



**MEETING AGENDA**

*The mission of Eden Prairie Schools is to inspire each student to learn continuously so they are empowered  
To reach personal fulfillment and contribute purposefully to our ever-changing world.*

**1. Convene - 6:00 p.m.**

**(Roll Call)**

Call to Order - School Board Roll Call

Aaron Casper, Debjyoti "DD" Dwivedy, Elaine Larabee, Holly Link, Adam Seidel, Veronica Stoltz, Terri Swartout

**2. Agenda Review and Approval - 6:03 p.m.**

**(Action)**

Approval of the agenda for the Monday, June 22, 2020 meeting of the School Board of Independent School District 272, Eden Prairie Schools.

**Motion** \_\_\_\_\_ **Seconded** \_\_\_\_\_ to approve the agenda for tonight's meeting as presented:

Holly Link Yes\_\_ No\_\_ Aaron Casper Yes\_\_ No\_\_

Adam Seidel Yes\_\_ No\_\_ Terri Swartout Yes\_\_ No\_\_

Veronica Stoltz Yes\_\_ No\_\_ Debjyoti Dwivedy Yes\_\_ No\_\_

Elaine Larabee Yes\_\_ No\_\_

**3. Approval of Previous Minutes - 6:05 p.m.**

**(Action)**

A. May 18, 2020 Unofficial Minutes

5

Approval of the Unofficial Minutes of the Regular Business Meeting held on May 18, 2020.

**Motion** \_\_\_\_\_ **Seconded** \_\_\_\_\_ to approve the May 18, 2020 Unofficial Minutes as presented:

Holly Link Yes\_\_ No\_\_ Aaron Casper Yes\_\_ No\_\_

Adam Seidel Yes\_\_ No\_\_ Terri Swartout Yes\_\_ No\_\_

Veronica Stoltz Yes\_\_ No\_\_ Debjyoti Dwivedy Yes\_\_ No\_\_

Elaine Larabee Yes\_\_ No\_\_

**4. Announcements - 6:05 p.m.**

**(Information)**

**5. Spotlight on Success - 6:10 p.m.**

EPHS - Class of 2020

**6. Board Work - 6:20 p.m.**

**(Action)**

A. Required Board Action

1) ISD 287: 10-Year Facilities Maintenance Resolution

**(Action)**

a. Executive Summary

9

b. ISD 287 LTFM 10-Year Plan

10

c. Resolution

11

**Motion** \_\_\_\_\_ **Seconded** \_\_\_\_\_ to approve the ISD 287 10-Year Facilities Maintenance Resolution as presented:

Holly Link Yes\_\_ No\_\_ Aaron Casper Yes\_\_ No\_\_

Adam Seidel Yes\_\_ No\_\_ Terri Swartout Yes\_\_ No\_\_

Veronica Stoltz Yes\_\_ No\_\_ Debjyoti Dwivedy Yes\_\_ No\_\_

Elaine Larabee Yes\_\_ No\_\_

2) Fiscal Year 2020-2021 Budget

**(Action)**

a. Executive Summary

14

b. Fiscal Year 2020-2021 Adopted Budget Document

15

c. Presentation

71

**Motion** \_\_\_\_\_ **Seconded** \_\_\_\_\_ to approve the Fiscal Year 2020-21 Budget as presented:

Holly Link Yes\_\_ No\_\_ Aaron Casper Yes\_\_ No\_\_

Adam Seidel Yes\_\_ No\_\_ Terri Swartout Yes\_\_ No\_\_

Veronica Stoltz Yes\_\_ No\_\_      Debjyoti Dwivedy Yes\_\_ No\_\_  
 Elaine Larabee Yes\_\_ No\_\_

B. Policy Monitoring:

1) Ends 1.1, 1.2, 1.3 OI 2020-2021

(Action)

76

a. Ends Policy 1.1 OI 2020-2021

**Motion** \_\_\_\_\_ **Seconded** \_\_\_\_\_

Holly Link Yes\_\_ No\_\_      Aaron Casper Yes\_\_ No\_\_  
 Adam Seidel Yes\_\_ No\_\_      Terri Swartout Yes\_\_ No\_\_  
 Veronica Stoltz Yes\_\_ No\_\_      Debjyoti Dwivedy Yes\_\_ No\_\_  
 Elaine Larabee Yes\_\_ No\_\_

(1) Ends Policy 1.1.1

**Motion** \_\_\_\_\_ **Seconded** \_\_\_\_\_

Holly Link Yes\_\_ No\_\_      Aaron Casper Yes\_\_ No\_\_  
 Adam Seidel Yes\_\_ No\_\_      Terri Swartout Yes\_\_ No\_\_  
 Veronica Stoltz Yes\_\_ No\_\_      Debjyoti Dwivedy Yes\_\_ No\_\_  
 Elaine Larabee Yes\_\_ No\_\_

(2) Ends Policy 1.1.2

**Motion** \_\_\_\_\_ **Seconded** \_\_\_\_\_

Holly Link Yes\_\_ No\_\_      Aaron Casper Yes\_\_ No\_\_  
 Adam Seidel Yes\_\_ No\_\_      Terri Swartout Yes\_\_ No\_\_  
 Veronica Stoltz Yes\_\_ No\_\_      Debjyoti Dwivedy Yes\_\_ No\_\_  
 Elaine Larabee Yes\_\_ No\_\_

(3) Ends Policy 1.1.3

**Motion** \_\_\_\_\_ **Seconded** \_\_\_\_\_

Holly Link Yes\_\_ No\_\_      Aaron Casper Yes\_\_ No\_\_  
 Adam Seidel Yes\_\_ No\_\_      Terri Swartout Yes\_\_ No\_\_  
 Veronica Stoltz Yes\_\_ No\_\_      Debjyoti Dwivedy Yes\_\_ No\_\_  
 Elaine Larabee Yes\_\_ No\_\_

b. Ends Policy 1.2 OI 2020-2021

86

**Motion** \_\_\_\_\_ **Seconded** \_\_\_\_\_

Holly Link Yes\_\_ No\_\_      Aaron Casper Yes\_\_ No\_\_  
 Adam Seidel Yes\_\_ No\_\_      Terri Swartout Yes\_\_ No\_\_  
 Veronica Stoltz Yes\_\_ No\_\_      Debjyoti Dwivedy Yes\_\_ No\_\_  
 Elaine Larabee Yes\_\_ No\_\_

c. Ends Policy 1.3 OI 2020-2021

90

**Motion** \_\_\_\_\_ **Seconded** \_\_\_\_\_

Holly Link Yes\_\_ No\_\_      Aaron Casper Yes\_\_ No\_\_  
 Adam Seidel Yes\_\_ No\_\_      Terri Swartout Yes\_\_ No\_\_  
 Veronica Stoltz Yes\_\_ No\_\_      Debjyoti Dwivedy Yes\_\_ No\_\_  
 Elaine Larabee Yes\_\_ No\_\_

C. Naming of Eden Prairie High School (EPHS) School Store

(Action)

1) Executive Summary

95

**Motion** \_\_\_\_\_ **Seconded** \_\_\_\_\_ to approve and change the naming of the EPHS School Store to "The Nest - Home of the Eagles":

Holly Link Yes\_\_ No\_\_      Aaron Casper Yes\_\_ No\_\_  
 Adam Seidel Yes\_\_ No\_\_      Terri Swartout Yes\_\_ No\_\_  
 Veronica Stoltz Yes\_\_ No\_\_      Debjyoti Dwivedy Yes\_\_ No\_\_  
 Elaine Larabee Yes\_\_ No\_\_

D. Congratulations Class of 2020 Board Message

96

**Motion** \_\_\_\_\_ **Seconded** \_\_\_\_\_ to approve the Congratulations Message to Class of 2020 as presented:

Holly Link Yes\_\_ No\_\_      Aaron Casper Yes\_\_ No\_\_  
 Adam Seidel Yes\_\_ No\_\_      Terri Swartout Yes\_\_ No\_\_  
 Veronica Stoltz Yes\_\_ No\_\_      Debjyoti Dwivedy Yes\_\_ No\_\_  
 Elaine Larabee Yes\_\_ No\_\_

E. Record of Board Self-Evaluation

1) Record of Board Policy Monitoring - Ends & EL's

(Action)

97

**Motion** \_\_\_\_\_ **Seconded** \_\_\_\_\_ to approve the Ends & EL's Record of Board Policy Monitoring Report as presented:

Holly Link	Yes__ No__	Aaron Casper	Yes__ No__
Adam Seidel	Yes__ No__	Terri Swartout	Yes__ No__
Veronica Stoltz	Yes__ No__	Debjyoti Dwivedy	Yes__ No__
Elaine Larabee	Yes__ No__		

2) Record of Board Self-Evaluation - Governance Policies (*no updates*)

7. **Superintendent Consent Agenda - 7:05 p.m.**

(Action)

Management items the Board would not act upon in Policy Governance, but require Board approval from outside entities.

**Motion** \_\_\_\_\_ **Seconded** \_\_\_\_\_ to approve the Superintendent's Consent Agenda as presented:

Holly Link	Yes__ No__	Aaron Casper	Yes__ No__
Adam Seidel	Yes__ No__	Terri Swartout	Yes__ No__
Veronica Stoltz	Yes__ No__	Debjyoti Dwivedy	Yes__ No__
Elaine Larabee	Yes__ No__		

A. Monthly Reports

1) Resolution of Acceptance of Donations 101

2) Human Resources Report

a. Monthly HR Report 102

3) Business Services Report

a. Board Business 104

b. Financial Summary 105

B. Milk & Dairy Bid - Executive Summary 106

C. EPS 10-Year Facilities Maintenance Plan

1) EPS 10-Year Facilities Maintenance Plan - Executive Summary 107

2) ISD 272 LTFM 10-Year Plan 108

D. Metro South Consortium Agreement

1) Executive Summary 110

2) Agreement 111

E. Approval of Q-Comp MOU 119

F. Annual Review of District Mandated Policies 124

G. Approval of Updated District Policies - See Appendix "A" (*Individual Listing of Policies*) 126

1) District Policy 414 - Mandated Reporting of Child Neglect Or Physical or Sexual Abuse

2) District Policy 419 - Tobacco-Free Environment

3) District Policy 521 - Student Disability Nondiscrimination

a. District Policy 521F - Student Disability Discrimination Grievance Report Form

b. District Policy 521P - Service Animal Procedure - *Remove*

4) District Policy 534 - Unpaid Meal Policy

5) District Policy 535 - Service Animal Procedure (*New*)

8. **Superintendent's Incidental Information Report - 7:10 p.m.**

(Information)

*Incidental Information is considered as "nice to know" information regarding district business. Monitoring and decision-making information are handled elsewhere on the agenda. These items are not open for debate, but rather for awareness and understanding. (Supports EL 2.9 in general and 2.9.6 specifically)*

A. School Year Wrap-up and Planning for Next Year

9. **Board Action on Committee Reports & Minutes: 7:25 p.m.**

A. Board Development Committee

B. Community Linkage Committee

C. Negotiations Committee

D. Policy Committee

10. **Other Board Updates (AMSD, ISD 287) - 7:35 p.m.**

**(Information)**

A. AMSD (Association of Metropolitan Schools) - Terri Swartout/Holly Link

B. ISD 287 (Intermediate School District 287) - Adam Seidel

11. **Board Work Plan - 7:45 p.m.**

**(Action)**

A. "Proposed" Work Plan Changes Document

**(Action)**

127

**Motion** \_\_\_\_\_ **Seconded** \_\_\_\_\_ to approve the Work Plan Changes Document as presented:

Holly Link Yes\_\_ No\_\_ Aaron Casper Yes\_\_ No\_\_

Adam Seidel Yes\_\_ No\_\_ Terri Swartout Yes\_\_ No\_\_

Veronica Stoltz Yes\_\_ No\_\_ Debjyoti Dwivedy Yes\_\_ No\_\_

Elaine Larabee Yes\_\_ No\_\_

B. 2019-2020 Annual Work Plan

128

C. 2020-2021 Approved Annual Work Plan

129

12. **Adjournment**

**(Action)**

**MOTION** by \_\_\_\_\_ **Seconded** by \_\_\_\_\_ to adjourn the June 22, 2020 Meeting of the Eden Prairie School Board at \_\_\_\_\_ p.m.

**Motion** \_\_\_\_\_ **Seconded** \_\_\_\_\_

Holly Link Yes\_\_ No\_\_ Aaron Casper Yes\_\_ No\_\_

Adam Seidel Yes\_\_ No\_\_ Terri Swartout Yes\_\_ No\_\_

Veronica Stoltz Yes\_\_ No\_\_ Debjyoti Dwivedy Yes\_\_ No\_\_

Elaine Larabee Yes\_\_ No\_\_

13. **Appendix "A" (Reference #7, Item #G)**

A. District Policy 414 - Mandated Reporting of Child Neglect Or Physical or Sexual Abuse

141

B. District Policy 419 - Tobacco-Free Environment

149

C. District Policy 521 - Student Disability Nondiscrimination

153

1) District Policy 521F - Student Disability Discrimination Grievance Report Form

154

2) District Policy 521P - Service Animal Procedure - *Remove*

156

D. District Policy 534 - Unpaid Meal Policy

161

E. District Policy 535 - Service Animal Procedure (*New*)

164



**INDEPENDENT SCHOOL DISTRICT 272 ~ EDEN PRAIRIE SCHOOLS**  
**UNOFFICIAL MINUTES OF THE MAY 18, 2020**  
**SCHOOL BOARD MEETING**

A Regular Business Meeting of the Independent School District 272, Eden Prairie Schools, was held on May 18, 2020 in the Administrative Services Center, EDC Meeting Room, 8100 School Road, Eden Prairie, MN 55344.

**1. Convene: Call to Order – 6:00 p.m. (Roll Call)**

*Present:* Aaron Casper, Debjyoti "DD" Dwivedy, Elaine Larabee, Holly Link (*left meeting at 6:02 p.m.; returned to meeting at 6:06 p.m.*), Adam Seidel, Veronica Stoltz, Terri Swartout

*Present:* Superintendent Josh Swanson

**2. Agenda Review and Approval: MOTION** by A. Casper, **Seconded** by V. Stoltz to approve the agenda for the Monday, May 18, 2020 meeting of the School Board of Independent School District 272, Eden Prairie Schools – Passed 6-0

**3. Approval of Previous Minutes: MOTION** by A. Seidel, **Seconded** by T. Swartout to approve the UNOFFICIAL Minutes of the Regular Business Meeting held on Monday, April 27, 2020 – Passed 6-0

**4. Announcements: "Eagle Excellence" presented by Superintendent Swanson**

- You may have noticed signs popping up throughout Eden Prairie recognizing our 2020 Seniors. Join us in celebrating the Class of 2020.
- Junior Danielle Johnson has been selected to represent the state of Minnesota at the 2020 Al Neuharth Free Spirit and Journalism Conference.
- The National High School Coaches Association ("NHSCA") is proud to announce David Flom (also *Prairie View 5<sup>th</sup> Grade Teacher*) of Eden Prairie High School in Eden Prairie, Minnesota as its National High School Boys' Basketball Coach of the Year.
- National Scholastic Press Association has inducted approximately 1,300 high-school scholars and student journalists into its 2020 Journalism Honor Roll. EPHS senior Sydney Lewis and sophomore Katherine Kregness were honored.
- Senior Drew Oberlander is ranked 3rd in the nation for the United States Snowboard and Ski Association (USASA) in the 18-22 men's age division.
- The National WWII Museum in New Orleans named EPHS senior Sydney Lewis as the Minnesota recipient of its [2020 Billy Michal Student Leadership Award](#).
- The Optimist Club of Eden Prairie held its 2020 virtual oratorical contest based on a theme of Just iMagine a World without Boundaries? EPHS senior Stuti Thakkar, placed first and freshman Srijani Datta, placed second.
- Senior Mina Kim and sophomore Lillian Rau were honored by the Minnesota State IT Center of Excellences which recently announced the Minnesota Aspirations in Computing Awards (MNAiC) for 2020. [For details read here](#).
- FEPS Board of Directors announced a \$25,000 gift to the district for COVID related efforts toward learning supplies and social emotional supports for students. "We stand with our amazing educators and other staff who are working so hard to help each of our students get through this challenging time," said Executive Director, Conn McCartan.
- Congratulations to EPHS 2020 National Speech and Debate Tournament qualifiers: Senior Akshitha Ginuga in Lincoln Douglas Debate; Junior Keerthana Ramanathan in Informative Speaking; Junior Iesh Gujral in International Extemp; and Senior Anisha Singhatwadia in Original Oratory.
- Forest Hills Elementary 5th grade Key class participated in a year-long Stock Market Game. Students research investment options and collaborated to manage a virtual portfolio of \$100,000 earning more than a 22 percent return. Coached by Jared Johnson, team members Ibrahim Ahmad, Julian Bailey-Castaneda, Gabe Brandt, Dylan Dreher, Liam Hedges Ortiz and Caleb Holloway fielded three teams and ranked 3rd, 4th and 8th in a field of 147 competitors in Minnesota.

- EPHS senior Hannah Fox competed in the Virtual Dance Nationals High School Dance Championships May 2-3, 2020.

**Alumni Notes:**

- EPHS alum Carter Coughlin was among five from the UMN Gophers selected in the [National Football League](#) draft this year.

5. **Spotlight on Success:** Eden Lake Elementary - *The Day in the Life of Distance Learning*

6. **Board Work:**

A. Decision Preparation

1) Fiscal Year 2020-2021 Budget (*First Reading*)

- a. Budget - Executive Summary
- b. Budget - Draft
- c. Budget - Fiscal Year 2020-2021

B. Required Board Action

1) Fiscal Year 2020-2021 School Board Work Plan

**MOTION** by H. Link, **Seconded** by A. Casper to approve 2020-21 School Board Work Plan as presented – Passed Unanimously

2) Fiscal Year 2020-2021 School Board Budget

**MOTION** by T. Swartout, **Seconded** by V. Stoltz to approve 2020-21 School Board Budget as presented

3) School Board Expense Procedure

**MOTION** by A. Seidel, **Seconded** by A. Casper to accept the School Board Expense Policy Procedure as presented – DD, AS, VS, AC, TS, EL – YES; HL – NO, Passed 6-1

C. Policy Monitoring

1) Re-monitor Operational Interpretations and Measurement Plans for the 19-20 Ends Policies

- a. Ends 1.1.1 - Each student is reading at grade level by the end of third grade

**MOTION** by A. Seidel, **Seconded** by H. Link, Operational Interpretation (OI) is reasonable – Passed Unanimously

- b. Ends 1.1.2 - Each student achieves individual growth and proficiency expectations annually in, but not limited to, Language Arts, Math and Science

**MOTION** by T. Swartout, **Seconded** by V. Stoltz, Operational Interpretation is reasonable – Passed Unanimously

- c. Ends 1.1.3 - Each student receives a broad-based education that exceeds the Minnesota State Graduation Requirements

**MOTION** by A. Casper, **Seconded** by H. Link, Operational Interpretation is reasonable – Passed Unanimously

- d. Ends 1.1 - Each student graduates and is academically prepared to progress to multiple opportunities after high school

**MOTION** by V. Stoltz, **Seconded** by A. Casper, overarching Ends 1.1 is an acceptable Operational Interpretation of the Ends Policy – Passed Unanimously

D. Record of Board Self-Evaluation

1) Record of Board Policy Monitoring - Ends & EL's (*no updates*)

2) Record of Board Self-Evaluation - Governance Policies (*no updates*)

7. **Superintendent Consent Agenda:** **MOTION** by T. Swartout, **Seconded** by H. Link to approve the Superintendent Consent Agenda as presented – Passed unanimously

A. Monthly Reports

- 1) Resolution of Acceptance of Donations
- 2) Human Resource Report
  - a. Monthly Report
- 3) Business Services Reports
  - a. Board Business
  - b. Financial Report
- B. Fiscal Year 2020-2021 School Meal Prices Approval - Executive Summary
- C. Accept Bids: Central Middle School (CMS) - Executive Summary
- D. Approval of Agreements: Confidential, AST and EPSS
- E. MSHSL (Minnesota State High School League) Resolution for Membership
8. **Superintendent's Incidental Information Report:**
  - A. Distant Learning Update - [Presentation Added 5/19/20](#)
9. **Board Action on Committee Reports & Minutes:**
  - A. Board Development Committee
  - B. Community Linkage Committee
    - 1) Approval of Meeting Minutes for 05/13/2020  
**MOTION** by A. Seidel, **Seconded** by H. Link to approve to approve minutes from the 5/13/20 meeting – Passed Unanimously
    - 2) Appreciation Message – **MOTION** by A. Seidel, **Seconded** by V. Stoltz to approve the Appreciation Message as presented in the Community Linkage Meeting Minutes, Item #2 “Virtual Thank You” including the two changes discussed to keep the unification of parts of speech of words – Passionate to Passion and Creative to Creativity and the process as outlined by the Community Linkage Committee – Passed Unanimously
  - C. Negotiations Committee
  - D. Policy Committee
10. **Other Board Updates (AMSD, ISD 287):**
  - A. AMSD – T. Swartout (Update to the Board)
  - B. ISD 287 (Intermediate School District 287) – A. Seidel (Update to the Board)
  - C. MSBA Call w/the Education Commissioner – E. Larabee, H. Link, J. Swanson (Update to Board)
11. **Board Work Plan: 8:10 p.m.**
  - A. "Proposed" Work Plan Changes Document – **MOTION** by H. Link, **Seconded** by A. Seidel to approve the Proposed Work Plan Changes Document as presented – Passed Unanimously

**Eden Prairie School Board**  
 2019 – 2020 WORK PLAN CHANGES  
***“Proposed” Changes for***  
**May 18, 2020**

Date of Meeting/Workshop	Changes Requested
Monday, May 18, 2020	
Monday, June 8, 2020	
Monday, June 8, 2020 – <b>Workshop</b>	
Monday, June 22, 2020	
<b>Placeholder – General Board Work</b>	
<ul style="list-style-type: none"> <li>2020-2021 School Year (August) Schedule School Site Visits</li> <li>Cultural Proficiency Continuum</li> </ul>	

- MN Student Survey Report Discussion
- Board Development Training
- *Distant Learning Virtual Visits (From 5/4/20 Workshop)*

**Placeholder – Policy Review**

B. 2019-2020 Annual Work Plan (May & June 2020)

12. **Adjournment: MOTION** by V. Stoltz, **Seconded** by A. Seidel to adjourn at 8:18 p.m.



Debjoti Dwivedy – Board Clerk




June 22, 2020

To: Dr. Josh Swanson, Superintendent  
From: Business Office  
Re: Intermediate District 287 Long-Term Facility Maintenance Program

The 2015 legislative session established a Long-Term Facilities Maintenance (LTFM) Revenue program for independent and intermediate school districts. The program replaces the current Health and Safety Revenue, Deferred Maintenance Revenue and Alternative Facilities Bonding and Levy programs, beginning in FY 2017.

The law requires Eden Prairie Schools, as a member district of Intermediate District 287, to formally approve our proportionate share of their Long-Term Facilities Maintenance program budget. Approval of the budget allows Eden Prairie to include its share of the costs in our long-term facility maintenance revenue application and therefore include the amount on our tax levy.

Eden Prairie's proportionate amount for the upcoming levy is \$100,477.73 compared to \$96,980.85 last year. The amount addresses a number of deferred maintenance issues with property owned by the Intermediate as seen on the attached 10-year facility plan which was approved by the Intermediate Board and the Business Director's Advisory Committee.

	<div>Division of School Finance 1500 Highway 36 West Roseville, MN 55113-4266</div>	Long-Term Facility Maintenance Ten-Year Expenditure Application (LTFM) - Fund 01 and Fund 06 Projects Only								ED - 02478-05	
Instructions: Enter estimated, allowable LTFM expenditures (Fund 01 and/or Fund 06 only) under Minnesota Statutes, section 123B.595, subdivision 10. Enter by Uniform Financial and Accounting Reporting Standards (UFARS) finance code and by fiscal year in the cells provided.											
District Info.		Enter Information		District Info.		Enter Information					
District Name:		Intermediate District #287		Date:		7/31/2020					
District Number:		287		Email:		mlhawkins@district287.org					
District Contact Name:		Mae L. Hawkins, Executive Director of Business Services									
Contact Phone #		763-550-7156									
Expenditure Categories											
		2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
Health and Safety - this section excludes project costs in Category 2 of \$100,000 or more for which additional revenue is requested for Finance Codes 358, 363 and 366.											
Finance Code	Category (1)										
347	Physical Hazards	\$32,960	\$33,949	\$34,967	\$36,016	\$37,097	\$38,210	\$39,356	\$40,537	\$41,753	\$43,005
349	Other Hazardous Materials	\$22,000	\$22,660	\$23,340	\$24,040	\$24,761	\$25,496	\$26,261	\$27,049	\$27,860	\$28,696
352	Environmental Health and Safety Management	\$51,658	\$51,658	\$51,658	\$51,658	\$51,658	\$51,658	\$51,658	\$51,658	\$51,658	\$51,658
358	Asbestos Removal and Encapsulation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
363	Fire Safety	\$43,500	\$44,805	\$46,149	\$47,534	\$48,960	\$50,428	\$51,941	\$53,500	\$55,104	\$56,758
366	Indoor Air Quality	\$15,120	\$4,244	\$4,371	\$4,502	\$4,638	\$4,777	\$4,920	\$5,068	\$5,220	\$5,376
	Total Health and Safety Capital Projects	\$165,238	\$157,316	\$160,486	\$163,750	\$167,113	\$170,569	\$174,136	\$177,810	\$181,595	\$185,493
Health and Safety - Projects Costing \$100,000 or more per Project/Site/Year											
Finance Code	Category (2)										
358	Asbestos Removal and Encapsulation	\$0	\$0	\$0	\$0	\$0	\$0	\$0			\$0
363	Fire Safety	\$0	\$0	\$0	\$0	\$0	\$0	\$0			\$0
366	Indoor Air Quality	\$0	\$122,750	\$0	\$0	\$0	\$0	\$0			\$0
	Total Health and Safety Capital Projects \$100,000 or More	\$0	\$122,750	\$0	\$0	\$0	\$0	\$0			\$0
Remodeling for Approved Voluntary Pre-K under Minnesota Statutes, section 124D.151											
Finance Code	Category (3)										
355	Remodeling for prekindergarten (Pre-K) instruction approved by the commissioner. (No new appropriations for this category FY 2020 - beyond.)	\$0	\$0	\$0	\$0	\$0	\$0	\$0			\$0
Accessibility											
Finance Code	Category (4)										
367	Accessibility	\$0	\$0	\$0	\$0	\$0	\$0	\$0			\$0
Deferred Capital Expenditures and Maintenance Projects											
Finance Code	Category (5)										
368	Building Envelope	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
369	Building Hardware and Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$70,750	\$0	\$0	\$0
370	Electrical	\$0	\$0	\$0	\$0	\$0	\$14,131	\$14,814	\$0	\$0	\$0
379	Interior Surfaces	\$0	\$0	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0
380	Mechanical Systems	\$111,312	\$55,484	\$141,564	\$0	\$280,000	\$100,000	\$0	\$215,490	\$211,905	\$275,807
381	Plumbing	\$0	.	\$0	\$89,550	\$13,187	\$0	\$0	\$67,000	\$67,000	\$0
382	Professional Services and Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
383	Roof Systems	\$0	\$0	\$155,000	\$155,000	\$0	\$175,000	\$200,000	\$0	\$0	\$0
384	Site Projects	\$175,000	\$175,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Total Deferred Capital Expense and Maintenance	\$286,312	\$230,484	\$296,564	\$294,550	\$293,187	\$289,131	\$285,564	\$282,490	\$278,905	\$275,807
Total Annual Pay As You Go 10-Year Plan Expenditures		\$451,550	\$510,550	\$457,050	\$458,300	\$460,300	\$459,700	\$459,700	\$460,300	\$460,500	\$461,300
Debt Service Portion of Revenue											
	Payments on for LTFM bonds issued in prior years	\$464,950	\$460,950	\$461,450	\$461,200	\$460,200	\$461,800	\$462,800	\$463,200	\$463,000	\$462,200
Pay as You Go Projects											
	General Fund Portion of Revenue	\$451,550	\$510,550	\$457,050	\$458,300	\$460,300	\$459,700	\$459,700	\$460,300	\$460,500	\$461,300
Total Long Term Facilities Maintenance Revenue		\$916,500	\$971,500	\$918,500	\$919,500	\$920,500	\$921,500	\$922,500	\$923,500	\$923,500	\$923,500

EXTRACT OF MINUTES OF MEETING  
OF SCHOOL BOARD OF  
SCHOOL DISTRICT No. 272  
(Eden Prairie Schools)  
STATE OF MINNESOTA

Pursuant to due call and notice thereof, a School Board meeting of School District No. 272, State of Minnesota, was held on \_\_\_\_\_, at \_\_\_\_\_ m., for the purpose, in part, of approving the Intermediate School District No. 287's Long-Term Facility Maintenance budget and authorizing the inclusion of a proportionate share of Intermediate School District's long-term facility maintenance projects and related debt service payments in the district's application for long-term facility maintenance.

\_\_\_\_\_ introduced the following resolution and moved its adoption:

**RESOLUTION APPROVING INTERMEDIATE SCHOOL DISTRICT  
NO. 287'S LONG-TERM FACILITY MAINTENANCE PROGRAM  
BUDGET AND AUTHORIZING THE INCLUSION OF A  
PROPORTIONATE SHARE OF THOSE PROJECTS IN THE DISTRICT'S  
APPLICATION FOR LONG-TERM FACILITY MAINTENANCE  
REVENUE**

BE IT RESOLVED by the School Board of District No. 272, State of Minnesota, as follows:

1. The School Board of Intermediate School District 287 has approved a long-term facility maintenance program budget for its facilities for the 2021-22 school year in the amount of \$ 916,500 of which District No. 272's proportionate share is \$ 100,477.73, consisting of \$ 49,504.33 for pay as you go projects and \$ 50,973.40 for debt service payments on the 2017B Facilities Maintenance Bonds. The various components of this program budget are attached as Exhibit A hereto and are incorporated herein by reference. Said budget is hereby approved. (Exhibit A)
2. Minnesota Statutes, Section 123B.53, Subdivision 1, as amended, provides that if an intermediate school district's long-term facility maintenance budget is approved by the school boards of each of the intermediate school district's member school districts, each member district may include its proportionate share of the costs of the intermediate school district program in its long-term facility maintenance revenue application.
3. The proportionate share of the costs of the intermediate school district's long term facility maintenance program for each member school district to be included in its application shall be determined by multiplying the total cost of the intermediate school district long-term facility maintenance

program times a three year weighted average adjusted pupil units formula. For 2021-2022, the long-term facility maintenance costs shall be funded through annual levy. The inclusion of this proportionate share in the district's long-term facility maintenance revenue application for fiscal year 2022 is hereby approved, subject to approval by the Commissioner of Education.

4. Upon receipt of the proportionate share of long-term facility maintenance revenue attributable to the intermediate school district program, the district shall promptly pay to the intermediate school district the applicable aid or levy proceeds.
5. Pursuant to Minnesota Statutes Section 123B.595, Subdivision 3, the intermediate district issued \$5,065,000 Facilities Maintenance Bonds, Series 2017B. Such bonds are payable from long-term maintenance revenue transferred by each member district. This district hereby covenants to adopt in each fiscal year during the term of such bonds, a resolution authorizing the inclusion in the application for long-term facilities maintenance revenue the District's proportionate share for such fiscal year of debt service on such bonds. Upon approval of such application by the Commissioner of Education, the District shall include in its authority under Section 123B.595 its proportionate share of debt service in such bonds due in such fiscal year.

The motion for the adoption of the foregoing resolution was duly seconded by \_\_\_\_\_ and, upon vote being taken thereon, the following voted in favor thereof:

And the following voted against the same:

Whereupon said resolution was declared duly passed and adopted.

STATE OF MINNESOTA

COUNTY OF HENNEPIN

I, the undersigned, being the duly qualified and acting Clerk of School District No. 272, State of Minnesota, hereby certify that I have carefully compared the attached and foregoing extract of minutes of a meeting of School District No. 272, held on the date therein indicated, with the original of said minutes on file in my office, and the same is a full, true and complete transcript insofar as the same relates to the approval of Intermediate School District No. 287's long-term facility maintenance program budget and authorizing the inclusion of a proportionate share of the Intermediate School District's long-term



facility maintenance projects in the district's application for long-term facility maintenance revenue.

WITNESS MY HAND officially as such Clerk this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Clerk

School District No. \_\_\_\_\_



June 22, 2020

To: Dr. Josh Swanson, Superintendent  
From: The Business Office  
Re: 2020-21 Adopted Budget

Attached you will find the 2020-21 Adopted Budget for your review. We appreciate the collaboration with you and the School Board which created the budget assumptions that were foundational to the development of this year's budget.

