



# VICTOR VALLEY UNION HIGH SCHOOL DISTRICT

*Division of Human Resources*

## EMPLOYEE COMPLAINT AGAINST AN EMPLOYEE

Name: \_\_\_\_\_ Telephone No. \_\_\_\_\_

Address: \_\_\_\_\_

Date of Incident: \_\_\_\_\_ Time of Incident: \_\_\_\_\_

Name of Employee: \_\_\_\_\_ School/Site: \_\_\_\_\_

Description of Incident (You may use additional sheets of paper if necessary):

Has the complaint been discussed with the employee, his/her school, principal or supervisor? Y                      N

To whom have you spoken? \_\_\_\_\_

Date(s) of conversation(s): \_\_\_\_\_

What was the result of each conversation?

Signature \_\_\_\_\_ Date \_\_\_\_\_