

Kansas City Public Schools Education Collaboration Process

Letter of Interest (LOI) Criteria

Existing/prospective school operators and/or school model advocates interested in collaborating with Kansas City Public Schools (KCPS) shall submit a Letter of Interest (LOI) as part of the **KCPS Education Collaboration Process**.

The following outlines Kansas City Public Schools' LOI CRITERIA for content that shall be included in the LOI. The information presented in the LOI is non-binding but will be used by KCPS to evaluate whether proposed collaboration opportunities are aligned with BOARD PRINCIPLES FOR EDUCATION COLLABORATION and determine whether KCPS will pursue collaboration negotiations. (Please note: the BOARD PRINCIPLES FOR EDUCATION COLLABORATION provide the underlying framework for the LOI CRITERIA). The KCPS Administration will provide a written response to the applicant within 60 days of receipt of a completed LOI.

LOI Criteria/Checklist

1. Collaboration category

TIER ONE

- Shared best practices
- System-wide planning

TIER TWO

- Contract for KCPS services/resources
- Shared contracting/purchasing (3rd party contract services)

TIER THREE

- School model collaboration

2. Primary contact person/organization/phone/email

3. Neighborhood or geography (if applicable)

4. Desired timeframe for start of collaborative agreement

5. Provide the proposed budget/funding resources needed/secured for the first five years of the proposed collaboration

6. Provide an overview of the proposed collaboration. Please include the following:

- a) purpose/goal of the collaboration;
- b) how the collaboration would enhance education equity and opportunities for students;

- c) suggested roles/responsibilities of each entity and a description of how the proposing entity would work collaboratively with KCPS as an educational thought partner;
- d) describe how the proposal would promote inclusion to ensure diversity among students and staff; and
- e) describe how the collaboration would ensure effective student, family, educator and community involvement. Please include what community involvement has taken place to date.

FOR TIER TWO AND TIER THREE COLLABORATIONS ONLY

7. Describe how the proposed collaboration would contribute to building a stronger KCPS and more coordinated and organized education system. Please address the following:
 - a) identify whom the collaboration is intended to serve/benefit (if applicable, include proposed demographics, including FRL, SPED, ELL percentages, 5 year enrollment projections by grade level);
 - b) how the proposal addresses an unmet need and contributes to the academic performance of the overall system;
 - c) how the proposal would impact existing schools (district and charter); and
 - d) how the proposal would impact financial stewardship and sustainability of the system.
8. Provide support/information that demonstrates your team's education expertise/operational/fiscal capacity. Existing school operators should include at a minimum:
 - a) enrollment by grade level;
 - b) academic performance, attendance, & discipline by subgroup and aggregated by primary/secondary for the last three years (if applicable);
 - c) information about governing board members (role, length of time on board, residency, professional background, etc.);
 - d) ASBR and Form 990 for last three years;
 - e) most recent annual financial statement (audited, if applicable); and
 - f) current year budget and financial statements to date.
9. Provide a description of how the applicant is currently fulfilling the services/programs that are proposed for the collaboration (i.e., if looking to partner with KCPS on nutritional services, how is the applicant currently providing nutritional services). Provide a copy of existing agreement/contract, if applicable.

FOR TIER THREE COLLABORATIONS ONLY

10. Describe the desired school model and/or school models you are interested in exploring (contract school, partnership school, KCPS-sponsored charter, KCPS serves as a charter's LEA, co-location)

Note: additional information may be requested as needed