The COVID-19 pandemic has certainly impacted Eden Prairie Schools from how we educate students, serve food, participate in athletics, along with many other areas. There are financial impacts to our budget programs as well, yet much remains unknown in our current environment.

Therefore, the budget being presented is based on our traditional model and includes many of our normal budget assumptions. We've made some specific adjustments to Community Service, Food Service, and minor changes in the General Fund. Further impacts of COVID-19, which are largely unknown, will be brought back to the school board for consideration and approval if needed during the 2020-21 school year.

The Business Office incorporated an increase of \$874,965 in the General Education Aid revenue budget due to a 2% per Average Pupil Unit (APU) increase in the basic funding formula, along with the projected enrollment.

The major changes in this budget include known changes for settled contracts as well as assumptions for open contracts according to the budget assumptions. Lunch prices were not increased in the food service fund and expenses are assuming school returns to brick and mortar in the fall of 2020. Finally, the Community Education budget has been reworked, which shows a phased approach to community education and family education programs.

Below are some pages to focus on in the document:

- Page 2 – Projected fund balances in all funds
- Pages 3-18 – Provides an executive summary of the budget

We look forward to continued collaboration with you and the School Board in providing for the fiscal health of Eden Prairie Schools.



**EDEN PRAIRIE SCHOOLS**

Inspiring each student every day

# ADOPTED BUDGET



---

## 2020-2021

EDEN PRAIRIE SCHOOLS ISD#272  
8100 SCHOOL ROAD  
EDEN PRAIRIE, MN 55344

[WWW.EDENPR.ORG](http://WWW.EDENPR.ORG)





## **EDEN PRAIRIE SCHOOLS**

Inspiring each student every day

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# TABLE OF CONTENTS

Fund Balance History .....	1
<b>INTRODUCTORY SECTION</b>	
Budget Executive Summary .....	3
Organization Overview .....	4-5
Financial Overview .....	6-15
Informational Overview .....	16-18
<b>ORGANIZATIONAL SECTION</b>	
Organization Chart .....	19
Boundary Map .....	20
<b>FINANCIAL SECTION</b>	
General Fund .....	21-33
Food Service Fund .....	35-36
Community Service Fund .....	37-38
Capital & Building Fund .....	39-41
Debt Service Fund .....	43-44
Internal Service Fund .....	45-46
Trust & Agency Fund .....	47-48
<b>INFORMATIONAL SECTION</b>	
Final Levy Certification .....	49
Other Historical Items .....	50





**PROJECTED FUND BALANCES THROUGH JUNE 30, 2021**

FUND DESCRIPTION	6/30/2020 PROJECTED BALANCE	2020-21 PROJECTED REVENUES	TRANSFERS INTO FUNDS	2020-21 PROJECTED EXPENDITURES	TRANSFERS OUT OF FUNDS	6/30/2021 PROJECTED BALANCE
GENERAL FUND						
A. UNASSIGNED	17,338,576	113,802,816	-	114,453,828	150,000	16,537,564
B. ASSIGNED						
Site Carryover	319,357	-	-	-	-	319,357
Construction	1,172,417	-	-	-	-	1,172,417
Curriculum Adoption	500,000	-	-	-	-	500,000
Student Activities/Fundraising	409,399	1,800,000	-	1,800,000	-	409,399
C. RESTRICTED/RESERVED						
Medical Assistance	118,592	150,000	-	175,654	-	92,938
Scholarships	56,276	8,500	-	20,620	-	44,156
<b>TOTAL GENERAL FUND</b>	<b>19,739,749</b>	<b>115,761,316</b>	<b>-</b>	<b>116,450,102</b>	<b>150,000</b>	<b>18,900,963</b>
				Total exp including transfers	116,600,102	
CAPITAL						
Operating Capital	472,553	2,991,959	-	3,268,517	-	195,996
Assigned - Cell Tower	72,966	66,927	-	75,000	-	64,893
LTFM	-	1,795,514	-	1,795,514	-	-
Capital Projects Levy	338,429	7,532,407	-	6,961,284	-	909,552
<b>TOTAL CAPITAL OUTLAY</b>	<b>883,949</b>	<b>12,386,807</b>	<b>-</b>	<b>12,100,315</b>	<b>-</b>	<b>1,170,441</b>
<b>FOOD SERVICE</b>	<b>163,007</b>	<b>4,964,715</b>	<b>-</b>	<b>5,021,131</b>	<b>-</b>	<b>106,591</b>
COMMUNITY SERVICE						
Regular Community Education	(161,920)	4,027,845	150,000	4,081,385	-	(65,460)
LCTS	-	110,000	-	109,819	-	181
Early Child Family Education	18,912	702,589	-	684,529	-	36,972
School Readiness	47	1,279,958	-	1,096,537	-	183,468
Non Public/Preschool Screening	-	35,000	-	32,610	-	2,390
<b>TOTAL COMMUNITY SERVICE</b>	<b>(142,961)</b>	<b>6,155,392</b>	<b>150,000</b>	<b>6,004,880</b>	<b>-</b>	<b>157,551</b>
		Total rev including transfers	6,305,392			
BUILDING CONSTRUCTION FUNDS						
Long Term Facilities Maintenance (LTFM)	5,879,726	100,000	-	5,979,726	-	-
Designing Pathways	31,797,985	600,000	-	18,789,040	-	13,608,945
<b>TOTAL BUILDING CONSTRUCTION FUNDS</b>	<b>37,677,711</b>	<b>700,000</b>	<b>-</b>	<b>24,768,766</b>	<b>-</b>	<b>13,608,945</b>
DEBT SERVICE						
Principal & Interest	897,298	10,231,772	-	9,664,800	-	1,464,270
<b>TOTAL DEBT SERVICE</b>	<b>897,298</b>	<b>10,231,772</b>	<b>-</b>	<b>9,664,800</b>	<b>-</b>	<b>1,464,270</b>
INTERNAL SERVICE FUND						
Self Funded Medical	4,125,382	13,750,000	-	13,000,000	-	4,875,382
Self Funded Dental	346,534	1,260,000	-	1,250,000	-	356,534
				600,000		
<b>TOTAL INTERNAL SERVICE FUND</b>	<b>4,471,916</b>	<b>15,010,000</b>	<b>-</b>	<b>14,250,000</b>	<b>-</b>	<b>5,231,916</b>
TRUST & AGENCY						
Post-Employment Benefits Irrevocable Trust	14,747,557	250,000	-	700,000	-	14,297,557
<b>TOTAL TRUST &amp; AGENCY</b>	<b>14,747,557</b>	<b>250,000</b>	<b>-</b>	<b>700,000</b>	<b>-</b>	<b>14,297,557</b>
<b>TOTAL</b>	<b>78,438,225</b>	<b>165,460,002</b>	<b>150,000</b>	<b>188,959,994</b>	<b>150,000</b>	<b>54,938,233</b>
		Total rev including transfers	165,610,002	Total exp including transfers	189,109,994	
<b>General Fund (Unassigned)</b>	<b>17,338,576</b>	<b>113,802,816</b>	<b>-</b>	<b>114,453,828</b>	<b>150,000</b>	<b>16,537,564</b>
<b>General Fund Balance %</b>	<b>15.8%</b>					<b>14.4%</b>



## Budget Executive Summary

This budget of Independent School District No. 272, Eden Prairie Schools, is for the fiscal year beginning July 1, 2020 and ending June 30, 2021 (FY21). Prior year data is included for comparative purposes including budgeted amounts for 2019-20 and final audited amounts for fiscal years 2018-19.

The District anticipates ending the 2020-21 fiscal year with a 14.4% unassigned General Fund balance. This fund balance is in keeping with the School Board's Executive Limitation 2.5.3 which states that *"There will be no financial plan that allows the year-end unassigned general fund balance to fall below 8% of expenditures."*

Given this fiscal expectation, the School District has proactively planned by keeping a multi-year financial projection model current and has made adjustments in the proposed 2020-21 budget.

### Assumptions and Timeline

The School Board's Executive Limitation 2.5.2 reads *"There will be no financial plan that neglects to present, no later than the third quarter of the current fiscal year, the assumptions, any material reinvestment of unbudgeted revenues as savings, and a timeline for the next annual budget."*

For the budget being presented, the **2020-21 Budget Assumptions** were an important starting point. These assumptions, as discussed with the School Board, were as follows:

#### 1. Estimated Enrollment

- a. Oct. 1, 2020 Kindergarten-12th grade estimated enrollment of 8,569 (includes 610 kindergarten students), which is a decrease of 126 students overall using a two year weighted average model.

#### 2. Classroom Teacher Staffing

- a. Based on estimated enrollment and class size targets across district and by grade:

Grade	Target
Kindergarten	20.0
Grade 1	20.0
Grade 2	24.0
Grade 3	25.0
Grade 4	27.0
Grades 5 & 6	30.0
Grades 7 & 8	31.0
Grades 9-12	31.5

- b. These class size targets are consistent with FY20.

#### 3. District Fees

- a. No increase for 2020-21:

Description	Amount
High School Parking	Lot A&B - \$350/year Lot C - \$200/year
2-Mile Transportation	Kindergarten: Free Grades 1 <sup>st</sup> – 12 <sup>th</sup> : \$175/year per student \$295/year family cap
Student Activities	See EPHS Fee Schedule

#### 4. State General Funding

- a. Formula increase of 2.0% for FY21.

#### 5. Fund Balance

- a. Minimum General Fund balance maintained above 8% as directed by the School Board.

## Organization Overview

Independent School District No. 272, Eden Prairie Schools, is an instrumentality of the State of Minnesota established to function as an educational institution serving students from early childhood through 12<sup>th</sup> grade. The elected school board is responsible for legislative and fiscal control of Eden Prairie Schools. A superintendent is appointed by the board and is responsible for administrative control of the district. There are no other entities for which the district is considered financially accountable.

### School Board of Directors



**Elaine Larabee**  
Chair  
Term Expires  
January 2021



**Adam Seidel**  
Vice Chair  
Term Expires  
January 2023



**Aaron Casper**  
Treasurer  
Term Expires  
January 2023



**Debjyoti "DD" Dwivedy**  
Clerk  
Term Expires  
January 2023



**Holly Link**  
Director  
Term Expires  
January 2021



**Veronica Stoltz**  
Director  
Term Expires  
January 2023



**Terri Swartout**  
Director  
Term Expires  
January 2021

### Superintendent's Cabinet

The make-up of the administrative team (Superintendent's Cabinet) at Eden Prairie Schools is outlined as follows:

Position	Name
<b>Superintendent</b>	Dr. Joshua Swanson
<b>Assistant Superintendent of Academics &amp; Innovation</b>	Dr. Stacie Stanley
<b>Executive Director of Business Services</b>	Jason Mutzenberger
<b>Executive Director of Human Resources</b>	Thomas May
<b>Senior Director of Student Services</b>	Dr. Christina Bemboom
<b>Senior Director of Personalized Learning</b>	Michelle Ament
<b>Senior Director of Community Education</b>	Dr. Shawn Hoffman-Bram
<b>Senior Director of Community Relations &amp; Communications</b>	Brett Johnson

## FACILITIES

Students who attend Eden Prairie Schools are served in the following grade level configuration:

- **Elementary School:** Kindergarten through Grade 6
- **Middle School:** Grades 7 and 8
- **High School:** Grades 9 through 12

Name of School	Number of Available Classrooms*	School Type
Cedar Ridge Elementary	35	Boundary
Eden Lake Elementary	35	Boundary
Forest Hills Elementary	30	Boundary
Oak Point Elementary	34	Boundary
Prairie View Elementary	32	Boundary
Eagle Heights Elementary	34	District-Wide Spanish Immersion School
Central Middle School		District-Wide
Eden Prairie High School		District-Wide

\***Number of Available Classrooms** is not a fixed number. It will vary based upon, among other things, targeted classroom sizes, grade level of students served in the building and program offerings. Estimates are presented here to provide the reader with an understanding of the relative size of the elementary facilities in comparison to one another. These estimates do not include spaces for music, band/orchestra, art, gym, library/media, and for serving the needs of special student populations (gifted, English learners, special education).

The Community Education, Family Education, and Tassel programs are administered from the **Education Center** which the school district leases from the City of Eden Prairie. Early Childhood classes are held at the Administrative Services Center **Lower Campus** as well as Cedar Ridge Elementary School. Adult Community Education classes are held at the Education Center, in district school facilities, and in locations throughout the City of Eden Prairie.

Eden Prairie Schools also owns and operates its transportation program. The program is operated from a district-owned **Transportation Center** which houses 117 vehicles for student transportation, over 100 employees, a mechanics shop and grounds equipment that is utilized district-wide.

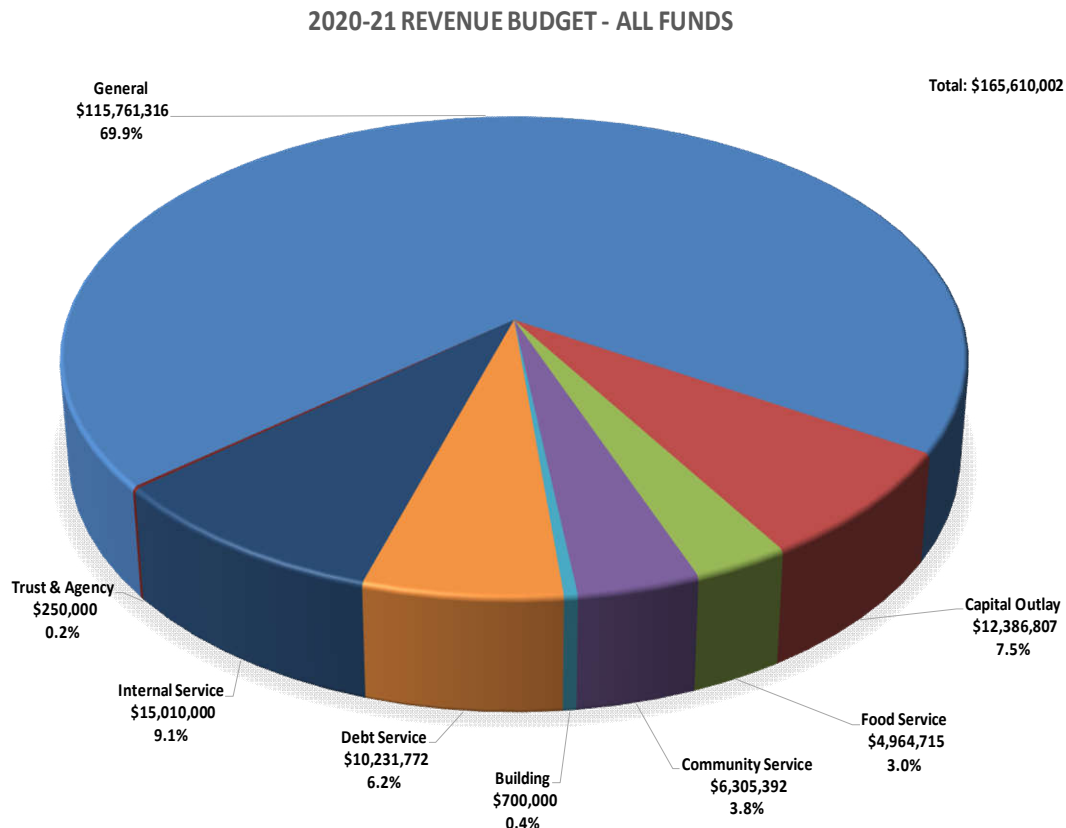
## Financial Overview

### OVERVIEW OF FUNDS

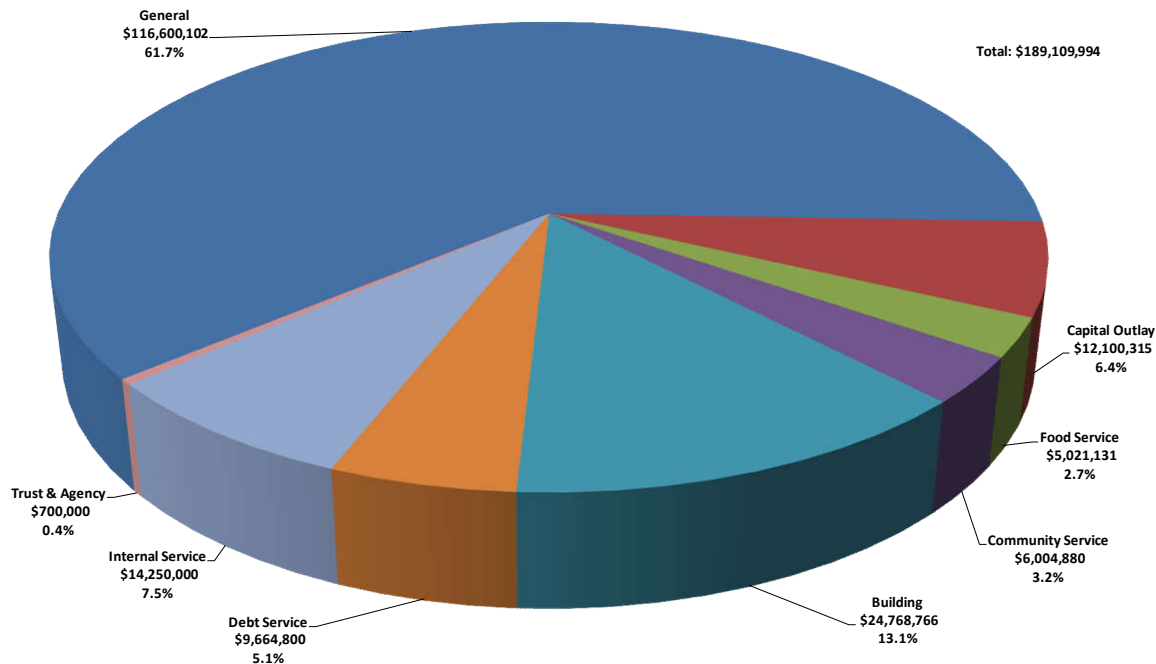
According to State Law, Eden Prairie Schools maintains a separation of funds. The **General Fund** is used to account for the basic K-12 educational operations of Eden Prairie Schools. The majority of this Executive Summary will focus on the General Fund's fiscal condition. Other funds which are a part of this budget book are separate from the General Fund include:

- Food Service Fund – Revenue and expenditure activity related to the school lunch, milk, concessions, vending and breakfast programs
- Community Service Fund – Revenue and expenditure activity related to the District's Community Education, Early Childhood and Family Education, School Readiness, Preschool Screening, and Non-Public pupil support
- Capital Fund – Capital expenditures (and related revenue) associated with facilities, grounds and equipment; maintained at district level as a separate fund, but "rolled up" as part of the General Fund for state reporting purposes
- Building Fund – The Building Construction Fund is used to record all operations of a district's building construction program that are funded by the sale of bonds, capital loans, or the Long-Term Facilities Maintenance program (including levies)
- Debt Service Fund – Revenue and expenditure activity related to the District's long-term debt payments
- Internal Service Fund – Revenue and expenditure activity related to the district's self-funded dental and health insurance plans
- Trust & Agency Fund – Revenue and expenditure activity related to funds that the District holds in trust for others (this has included employee severance, other post-employment benefits, flexible benefits and scholarships)

The following graphs give an illustration of the proportional revenues and expenditures budgeted for each fund in the 2020-21 fiscal year:



## 2020-21 EXPENDITURE BUDGET - ALL FUNDS



## REVENUE ASSUMPTIONS

## GENERAL OPERATING FUND (Financial Section)

General Fund revenue is projected to increase by \$1,926,325 or 1.69% from 2019-20.

1. **State Basic General Education Aid** serves as the district's primary funding source, comprising 57.0% of the general fund revenue. State Basic General Education Aid is budgeted to increase by \$874,965 or 1.34% versus 2019-20. The majority of the State Basic Aid category is based upon the Basic Funding Formula. Projections for 2020-21 include 2.0% increase to the per pupil unit funding formula. This increase is contrasted with a declining enrollment projection, as outlined in the Informational Overview section of this summary. The components of Basic General Education Aid are (1) the Funding Formula multiplied by (2) Pupil Units, as described below.

(1) Basic General Education Funding Formula - The per-pupil-unit allocation used in this budget is \$6,567 for 2020-21. The funding formula was recalibrated in 2014-15 to account for the 2013 legislative changes pertaining to the accounting for pupil units. The table below outlines historical per-pupil-unit funding.

Year	Amount	Explanation
2011-12	\$5,174	0.98% (\$50) increase in funding formula
2012-13	\$5,224	0.97% (\$50) increase in funding formula
2013-14	\$5,302	1.5% increase in funding formula
2014-15	\$5,831	1.5% increase in funding formula + \$25
2015-16	\$5,948	2.0% increase in funding formula
2016-17	\$6,067	2.0% increase in funding formula
2017-18	\$6,188	2.0% increase in funding formula
2018-19	\$6,312	2.0% increase in funding formula
2019-20	\$6,438	2.0% increase in funding formula
2020-21	\$6,567	2.0% increase in funding formula

(2) Pupil Units (see Informational Overview section of this summary for more details) - The district anticipates enrollment for the 2020-21 budget year to be 8,569 for students in attendance in local district facilities (note: this differs from enrollment reported to the state for other purposes which will include students in attendance at facilities outside the district, such as Intermediate District 287, for which the district receives and passes along aid in the form of a tuition payment). The total enrollment of 8,569 is 126 students lower than the October 1<sup>st</sup> enrollment count for the 2019-20 school year. These enrollment numbers create the basis for the State Basic General Education Aid calculation.

Final pupil units are calculated by the Minnesota Department of Education approximately 6 months after the end of a fiscal year (January 2022 for the 2020-21 fiscal year) through a complex set of data and reporting which includes the following:

- Pupil Units calculate actual “membership time” in Eden Prairie Schools multiplied by a State-supplied weighting factor per grade level, rather than simple enrollment counts at a given point in time.
- Pupil Units also includes the net impact of “**enrollment options**” agreements with other Minnesota districts. This accounts for students enrolling into or out of Eden Prairie Schools to or from other Minnesota School districts.
- Pupil Units also include students who leave the district through **tuition agreements** with another district and exclude students who enter the district through these tuition agreements. The state aid is passed along to the enrolling District through tuition payments.
- Eden Prairie Schools has approximately 690 resident students who attend **public charter schools**. Unlike the tuition options noted above, public charter schools receive state aid directly, so are not reported by Eden Prairie Schools. There are also approximately 880 resident students who attend **private, religious schools, or are home schooled**, which are not reported by Eden Prairie Schools. Neither of these sets of students is included in the Pupil Unit calculations for the district.

## 2. Property Tax Revenue

Property taxes are determined by the taxable market value of the property, class rate percentages set in law for each category of property (such as residential homestead, residential non-homestead, apartments, etc.) and state-paid property tax aids and credits.

Property tax revenue in the General Fund is budgeted to increase by \$194,227 or 0.74%, mainly due to an increase in the referendum revenue due to inflation. This revenue category includes levies for the general operating referendum, alternative teacher compensation (Q-comp), safe schools, integration, and reemployment.

## 3. Other State Sources

State supported programs are anticipated to increase by \$613,482 or 3.65%.

- Special education aid accounts for the majority of the revenues in this category, totaling \$12.6 million, based upon district expenditures and state appropriations. The district continues to take a conservative approach in budgeting these revenues as better understanding of the new funding formula is developed.
- The remainder of state supported programs includes other categorical programs such as achievement & integration, desegregation transportation, non-public pupil transportation, secondary vocational disabled aid, and Alternative Teacher Compensation (Q-Comp).

## 4. Federal Sources

Federal revenue is budgeted to increase by \$235,151 or 10.46%. This increase is attributable to expected increases in Title and Special Education funding for 2020-21, which is determined at the federal department of education. The federal calculations on entitlement include poverty concentration index within the district among other factors. Federal revenue in the General Fund includes the following:

- Special Education (Section 611, Section 619, and Part C) makes up 55.6% of federal revenue or \$1,380,904 in 2020-21.
- Title I, II, and III funding in 2020-21 totals \$1,055,000, which is 42.5% of the federal revenue budget.
- The remaining 1.9% consists of other grants including the Carl Perkins grant totaling \$46,800.



**5. Local (Tuition, Fees, Admissions, Interest, Donations)**

Revenue in this category is budgeted to increase by \$8,500 or 0.5% in the coming year. This increase is due to moving the scholarship funds from the Trust & Agency Funds to the General Fund. Items included in this category are student parking fees, the 2-mile bus fee (\$175/student & \$295 family cap), facility rentals and admission fees for activities at Eden Prairie High School (EPHS), miscellaneous grants, interest earnings and scholarship payments.

**6. Student Activities**

The district will continue to budget for Student Activities in the 2020-21 fiscal year. Based on current data, the budget will be \$1,800,000. There will be an equal expenditure budget to offset.

**FOOD SERVICE FUND (Financial Section)**

Revenue in the Food Service Fund will decrease slightly to \$4,964,715 in fiscal 2020-21. The decrease is based on the assumption that meals sold will decline with the decline in enrollment. The following assumptions are included:

1. **Local Revenue** is decreasing by \$28,992 for 2020-21. This decrease reflects anticipated meal sales for students using prior fiscal year participation as a baseline and incorporates the projected decline in enrollment. Prices included in the budget are listed below with no change for the 2020-21 school year.

	Breakfast	Lunch
Elementary	\$ 1.80	\$ 3.00
CMS/EPHS	\$ 2.05	\$ 3.35
Adult	\$ 2.25	\$ 4.00
Milk	\$ 0.55	\$ 0.55

2. **Federal and State Revenue** sources are decreasing by \$4,551, due to the projected decline in enrollment.
3. **Vending and Concession** sales will stay the same at \$63,500 for the 2020-21 school year.

**COMMUNITY SERVICE FUND (Financial Section)**

The Community Service Fund includes community education and early childhood family education (ECFE). Total revenue for this fund is budgeted to decrease by \$1,706,664 or 21.30% from 2019-20. Changes in this revenue component include the following assumptions:

1. **Property taxes** for Community Education and Family Education programs are increasing by \$23,080 or 2.20%.
2. **State revenue** is decreasing in 2020-21 by \$23,749 or 3.18%.
3. **Local tuition and fees** will decrease by \$1,705,995 or 28.12%. This decrease is a conservative estimate assuming a phasing back approach of Community Education and Family Education programs, after it is safe to return from COVID-19.
4. **Other local revenue** will stay the same at \$150,000 for 2020-21.

**CAPITAL & BUILDING FUNDS (Financial Section)**

Total capital and building fund revenue is decreasing by \$41,834,415 or 75.95% in 2020-21. This decrease is primarily due to the recording of the Designing Pathways bond proceeds in the previous year. Changes in this revenue component include the following assumptions:

1. **Operating Capital** revenue which is based upon building age and square footage, which includes **Building Lease Levies**, will increase by \$620,950 or 16.87% in fiscal 2020-21.

2. **LTFM (Capital Outlay)** revenue will decrease by \$759,671 or 29.73%. LTFM (Capital Outlay) funding is levy revenue based on the pupil units, average building age and the state designated formula allowance.
3. The **Capital Projects Levy** is increasing in fiscal year 2020-21 by \$324,441 or 4.50%. Funds available for fiscal 2020-21 technology and capital related items are budgeted at \$7,532,407.
4. The District sold **Long Term Facilities Maintenance (LTFM)** bonds in February 2019 to fund expenditures in fiscal 2019-20 and 2020-21. The District is anticipated to sell LTFM bonds in December 2020.
5. The District sold General Obligation School Buildings Bonds for **Designing Pathways** in July 2019. These bond proceeds will continue to earn interest earnings until all proceeds have been spent. The budget is estimating \$600,000 in interest earnings, for fiscal 2020-21.

#### **DEBT SERVICE FUND (Financial Section)**

Debt Service Fund revenue is budgeted to increase by \$2,252,343 or 28.23%. The budgeted revenue in **Property Tax Levies** will be used to cover the scheduled principal and interest payments per the debt service payment schedule. The Informational Tab contains details from property tax levy effective for the fiscal year 2020-21.

#### **INTERNAL SERVICE FUND**

The District established an Internal Service Fund to account for and finance its uninsured risk of loss for employee dental and health insurance plans. Under these plans, the Internal Service Fund provides coverage to participating employees and their dependents for various dental and health costs as described in the plan. The Internal Service Fund revenue is budgeted to increase \$750,000, mainly due to an increase in health insurance premiums.

#### **TRUST & AGENCY FUND (Financial Section)**

Trust and Agency Fund revenues are budgeted to decrease by \$258,640 or 50.85%, due to a decrease in anticipated interest earnings and moving the accounting for scholarships to the General Fund.

### **EXPENDITURE ASSUMPTIONS**

#### **GENERAL FUND (Financial Section)**

The General Fund expenditure budget is increasing by \$2,335,448 or 2.04% over 2019-20. This increase is mostly due to increases in purchased services.

1. The **salaries & wages and employee benefits** budget of \$101,344,079 include salaries and benefits for all employee groups. This budget represents 86.9% of the total General Fund budget. This budget includes:
  - Wage/benefit costs for existing employment agreements including allowances for longevity, education, health & dental benefits and pay rates.
  - An allowance for wage/benefit changes that may result from bargaining agreements that are being negotiated for the 2020-21 budget year.
  - A \$250,000 staffing contingency budget to address classroom needs that may arise in the fall
  - The cost of statutory benefits (TRA, PERA, FICA, etc.)
  - Any changes to staffing levels.

As of the budget adoption date, the status of general fund employee contracts is as follows:

Bargaining Unit	Current Contract Expiration	Status
Teachers (EPEA)	June 30, 2021	Settled
Bus Drivers	June 30, 2021	Settled
Buildings & Grounds	June 30, 2021	Settled
Superintendent	June 30, 2023	Settled
Superintendent's Cabinet	June 30, 2023	Settled
Principals	June 30, 2022	Pending Board Approval
Administrators (AST/EPSS)	June 30, 2022	Settled
Clerical (CLASS)	June 30, 2022	Pending Board Approval
Paraprofessionals (MSEA)	June 30, 2022	Pending Board Approval
Confidential	June 30, 2022	Settled

Other budget assumptions included within salaries and benefits include class size targets as follows:

Grade	Target
Kindergarten	20.0
Grade 1	20.0
Grade 2	24.0
Grade 3	25.0
Grade 4	27.0
Grades 5 & 6	30.0
Grades 7 & 8	31.0
Grades 9-12	31.5

\* High School staffing levels are also driven by course registrations

- The **purchased services** budget of \$9,299,980 represents an increase of \$1,359,668 or 17.12% from prior year. This budget includes tuition payments to other MN districts, contracted services, utilities, property insurance, professional service fees, travel & conferences, repairs and the special education tuition buy down. The majority of the increase was due to the district changing accounting practices around its special education tuition buy down. This change will also generate an equal increase to state special education aid. The budget also reflects increased costs of tuition payments to other MN districts, including but not limited to ISD 287 billing.
- The **supplies & equipment** budget of \$3,225,454 represents an increase of \$130,947 or 4.23% from the prior year. The budget includes both instructional and non-instructional supplies, fuel, and equipment. The majority of administrators' allocation for departmental and site budgets are included in this category. Budget managers have the ability to flex their allocations between categories and mostly do so between supplies and purchased services.
- The **other expenditures and student activities** budget of \$2,730,589 includes replenished contingency budgets, fund transfers, expenditures for dues & memberships and student activity expenditures.

Transfers from the General Fund to Community Service of \$150,000 are as follows:

- \$150,000 to Community Education Building Overhead – to cover overhead costs of the Education Center occupied by General Fund Early Childhood Special Education (ECSE) programs.

#### FOOD SERVICE FUND (Financial Section)

The expenditure budget of \$5,021,131 represents a decrease of \$40,509 or 0.80%. This budget includes the following assumptions:

- Salaries & wages and employee benefits** budget of \$2,836,881 include salary and benefits for Food Service employees. This budget represents 56.5% of the total Food Service Budget and includes:
  - Wage/benefit costs for existing employment agreements including allowances for longevity, education, health & dental benefits and pay rates.
  - The cost of statutory benefits (PERA, FICA, etc.)

The status of the Food Service Bargaining Agreement is as follows:

Bargaining Unit	Current Contract Expiration	Status
Food Service	June 30, 2021	Settled

- The **purchased services** budget of \$279,150, an increase of \$17,850 or 6.83% includes payments for equipment repairs and maintenance, credit card fees, conferences, etc.
- The **supplies & equipment** budget of \$1,896,400 represents a 9.93% decrease from prior year due to changes in how the District recognizes the commodities cash rebates, which reduces food costs. This category includes costs for food supplies, kitchen supplies, and cafeteria supplies.
- The **other expenditures** budget of \$8,700, a slight increase from prior year, includes the costs of professional dues and memberships, and licenses for food service staff.

