirement is indeed changed.**

#### **Students arriving from within the United Kingdom and Ireland**

School is due to commence fully on **Tuesday 1<sup>st</sup> September** with our Boarding House opening fully on **Monday 31<sup>st</sup> August**. Students from within the UK should aim to arrive on **Monday 31<sup>st</sup> August**, check in will be available throughout the day.

It is envisaged that there will be a phased return with not all pupils being on campus at once and we will follow the guidelines set by the Department of Education, the Education Authority and the Public Health Agency around how we phase this return. Please note, if phasing is required, boarders will be supported with their learning from their Boarding House.

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### **Joining pack**

In order to prepare your son, but more probably you, the parent, for life in Boarding, please download the relevant documentation as part of the 'Joining Pack':

<https://www.campbellcollege.co.uk/prospective-parents/boarding/boarding-policies>

### **Uniform and Kit List**

The School Uniform Shop will be operating an appointment booking system due to current restrictions as a result of Covid-19. The booking system will hopefully go live on the College website on 1<sup>st</sup> July.

**It is essential that you complete and return the pre-order form AND make an appointment via the online booking system to collect your order in August.**

The clothing list is by no means exhaustive and my experience has been such that all families have slightly variant ideas. It is very much a 'basics' list, mindful that you will be aware of your son's clothing habits beyond the school day better than me. Clothing is laundered for the students twice weekly, and ***I therefore stress the need for ALL clothing to be clearly labelled with your son's name (sorry!).***

Please read the kit list carefully and should you wish to order anything online to be delivered to the College in advance, please do so and mark for your son's attention c/o Mr Bert Robinson. If you prefer to purchase the items when you arrive (e.g. bedlinen etc.), there is a large Tesco store and Ikea a short distance away.

### **Accommodation for parents/guardians**

The College is pleased to have a partnership with the Hastings Hotels group. It boasts seven luxurious hotels across the province. This includes the [five star Culloden Estate and Spa](#) located 10 minutes from the College, the [world famous Europa hotel](#) in Belfast City Centre, the new [Grand Central Hotel](#) in Belfast City Centre and the [four star Stormont hotel](#) which is in walking distance from the College. If you contact [aileen.martin@hastingshotels.com](mailto:aileen.martin@hastingshotels.com) and quote "Campbell College Family Rate" you will be guaranteed the lowest available rates for any given dates.

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### **Invoicing**

Invoices are split into 3 installments. The invoice for the first term's fees will be sent to you in July, we would require this to be paid before your son starts in August. The subsequent invoices will be sent to you in December and March. Alternatively, if you prefer to pay the full year's fees in one installment, please contact the finance office.

### **Communication**

The College uses a system called ParentMail to communicate with parents via email - further information is provided in the handbook. You will receive an email at the beginning of term asking you to confirm your details and once you do this, your account will be live. It is recommended you download the ParentMail App from the iTunes/Google Play store. Should you wish your son's Guardian to be included in the ParentMail distribution list, please contact Mrs Leigh Crawford, Headmaster's secretary.

### **Parental Information and Consent**

Please download and complete the Parental Information and Consent booklet return this via email or post to Mrs Leigh Crawford as soon as possible.

Please continue to check the website over the coming weeks for updates and if there is anything of concern or indeed if you have any questions, please do not hesitate to contact me.

I look forward to welcoming you and your son to Campbell College.

Kind regards,

Bert Robinson  
**Head of Boarding**