### COMMUNITY SERVICE FUND (Financial Section)

The expenditures budget of \$6,004,880 reflects a decrease of 23.42% from prior year. This decrease is a conservative estimate assuming a phasing back approach of Community Education and Family Education programs. Expenditure changes by category include the following:

- Salaries & wages and employee benefits** budget of \$5,188,430 or 86.4% of the Community Service budget reflect:
  - Wage/benefit costs for existing employment agreements including allowances for pay rates, health, dental and other benefits
  - An allowance for wage/benefit changes that may result from bargaining agreements that are being negotiated for the 2020-21 budget year
  - The cost of statutory benefits (TRA, PERA, FICA, etc.)
  - COVID-19 layoffs made in April 2020
- The **purchased services** budget of \$686,300 represents a decrease of \$575,505 or 45.61%. Items included in this category include contracted services for vendors teaching classes, use of space, registration software, marketing and repairs, transportation and travel. The decrease is related to the expected reduction in program offerings during the COVID-19 pandemic.
- The **supplies & equipment** budget of \$124,950 decreased by \$209,550 or 62.65%. The decrease is related to the expected reduction in program offerings during the COVID-19 pandemic.
- The **other expenditures** budget of \$5,200 represents a decrease of \$22,000 from the prior year. The decrease is related to the expected reduction in program offerings during the COVID-19 pandemic.

### CAPITAL & BUILDING FUNDS (Financial Section)

The expenditures budget of \$36,869,081 represents an increase of \$10,669,808 or 40.7%. Capital and Building fund expenses are prioritized within funds available or by state approval, as is the case with Health & Safety and Alternative Facilities projects.

- Operating Capital** – Operating Capital projects totaling \$3,343,517 includes instructional equipment purchases, textbooks/digital curriculum, lease levy expenditures, school buses, and maintenance projects at each site. This budget also includes a \$65,000 contingency for capital expenses that may emerge throughout the year.
- LTFM (Capital Outlay)** – The expenditure budget of \$1,795,514 includes itemized state-approved Health & Safety projects, along with deferred maintenance projects. These expenditures aim to remove hazardous substances, repair and upgrade fire and life safety codes and improve the management of facilities' health, safety, environmental and

air quality. Projects can also include window replacements and mechanical work, roof projects, and district-wide pavement projects. These projects are approved with the Capital Budget in April.

3. **Capital Projects Levy (also known as technology levy)** – Fiscal 2020-21 expenditures are budgeted at \$6,961,284. The anticipated expenditures continue the integration of technology into the classroom in early childhood through 12<sup>th</sup> grade.
4. The **Long Term Facility Maintenance (LTFM)** program was passed during the 2015 legislative session. It authorizes funds to enable the district to preserve the condition of facilities while allowing for modernizations that fit their current use. The district previously qualified for **Alternative Facilities** funds which was phased out with this new legislation. Projects can include window replacements and mechanical work, roof projects, and district-wide pavement projects. These projects are approved with the Capital Budget in April.
5. **Designing Pathways** – The expenditure budget of \$18,789,040 includes the cost of construction to complete the addition and remodel of Central Middle School and furniture purchases to enhance the Personalized Learning environment at each site.

#### **DEBT SERVICE FUND (Financial Section)**

The debt service expenditure budget is \$9,664,800, representing an increase of \$859,863 or 9.77%. Expenditures in this fund include ongoing principal and interest payments related to voter-approved and other bonded projects.

#### **INTERNAL SERVICE FUND**

The Internal Service expenditure budget of \$14,250,000 is increased by \$600,000 from the previous year. Expenses include the District's self-funded dental and medical plan. The increase is attributed to a conservative health claim number that is based on the FY20 fiscal year.

#### **TRUST & AGENCY FUND (Financial Section)**

The Trust & Agency expenditure budget is \$700,000, representing a decrease of \$8,000 or 1.13%. The only expenses remaining in this fund is related to other post-employment benefits. The scholarship and flexible benefit accounts have been moved into the general fund due to recent changes in accounting requirements.

## COLLECTING INPUT

School Board Executive Limitation 2.5.4 states *“There will be no financial plan that does not collect appropriate input from various sources.”* The process to build the proposed 2019-20 budget included the following input opportunities:

1. School Board – The first official action that begins the process of budget development was the approval of the payable 2020 tax levy, which occurred on December 9, 2019. This levy accounts for 22.7% of General Fund revenue. The board also provided guidance and input to the budget development process as follows:
  - January 6, 2020 – Board workshop on 5-year financial model
  - January 27, 2020 – Mid-Year 2019-20 budget update, review budget timeline, discuss preliminary 2020-21 budget assumptions
  - March 23, 2020 – Review final 2020-21 budget assumptions, review proposed 2020-21 preliminary capital budget
  - April 27, 2020 – Review proposed 2020-21 School Board budget and approve 2020-21 capital budget
2. Citizen Finance Advisory Committee – This committee of community members and staff reviews the assumptions included in the financial projection model. These assumptions and committee discussion provide important input into the budget development process.
3. Principals and Department Directors – This group of leaders is essential to the budget development process. They provide input and shared decision making for budget adjustments, staffing and program needs.
4. Community – The district website, email list and publications contain continuous updates regarding the budget development process including timeline, assumptions, and proposed adjustments. Community feedback is an essential part of assessing the final budget recommendation.
5. Superintendent’s Cabinet – This group meets weekly. Some part of the budget development process, including discussion of staff and community feedback, is on the agenda each week.

**Budget Timeline**

The following timeline highlights the steps taken to create the 2020-21 budget with stakeholder input.

Eden Prairie Schools Budget Events Timeline Fiscal Year 2020-21		
Date	Budget Event	Group/Action
September 2019	Preliminary FY 2020-21 Levy Certification	Board - Required Action
	Preliminary FY 2019-20 Enrollment Update	Board - Sup't Incidental
	Preliminary FY 2018-19 Year-End Financial Report	Board - Sup't Incidental
October 2019	October 1 Enrollment	Board - Sup't Incidental
	October 1 Enrollment	Citizen Finance Advisory
	October 1 Enrollment	Leadership Team
	FY 2018-19 Audit Results	Leadership Team
	Preliminary FY 2020-21 Levy Certification	Citizen Finance Advisory
	FY 2018-19 Audit Results	Citizen Finance Advisory
	Regular Detailed Budget Impact Discussions	Superintendent's Cabinet
November 2019	FY 2018-19 Audit Report	Board - Required Action
	Annual Budget Publication	Community
	Regular Detailed Budget Impact Discussions	Superintendent's Cabinet
December 2019	Final Levy Certification (Payable 2020; FY 2020-21 Revenue)	Board - Required Action
	Truth in Taxation Presentation	Board - TNT Hearing
	Truth in Taxation Presentation	Citizen Finance Advisory
	Regular Detailed Budget Impact Discussions	Superintendent's Cabinet
	Requests for FY 2020-21 Capital Funding due to Business Office	Leadership Team
January 2020	Preliminary FY 2020-21 Budget Assumptions/Drivers & Budget Timeline	Board - Decision Prep
	Mid-Year Budget Update	Board - Required Action
	FY 2020-21 Capital items which require advance ordering (i.e. school buses)	Board - Required Action
	5-Year Financial Forecast	Board - Workshop Discussion
	Regular Detailed Budget Impact Discussions	Superintendent's Cabinet
February 2020	Budget Development	Leadership Team
	Regular Detailed Budget Impact Discussions	Superintendent's Cabinet
March 2020	FY 2020-21 Capital Budget - 1st Reading	Board - Decision Prep
	Final FY 2020-21 Budget Assumptions/Drivers	Board - Required Action
	Review Capital Item Requests	Citizen Finance Advisory
	Finalize Budget Assumptions/Drivers	Citizen Finance Advisory
	Review Potential Legislative Impacts	Citizen Finance Advisory
	Review Final FY 2020-21 Budget	Citizen Finance Advisory
	Regular Detailed Budget Impact Discussions	Superintendent's Cabinet
April 2020	FY 2020-21 Capital Budget Adoption	Board - Required Action
	Review FY 2020-21 Capital Budget	Leadership Team
	5 Year Financial Outlook	Leadership Team
	Regular Detailed Budget Impact Discussions	Superintendent's Cabinet
May 2020	FY 2020-21 Budget Presentation - 1st Reading	Board - Decision Prep
	Regular Detailed Budget Impact Discussions	Superintendent's Cabinet
June 2020	FY 2020-21 Budget Adoption	Board - Required Action
	Regular Detailed Budget Impact Discussions	Superintendent's Cabinet
	Fall Enrollment Projections	Leadership Team

## Informational Overview

### Budget Forecast

School Board Executive Limitation, Financial Planning and Budgeting, states that *“The Superintendent shall not cause or allow financial planning and budgeting for any fiscal year or the remaining part of any fiscal year to deviate materially from the Board’s Ends priorities, risk financial jeopardy, or fail to be derived from a multiyear plan.”*

In cooperation with the district’s Citizen’s Finance Advisory Committee, a financial projection model is used to project future years’ fiscal conditions by incorporating assumptions, including those stated above.

This model currently includes the following assumptions beginning for projection year 2020-21:

1. 0.0% increase to state basic funding in the next biennium and 1.0% after
2. Employee salary settlements for upcoming contract negotiations
3. Flat to slightly declining enrollment projections
4. Staffing adjustments in keeping with enrollment and class size ranges
5. Minor adjustments to costs of property and other business insurances along with the cost of fuel and utilities.
6. Teacher retirement savings.

The financial projection model, which is the source of the multiyear plan, currently produces the following financial projections:

	2018-19 Actual	2019-20 Projected	2020-21 Projected	2021-22 Projected	2022-23 Projected	2023-24 Projected	2024-25 Projected
Revenue	109,898,775	111,284,991	113,802,816	113,996,867	114,638,353	116,053,534	117,867,166
Expenditures	108,965,622	111,374,180	114,603,828	116,043,354	117,935,759	119,888,892	121,842,485
Surplus/Deficit	933,153	-89,189	-801,012	-2,046,487	-3,297,406	-3,835,358	-3,975,319
Unassigned Fund Balance (\$)	17,427,766	17,338,577	16,537,565	14,491,078	11,193,672	7,358,314	3,382,995
Unassigned Fund Balance (%)	15.99%	15.57%	14.43%	12.49%	9.49%	6.14%	2.78%

1. One of the District's commitments with the 2014 Referendum was to ensure the revenue received would last at least five years, ending with the 2019-2020 fiscal year. The District must maintain at least an 8.0% unassigned Fund balance during that time period.

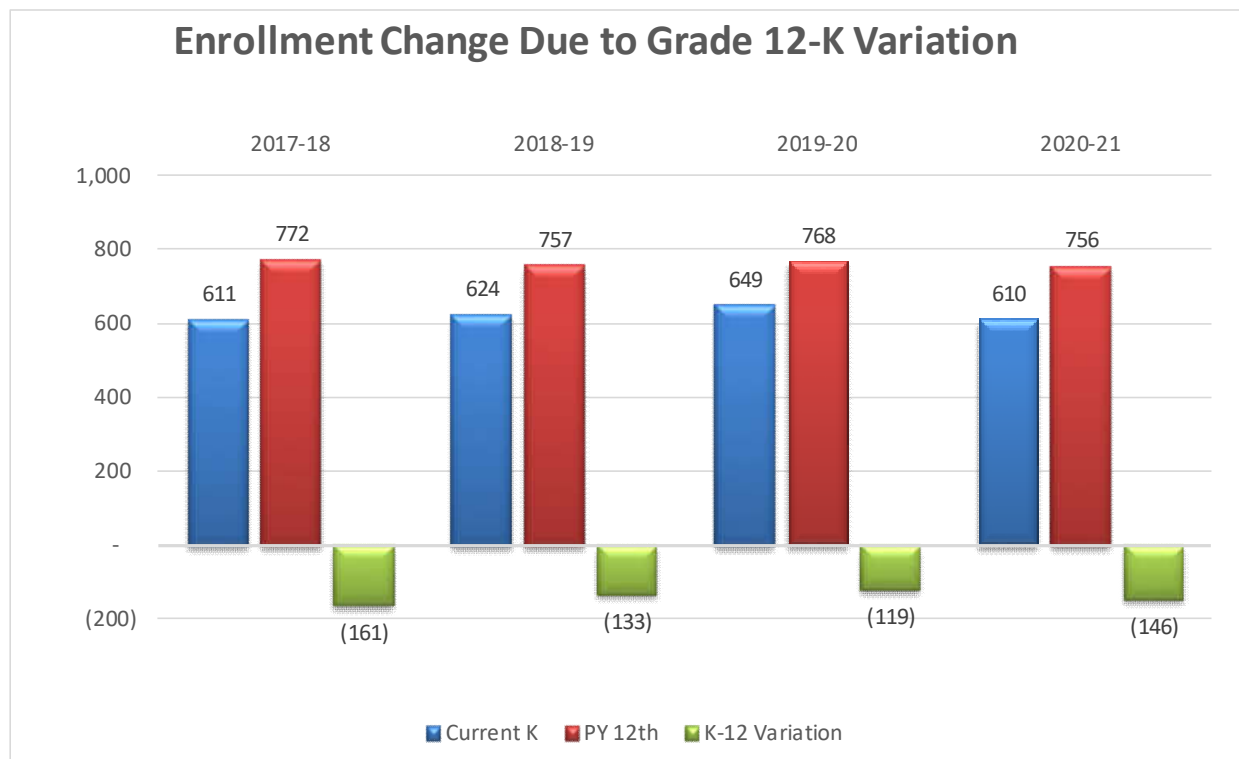


**Enrollment Trend/Forecast**

	2017-18	2018-19	2019-20	2020-21
<b>Kindergarten</b>	611	624	649	610
<b>1st Grade</b>	630	630	605	630
<b>2nd Grade</b>	629	624	637	599
<b>3rd Grade</b>	652	630	650	632
<b>4th Grade</b>	610	656	634	643
<b>5th Grade</b>	639	635	626	630
<b>6th Grade</b>	623	643	629	621
<b>7th Grade</b>	645	668	681	662
<b>8th Grade</b>	696	671	645	683
<b>9th Grade</b>	725	781	735	712
<b>10th Grade</b>	755	705	738	708
<b>11th Grade</b>	754	762	710	729
<b>12th Grade</b>	757	768	756	710
<b>K-12th Grade</b>	8,726	8,797	8,695	8,569
<b>% Change</b>	-1.2%	0.8%	-0.4%	-2.6%

Past years show historical enrollment data. Current year is based on October 1 data.

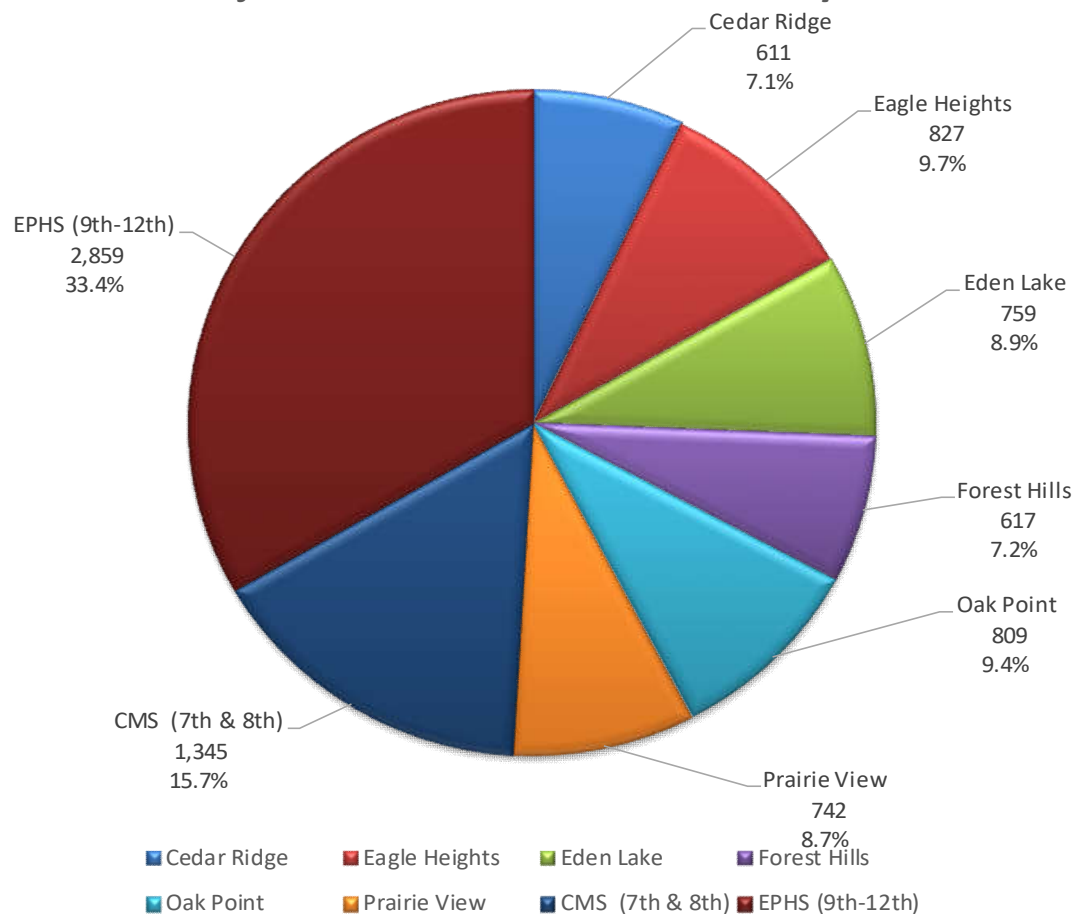
Eden Prairie Schools is largely "built out" for single family housing. As current residents "age in place", the number of school-aged children in the community overall will decline. The major contributor to enrollment decline is the decline in the size of incoming K classes vs. the previous year's graduating 12th grade class.



**Enrollment History & Projections by School Site**

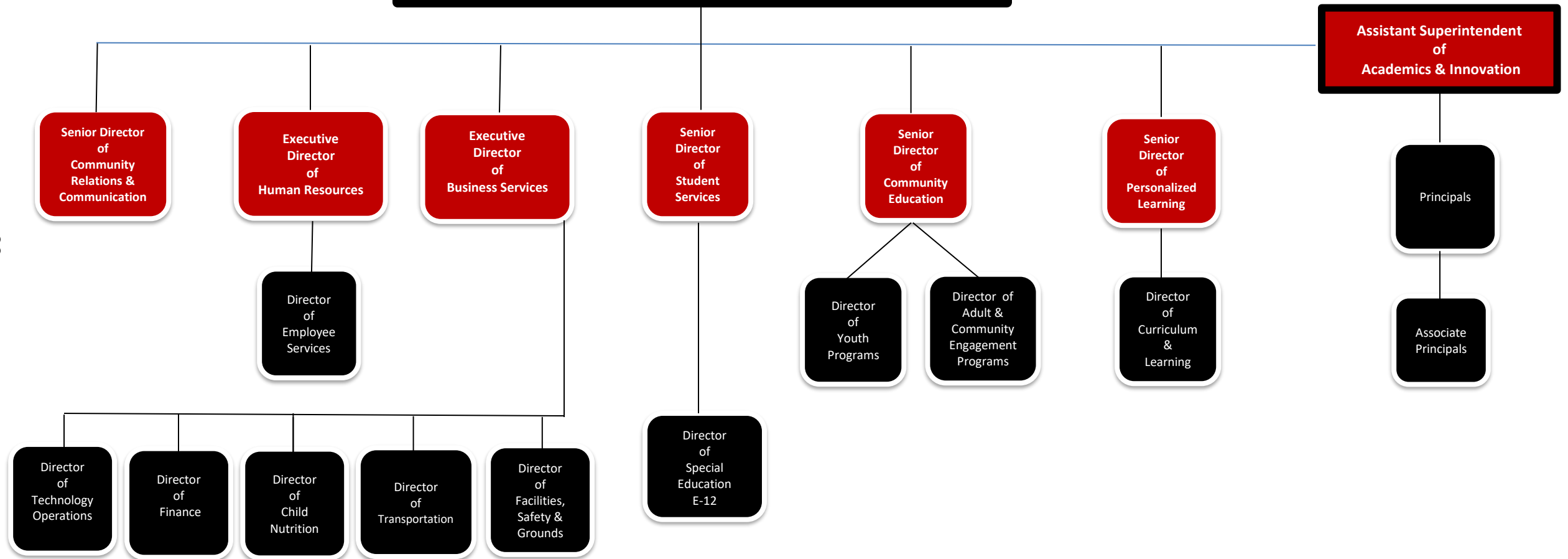
	2017-18	2018-19	2019-20	2020-21
Cedar Ridge Elementary	628	654	630	611
Eagle Heights Spanish Immersion	831	830	820	827
Eden Lake Elementary	827	774	783	759
Forest Hills Elementary	657	704	629	617
Oak Point Elementary	722	745	811	809
Prairie View Elementary	729	735	757	742
<b>Total Elementary (K - 6th Grade)</b>	<b>4,394</b>	<b>4,442</b>	<b>4,430</b>	<b>4,365</b>
Central Middle School (7th & 8th)	1,341	1,339	1,326	1,345
Eden Prairie High School (9th-12th)	2,991	3,016	2,939	2,859
<b>Total Secondary (7th-12th Grade)</b>	<b>4,332</b>	<b>4,355</b>	<b>4,265</b>	<b>4,204</b>
<b>Total K-12th Grade</b>	<b>8,726</b>	<b>8,797</b>	<b>8,695</b>	<b>8,569</b>

Past years show historical enrollment data. Current year is based on October 1 data.

**2020-21 Projected Enrollment Breakdown by School Site**



# Superintendent



Red = Superintendent's Cabinet





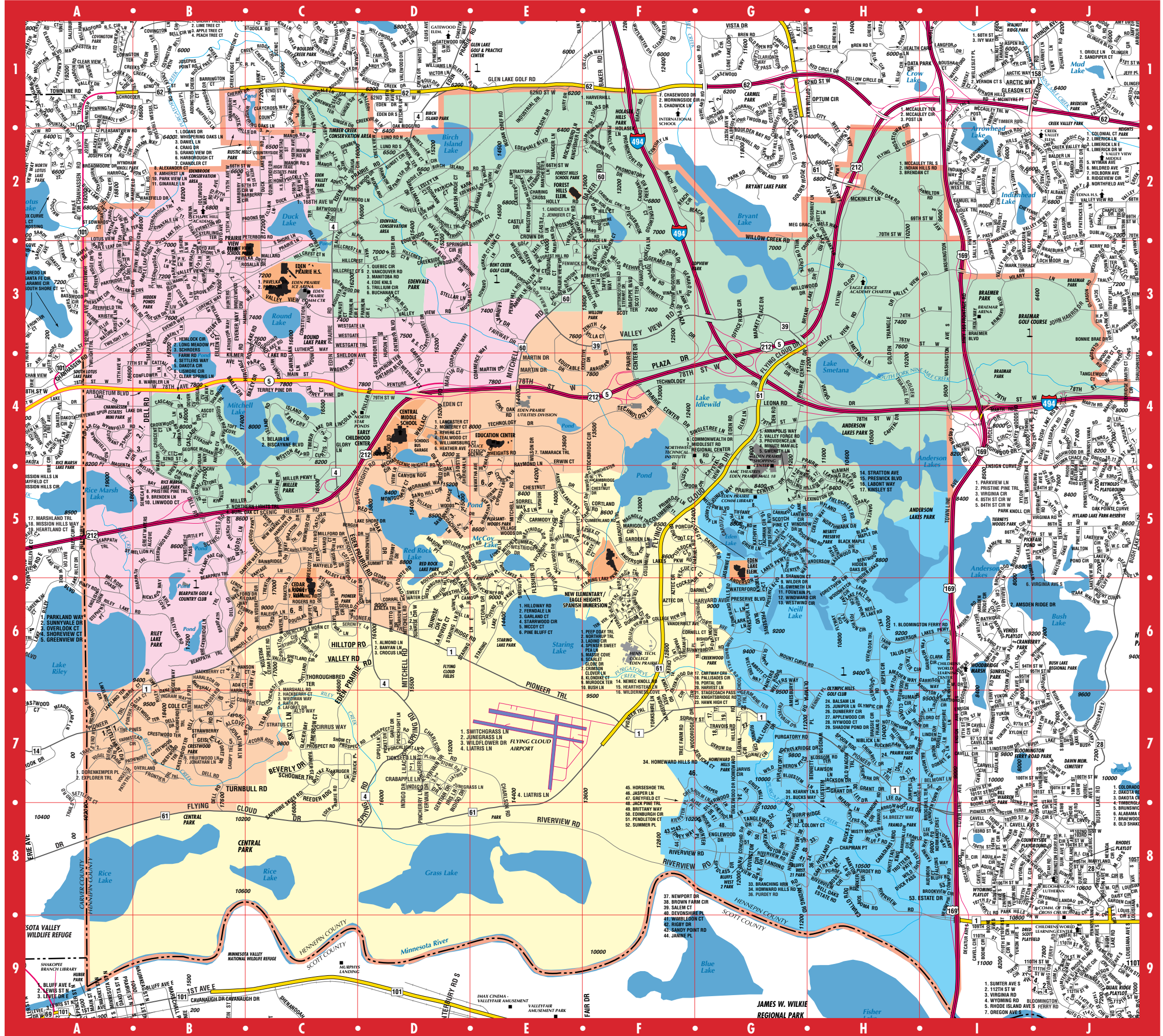
# EDEN PRAIRIE SCHOOLS ELEMENTARY SCHOOLS BOUNDARIES

- PRAIRIE VIEW
- FOREST HILLS
- EDEN LAKE
- CEDAR RIDGE
- OAK POINT

0.5 0.25 0 0.5 Miles  
2019 © Copyright King Maps & Design Inc.

For more detailed information,  
including an electronic version  
of the map, go to district  
website, [www.edenpr.org](http://www.edenpr.org),  
and click on the "Proposed  
Elementary School  
Boundaries" link in the upper  
left corner of the page

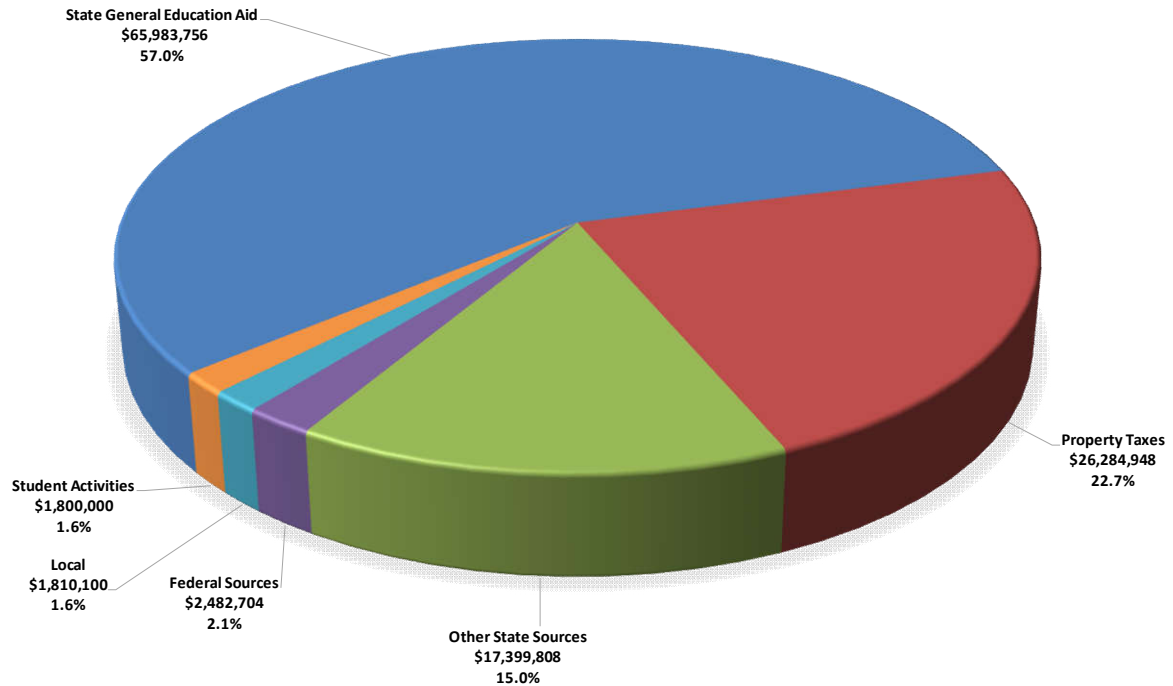
District Phone Number  
(952) 975-7000



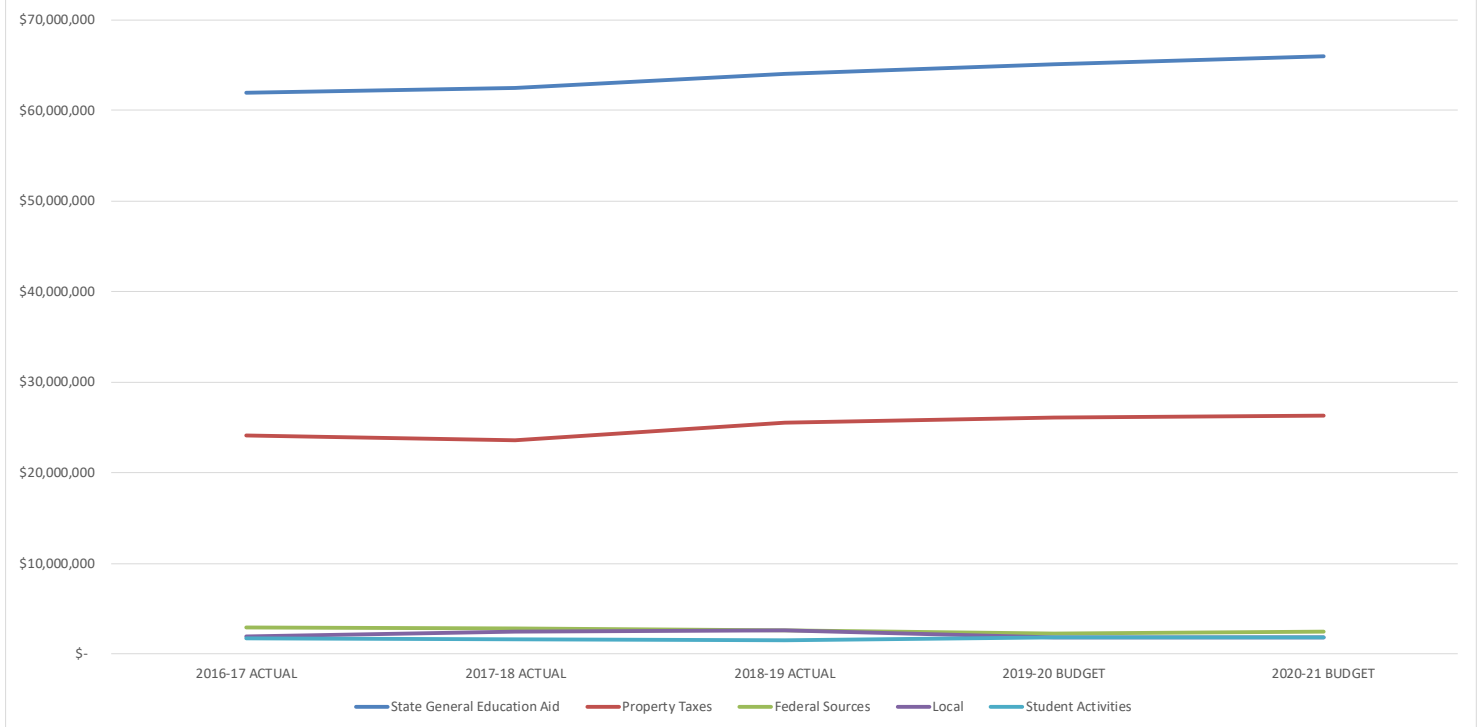


# GENERAL FUND REVENUES

FISCAL 2021 REVENUE



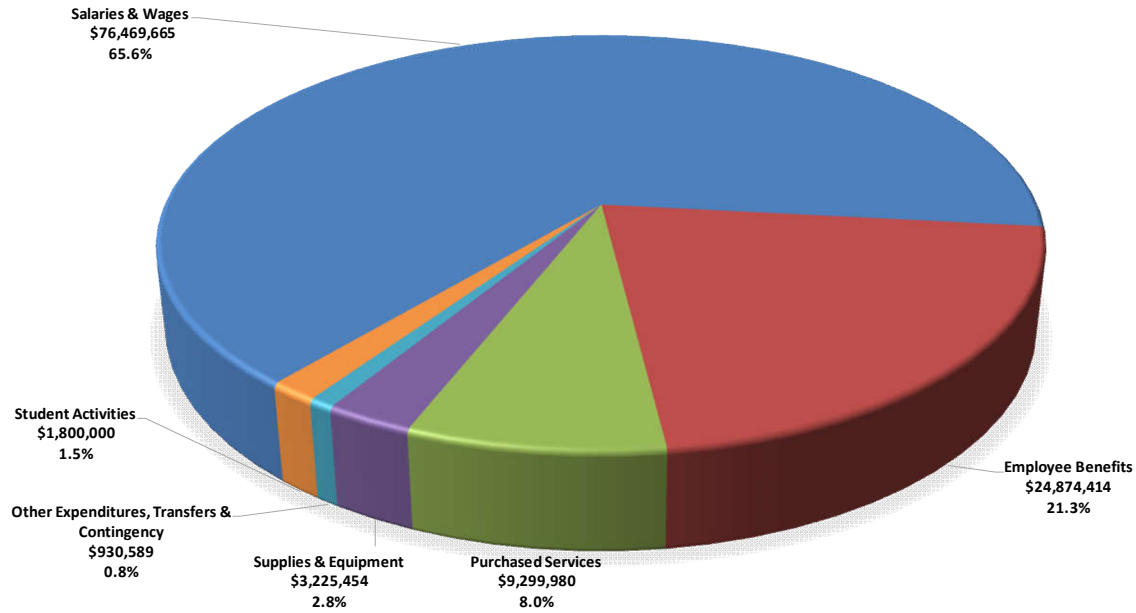
Five Year Comparison by Source



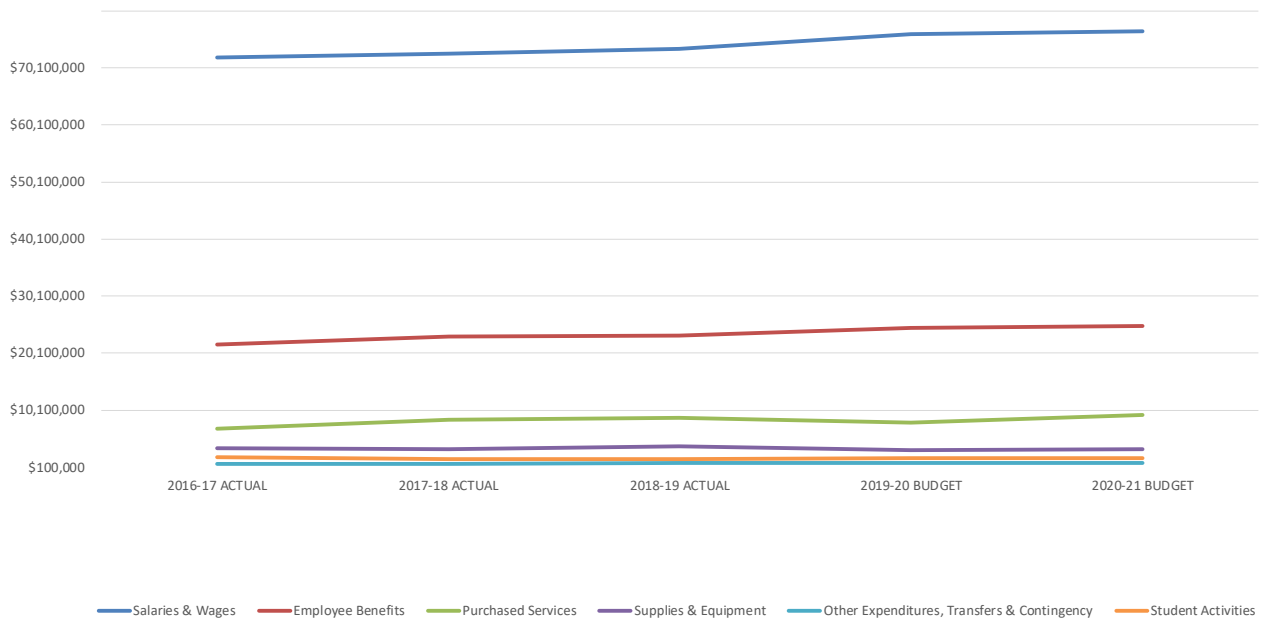
GENERAL OPERATING FUND REVENUE	2016-17 ACTUAL	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2020-21 BUDGET	CHANGE FROM BUDGET	PERCENT CHANGE
State General Education Aid	\$ 61,954,278	\$ 62,476,347	\$ 64,002,466	\$ 65,108,791	\$ 65,983,756	\$ 874,965	1.34%
Property Taxes	24,174,549	23,627,703	25,585,579	26,090,721	26,284,948	194,227	0.74%
Other State Sources	16,348,186	16,392,642	16,623,450	16,786,326	17,399,808	613,482	3.65%
Federal Sources	2,901,606	2,867,120	2,614,947	2,247,553	2,482,704	235,151	10.46%
Local	1,953,240	2,554,014	2,635,734	1,801,600	1,810,100	8,500	0.47%
Student Activities	1,746,421	1,581,964	1,498,861	1,800,000	1,800,000	-	0.00%
<b>TOTAL</b>	<b>\$ 109,078,280</b>	<b>\$ 109,499,790</b>	<b>\$ 112,961,037</b>	<b>\$ 113,834,991</b>	<b>\$ 115,761,316</b>	<b>\$ 1,926,325</b>	<b>1.69%</b>

# GENERAL FUND EXPENDITURES

## FISCAL 2021 EXPENDITURES



Five Year Comparison by Object



GENERAL FUND EXPENDITURES	2016-17 ACTUAL	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2020-21 BUDGET	CHANGE FROM BUDGET	PERCENT CHANGE
Salaries & Wages	\$ 71,960,059	\$ 72,586,049	\$ 73,369,204	\$ 75,989,098	\$ 76,469,665	\$ 480,567	0.63%
Employee Benefits	21,563,764	22,936,813	23,080,207	24,530,032	24,874,414	344,382	1.40%
Purchased Services	6,892,069	8,389,962	8,789,589	7,940,312	9,299,980	1,359,668	17.12%
Supplies & Equipment	3,439,333	3,329,803	3,711,769	3,099,413	3,225,454	126,041	4.07%
Other Expenditures, Transfers & Contingency	770,622	728,668	775,634	905,799	930,589	24,790	2.74%
Student Activities	1,843,862	1,582,582	1,552,509	1,800,000	1,800,000	-	0.00%
<b>TOTAL</b>	<b>\$ 106,469,709</b>	<b>\$ 109,553,877</b>	<b>\$ 111,278,912</b>	<b>\$ 114,264,654</b>	<b>\$ 116,600,102</b>	<b>\$ 2,335,448</b>	<b>2.04%</b>

# GENERAL FUND EXPENDITURES (by Object)

	2016-17 ACTUAL	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2020-21 BUDGET
<b>SALARIES AND WAGES</b>					
ADMINISTRATION	\$ 2,730,276	\$ 2,750,031	\$ 2,808,605	\$ 2,872,888	\$ 2,804,086
DISTRICT SUPPORT SERVICES	2,092,920	2,063,109	2,273,619	2,297,303	2,357,982
REGULAR INSTRUCTION	39,207,305	39,287,101	39,649,234	40,983,041	40,846,123
VOCATIONAL EDUCATION	1,141,556	1,028,250	1,257,733	1,038,047	1,100,633
SPECIAL EDUCATION INSTRUCT	13,610,437	13,972,045	13,660,985	14,468,762	14,552,005
INSTRUCTIONAL SUPPORT	3,444,619	3,447,400	3,495,930	3,877,289	4,116,465
PUPIL SUPPORT	5,545,203	5,695,847	5,819,461	5,969,968	6,101,655
SITE AND BUILDING	4,187,743	4,342,266	4,403,637	4,481,800	4,590,716
<b>TOTAL SALARIES AND WAGES</b>	<b>\$ 71,960,059</b>	<b>\$ 72,586,049</b>	<b>\$ 73,369,204</b>	<b>\$ 75,989,098</b>	<b>\$ 76,469,665</b>
<b>EMPLOYEE BENEFITS</b>					
ADMINISTRATION	\$ 838,453	\$ 893,115	\$ 868,145	\$ 843,214	\$ 814,270
DISTRICT SUPPORT SERVICES	716,850	635,264	732,957	686,790	716,467
REGULAR INSTRUCTION	10,841,275	12,057,896	11,945,986	12,708,769	12,728,471
VOCATIONAL EDUCATION	323,397	298,240	351,648	312,673	331,920
SPECIAL EDUCATION INSTRUCT	4,238,297	4,283,437	4,261,709	4,683,509	4,809,065
INSTRUCTIONAL SUPPORT	954,574	924,198	964,623	1,070,660	1,133,680
PUPIL SUPPORT	2,309,861	2,355,425	2,478,531	2,537,662	2,613,002
SITE AND BUILDING	1,341,057	1,489,238	1,476,608	1,686,755	1,727,539
<b>TOTAL EMPLOYEE BENEFITS</b>	<b>\$ 21,563,764</b>	<b>\$ 22,936,813</b>	<b>\$ 23,080,207</b>	<b>\$ 24,530,032</b>	<b>\$ 24,874,414</b>
<b>PURCHASED SERVICES</b>					
ADMINISTRATION	\$ 47,540	\$ 34,345	\$ 72,453	\$ 63,400	\$ 70,900
DISTRICT SUPPORT SERVICES	996,377	1,004,642	1,284,432	1,473,755	1,530,422
REGULAR INSTRUCTION	1,136,286	1,135,106	938,978	978,943	845,053
VOCATIONAL EDUCATION	600,438	772,135	863,315	358,043	951,000
SPECIAL EDUCATION INSTRUCT	1,079,161	2,179,975	1,988,033	1,510,476	2,053,998
INSTRUCTIONAL SUPPORT	758,389	703,713	1,143,282	873,419	1,087,568
PUPIL SUPPORT	233,221	342,182	212,665	395,975	455,075
SITE AND BUILDING	1,728,306	1,835,868	1,809,613	1,896,301	1,915,964
FISCAL & FIXED COSTS	312,351	381,996	476,818	390,000	390,000
<b>TOTAL PURCHASED SERVICES</b>	<b>\$ 6,892,069</b>	<b>\$ 8,389,962</b>	<b>\$ 8,789,589</b>	<b>\$ 7,940,312</b>	<b>\$ 9,299,980</b>
<b>STUDENT ACTIVITIES</b>					
<b>TOTAL STUDENT ACTIVITIES</b>	<b>\$ 1,843,862</b>	<b>\$ 1,582,582</b>	<b>\$ 1,552,509</b>	<b>\$ 1,800,000</b>	<b>\$ 1,800,000</b>
<b>SUPPLIES &amp; EQUIPMENT</b>					
ADMINISTRATION	\$ 8,278	\$ 5,048	\$ 9,087	\$ 3,850	\$ 4,100
DISTRICT SUPPORT SERVICES	195,631	46,759	324,155	148,200	139,000
REGULAR INSTRUCTION	1,062,620	1,006,980	956,062	932,242	1,054,772
VOCATIONAL EDUCATION	22,701	39,698	35,329	21,750	22,750
SPECIAL EDUCATION INSTRUCT	269,830	291,025	274,644	122,710	126,710
INSTRUCTIONAL SUPPORT	102,612	109,653	84,889	102,264	93,715
PUPIL SUPPORT	746,222	793,529	857,008	844,505	844,505
SITE AND BUILDING	1,031,439	1,037,111	1,170,595	923,892	939,902
<b>TOTAL SUPPLIES &amp; EQUIPMENT</b>	<b>\$ 3,439,333</b>	<b>\$ 3,329,803</b>	<b>\$ 3,711,769</b>	<b>\$ 3,099,413</b>	<b>\$ 3,225,454</b>
<b>OTHER EXPENDITURES</b>					
ADMINISTRATION	\$ 61,183	\$ 59,950	\$ 63,015	\$ 79,874	\$ 80,124
DISTRICT SUPPORT SERVICES	20,496	23,405	18,951	28,325	28,325
REGULAR INSTRUCTION	346,021	293,897	340,789	338,902	337,902
VOCATIONAL EDUCATION	8,458	8,188	7,489	7,548	7,562
SPECIAL EDUCATION INSTRUCT	105,433	88,980	94,018	110,391	110,391
INSTRUCTIONAL SUPPORT	40,000	35,837	50,751	41,388	41,388
PUPIL SUPPORT	17,541	28,019	27,613	27,730	27,730
SITE AND BUILDING	9,067	11,973	21,751	26,547	26,547
FISCAL & FIXED COSTS	-	-	-	-	20,620
<b>TOTAL OTHER EXPENDITURES</b>	<b>\$ 608,199</b>	<b>\$ 550,249</b>	<b>\$ 624,377</b>	<b>\$ 660,705</b>	<b>\$ 680,589</b>
<b>OTHER FINANCING USES</b>					
OTHER CONTINGENCY, TRANSFERS, RESERVE	\$ 162,423	\$ 178,419	\$ 151,257	\$ 245,094	\$ 250,000
<b>TOTAL OTHER FINANCING USES</b>	<b>\$ 162,423</b>	<b>\$ 178,419</b>	<b>\$ 151,257</b>	<b>\$ 245,094</b>	<b>\$ 250,000</b>
<b>GENERAL FUND TOTAL</b>	<b>\$ 106,469,709</b>	<b>\$ 109,553,877</b>	<b>\$ 111,278,912</b>	<b>\$ 114,264,654</b>	<b>\$ 116,600,102</b>

# GENERAL FUND EXPENDITURES (by Program)

	2016-17 ACTUAL	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2020-21 BUDGET
<b>District &amp; School Administration</b>					
School Board	\$ 64,774	\$ 62,976	\$ 63,637	\$ 79,048	\$ 78,000
Office of the Superintendent	480,033	469,712	486,866	459,549	493,455
Instructional Administration	297,986	311,674	342,859	336,923	202,842
School Administration	2,842,936	2,898,127	2,927,943	2,987,706	2,999,183
<b>Total District &amp; School Administration</b>	<b>\$ 3,685,729</b>	<b>\$ 3,742,489</b>	<b>\$ 3,821,305</b>	<b>\$ 3,863,226</b>	<b>\$ 3,773,480</b>
<b>District Support Services</b>					
General Administrative Support	\$ 1,301,567	\$ 1,370,420	\$ 1,508,330	\$ 1,465,577	\$ 1,502,898
Other Administrative Support	1,226,557	761,871	1,156,073	1,247,803	1,314,699
Administrative Technology	-	81,911	115,201	118,602	130,612
Business Support Services	1,485,352	1,550,215	1,854,397	1,802,392	1,813,987
Cooperative Purchasing & Services	8,799	8,762	114	-	10,000
<b>Total District Support Services</b>	<b>\$ 4,022,275</b>	<b>\$ 3,773,179</b>	<b>\$ 4,634,115</b>	<b>\$ 4,634,374</b>	<b>\$ 4,772,196</b>
<b>Regular Instruction</b>					
School Readiness Plus	\$ -	\$ -	\$ 200,870	\$ -	\$ -
Kindergarten Education	3,471,576	3,551,262	3,458,075	3,672,322	3,581,325
Elementary Education	18,609,960	18,766,536	19,218,004	18,899,513	18,893,301
Title II, Part A - Improve Teacher Quality	160,985	214,299	190,943	157,575	200,000
Title III, Part A - English Language Acquisition	99,113	97,977	111,937	77,294	95,000
Secondary Education	3,009,941	3,695,931	3,702,695	4,759,785	4,623,706
Visual Art	1,062,171	1,080,856	1,072,186	1,073,560	1,122,228
Business	295,350	359,379	328,770	344,256	211,904
Title I - Educationally Disadvantaged	1,205,187	776,064	658,736	736,368	760,000
Basic Skills	14,297	879	321	1,000	500
Gifted and Talented	1,985,804	1,958,473	2,098,667	2,156,950	2,207,381
Limited English Proficiency	2,148,130	2,215,327	2,340,065	2,427,632	2,503,665
English (Language Art)	3,361,953	3,524,176	3,368,398	3,370,006	3,298,569
Foreign/Native language	2,176,009	2,195,065	2,128,817	2,540,450	2,295,542
Health & Physical Education	1,911,747	1,968,302	2,018,499	2,095,097	2,070,433
Family Living Science	1,259	976	9,544	9,008	86,561
Industrial Education	243,906	222,594	114,291	225,776	242,133
Mathematics	3,345,545	3,224,418	3,074,229	3,167,985	2,881,858
Computer Science	1,345	-	-	-	204,513
Music	2,129,670	2,190,552	2,260,544	2,393,641	2,497,135
Natural Sciences	2,815,316	2,873,087	2,877,829	2,920,538	2,932,537
Social Studies	2,689,770	2,809,816	2,659,293	2,700,897	2,694,631
<b>Total Regular Instruction</b>	<b>\$ 50,739,034</b>	<b>\$ 51,725,969</b>	<b>\$ 51,892,713</b>	<b>\$ 53,729,653</b>	<b>\$ 53,402,922</b>
<b>Co-Curricular &amp; Extra-Curricular</b>					
Co-curricular Activities	\$ 658,503	\$ 680,202	\$ 611,565	\$ 244,184	\$ 264,608
Boys & Girls Athletics	1,509,059	1,655,279	1,527,657	3,150,509	3,210,666
Boys Athletics	739,438	613,136	623,668	348,806	371,279
Girls Athletics	637,945	487,445	511,243	268,744	282,846
Extra-curricular Activities	-	82,424	73,981	-	80,000
<b>Total Co-Curricular &amp; Extra-Curricular</b>	<b>\$ 3,544,945</b>	<b>\$ 3,518,486</b>	<b>\$ 3,348,114</b>	<b>\$ 4,012,243</b>	<b>\$ 4,209,399</b>
<b>Vocational Education</b>					
Distributive Education	\$ 103,150	\$ 129,136	\$ 122,882	\$ 125,533	\$ 128,667
Home Economics/ Consumer Ed.	266,986	312,545	390,249	366,740	389,777
Business & Office	730,295	590,573	659,640	490,639	510,685
Trade & Industry	140,706	101,554	212,183	112,220	115,075
Special Needs	369,287	351,083	339,963	348,674	382,449
Vocational-General	588,510	741,581	896,890	294,255	887,212
<b>Total Vocational Education</b>	<b>\$ 2,198,934</b>	<b>\$ 2,226,472</b>	<b>\$ 2,621,807</b>	<b>\$ 1,738,061</b>	<b>\$ 2,413,865</b>



# GENERAL FUND EXPENDITURES (by Program)

	2016-17 ACTUAL	2017-18 ACTUAL	2018-19 ACTUAL	2018-19 BUDGET	2019-20 BUDGET
<b>Special Education Instruction</b>					
Speech/Language Impaired	\$ 1,724,307	\$ 1,191,594	\$ 1,480,903	\$ 1,685,264	\$ 1,741,740
Mild-Moderate Impaired	2,459,137	2,377,485	1,748,872	1,547,494	1,637,089
Moderate-Severe Impaired	500,829	615,353	1,035,259	1,146,406	1,249,089
Physically Impaired	840,413	935,333	888,211	1,012,401	991,883
Deaf-Hard of Hearing	288,685	302,644	214,931	198,707	257,113
Visually Impaired	30,438	71,957	98,357	50,223	78,000
Specific Learning Disability	2,215,615	2,660,467	2,606,286	2,839,919	3,032,883
Emotional/Behavioral Disorder	3,391,000	3,101,023	2,345,581	2,338,521	2,412,799
Other Health Impaired	280,142	390,325	507,012	418,588	442,012
Autistic	2,133,005	2,664,697	2,642,782	2,762,420	2,541,548
ECSE	1,619,982	1,724,649	1,941,524	2,086,380	2,376,588
Traumatic Brain Injury	117	26,502	55,422	58,126	33,968
Severely Multiple Impaired	69,733	134,169	13,845	127,649	130,078
Spec Educ-General	3,356,772	4,151,497	4,441,961	4,411,043	4,379,181
Care and Treatment	392,983	467,767	258,442	212,708	348,198
<b>Total Special Education Instruction</b>	<b>\$ 19,303,158</b>	<b>\$ 20,815,462</b>	<b>\$ 20,279,388</b>	<b>\$ 20,895,849</b>	<b>\$ 21,652,169</b>
<b>Instructional Support</b>					
General Instructional Support	\$ 2,983,083	\$ 2,958,452	\$ 3,543,889	\$ 3,732,176	\$ 4,177,348
Curriculum Consult/Development	425,291	366,534	454,630	460,932	513,399
Educational Media	583,978	600,098	569,523	571,264	569,562
Instruction Related Technology	-	64,997	27,140	42,704	31,745
Staff Development	1,358,850	1,269,865	1,180,732	1,157,944	1,180,762
<b>Total Instructional Support</b>	<b>\$ 5,351,202</b>	<b>\$ 5,259,946</b>	<b>\$ 5,775,914</b>	<b>\$ 5,965,020</b>	<b>\$ 6,472,816</b>
<b>Pupil Support</b>					
Counseling & Guidance	\$ 1,137,991	\$ 1,176,145	\$ 1,147,581	\$ 1,216,536	\$ 1,297,295
Health Services	565,189	591,140	537,525	648,291	681,066
Psychological Services	126,483	138,860	53,266	100	100
Attend/Soc Work	613,364	630,097	892,582	961,787	892,745
Pupil Transportation Regular	6,404,397	6,672,977	6,760,364	6,940,867	7,162,418
Other Pupil Support Services	4,624	5,782	3,959	8,259	8,343
<b>Total Pupil Support</b>	<b>\$ 8,852,048</b>	<b>\$ 9,215,001</b>	<b>\$ 9,395,277</b>	<b>\$ 9,775,840</b>	<b>\$ 10,041,967</b>
<b>Site &amp; Building</b>					
Operations & Maintenance	\$ 8,297,613	\$ 8,716,457	\$ 8,882,204	\$ 9,015,294	\$ 9,200,668
<b>Total Site and Building</b>	<b>\$ 8,297,613</b>	<b>\$ 8,716,457</b>	<b>\$ 8,882,204</b>	<b>\$ 9,015,294</b>	<b>\$ 9,200,668</b>
<b>Fiscal &amp; Other</b>					
Property & Other Insurance	\$ 312,351	\$ 381,996	\$ 476,818	\$ 390,000	\$ 390,000
Contingencies & Reserves	162,420	178,420	151,257	245,094	250,000
Contingencies & Reserves	-	-	-	-	20,620
<b>Total Fiscal &amp; Other</b>	<b>\$ 474,771</b>	<b>\$ 560,416</b>	<b>\$ 628,075</b>	<b>\$ 635,094</b>	<b>\$ 660,620</b>
<b>Total General Fund Expenditures</b>	<b>\$ 106,469,709</b>	<b>\$ 109,553,877</b>	<b>\$ 111,278,912</b>	<b>\$ 114,264,654</b>	<b>\$ 116,600,102</b>

Cedar Ridge Elementary School's enrollment decreased from 726 students October 1, 2015 to 630 on October 1, 2019. The projected student count for the 2020-21 school year is 611 students. This is a decrease of 15.8% over the six year period. The percentage of students eligible for free or reduced meals increased slightly from 20.5% in 2015-16 to a projected 22.5% in 2020-21. The table at the right shows the history of the school's enrollment by year and by grade. The total free or reduced school meal percentages are summarized at the bottom of the enrollment schedule. Below is the school's actual spending and budget by object series for the same time period.

ENROLLMENT AS OF OCTOBER 1						
Grade	15-16	16-17	17-18	18-19	19-20	20-21
K	88	93	67	86	91	88
1	89	92	97	73	82	88
2	111	90	85	104	81	81
3	110	99	89	82	105	82
4	90	104	101	90	87	105
5	117	88	101	105	78	86
6	121	109	88	114	106	81
<b>TOTAL</b>	<b>726</b>	<b>675</b>	<b>628</b>	<b>654</b>	<b>630</b>	<b>611</b>

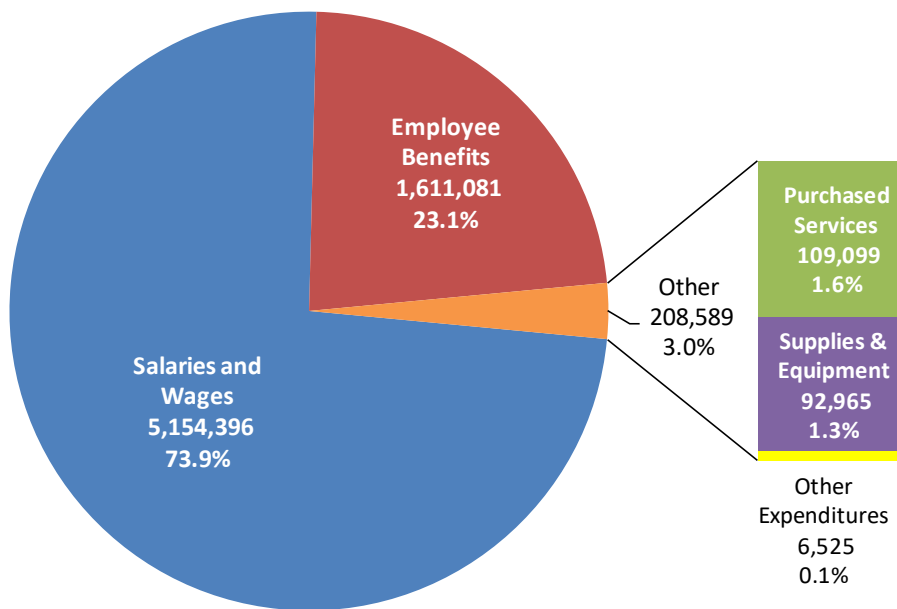
  

F/R	20.5%	17.2%	18.9%	19.0%	22.1%	22.5%
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	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2020-21 BUDGET
<b>EXPENDITURES</b>						
Salaries & Wages	5,535,377	5,472,320	5,161,242	5,318,292	5,412,469	5,154,396
Employee Benefits	1,679,242	1,547,190	1,489,058	1,573,218	1,704,978	1,611,081
Purchased Services	153,488	129,873	109,891	136,920	117,028	109,099
Supplies & Equipment	166,185	194,625	185,199	141,555	90,414	92,965
Other Expenditures	2,351	4,860	2,006	7,255	6,525	6,525
<b>TOTAL EXPENDITURES</b>	<b>7,536,643</b>	<b>7,348,868</b>	<b>6,947,396</b>	<b>7,177,239</b>	<b>7,331,414</b>	<b>6,974,066</b>

<b>TOTAL STUDENTS</b>	<b>726</b>	<b>675</b>	<b>628</b>	<b>654</b>	<b>630</b>	<b>611</b>
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The pie chart at left shows the school's 2020-21 preliminary expenditure budget by object series. The salary and benefits budgets continue to be the largest cost drivers, accounting for 97.0% of the total budget. Purchased Services account for the next largest share of the budget at 1.6%, including professional fees, utilities, postage, communication, etc. Supplies and Equipment at 1.3%, make up the next largest share of the budget. These expenses include classroom and instructional supplies, textbooks, workbooks, media resources and office supplies. The remaining amount is planned for other expenditures, such as equipment, dues, membership and license fees.

# EAGLE HEIGHTS SPANISH IMMERSION ELEMENTARY

13400 Staring Lake Parkway, Eden Prairie, MN 55347

Principal: **Hernan Moncada**  
Assoc Principal: **Mitch Heglund**

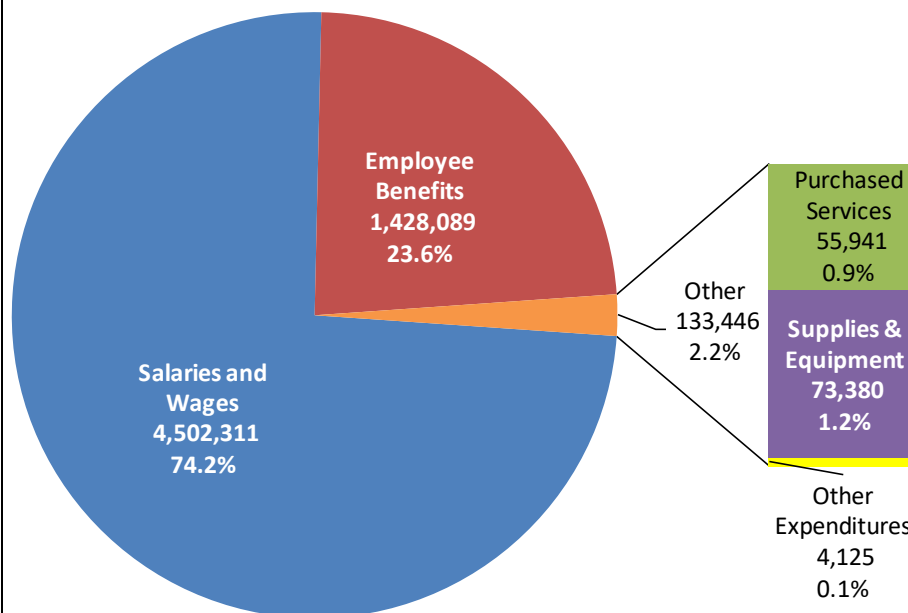
Eagle Heights Spanish Immersion School's enrollment decreased slightly from 824 students October 1, 2015 to 820 on October 1, 2019. The projected student count for the 2020-21 school year is 827 students. This is an increase of 0.4% over the six year period. The percentage of students eligible for free or reduced meals decreased from 9.1% in 2015-16 to a projected 6.0% in 2020-21. The table at the right shows the history of the school's enrollment by year and by grade. The total free or reduced school meal percentages are summarized at the bottom of the enrollment schedule. Below is the school's actual spending and budget by object series for the same time period.

## ENROLLMENT AS OF OCTOBER 1

Grade	15-16	16-17	17-18	18-19	19-20	20-21
K	130	131	131	134	130	132
1	139	123	130	122	128	127
2	115	136	125	125	117	125
3	103	111	129	125	119	112
4	123	97	107	126	110	112
5	118	121	94	105	117	106
6	96	109	115	93	99	113
<b>TOTAL</b>	<b>824</b>	<b>828</b>	<b>831</b>	<b>830</b>	<b>820</b>	<b>827</b>

<b>F/R</b>	9.1%	6.6%	7.7%	7.2%	6.6%	6.0%
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	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2020-21 BUDGET
<b>EXPENDITURES</b>						
Salaries & Wages	4,091,141	4,240,705	4,422,477	4,367,058	4,443,394	4,502,311
Employee Benefits	1,303,726	1,265,076	1,376,007	1,352,152	1,375,132	1,428,089
Purchased Services	55,164	137,548	72,613	78,678	128,478	55,941
Supplies & Equipment	93,396	107,709	92,009	96,095	70,138	73,380
Other Expenditures	2,306	4,234	1,122	7,590	4,125	4,125
<b>TOTAL EXPENDITURES</b>	<b>5,545,733</b>	<b>5,755,272</b>	<b>5,964,228</b>	<b>5,901,573</b>	<b>6,021,267</b>	<b>6,063,846</b>
<b>TOTAL STUDENTS</b>	<b>824</b>	<b>828</b>	<b>831</b>	<b>830</b>	<b>820</b>	<b>827</b>



The pie chart at left shows the school's 2020-21 preliminary expenditure budget by object series. The salary and benefits budgets continue to be the largest cost drivers, accounting for 97.8% of the total budget. Supplies and Equipment account for 1.2%, make up the next largest share of the budget. These expenses include classroom and instructional supplies, textbooks, workbooks, media resources and office supplies. Purchased services account for at 0.9% including professional fees, utilities, postage, communication, etc. The remaining 0.1% is planned for other expenditures, such as equipment, dues, membership and license fees.

**EDEN LAKE ELEMENTARY**

12000 Anderson Lakes Parkway, Eden Prairie, MN 55344

Principal: **Tim Beekmann**  
Assoc Principal: **Tom Walters**

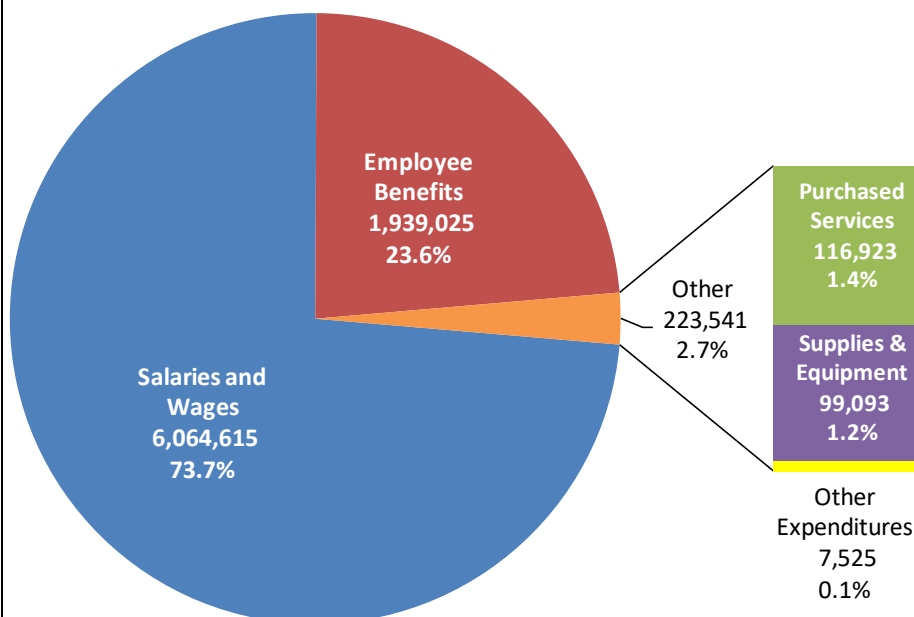
Eden Lake Elementary School's enrollment increased from 732 students October 1, 2015 to 783 on October 1, 2019. The projected student count for the 2020-21 school year is 759 students. This is an increase of 3.7% over the six year period. Due to facility constraints at Forest Hills, the Mosaic program was moved to Eden Lake starting in 2016-17. The percentage of students eligible for free or reduced meals decreased from 40.2% in 2015-16 to a projected 36.2% in 2020-21. The table at the right shows the history of the school's enrollment by year and by grade. The total free or reduced school meal percentages are summarized at the bottom of the enrollment schedule. Below is the school's actual spending and budget by object series for the same time period.

**ENROLLMENT AS OF OCTOBER 1**

Grade	15-16	16-17	17-18	18-19	19-20	20-21
K	88	86	116	82	117	104
1	105	90	96	108	80	113
2	102	97	97	93	124	79
3	122	115	119	97	110	125
4	93	146	114	116	109	110
5	114	121	162	123	121	108
6	108	146	123	155	122	120
<b>TOTAL</b>	<b>732</b>	<b>801</b>	<b>827</b>	<b>774</b>	<b>783</b>	<b>759</b>

<b>F/R</b>	40.2%	31.5%	34.7%	35.8%	37.0%	36.2%
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	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2020-21 BUDGET
<b>EXPENDITURES</b>						
Salaries & Wages	5,338,269	5,701,109	5,779,535	5,384,547	5,706,739	6,064,615
Employee Benefits	1,632,728	1,668,928	1,782,445	1,712,544	1,836,085	1,939,025
Purchased Services	127,399	145,771	132,613	128,030	117,628	116,923
Supplies & Equipment	136,746	163,751	177,169	121,516	98,408	99,093
Other Expenditures	4,402	7,309	3,782	8,316	7,525	7,525
<b>TOTAL EXPENDITURES</b>	<b>7,239,544</b>	<b>7,686,868</b>	<b>7,875,544</b>	<b>7,354,953</b>	<b>7,766,385</b>	<b>8,227,181</b>
<b>TOTAL STUDENTS</b>	<b>732</b>	<b>801</b>	<b>827</b>	<b>774</b>	<b>783</b>	<b>759</b>



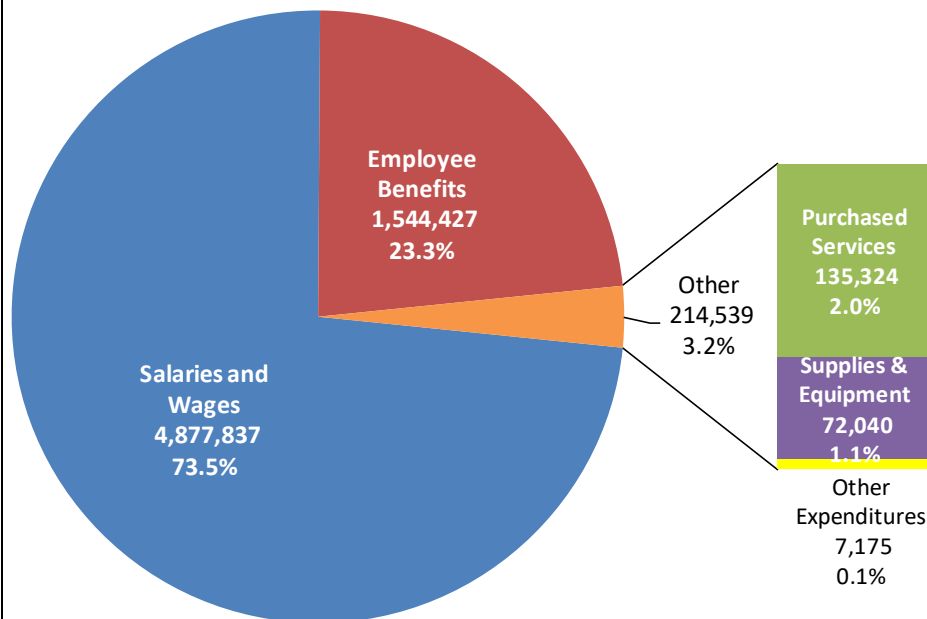
The pie chart at left shows the school's 2020-21 preliminary expenditure budget by object series. The salary and benefits budgets continue to be the largest cost drivers, accounting for 97.3% of the total budget. Purchased services, at 1.4%, make up the next largest share of the budget. These expenses include professional fees, utilities, postage, communication, etc. Supplies and Equipment account for 1.2%, including classroom and instructional supplies, textbooks, workbooks, media resources and office supplies. The remaining 0.1% is planned for other expenditures, such as equipment, dues, membership and license fees.

Forest Hills Elementary School's enrollment decreased from 777 students October 1, 2015 to 629 on October 1, 2019. The projected student count for the 2020-21 school year is 617 students. This is a decrease of 20.6% over the six year period. Due to facility constraints, the Mosaic program was moved from Forest Hills to Eden Lake in 2016-17. The percentage of students eligible for free or reduced meals decreased from 29.0% in 2015-16 to a projected 22.4% in 2020-21. The table at the right shows the history of the school's enrollment by year and by grade. The total free or reduced school meal percentages are summarized at the bottom of the enrollment schedule. Below is the school's actual spending and budget by object series for the same time period.

ENROLLMENT AS OF OCTOBER 1						
Grade	15-16	16-17	17-18	18-19	19-20	20-21
K	112	107	97	122	95	88
1	108	96	105	106	99	93
2	106	97	111	89	99	98
3	123	99	98	102	75	97
4	101	103	92	97	83	72
5	108	67	87	97	89	81
6	119	79	67	91	89	88
<b>TOTAL</b>	<b>777</b>	<b>648</b>	<b>657</b>	<b>704</b>	<b>629</b>	<b>617</b>

F/R	29.0%	27.5%	24.8%	26.0%	23.7%	22.4%
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	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2020-21 BUDGET
<b>EXPENDITURES</b>						
Salaries & Wages	5,733,414	5,434,437	5,379,040	5,157,391	5,301,103	4,877,837
Employee Benefits	1,723,882	1,564,552	1,616,279	1,541,881	1,646,267	1,544,427
Purchased Services	166,019	160,798	147,180	150,411	140,643	135,324
Supplies & Equipment	142,954	114,185	125,277	147,146	71,939	72,040
Other Expenditures	1,842	8,342	2,990	7,993	7,175	7,175
<b>TOTAL EXPENDITURES</b>	<b>7,768,111</b>	<b>7,282,314</b>	<b>7,270,766</b>	<b>7,004,822</b>	<b>7,167,127</b>	<b>6,636,803</b>
<b>TOTAL STUDENTS</b>	<b>777</b>	<b>648</b>	<b>657</b>	<b>704</b>	<b>629</b>	<b>617</b>



The pie chart at left shows the school's 2020-21 preliminary expenditure budget by object series. The salary and benefits budgets continue to be the largest cost drivers, accounting for 96.8% of the total budget. Purchased Services, at 2.0%, make up the next largest share of the budget. These expenses include professional fees, utilities, postage, communication, etc. Supplies and Equipment account for, at 1.1%, including classroom and instructional supplies, textbooks, workbooks, media resources and office supplies. The remaining amount is planned for other expenditures, such as equipment, dues, membership and license fees.

# OAK POINT ELEMENTARY

13400 Staring Lake Parkway, Eden Prairie, MN 55347

Principal:

Joel Knorr

Assoc Principal:

Clayton Ellis

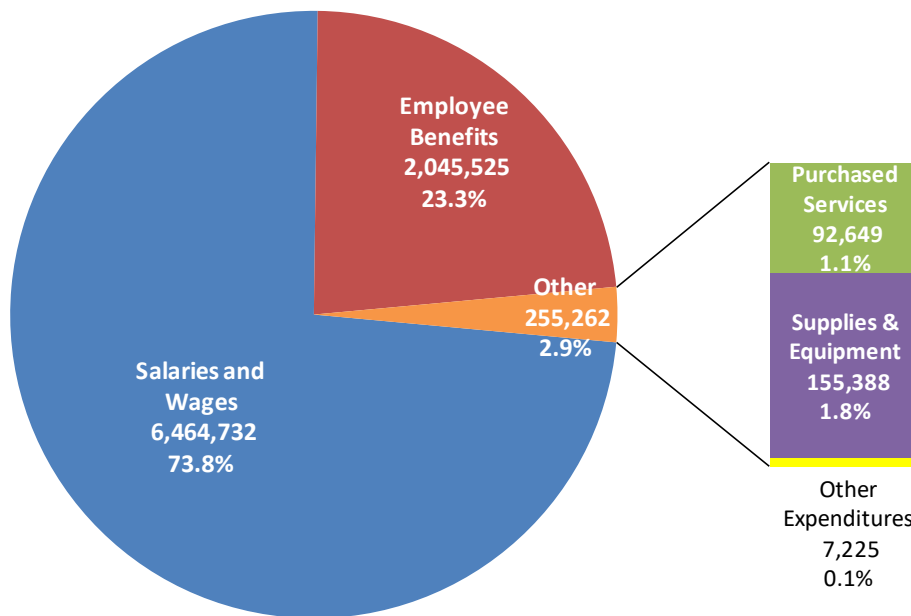
Oak Point Elementary School's enrollment increased from 759 students October 1, 2015 to 811 on October 1, 2019. The projected student count for the 2020-21 school year is 809 students. This is an increase of 6.6% over the six year period. The percentage of students eligible for free or reduced meals decreased from 26.1% in 2015-16 to a projected 23.1% in 2020-21. The table at the right shows the history of the school's enrollment by year and by grade. The total free or reduced school meal percentages are summarized at the bottom of the enrollment schedule. Below is the school's actual spending and budget by object series for the same time period.

## ENROLLMENT AS OF OCTOBER 1

Grade	15-16	16-17	17-18	18-19	19-20	20-21
K	106	105	86	114	125	110
1	118	115	111	107	123	121
2	103	105	112	116	102	122
3	107	96	105	115	125	103
4	116	94	98	107	126	125
5	100	125	89	103	100	129
6	109	102	121	83	110	99
<b>TOTAL</b>	<b>759</b>	<b>742</b>	<b>722</b>	<b>745</b>	<b>811</b>	<b>809</b>

<b>F/R</b>	26.1%	24.1%	24.8%	24.4%	23.7%	23.1%
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	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2020-21 BUDGET
<b>EXPENDITURES</b>						
Salaries & Wages	6,177,486	6,052,890	6,093,234	6,227,568	6,288,406	6,464,732
Employee Benefits	1,858,339	1,781,315	1,841,488	1,922,573	1,931,909	2,045,525
Purchased Services	286,947	172,785	132,512	78,910	164,902	92,649
Supplies & Equipment	263,380	201,336	168,224	239,255	153,311	155,388
Other Expenditures	5,415	6,416	1,949	8,519	7,225	7,225
<b>TOTAL EXPENDITURES</b>	<b>8,591,567</b>	<b>8,214,742</b>	<b>8,237,407</b>	<b>8,476,825</b>	<b>8,545,753</b>	<b>8,765,519</b>
<b>TOTAL STUDENTS</b>	<b>759</b>	<b>742</b>	<b>722</b>	<b>745</b>	<b>811</b>	<b>809</b>



The pie chart at left shows the school's 2020-21 preliminary expenditure budget by object series. The salary and benefits budgets continue to be the largest cost drivers, accounting for 97.1% of the total budget. Supplies and equipment account for 1.8%, make up the next largest share of the budget. These expenses include classroom and instructional supplies, textbooks, workbooks, media resources and office supplies. Purchased Services, at 1.1%, including professional fees, utilities, postage, communication, etc. The remaining 0.1% is planned for other expenditures, such as equipment, dues, membership and license fees.

**Note:** Currently Oak Point and Eagle Heights Spanish Immersion share a building and all costs associated with maintaining the facilities are charged to Oak Point.

Prairie View Elementary School's enrollment increased from 688 students October 1, 2015 to 757 on October 1, 2019. The projected student count for the 2020-21 school year is 742 students. This is an increase of 7.8% over the six year period. The percentage of students eligible for free or reduced meals increased from 23.5% in 2015-16 to a projected 27.5% in 2020-21. The table at the right shows the history of the school's enrollment by year and by grade. The total free or reduced school meal percentages are summarized at the bottom of the enrollment schedule. Below is the school's actual spending and budget by object series for the same time period.

ENROLLMENT AS OF OCTOBER 1						
Grade	15-16	16-17	17-18	18-19	19-20	20-21
K	88	88	114	86	91	88
1	102	98	91	114	93	88
2	74	98	99	97	114	94
3	101	99	112	109	116	113
4	106	107	98	120	119	119
5	108	111	106	102	121	120
6	109	108	109	107	103	120
<b>TOTAL</b>	<b>688</b>	<b>709</b>	<b>729</b>	<b>735</b>	<b>757</b>	<b>742</b>

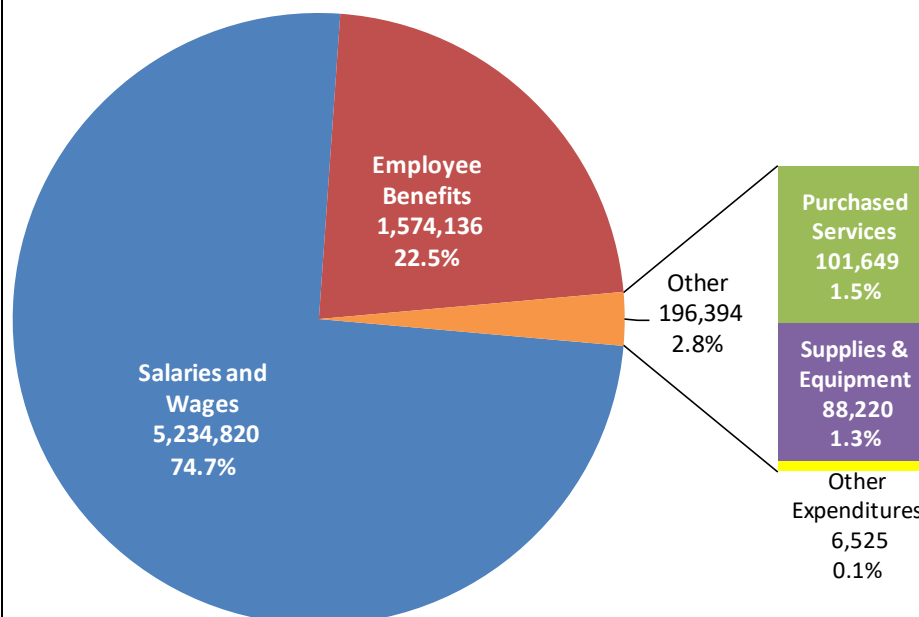
  

F/R	23.5%	25.2%	25.7%	26.1%	26.8%	27.5%
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	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2020-21 BUDGET
<b>EXPENDITURES</b>						
Salaries & Wages	5,111,889	5,272,766	5,530,863	5,357,809	5,329,188	5,234,820
Employee Benefits	1,547,754	1,498,062	1,684,770	1,647,186	1,592,210	1,574,136
Purchased Services	140,292	156,983	128,784	109,786	122,678	101,649
Supplies & Equipment	135,218	125,623	120,320	135,034	87,040	88,220
Other Expenditures	1,457	7,060	1,240	7,016	6,525	6,525
<b>TOTAL EXPENDITURES</b>	<b>6,936,610</b>	<b>7,060,494</b>	<b>7,465,977</b>	<b>7,256,831</b>	<b>7,137,641</b>	<b>7,005,350</b>

<b>TOTAL STUDENTS</b>	<b>688</b>	<b>709</b>	<b>729</b>	<b>735</b>	<b>757</b>	<b>742</b>
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The pie chart at left shows the school's 2020-21 preliminary expenditure budget by object series. The salary and benefits budgets continue to be the largest cost drivers, accounting for 97.2% of the total budget. Purchased Services, at 1.5%, make up the next largest share of the budget. These expenses include professional fees, utilities, postage, communication, etc. Supplies and Equipment account for 1.3%, including classroom and instructional supplies, textbooks, workbooks, media resources and office supplies. The remaining 0.1% is planned for other expenditures, such as equipment, dues, membership and license fees.

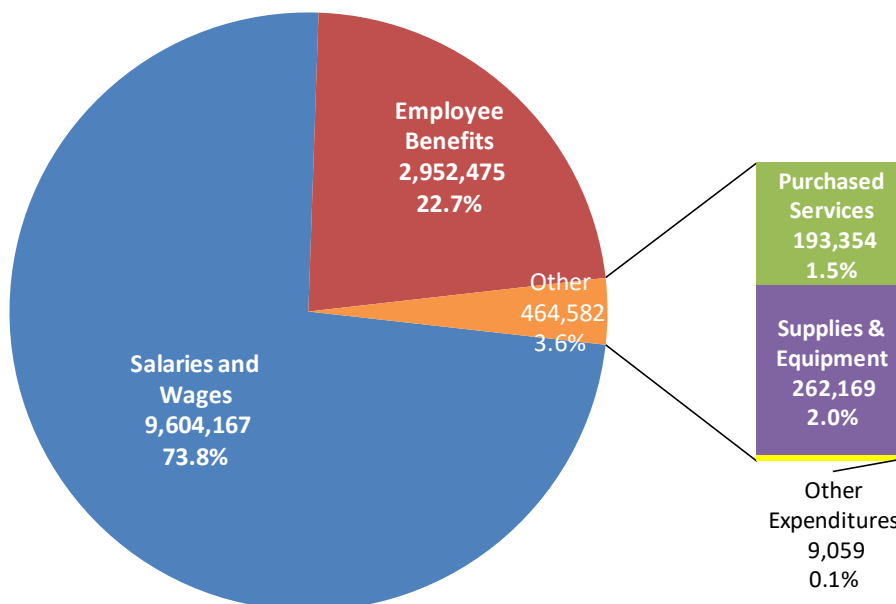
Central Middle School's enrollment decreased from 1,386 students October 1, 2015 to 1,326 on October 1, 2019. The projected student count for the 2020-21 school year is 1,345 students. This is a decrease of 3.0% over the six year period. The percentage of students eligible for free or reduced meals increased from 21.5% in 2015-16 to a projected 23.0% in 2020-21. The table at the right shows the history of the school's enrollment by year and by grade. The total free or reduced school meal percentages are summarized at the bottom of the enrollment schedule. Below is the school's actual spending and budget by object series for the same time period.

**ENROLLMENT AS OF OCTOBER 1**

Grade	15-16	16-17	17-18	18-19	19-20	20-21
7	676	699	645	668	681	662
8	710	672	696	671	645	683
<b>TOTAL</b>	<b>1386</b>	<b>1371</b>	<b>1341</b>	<b>1339</b>	<b>1326</b>	<b>1345</b>

F/R	21.5%	20.5%	20.9%	21.9%	22.7%	23.0%
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	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2020-21 BUDGET
<b>EXPENDITURES</b>						
Salaries & Wages	8,866,513	8,967,560	8,975,035	9,007,623	9,516,807	9,604,167
Employee Benefits	2,735,147	2,579,971	2,699,653	2,725,273	2,905,268	2,952,475
Purchased Services	414,460	399,914	331,623	281,357	271,379	193,354
Supplies & Equipment	263,053	311,059	283,650	299,952	258,916	262,169
Other Expenditures	6,455	10,938	3,037	12,282	10,059	9,059
<b>TOTAL EXPENDITURES</b>	<b>12,285,628</b>	<b>12,269,442</b>	<b>12,292,998</b>	<b>12,326,487</b>	<b>12,962,429</b>	<b>13,021,224</b>
<b>TOTAL STUDENTS</b>	<b>1,386</b>	<b>1,371</b>	<b>1,341</b>	<b>1,339</b>	<b>1,326</b>	<b>1,345</b>



The pie chart at left shows the school's 2020-21 preliminary expenditure budget by object series. The salary and benefits budgets continue to be the largest cost drivers, accounting for 96.5% of the total budget. Purchased Services account for 1.5%, including professional fees, utilities, postage, communication, etc. Supplies and Equipment, at 2.0%, make up the next largest share of the budget. These expenses include classroom and instructional supplies, textbooks, workbooks, media resources and office supplies. The remaining 0.1% is planned for other expenditures, such as equipment, dues, membership and license fees.



# EDEN PRAIRIE HIGH SCHOOL

17185 Valley View Road, Eden Prairie, MN 55346

Principal: Robb Virgin

Assoc Principal: Meagan Bennett

Assoc Principal: Molly Hollenbeck

Assoc Principal: Akram Osman

Eden Prairie High School's enrollment decreased from 2,965 students October 1, 2015 to 2,939 on October 1, 2019. The projected student count for the 2020-21 school year is 2,859 students. This is a decrease of 3.6% over the six year period. The percentage of students eligible for free or reduced meals increased from 18.5% in 2015-16 to a projected 19.7% in 2020-21. The table at the right shows the history of the school's enrollment by year and by grade. The total free or reduced school meal percentages are summarized at the bottom of the enrollment schedule. Below is the school's actual spending and budget by object series for the same time period.

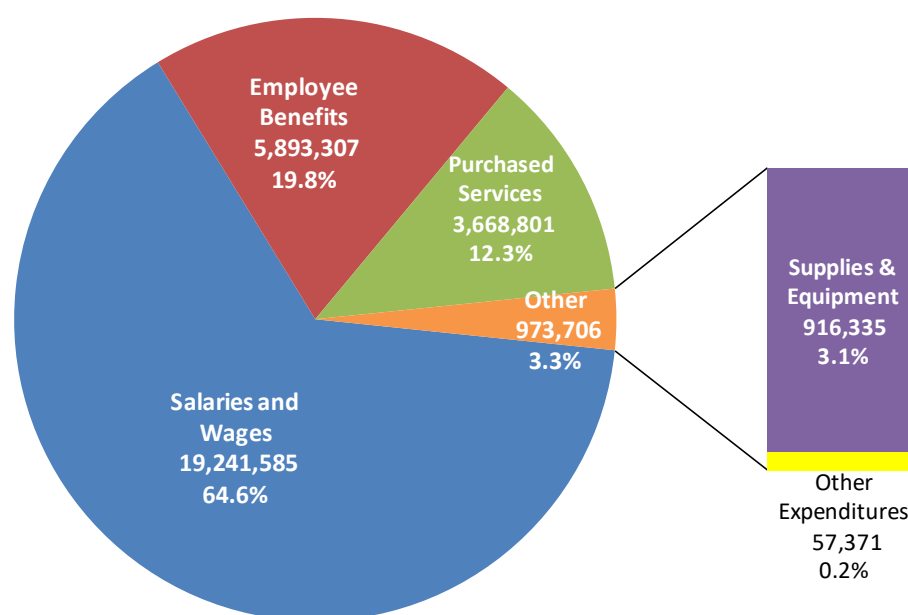
## ENROLLMENT AS OF OCTOBER 1

Grade	15-16	16-17	17-18	18-19	19-20	20-21
9	767	767	725	781	735	712
10	736	771	755	705	738	708
11	763	751	754	762	710	729
12	699	772	757	768	756	710
<b>TOTAL</b>	<b>2965</b>	<b>3061</b>	<b>2991</b>	<b>3016</b>	<b>2939</b>	<b>2859</b>

F/R	18.5%	17.8%	18.6%	18.2%	19.5%	19.7%
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	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2020-21 BUDGET
<b>EXPENDITURES</b>						
Salaries & Wages	18,647,770	19,348,757	19,550,629	19,446,336	19,259,808	19,241,585
Employee Benefits	5,611,475	5,501,243	6,295,555	5,871,742	5,802,003	5,893,307
Purchased Services	2,386,857	2,525,306	2,571,805	2,412,647	3,342,453	3,668,801
Supplies & Equipment	1,196,494	1,357,515	1,363,819	1,295,463	787,562	916,335
Other Expenditures	55,567	73,594	43,117	49,084	57,357	57,371
<b>TOTAL EXPENDITURES</b>	<b>27,898,163</b>	<b>28,806,415</b>	<b>29,824,925</b>	<b>29,075,272</b>	<b>29,249,183</b>	<b>29,777,399</b>

<b>TOTAL STUDENTS</b>	2,965	3,061	2,991	3,016	2,939	2,859
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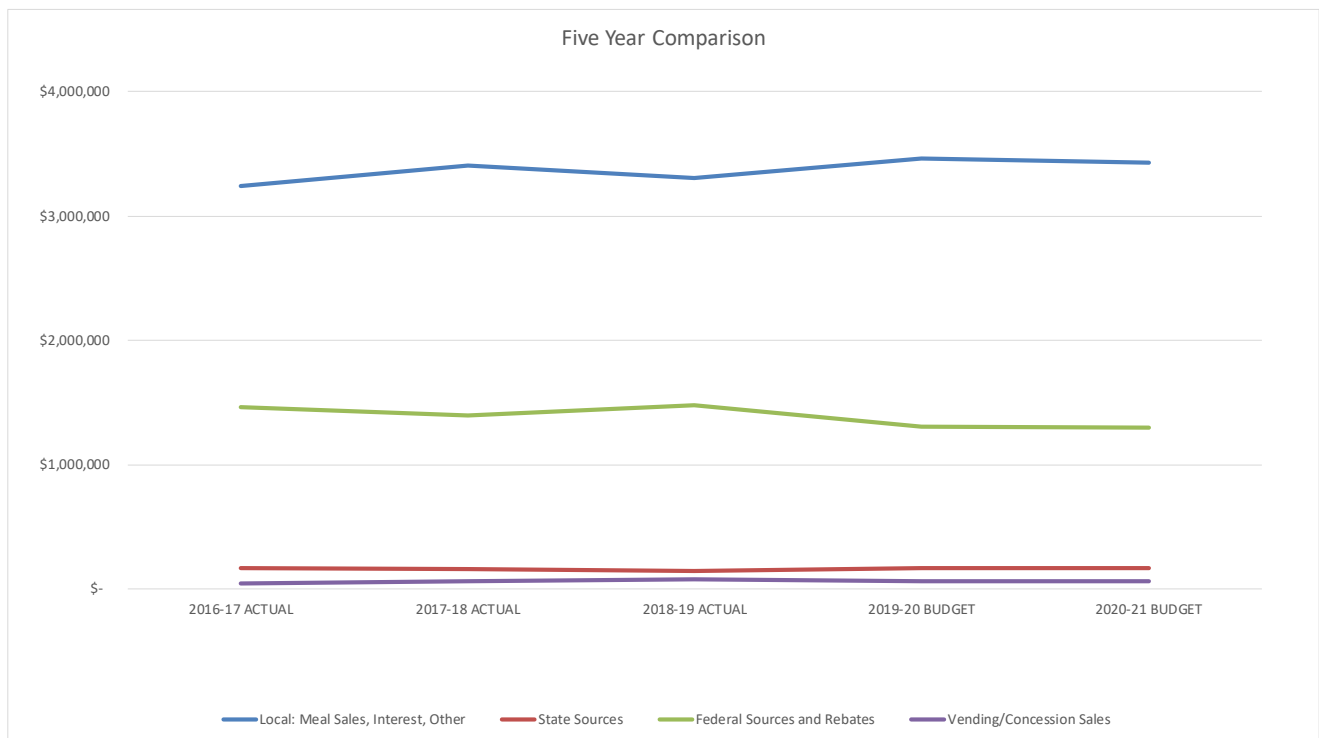
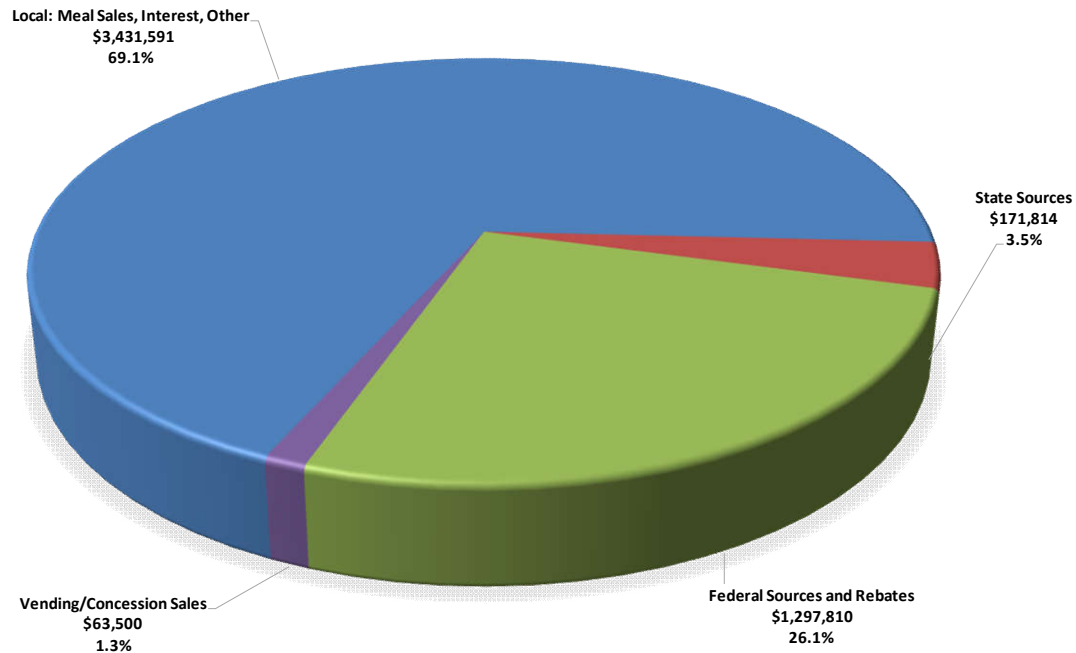


The pie chart at left shows the school's 2020-21 preliminary expenditure budget by object series. The salary and benefits budgets continue to be the largest cost drivers, accounting for 84.4% of the total budget. Purchased services at 12.3% make up the next largest share of the budget. These expenses include professional fees, utilities, postage, communication, etc. Supplies and Equipment account for 3.1%, including classroom and instructional supplies, textbooks, workbooks, media resources and office supplies. The remaining portion is planned for other expenditures, such as equipment, dues, membership and license fees.



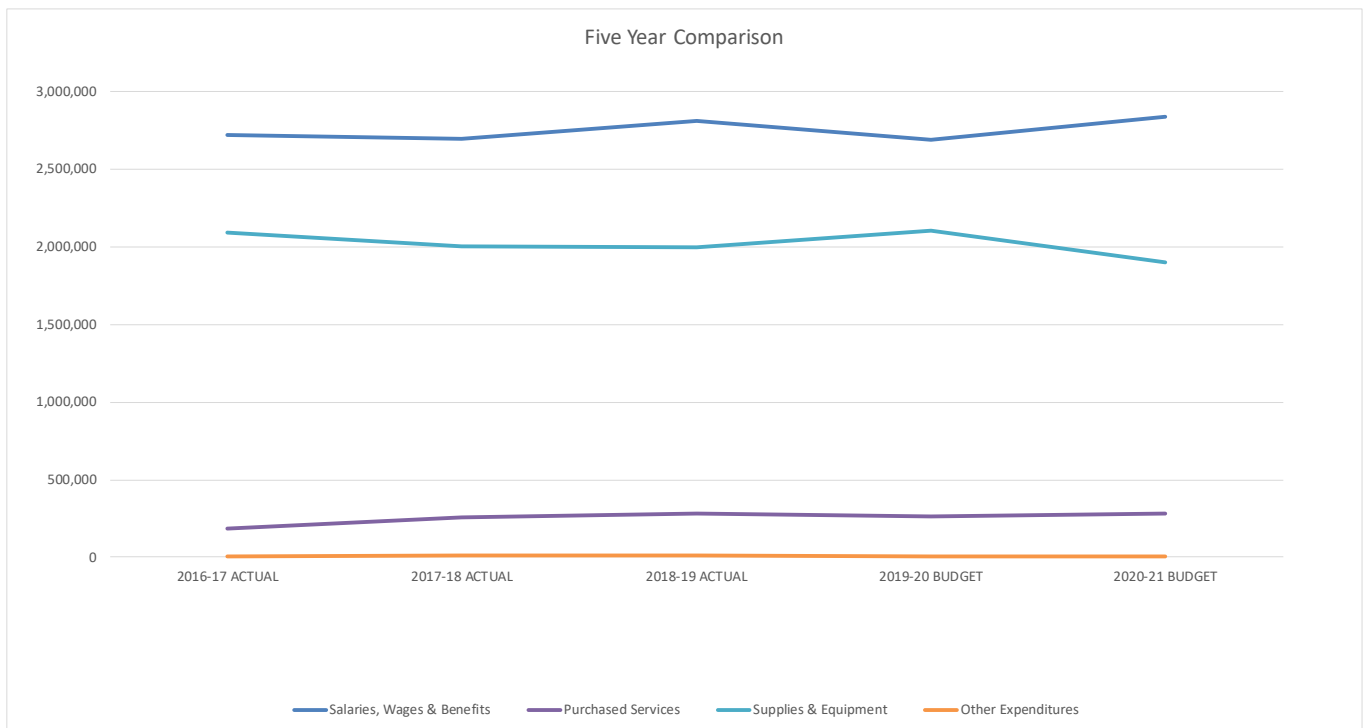
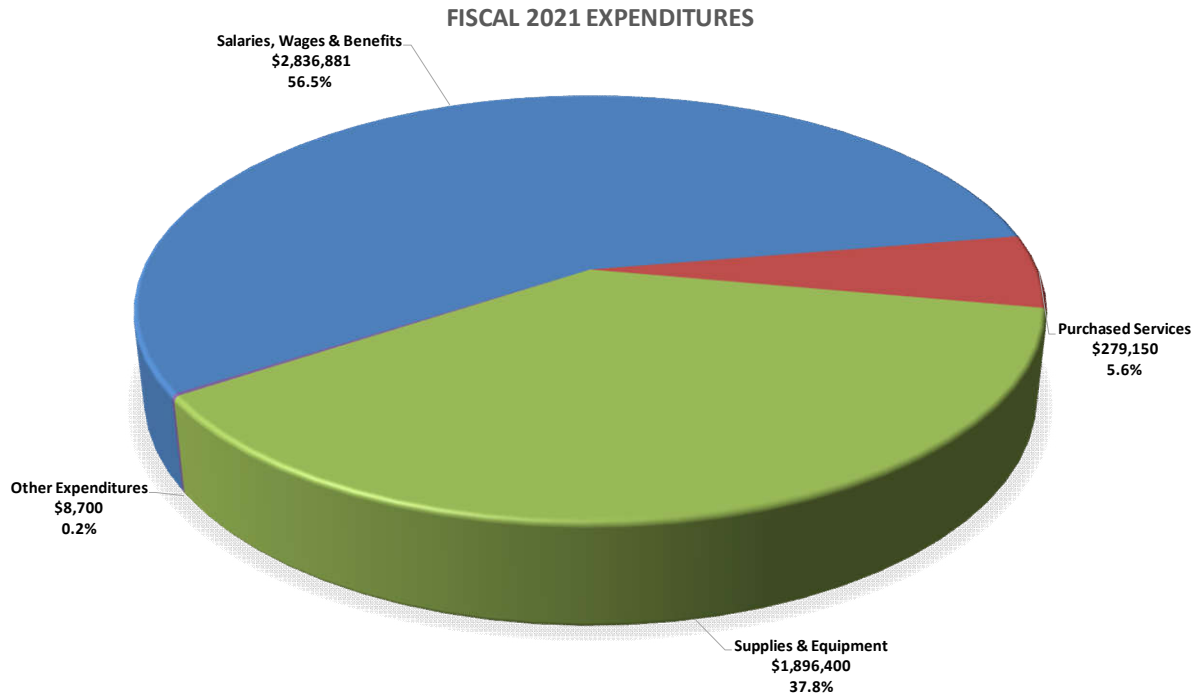
# FOOD SERVICE FUND REVENUE

FISCAL 2021 REVENUE SOURCES



FOOD SERVICE FUND REVENUE	2016-17 ACTUAL	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2020-21 BUDGET	CHANGE FROM BUDGET	PERCENT CHANGE
Local: Meal Sales, Interest, Other	\$ 3,242,881	\$ 3,403,605	\$ 3,302,577	\$ 3,460,583	\$ 3,431,591	\$ (28,992)	-0.84%
State Sources	166,010	157,790	147,729	172,425	171,814	(611)	-0.35%
Federal Sources and Rebates	1,464,431	1,393,425	1,479,599	1,301,750	1,297,810	(3,940)	-0.30%
Vending/Concession Sales	43,072	59,118	76,600	63,500	63,500	0	0.00%
<b>TOTAL</b>	<b>\$ 4,916,394</b>	<b>\$ 5,013,938</b>	<b>\$ 5,006,505</b>	<b>\$ 4,998,258</b>	<b>\$ 4,964,715</b>	<b>\$ (33,543)</b>	<b>-0.67%</b>

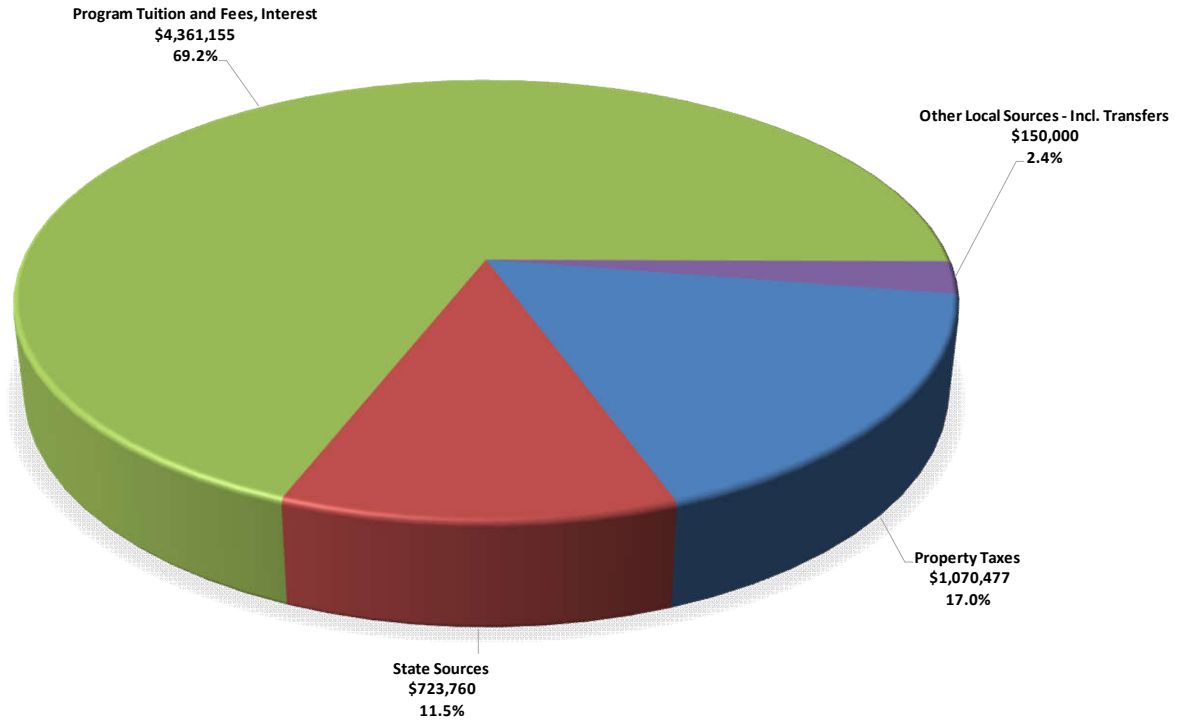
# FOOD SERVICE FUND EXPENDITURES



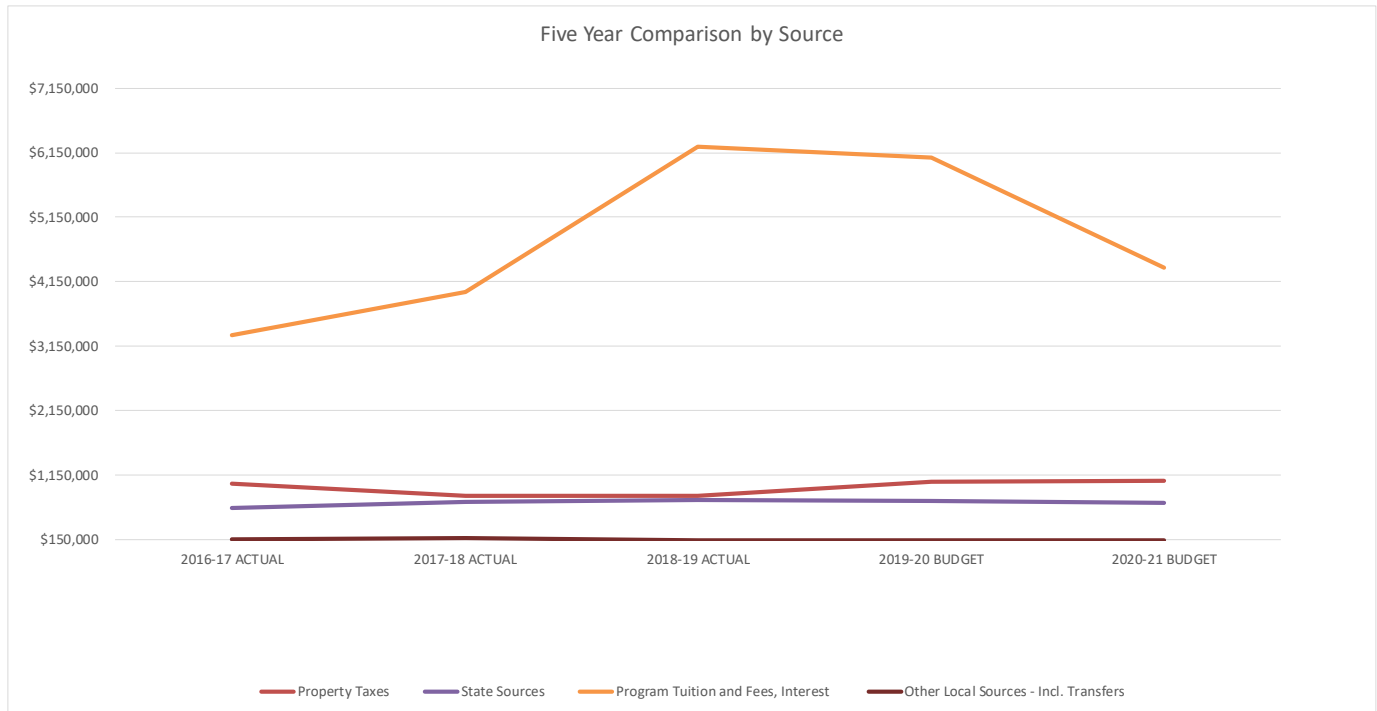
FOOD SERVICE FUND EXPENDITURES	2016-17 ACTUAL	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2020-21 BUDGET	CHANGE FROM BUDGET	PERCENT CHANGE
Salaries, Wages & Benefits	\$ 2,718,059	\$ 2,694,163	\$ 2,807,257	\$ 2,689,940	\$ 2,836,881	\$ 146,941	5.46%
Purchased Services	184,453	256,792	281,311	261,300	279,150	17,850	6.83%
Supplies & Equipment	2,090,246	1,999,484	1,994,680	2,105,400	1,896,400	(209,000)	-9.93%
Other Expenditures	6,253	10,909	11,790	5,000	8,700	3,700	74.00%
<b>TOTAL</b>	<b>\$ 4,999,011</b>	<b>\$ 4,961,348</b>	<b>\$ 5,095,038</b>	<b>\$ 5,061,640</b>	<b>\$ 5,021,131</b>	<b>\$ (40,509)</b>	<b>-0.80%</b>

# COMMUNITY SERVICE FUND REVENUE

FISCAL 2021 REVENUE



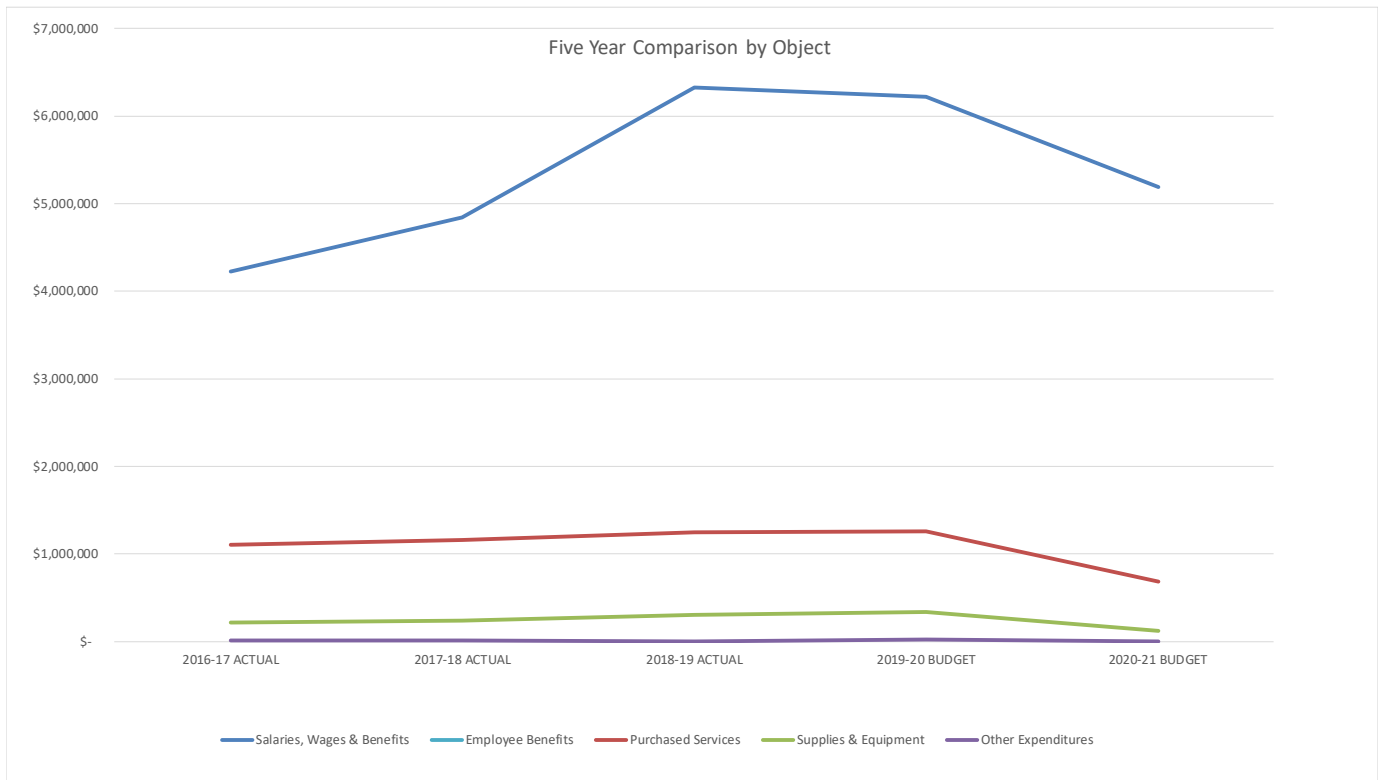
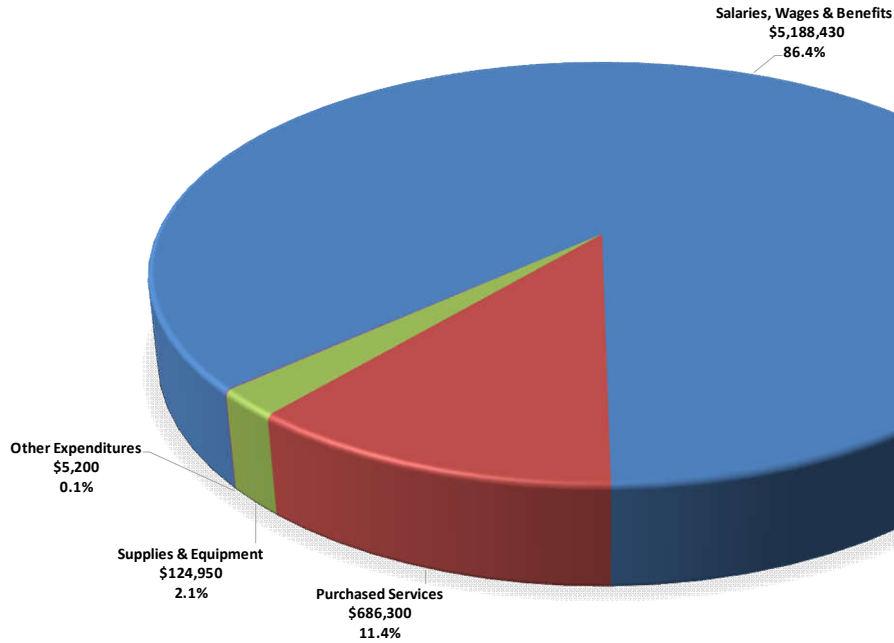
Five Year Comparison by Source



COMMUNITY SERVICE FUND REVENUE	2016-17 ACTUAL	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2020-21 BUDGET	CHANGE FROM BUDGET	PERCENT CHANGE
Property Taxes	\$ 1,012,447	\$ 838,786	\$ 837,071	\$ 1,047,397	\$ 1,070,477	\$ 23,080	2.20%
State Sources	646,999	743,823	766,149	747,509	723,760	(23,749)	-3.18%
Program Tuition and Fees, Interest	3,322,399	3,999,094	6,248,610	6,067,150	4,361,155	(1,705,995)	-28.12%
Other Local Sources - Incl. Transfers	162,423	178,419	151,257	150,000	150,000	-	0.00%
<b>TOTAL</b>	<b>\$ 5,144,268</b>	<b>\$ 5,760,122</b>	<b>\$ 8,003,087</b>	<b>\$ 8,012,056</b>	<b>\$ 6,305,392</b>	<b>\$ (1,706,664)</b>	<b>-21.30%</b>

# COMMUNITY SERVICE FUND EXPENDITURES

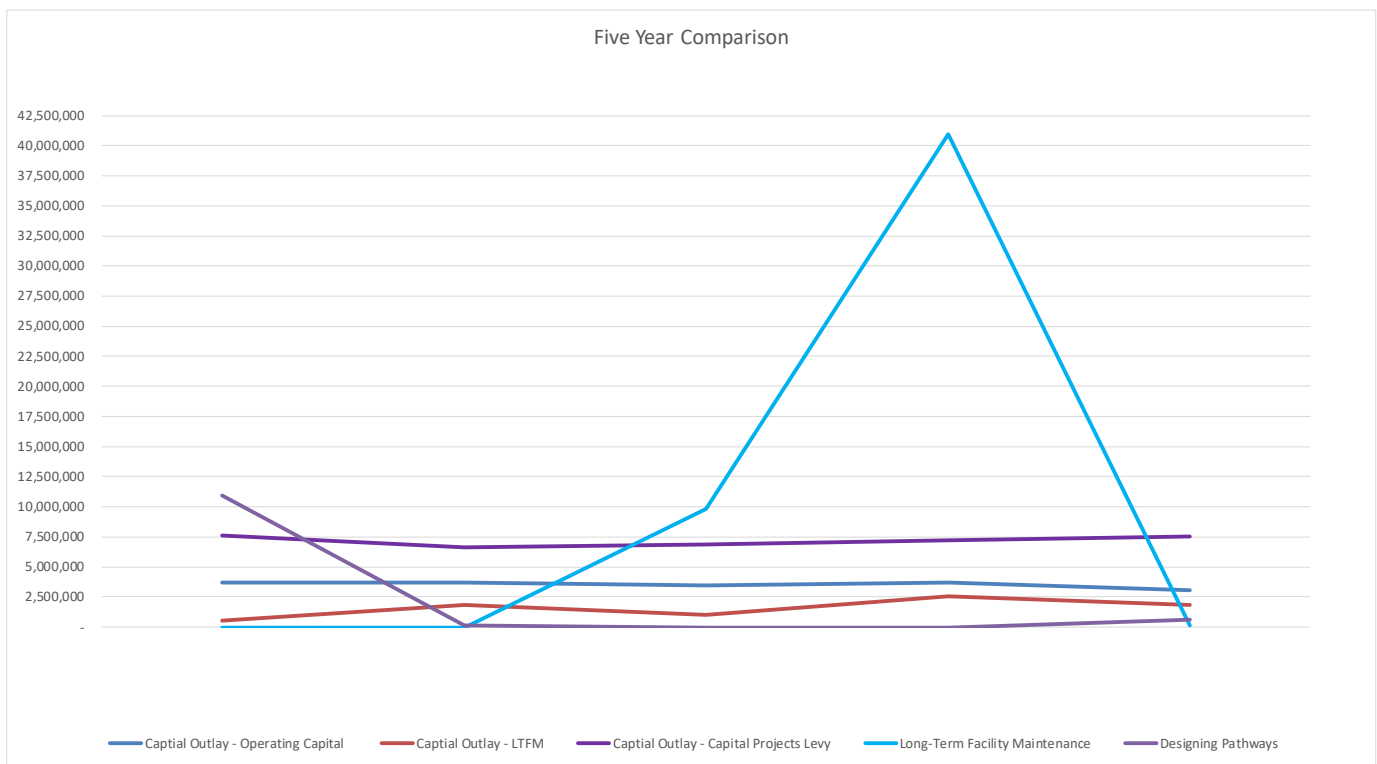
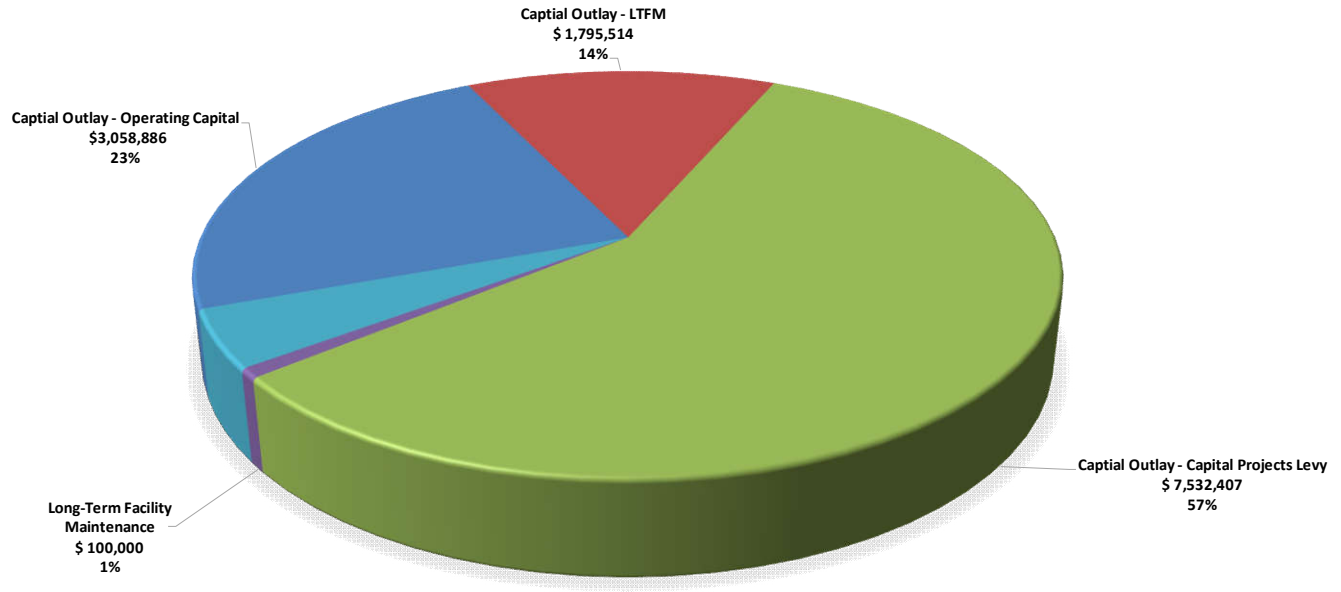
## FISCAL 2021 EXPENDITURES



COMMUNITY SERVICE FUND EXPENDITURES	2016-17 ACTUAL	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2020-21 BUDGET	CHANGE FROM BUDGET	PERCENT CHANGE
Salaries, Wages & Benefits	\$ 4,221,965	\$ 4,842,633	\$ 6,329,760	\$ 6,217,965	\$ 5,188,430	\$ (1,029,535)	-16.56%
Purchased Services	1,104,554	1,158,173	1,250,449	1,261,805	686,300	(575,505)	-45.61%
Supplies & Equipment	212,921	242,596	298,919	334,500	124,950	(209,550)	-62.65%
Other Expenditures	7,969	9,445	3,011	27,200	5,200	(22,000)	-80.88%
<b>TOTAL</b>	<b>\$ 5,547,409</b>	<b>\$ 6,252,847</b>	<b>\$ 7,882,139</b>	<b>\$ 7,841,470</b>	<b>\$ 6,004,880</b>	<b>\$ (1,836,590)</b>	<b>-23.42%</b>

# CAPITAL AND BUILDING FUNDS REVENUES

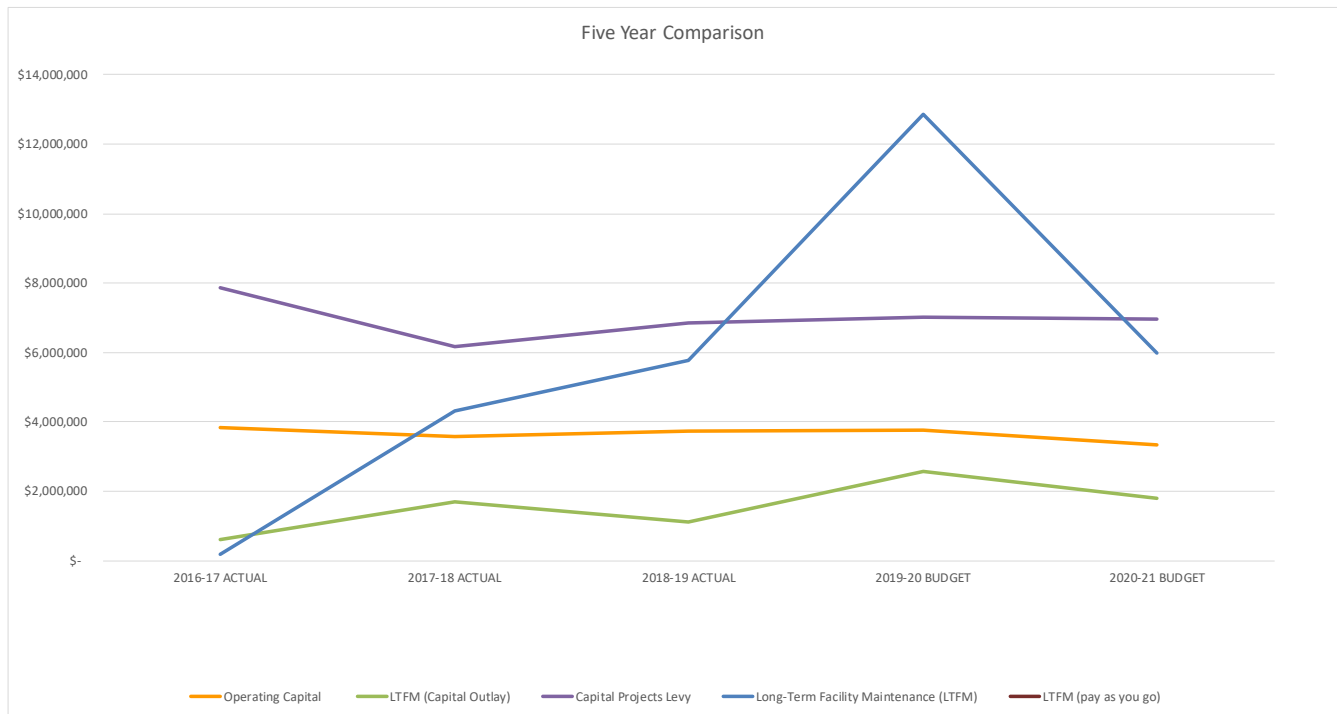
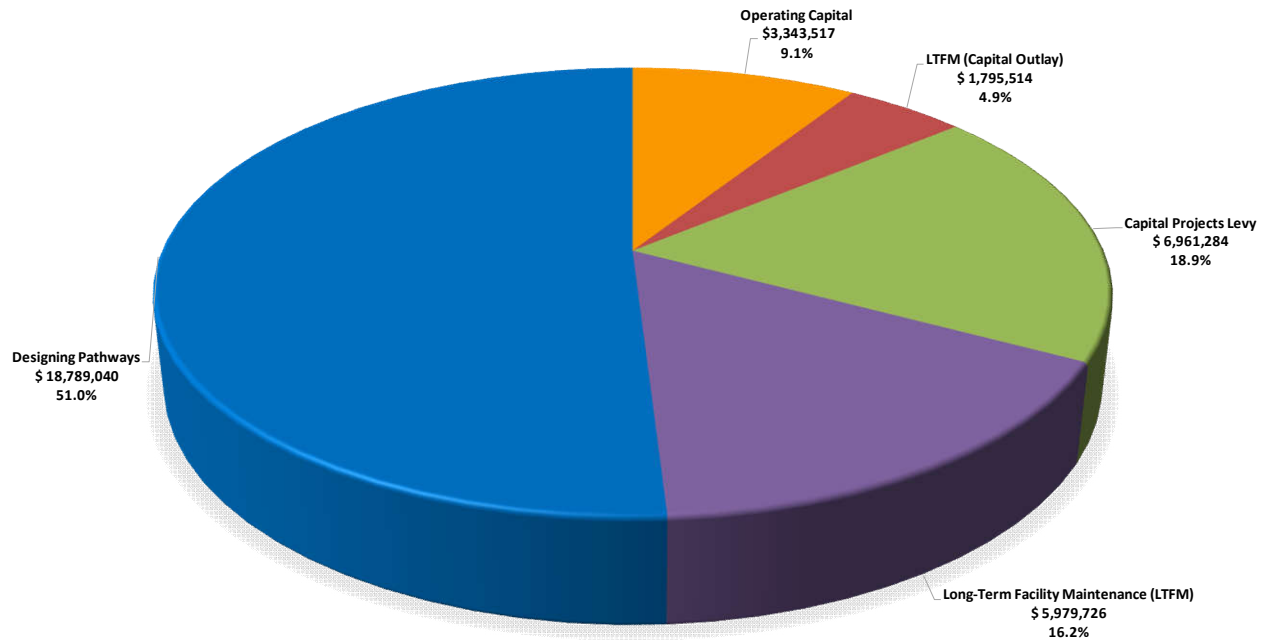
## FISCAL 2021 REVENUE SOURCES



CAPITAL & BUILDING FUND REVENUES	2016-17 ACTUAL	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2020-21 BUDGET	CHANGE FROM BUDGET	PERCENT CHANGE
Capital Outlay - Operating Capital	\$ 3,696,941	\$ 3,727,918	\$ 3,492,150	\$ 3,679,836	\$ 3,058,886	\$ (620,950)	-16.87%
Capital Outlay - LTFM	549,747	1,816,388	1,020,417	2,555,185	1,795,514	(759,671)	-29.73%
Capital Outlay - Capital Projects Levy	7,580,360	6,595,584	6,860,135	7,207,966	7,532,407	324,441	4.50%
Long-Term Facility Maintenance	-	-	9,780,286	40,978,235	100,000	(40,878,235)	-99.76%
Designing Pathways	10,962,984	84,386	-	-	600,000	600,000	100.00%
<b>TOTAL</b>	<b>\$ 22,790,032</b>	<b>\$ 12,224,276</b>	<b>\$ 21,152,988</b>	<b>\$ 54,421,222</b>	<b>\$ 13,086,807</b>	<b>\$ (41,334,415)</b>	<b>-75.95%</b>

# CAPITAL AND BUILDING FUNDS EXPENDITURES

## FISCAL 2021 EXPENDITURES



CAPITAL & BUILDING FUND EXPENDITURES	2016-17 ACTUAL	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2020-21 BUDGET	CHANGE FROM BUDGET	PERCENT CHANGE
Operating Capital	\$ 3,828,401	\$ 3,570,473	\$ 3,729,640	\$ 3,749,650	\$ 3,343,517	\$ (406,133)	-10.8%
LTFM (Capital Outlay)	615,591	1,704,827	1,113,095	2,555,185	1,795,514	(759,671)	-29.7%
Capital Projects Levy	7,865,822	6,158,671	6,840,408	7,024,360	6,961,284	(63,076)	-0.9%
Long-Term Facility Maintenance (LTFM)	176,394	4,303,288	5,778,029	12,870,078	5,979,726	(6,890,352)	-53.5%
Designing Pathways	-	-	-	-	18,789,040	18,789,040	100.0%
Deferred Maintenance	6,558,521	-	-	-	-	-	0.0%
<b>TOTAL</b>	<b>\$ 19,044,729</b>	<b>\$ 15,737,259</b>	<b>\$ 17,461,172</b>	<b>\$ 26,199,273</b>	<b>\$ 36,869,081</b>	<b>\$ 10,669,808</b>	<b>40.7%</b>

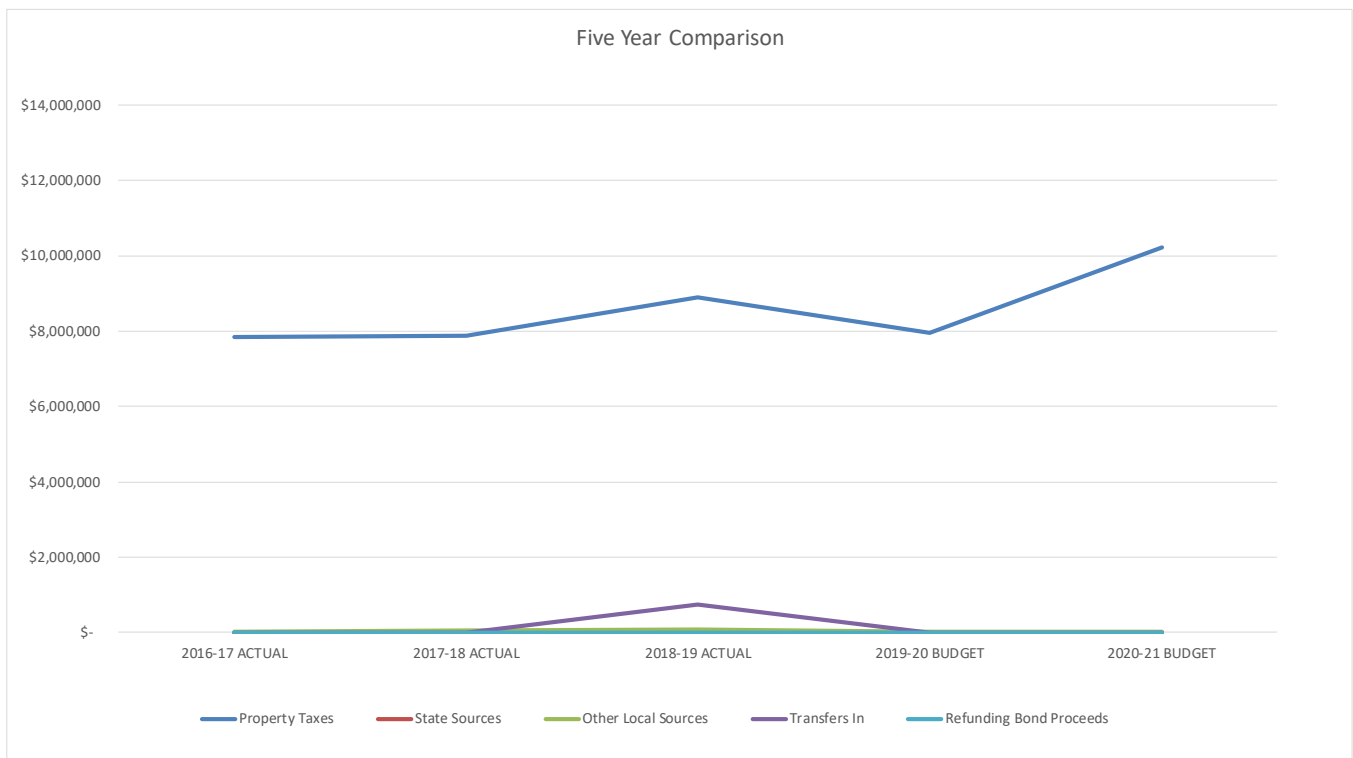
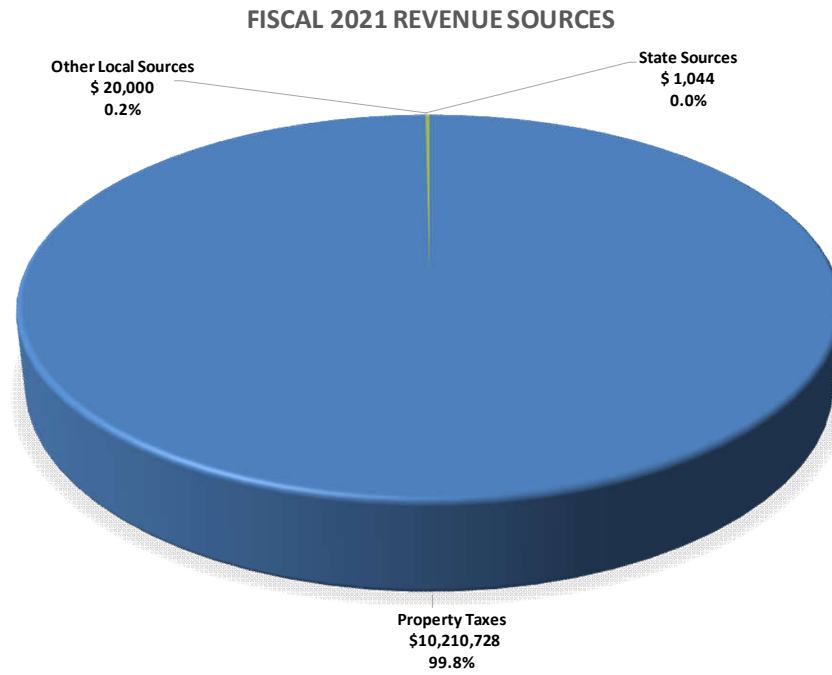


**Capital and Building Funds**  
**Summary of Revenue, Expenditures and Fund Balance**  
**Fiscal Year 2020-21**

Description	(A) Operating Capital	(B) Cell Tower	(C) Long-Term Facility Maintenance (LTFM)	(D) Capital Projects	Capital and Building Fund Totals
<b>6/30/20 Projected Fund Balance</b>	\$ 472,553	\$ 72,966	\$ 5,879,726	\$ 338,429	\$ 6,763,674
<b>Revenues</b>					
Local Levy	\$ 1,119,118	\$ -	\$ 1,698,533	\$ 7,312,021	\$ 10,129,672
Local Levy (Intermediate District #287 Projects)	-	-	96,981	-	96,981
State Aid	1,001,984	-	-	-	1,001,984
Building Lease Levy	1,208,717	-	-	-	1,208,717
Operating Capital (FY 2020 Adjustment)	(40,668)	-	-	-	(40,668)
Operating Capital (FY 2018 Adjustment)	4,873	-	-	-	4,873
Building Lease Levy (Pay17 Adjustment)	(217,943)	-	-	-	(217,943)
Capital Facilities Bonds	(120,120)	-	-	-	(120,120)
Cell Tower Lease Revenue	36,000	66,927	-	-	102,927
Investment Earnings	-	-	100,000	-	100,000
Misc Revenue for Lost/Broken Equipment	-	-	-	10,000	10,000
Device Asset Recovery (Trade in value of devices)	-	-	-	112,500	112,500
E-rate (Telecommunications and Internet Access)	-	-	-	97,886	97,886
<b>Subtotal Revenue</b>	\$ 2,991,959	\$ 66,927	\$ 1,895,514	\$ 7,532,407	\$ 12,486,808
<b>Funds Available</b>	\$ 3,464,512	\$ 139,893	\$ 7,775,240	\$ 7,870,836	\$ 19,250,482
<b>Expenditures</b>					
High School	\$ 45,000	\$ -	\$ 130,000	\$ -	\$ 175,000
High School Activities	-	75,000	-	-	75,000
Central Middle School	32,500	-	4,750,000	-	4,782,500
EHSI/Oak Point Elementary	43,000	-	-	-	43,000
Cedar Ridge Elementary	-	-	-	-	-
Eden Lake Elementary	-	-	-	-	-
Forest Hills Elementary	5,000	-	-	-	5,000
Prairie View Elementary	1,800	-	-	-	1,800
Administrative Services Center	30,000	-	-	-	30,000
Lower Campus	7,000	-	-	-	7,000
Education Center	-	-	-	-	-
District Wide	306,000	-	2,895,240	-	3,201,240
Transportation/Grounds Equipment	141,000	-	-	-	141,000
Transportation - School Buses	598,000	-	-	-	598,000
Personalized Learning & Instruction	785,500	-	-	-	785,500
<b>Subtotal Expenditures</b>	\$ 1,994,800	\$ 75,000	\$ 7,775,240	\$ -	\$ 9,845,040
<b>Lease Levy Expenditures</b>					
Intermediate District #287 Programs	\$ 564,982	\$ -	\$ -	\$ -	\$ 564,982
University of MN - Graduation Venue	16,000	-	-	-	16,000
Golf Program Green Fees	3,500	-	-	-	3,500
Ski Fees	25,000	-	-	-	25,000
City of EP Community Center- Pool and Ice Arena	125,000	-	-	-	125,000
City of Eden Prairie - Com Ed & Transition Programs	377,165	-	-	-	377,165
Hennepin Technical College - Transition Program	5,500	-	-	-	5,500
Metro South Collaborative	87,812	-	-	-	87,812
Hopkins Schools - Other Community Education Program	3,757	-	-	-	3,757
<b>Subtotal Expenditures</b>	\$ 1,208,717	\$ -	\$ -	\$ -	\$ 1,208,717
District-Wide Contingency	\$ 65,000	\$ -	\$ -	\$ -	\$ 65,000
<b>Capital Projects (also known as Technology) Levy</b>	\$ -	\$ -	\$ -	\$ 6,961,284	\$ 6,961,284
<b>Total 2020-21 Capital Expenditures</b>	\$ 3,268,517	\$ 75,000	\$ 7,775,240	\$ 6,961,284	\$ 18,080,041
<b>Restricted Fund Balance Estimate @ 6/30/21</b>	\$ 195,996	\$ 64,893	\$ -	\$ 909,552	\$ 1,170,441
<b>Fund Balance as a Percentage of Expenditures</b>	6.00%	86.52%	0.00%	13.07%	6.47%



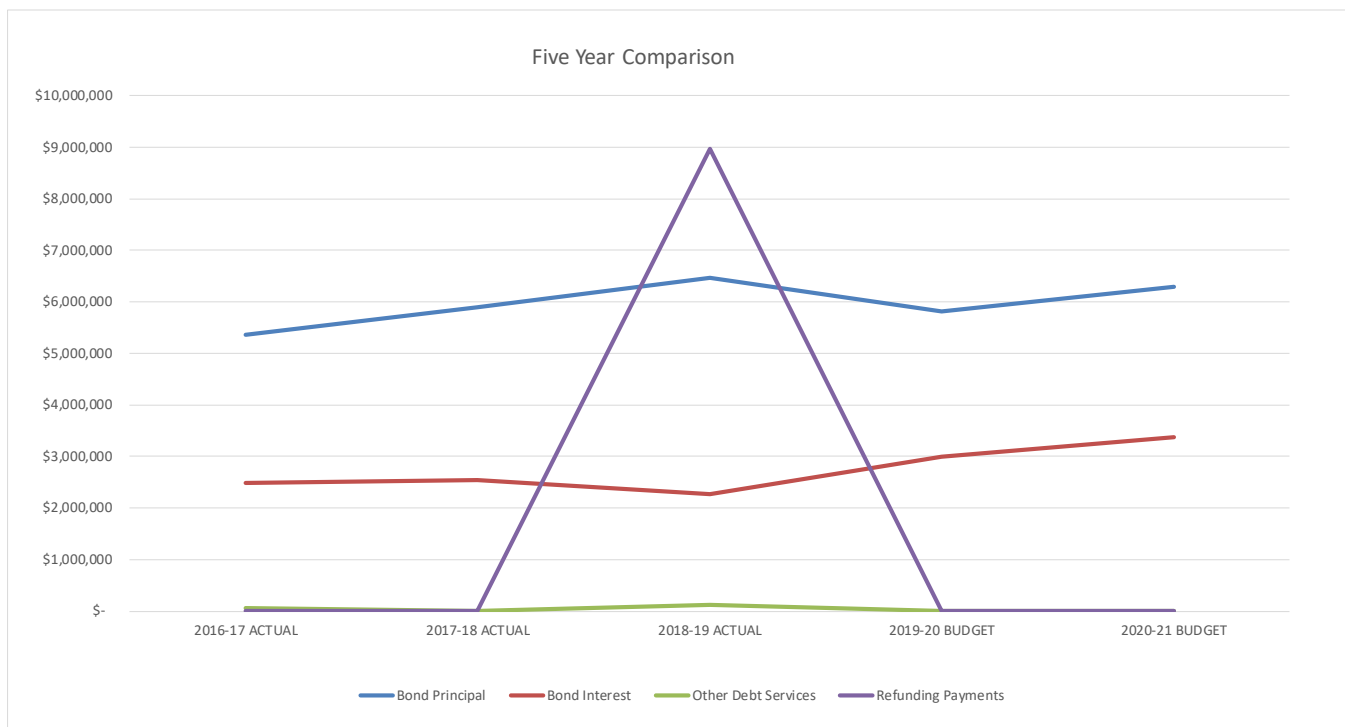
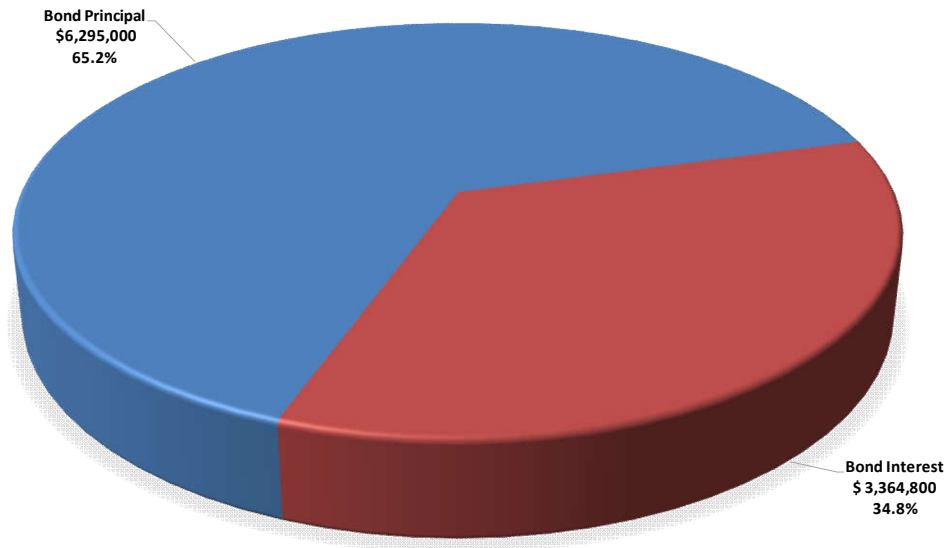
# DEBT SERVICE FUND REVENUE



DEBT SERVICE FUND REVENUE	2016-17 ACTUAL	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2020-21 BUDGET	CHANGE FROM BUDGET	PERCENT CHANGE
Property Taxes	\$ 7,838,022	\$ 7,883,758	\$ 8,892,896	\$ 7,950,385	\$ 10,210,728	\$ 2,260,343	28.43%
State Sources	96	89	592	44	1,044	1,000	2272.73%
Other Local Sources	22,222	45,768	84,702	29,000	20,000	(9,000)	-31.03%
Transfers In	-	-	749,994	-	-	-	0.00%
Refunding Bond Proceeds	337,481	-	9,310,275	-	-	-	0.00%
<b>TOTAL</b>	<b>\$ 8,197,821</b>	<b>\$ 7,929,615</b>	<b>\$ 19,038,459</b>	<b>\$ 7,979,429</b>	<b>\$ 10,231,772</b>	<b>\$ 2,252,343</b>	<b>28.23%</b>

# DEBT SERVICE FUND EXPENDITURES

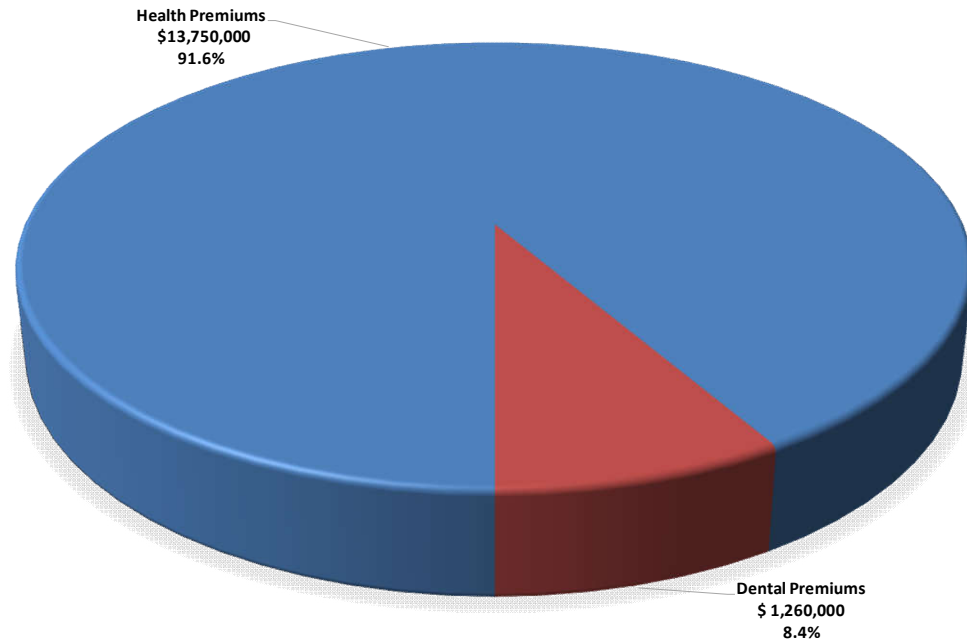
## FISCAL 2021 EXPENDITURES



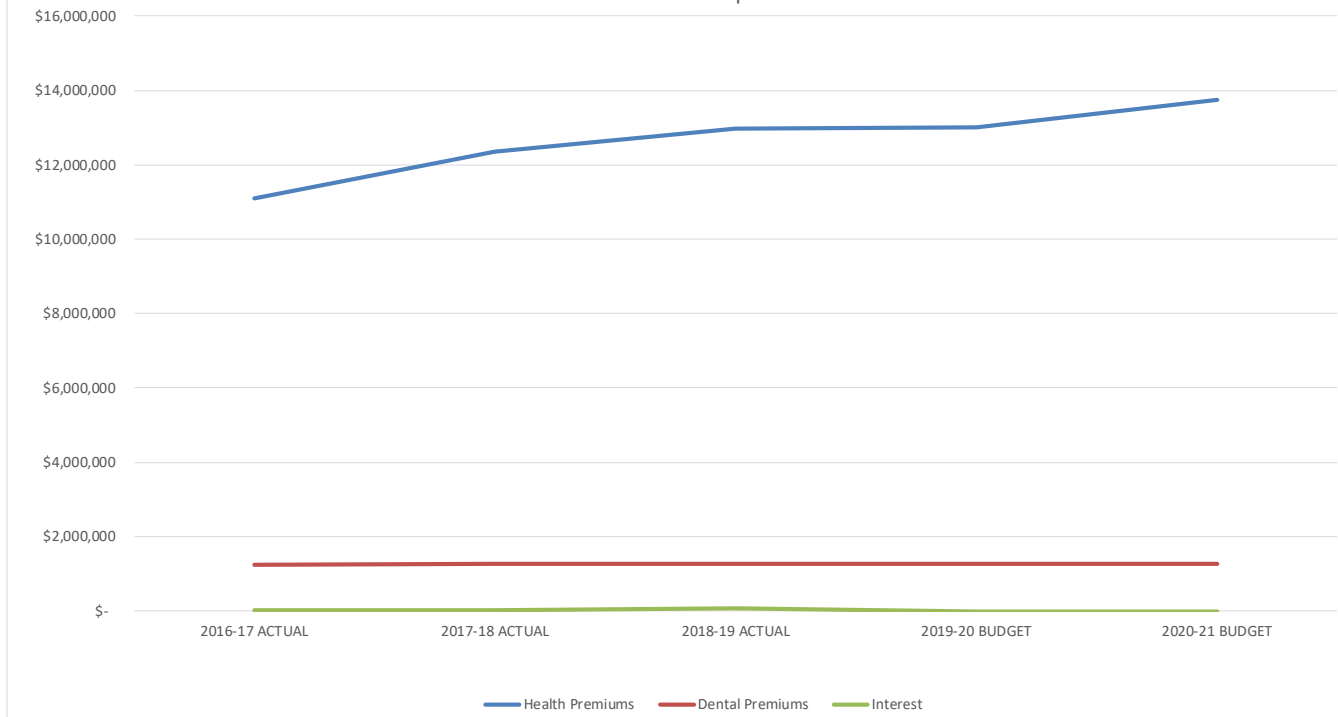
DEBT SERVICE FUND EXPENDITURES	2016-17 ACTUAL	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2020-21 BUDGET	CHANGE FROM BUDGET	PERCENT CHANGE
Bond Principal	\$ 5,370,000	\$ 5,895,000	\$ 6,460,000	\$ 5,810,000	\$ 6,295,000	\$ 485,000	8.35%
Bond Interest	2,482,856	2,549,550	2,263,369	2,991,337	3,364,800	373,463	12.48%
Other Debt Services	58,062	3,600	125,962	3,600	5,000	1,400	0.00%
Transfer Out	-	-	749,994	-	-	-	0.00%
Refunding Payments	-	-	8,960,000	-	-	-	0.00%
<b>TOTAL</b>	<b>\$ 7,910,918</b>	<b>\$ 8,448,150</b>	<b>\$ 18,559,325</b>	<b>\$ 8,804,937</b>	<b>\$ 9,664,800</b>	<b>\$ 859,863</b>	<b>9.77%</b>

# INTERNAL SERVICE FUND REVENUE

FISCAL 2021 REVENUE SOURCES



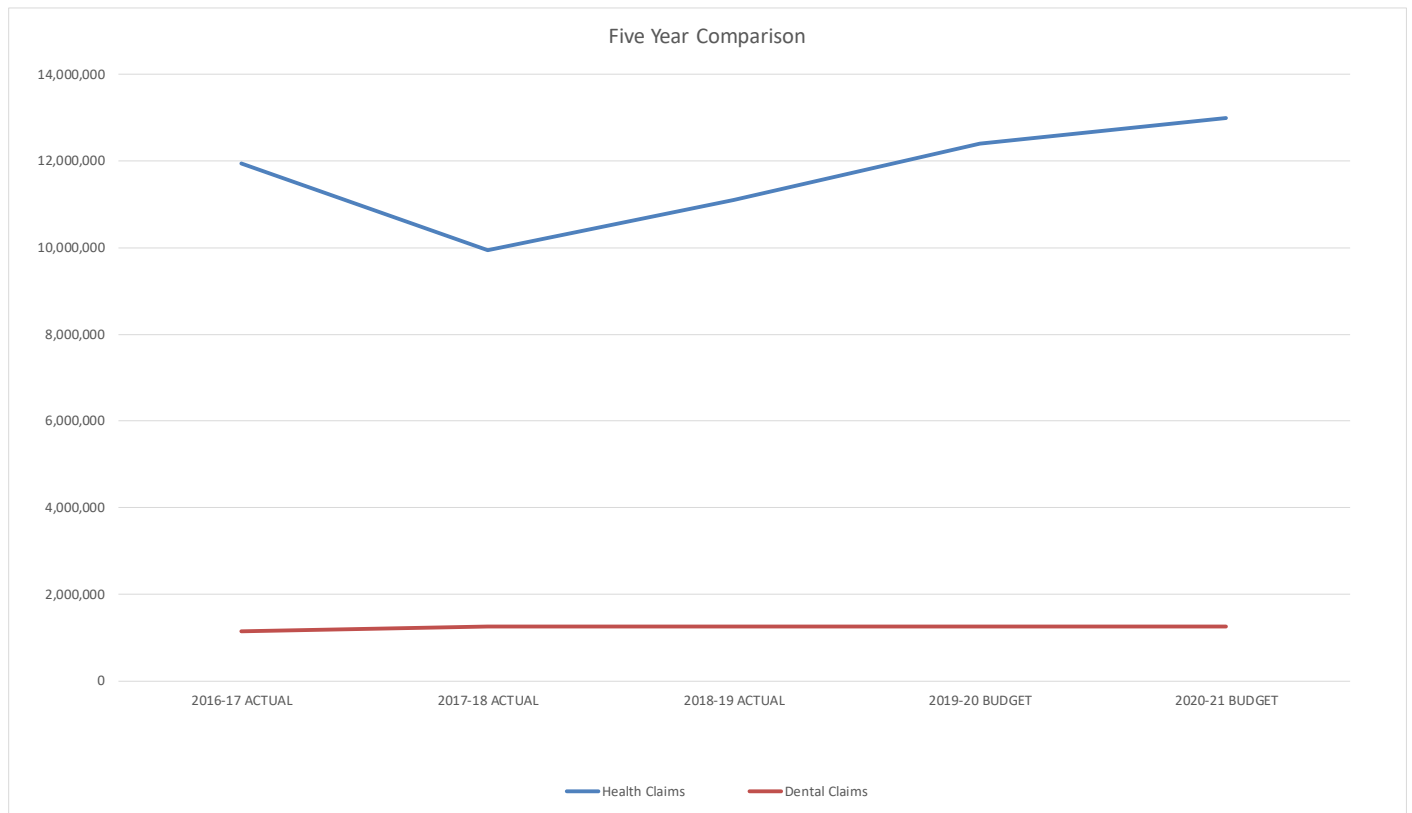
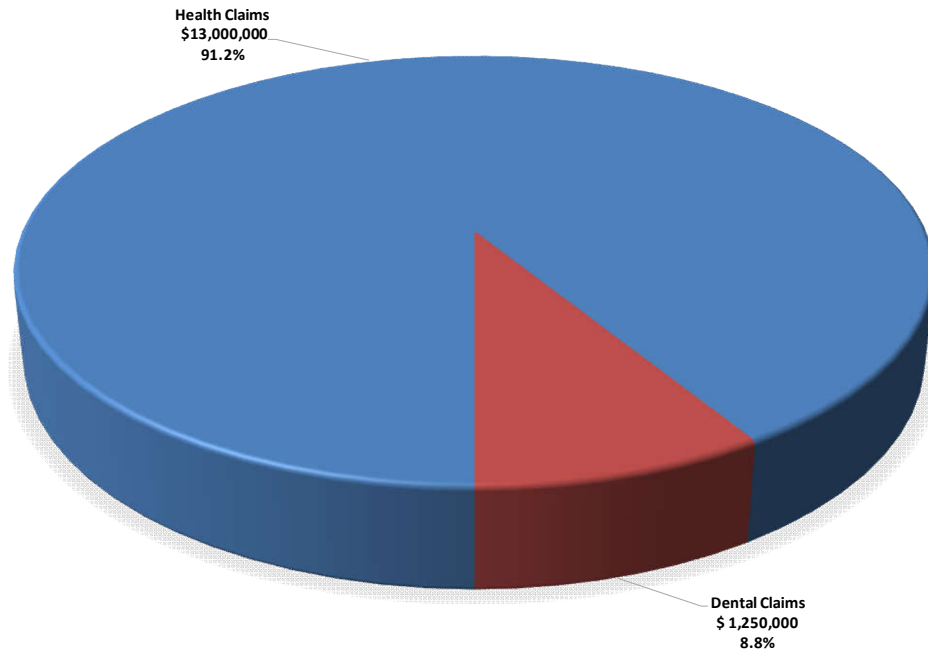
Five Year Comparison



INTERNAL SERVICE FUND REVENUE	2016-17 ACTUAL	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2020-21 BUDGET	CHANGE FROM BUDGET	PERCENT CHANGE
Health Premiums	\$ 11,104,567	\$ 12,354,639	\$ 12,986,425	\$ 13,000,000	\$ 13,750,000	\$ 750,000	5.77%
Dental Premiums	1,230,846	1,257,118	1,274,336	1,260,000	1,260,000	-	0.00%
Interest	5,044	17,613	68,575	-	-	-	0.00%
<b>TOTAL</b>	<b>\$ 12,340,457</b>	<b>\$ 13,629,370</b>	<b>\$ 14,329,336</b>	<b>\$ 14,260,000</b>	<b>\$ 15,010,000</b>	<b>\$ 750,000</b>	<b>5.26%</b>

# INTERNAL SERVICE FUND EXPENDITURES

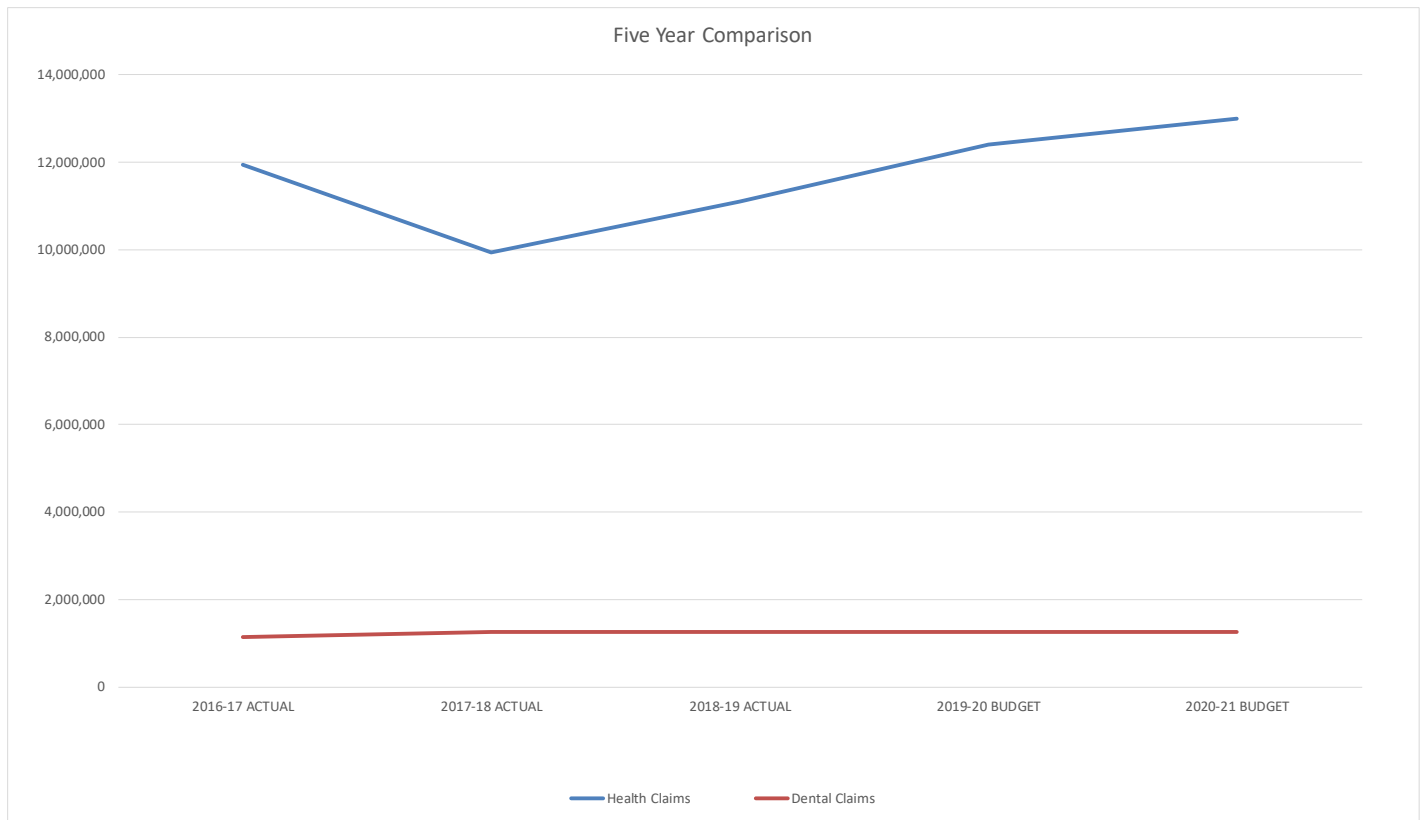
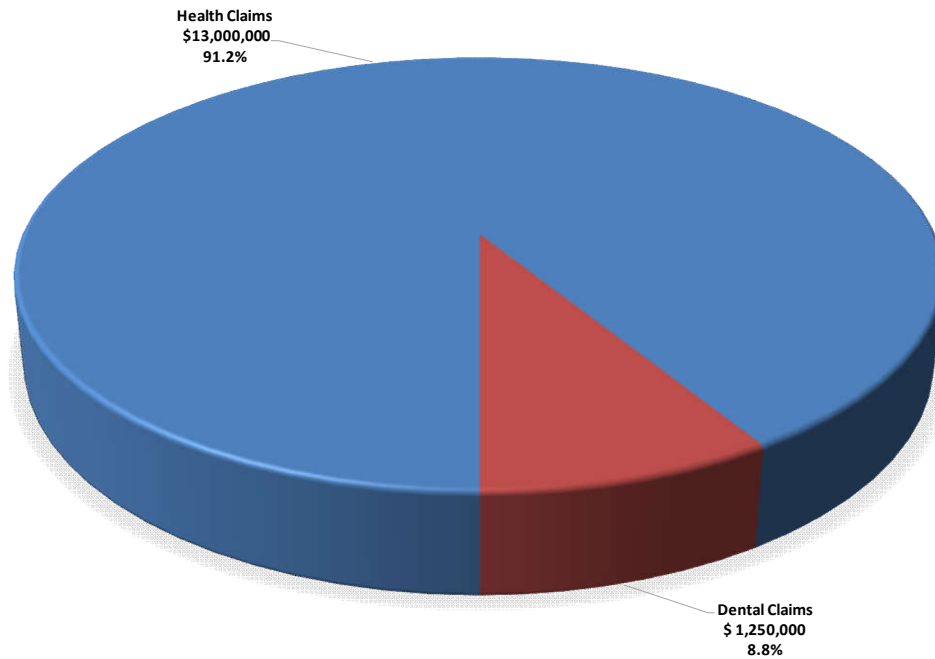
## FISCAL 2021 EXPENDITURES



INTERNAL SERVICE FUND EXPENDITURES	2016-17 ACTUAL	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2020-21 BUDGET	CHANGE FROM BUDGET	PERCENT CHANGE
Health Claims	\$ 11,945,983	\$ 9,946,365	\$ 11,107,101	\$ 12,400,000	\$ 13,000,000	\$ 600,000	4.84%
Dental Claims	1,145,759	1,261,629	1,255,773	1,250,000	1,250,000	-	0.00%
<b>TOTAL</b>	<b>\$ 13,091,742</b>	<b>\$ 11,207,994</b>	<b>\$ 12,362,874</b>	<b>\$ 13,650,000</b>	<b>\$ 14,250,000</b>	<b>\$ 600,000</b>	<b>4.40%</b>

# TRUST AND AGENCY FUND REVENUE

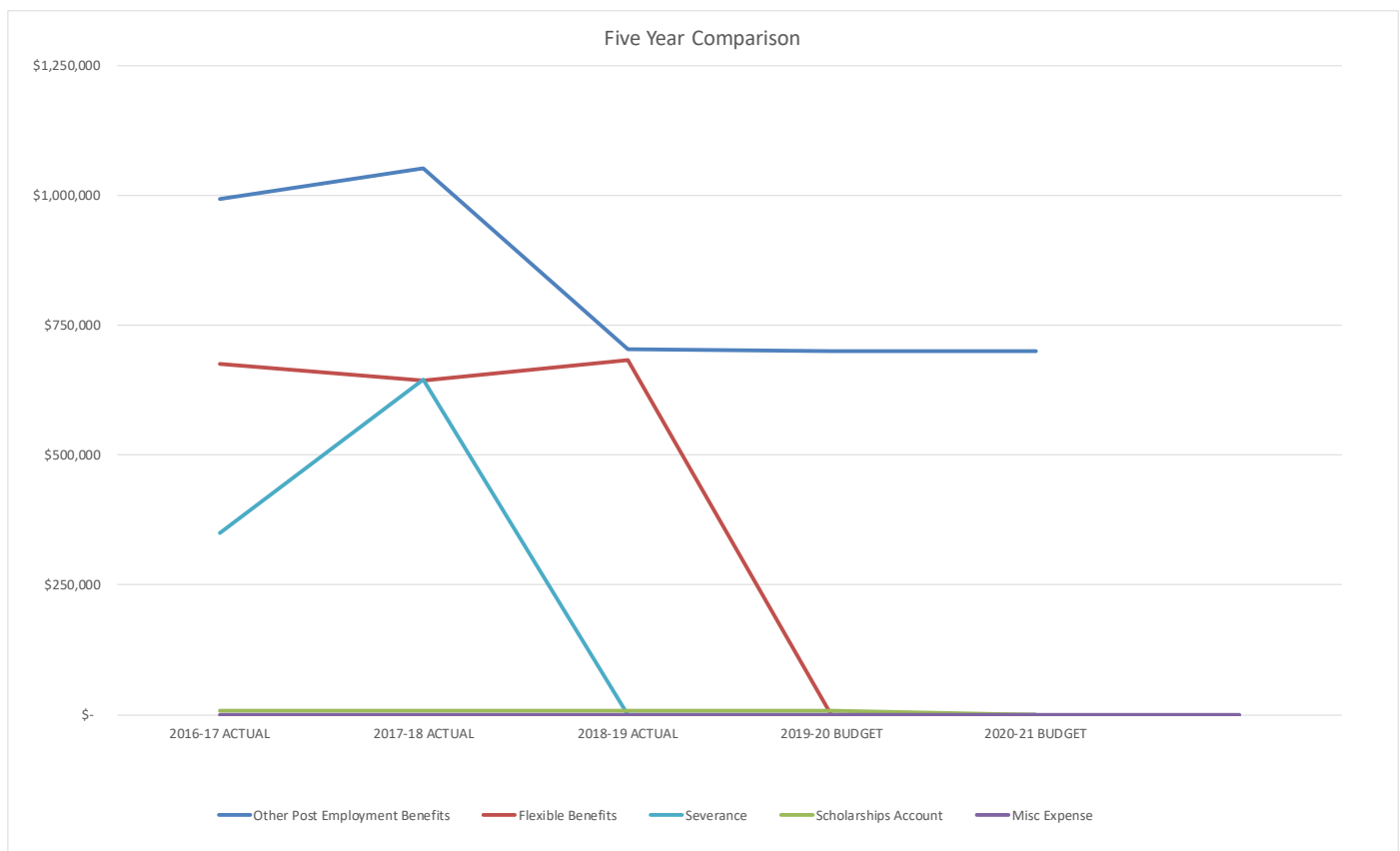
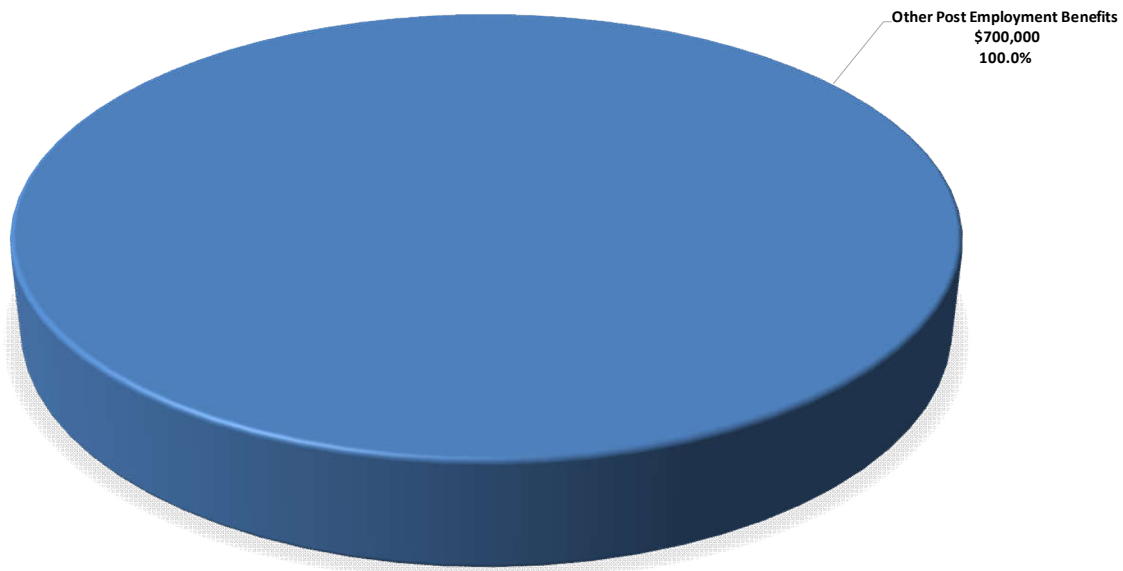
## FISCAL 2021 EXPENDITURES



INTERNAL SERVICE FUND EXPENDITURES	2016-17 ACTUAL	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2020-21 BUDGET	CHANGE FROM BUDGET	PERCENT CHANGE
Health Claims	\$ 11,945,983	\$ 9,946,365	\$ 11,107,101	\$ 12,400,000	\$ 13,000,000	\$ 600,000	4.84%
Dental Claims	1,145,759	1,261,629	1,255,773	1,250,000	1,250,000	-	0.00%
<b>TOTAL</b>	<b>\$ 13,091,742</b>	<b>\$ 11,207,994</b>	<b>\$ 12,362,874</b>	<b>\$ 13,650,000</b>	<b>\$ 14,250,000</b>	<b>\$ 600,000</b>	<b>4.40%</b>

# TRUST AND AGENCY FUND EXPENDITURES

## FISCAL 2021 EXPENDITURES



TRUST & AGENCY FUND EXPENDITURES	2016-17 ACTUAL	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 BUDGET	2020-21 BUDGET	CHANGE FROM BUDGET	PERCENT CHANGE
Other Post Employment Benefits	\$ 993,183	\$ 1,052,019	\$ 702,747	\$ 700,000	\$ 700,000	\$ -	0.00%
Flexible Benefits	675,002	642,283	683,671	-	-	-	NA
Severance	350,386	644,824	-	-	-	-	NA
Scholarships Account	8,000	8,000	8,000	8,000	-	(8,000)	-100.00%
<b>TOTAL</b>	<b>\$ 2,026,571</b>	<b>\$ 2,347,126</b>	<b>\$ 1,394,418</b>	<b>\$ 708,000</b>	<b>\$ 700,000</b>	<b>\$ (8,000)</b>	<b>-1.13%</b>



**Eden Prairie Schools**  
**Final Levy Certification Payable 2020**

	Categories	2018 Pay 19 FY 20	2019 Pay 20 FY 21	Dollar Change	Comments
1	<b>GENERAL FUND</b>				
2	Equity	\$ 788,616	\$ 761,801	\$ (26,815)	Similar to last year
3	Achievement & Integration	490,328	461,225	(29,103)	Increased base revenue but FY20 included a large positive adjustment
4	Alternative Teacher Compensation	846,178	852,337	6,159	Similar to last year
5	Referendum	22,572,135	22,292,091	(280,045)	1.85% inflation increase, location optional revenue & prior year adjustments
6	Transition	55,041	53,818	(1,223)	Similar to last year
7	Re-employment Ins.	44,752	105,170	60,418	Large FY18 adjustment impacting FY21
8	Safe Schools	498,820	498,926	107	Similar to prior years
9	Career Technical	370,613	415,994	45,381	35% of estimated expenditures, increased investments into CTE prgm
10	Abatement/Other Adjustments	71,069	490,282	419,214	Picking up current and previous year abatements
11	Building/ Lease	1,578,740	990,773	(587,966)	Decrease in base lease cost and large prior year adjustments
12	Operating Capital	1,097,828	1,083,322	(14,506)	Similar to prior years
13	Capital Projects	6,907,966	7,312,021	404,055	Technology levy, increase in adjusted net tax capacity
14	Long Term Facility Maintenance (LTFM)	2,555,184	1,795,514	(759,670)	Less pay-as-you-go this year as planned to help offset debt levy increase
15	Capital Facilities Bonds Adjustment	(124,740)	(120,120)	4,620	Offset in debt service fund
16	<b>LEVY TOTAL</b>	<b>\$ 37,752,528.87</b>	<b>\$ 36,993,154.99</b>	<b>\$ (759,373.88)</b>	<b>-2.01%</b>
17	<b>COMMUNITY EDUCATION FUND</b>				
18	Basic Levy	\$ 451,675	\$ 451,675	\$ -	\$5.42 per population (2012 census)
19	Early Child & Family	326,603	333,775	7,173	Slightly larger population
20	Home Visiting	8,905	9,212	307	0-4 year old
21	Disabled Adults	6,365	6,365	-	50% of approved expenditures
22	School-Aged Care	174,978	269,599	94,621	Funding for students with disabilities, FY20 included a large adjustment
23	Abatement Adjustment	10,316	559	(9,758)	Abatement activity
24	<b>LEVY TOTAL</b>	<b>\$ 978,842.25</b>	<b>\$ 1,071,185.03</b>	<b>\$ 92,342.78</b>	<b>9.43%</b>
25	<b>DEBT SERVICE FUND</b>				
26	Debt Levy	\$ 2,320,763	\$ 2,025,289	\$ (295,474)	Scheduled principal & interest payments
27	Alternative Facilities (LTFM) Bond	5,853,947	8,114,715	2,260,768	Scheduled principal & interest payments
28	Debt Excess	(224,281)	-	224,281	Calculated using fund balance & projected costs
29	Abatement Adjustment	-	-	-	Abatement activity underlevied by \$70,723.87
30	<b>DEBT SERVICE LEVY TOTAL</b>	<b>\$ 7,950,429.04</b>	<b>\$ 10,140,004.64</b>	<b>\$ 2,189,575.60</b>	<b>27.54%</b>
31	<b>LEVY GRAND TOTAL</b>	<b>\$ 46,681,800.16</b>	<b>\$ 48,204,344.66</b>	<b>\$ 1,522,544.50</b>	<b>3.26%</b>

## OTHER HISTORICAL DATA

Basic General Education Funding Formula – The per-pupil-unit allocation used in this budget is \$6,567 for 2020-21. The table below outlines historical per-pupil-unit funding.

Year	Amount	Explanation
1997-98	\$3,581	\$76 increase in funding formula
1998-99	\$3,530	\$79 increase in funding formula, roll out of \$130 for training & experience.
1999-00	\$3,740	\$210 increase in funding formula
2000-01	\$3,964	\$244 increase in funding formula
2001-02	\$4,068	\$104 increase in funding formula
2002-03	\$4,601	\$533 increase in funding formula
2003-04	\$4,601	No increase in funding formula
2004-05	\$4,601	No increase in funding formula
2005-06	\$4,783	4% increase in funding formula
2006-07	\$4,974	4% increase in funding formula
2007-08	\$5,074	2% increase in funding formula
2008-09	\$5,124	1% increase in funding formula
2009-10	\$5,124	No increase in funding formula
2010-11	\$5,124	No increase in funding formula
2011-12	\$5,174	\$50 increase in funding formula
2012-13	\$5,224	\$50 increase in funding formula
2013-14	\$5,302	1.5% increase in funding formula
2014-15	\$5,831	1.5% increase in funding formula + \$25/pupil in the 2014 session
2015-16	\$5,948	2.0% increase in funding formula
2016-17	\$6,067	2.0% increase in funding formula
2017-18	\$6,188	2.0% increase in funding formula
2018-19	\$6,312	2.0% increase in funding formula
2019-20	\$6,438	2.0% increase in funding formula
2020-21	\$6,567	2.0% increase in funding formula

# 2020-21 ADOPTED BUDGET



**EDEN PRAIRIE SCHOOLS**

*Inspiring each student every day*

# 2020 Legislative Update

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## ➤ CARES Funding Allocation

- Totaling \$994,367 – (GEER Funds, ESSER Funds)
- Available for allowable uses dating back to March 13, 2020 through September 30, 2022.
- Allowable uses include:
  - Expenses to prevent, prepare for and respond to COVID-19
  - Addressing the unique needs to disadvantaged student populations
  - Expanding technology capacity
  - Summer School Programming

## ➤ Education Funding Bill Passes

- Adjusted school aid formulas to lesson the loss of revenue due to COVID-19 (SPED Pupil Transportation, Career & Tech, Nonpublic Pupil Transportation Aid, Integration Aid, and more)

## ➤ Special Session – More to Come



# No Changes to Budget or Forecast

## ➤ 5 Year Financial Projection

	2019-20 Projected	2020-21 Budget	2021-22 Projected	2022-23 Projected	2023-24 Projected	2024-25 Projected
Revenue	111,284,991	113,802,816	113,996,867	114,638,353	116,053,534	117,867,166
Expenditure	111,374,180	114,603,828	116,043,354	117,935,759	119,888,892	121,842,485
Surplus/(Deficit)	(89,189)	(801,012)	(2,046,487)	(3,297,406)	(3,835,358)	(3,975,319)
Unassigned Fund Balance (\$)	17,338,577	16,537,565	14,491,078	11,193,672	7,358,314	3,382,995
Unassigned Fund Balance (%)	15.6%	14.4%	12.5%	9.5%	6.1%	2.8%



# Revenues and Expenditures

<b>Fund</b>	<b>Revenues &amp; Transfers</b>	<b>Expenditures &amp; Transfers</b>
General	\$ 115,761,316	\$ 116,600,102
Food Service	\$ 4,964,715	\$ 5,021,131
Community Ed	\$ 6,305,392	\$ 6,004,880
Capital & Building	\$ 13,086,807	\$ 36,869,081
Debt Service	\$ 10,231,772	\$ 9,664,800
Internal Service	\$ 15,010,000	\$ 14,250,000
Trust & Agency	\$ 250,000	\$ 700,000



# Comments/Questions



**EDEN PRAIRIE SCHOOLS**

Inspiring each student every day

# Eden Prairie School District 272

## Ends Policy Monitoring Report

### **Policy Name:**

**Ends 1.1** Each student graduates and is academically prepared to progress to multiple opportunities after high school

### **Monitoring Timeline:**

July 2020 – June 2021

### **Policy Quadrant: Ends Policy**

### **Date of School Board Monitoring:**

OI: June 22, 2020

Evidence: October 2020



### 1.1 Each student graduates and is academically prepared to progress to multiple opportunities after high school.

#### Operational Interpretation:

1. I interpret *each student* as every student enrolled in the Eden Prairie Schools, and for whom data exists to include in the report. *Each* also indicates that achievement disparities will not exist between racial and service student groups.
2. I interpret a graduate to be a student who has met all of the requirements within District Policy 613.
3. I interpret *academically prepared to progress to multiple opportunities after high school* as each student who met the Eden Prairie District graduation requirement will demonstrate post-secondary success as measured by persistence and completion of post-secondary programming.

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#### Justification:

Eden Prairie's strategic mission is to inspire each student to learn continuously so they are empowered to reach personal fulfillment and contribute purposefully to our ever-changing world. Our focus on "each" learner shows a commitment to the success of each individual student; that each learner's needs are met so they may achieve personal and district expectations regardless of race, socio-economic group, service group defined by the Minnesota Department of Education (MDE).

District Policy 613 defines graduation requirements.

The MN department of Education supports a 4 to 7-year graduation rate. This allows for the measurement to be inclusive of students who need additional time to complete district graduation requirements. Minnesota has developed the Minnesota Statewide Longitudinal Education Data System (SLEDS) matching student data from pre-kindergarten through completion of post-secondary education. SLEDS data is used to measure Eden Prairie Schools programs and instructional delivery methods for continuous improvement.

Eden Prairie Schools has identified measures that are designed to predict success of a student's K-12 career and college and career readiness. ACT assessment measures the academic preparation of students to progress to multiple opportunities after high school. The research behind the ACT assessment ensures the assessments and the ACT College and Career Readiness Standards constitute sufficient and up-to-date preparation for post-secondary education and workforce training.

The ACT College and Career Readiness Standards have two research-based components:

1. ACT score ranges are developed based on an in-depth analysis of thousands of student responses. Responses are reviewed across multiple test forms that have been developed against test blueprints. The blueprints align both the content and depth of knowledge in the assessments to standards that describe what students should know and be able to do within the various ACT score ranges.
2. Students progression across ACT score ranges provides a concrete indicator of whether students are performing well enough in relation to those standards to be considered ready for post-secondary opportunities.

The ACT ~~and the Benchmarks~~ are scores representing a minimum score required for students to have a high probability of success in credit-bearing, entry-level college courses in that subject area level.

Citation:

[www.act.org](http://www.act.org)

[https://nces.ed.gov/npec/pdf/kuh\\_team\\_report.pdf](https://nces.ed.gov/npec/pdf/kuh_team_report.pdf)

Citation: MN SLEDs - <http://sleds.mn.gov/#>

78

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### **Measurement Plan:**

Percentage of students meeting ACT benchmarks indicating on track status to be College and Career Ready as measured by ACT at grade 11.

~~Demonstration of exceeding minimum ACT benchmarks:~~

- ~~• Percent of 11th grade students at or above ACT benchmark in Reading, Writing, English, Math, Science will increase by 2% points.~~
- 73 percent of 11th grade students will score at or above ACT Composite (21).

4-Year District Graduation Rate

- Target ~~93%~~ 94%
- Demographic breakdown results– Include N-size

7-Year District Graduation Rate

- Target 97%
- No Demographic breakdown because of N-size

State Longitudinal Educational Data System (SLEDs)

- Percent of HS Graduates Enrolling in College – Fall Target 90% enrolled
- Percent of HS Graduates Starting College and Persisting or Graduating as of 2nd Academic Year Target 95% enrolled
- 4-Year College Completion Target ~~48%~~ 52% HS graduates completing a degree or certificate within 4 years
- 6-Year College Completion Target ~~71%~~ 73% HS graduates completing a degree or certificate within 6 years

**Evidence:**

**Policy Monitoring FOR BOARD USE ONLY**

- OI is/is not reasonable
- Dates does/does not provide adequate evidence of compliance. ***Include specific evidence for rating conclusion and recommendations.***

**Board member name:** (enter rating and reasoning when appropriate)

**1.1.1 Each student is reading at grade level by the end of third grade.**

**Operational Interpretation:**

1. I interpret *reading at grade level* as a student's demonstration of proficiency through a body of evidence including state, district, and classroom assessments.
2. I interpret 3rd grade reading proficiency as grade level performance in 2 out of 3 aligned assessment tools.

**Justification:**

Grade level reading proficiency can be identified by multiple assessment tools. Sound research and measurement practices recommend the triangulation of data for each student to identify proficiency. One measure should not determine proficiency or mastery of district and state expectations. Using multiple assessment methods reduces bias and provides a more comprehensive view of learning for students, teachers, and parents. The MN K-12 Academic Standards in English Language Arts define the proficiency requirement for reading, writing, speaking, viewing, listening, media literacy, and language standards for all school districts in the state.

Three tools will be used at the third-grade level to measure reading proficiency for each student.

1. ~~Reading Proficiency, assessed by average scores on Reading Standards from most recent Standard Report Card.~~ [The Minnesota Comprehensive Assessments \(MCAs\) and the Minnesota Test of Academic Skills \(MTAS\) are the state tests that help districts measure student progress toward Minnesota's academic standards.](#)
2. Broad reading ability, assessed by FastBridge aReading.
3. Oral reading fluency, assessed by Oral Reading Fluency (ORF) passages administered through FastBridge CBM-R .

These three tools provide a balanced assessment approach and allow for the triangulation of data to report grade level proficiency for each student. The percentage of students proficient as identified by race, socio-economic, and student service groups.

#### **Measurement Plan:**

Proficient students have met the standards in two out of the three following assessments by the end of 3rd grade:

1. ~~Reading Proficiency, assessed by average scores on Reading Standards from most recent Standard Report Card~~ [3rd grade MCA/MTAS Reading Proficiency = Meets or Exceeds \(Including n-size\)](#)
2. Broad reading ability, assessed by FastBridge aReading ~~benchmark  $\geq 517$  (Retrieved 4/2020)~~
3. Oral reading fluency, assessed by Oral Reading Fluency (ORF) passages administered through FastBridge CBM-R ~~benchmark  $\geq 151$  (Retrieved 4/2020)~~

Target: ~~80% of the students are proficient in 2019-2020.~~ [78% of the students are proficient in 2020-2021.](#)

#### **Evidence:**

##### **Policy Monitoring FOR BOARD USE ONLY**

- OI is/is not reasonable
- Dates does/does not provide adequate evidence of compliance. ***Include specific evidence for rating conclusion and recommendations.***

**Board member name:** *(enter rating and reasoning when appropriate)*

### 1.1.2 Each student achieves individual growth and proficiency expectations annually in, but not limited to, Language Arts, Math and Science.

#### **Operational Interpretation:**

I interpret *district growth expectations* to be at least a year's growth in a year's time for each student at or above grade level and accelerated growth for students below grade level. I interpret not limited to include Social Studies, World Language, Technology, Business, Fine or Applied Arts, Health, and Physical Education.

I interpret *proficiency expectations annually in, but not limited to Language Arts, Math, and Science*, for each student identified at or above proficiency as measured by content area assessments in English Language Arts, Math, and Science.

#### **Justification:**

In Eden Prairie, we know that each student possesses strong skills in English Language Arts, Math, and Science needed to excel in all other academic areas. It is our goal that all students will perform at or above grade level in each of the content areas. Measuring the individual growth of each learner is as important as determining proficiency in English Language Arts, Math, and Science.

Any students who do not meet grade level expectations must make more than one year's expected academic growth to close the achievement disparities gap. When a student makes accelerated (at or above the 80<sup>th</sup> 75<sup>th</sup> percentile) growth they can work to attain grade level expectations.

Eden Prairie Schools believes in a balanced assessment system which includes a body of evidence to support:

- data informed instruction and learning
- continuous improvement
- data driven programing and practices

The aReading assessment is based on ten years of research that built upon the recommendations of the National Reading Panel (2000). aReading received the highest possible rating for validity, reliability, and diagnostic accuracy from the National Center for Response to Intervention. It is also cross-validated with the National Common Core Standards (2010). Substantial research evidence shows that aReading provides a robust estimate of broad reading achievement in grades 2-6. earlyReading is the equivalent assessment for developing readers and is used in grades K and 1. These measures are useful to predict performance on high-stakes assessments (e.g., state tests). aReading is designed for Universal Screening to identify students at risk for academic gaps and personalized instruction for each student.

The aMath assessment is based on the recommendations of the National Math Panel (2008) and National Common Core Standards (2010). The items on the assessment tap into a variety of skills including counting and cardinality, operations and algebraic thinking, number and operations in base ten, numbers and operations, measurement and data, and geometry in grades 2-6 universal and 7-8 for those performing below grade level. earlyMath is the equivalent assessment for developing mathematicians and is used in grades K and 1.

The aReading, earlyReading, aMath, and earlyMath assessment outcomes can also be used to evaluate a student's learning growth over time. The growth measures from these assessments are derived from rigorous statistical meta-analysis studies on student learning that compare a student's actual growth to the average expected growth of a student with a similar start score. More simply, this growth measure details how much gain is typical for a student who starts at a given level. Eden Prairie Schools administers aReading/earlyReading and aMath/earlyMath three times a year during the fall, winter, and spring, and we assess student growth in reading and math during the fall-to-spring interval. Students with growth in the 40th percentile or above have typical to aggressive growth.

FastBridge outcomes correlate with Minnesota's MCA/MTAS state-wide assessments: a FastBridge investigation comparing aReading and CBM-R outcomes to related MCA/MTAS outcomes demonstrated strong correlations (correlation coefficients,  $r, > 0.7$ ), and the FastBridge outcomes were strong predictors of students' proficiency on the MCA/MTAS. An internal study using Eden Prairie Schools FastBridge and MCA/MTAS outcomes confirmed the predictive ability of FastBridge outcomes on MCA/MTAS proficiency - FastBridge aReading and aMath scores were predictive of MCA/MTAS proficiency with a minimum of 83% explanatory power.

Inside other curriculum such as Social Studies, World Language, Technology, Business, Fine or Applied Arts, Health, and Physical Education students are measured in grades 7-12 through locally developed assessments to indicate proficiency levels met through a grade-based system. For secondary students, we assessed a student's proficiency in math, reading, and science based on the course grades a student earned in these core subjects. An internal longitudinal study (2017, 2018, and 2019) demonstrated strong correlations between a student's core area course final grade and the student's corresponding MCA/MTAS subject proficiency with between 85% and 99% explanatory power.

**Measurement Plan:**

The measure of earned term 1 and third quarter course grades of A, B (grades 7-12) and the measure of an earned P (grades 3-5) or A, B (grade 6) from most recent Standard Report Card, signify grade-level proficiency in specific subjects:

- ~~READING~~ grades 3-8 and HS
- ~~MATH~~ grades 3-8 and HS
- ~~SCIENCE~~ grades 5, 8, and HS

~~Reading Goal 2019-2020 76% of students will be at or above proficiency~~  
~~Math Goal 2019-2020 73% of students will be at or above proficiency~~  
~~Science Goal 2019-2020 67% of students will be at or above proficiency~~

**MCA and MTAS Proficiency grades 3-8 and high school for 2020-2021**

Source: MDE Minnesota Report Card, October 1, 2020 Enrollment

- **READING** grades 3-8 and HS
- **MATH** grades 3-8 and HS
- **SCIENCE** Grades 5, 8 and HS

Reading Goal 2020-2021: 76% of students will be at or above proficiency  
Math Goal 2020-2021: 73% of students will be at or above proficiency  
Science Goal 2020-2021: 67% of students will be at or above proficiency

**FastBridge Growth grades K-6 - Fall to Spring growth**

- ~~READING –2019-2020-2020-2021~~
- ~~MATH –2019-2020-2020-2021~~

Percent of students below grade level in Reading achieving aggressive growth\* will increase by 2% points.

Percent of students below grade level in Math achieving aggressive growth\* will increase by 2% points.

\*Aggressive growth is 75<sup>th</sup> growth percentile

**Student Achievement in Other Curriculum Areas in Grades 7-12**

- Social Studies
- World Language
- Technology
- Business Education - NA for grade 7 and 8
- Fine or Applied Arts (music, art courses)
- Health
- Physical Education

Percent of students achieving a C grade or higher in the referenced subjects will increase by 2% points.

**Evidence:**

**Policy Monitoring FOR BOARD USE ONLY**

- OI is/is not reasonable
- Dates does/does not provide adequate evidence of compliance. ***Include specific evidence for rating conclusion and recommendations.***

**Board member name:** *(enter rating and reasoning when appropriate)*

**1.1.3 Each student receives a broad-based education that exceeds the Minnesota State Graduation Requirements.**

**Operational Interpretation:**

1. I interpret *broad-based education* as:
  - a. Authentic learning experiences within the educational program preparing students for the 21st Century and to become continuous learners. Not limited or narrow; of extensive range or scope.
2. I interpret *exceeds* as to go beyond state expectations.
3. I interpret *Minnesota State Graduation Requirements* as the three requirements of the State of Minnesota:
  - a. Satisfactorily complete the state course credit requirements under Minnesota Statutes, section 120B.024.
  - b. Satisfactorily complete all state academic standards or local academic standards where state standards do not apply.
  - c. Meet graduation assessment requirements.

**Justification:**

Developing a broad-based education requires extensive study, practice, and thinking in the area of math and English Language Arts. Students must have opportunities to read, write, listen, and speak with an authentic purpose and audience. In doing so, students develop the ability to use broad communication/language skills expressively, informatively, and analytically across all content areas. We also know that broad based educational opportunities allow students to discover their passions and interests, leading to continuous learning. Eden Prairie Schools offers multiple opportunities for students to receive a broad-based education exceeding the MN Graduation requirements. Some examples include College in the Schools (CIS), Post-



Secondary Educational Opportunities (PSEO), World Language, Advanced Placement, and Career and Technical Education (CTE) courses. Research shows that pre-college experiences—and especially taking the right kinds of courses in high school—are key to persistence and graduation.

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**Measurement Plan:**

Demonstration of exceeding minimum graduation requirements:

- Post-Secondary Options - Dual Enrollment
  - Percent of students who are eligible for Post-Secondary Options.
  - Percent of students who are enrolled and successfully completing PSEO/CIS course work.
- Students enrolled in rigorous coursework
  - Percent of students enrolled in at least one AP course.
  - Percent of scores 3 or higher on AP exams.
- Percent of students enrolled and successfully completing Advanced course offerings i.e. World Languages, Career & Tech Ed, Math.
- Percent of graduating students who earned greater than 54 credits, above and beyond, MN state minimum graduation requirements.

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**Evidence:**

**Policy Monitoring FOR BOARD USE ONLY**

- OI is/is not reasonable
- Data does/does not provide adequate evidence of compliance. *Include specific evidence for rating conclusion and recommendations.*

**Board member name:** *(enter rating and reasoning when appropriate)*

**Statement of Assertion:**

**Board Member's Summarizing Comments**



# Eden Prairie School District 272 Ends Policy Monitoring Report

## **Policy Name:**

**Ends 1.2** Each student has the 21<sup>st</sup> century skills needed to succeed in the global economy.

## **Monitoring Timeline:**

July 2020 to June 2021

## **Policy Quadrant: Ends Policy**

## **Date of School Board Monitoring:**

OI: June 22, 2020

Evidence: October 2020

1.2 Each student has the 21<sup>st</sup> century skills needed to succeed in the global economy.

**Operational Interpretation:**

1. I interpret *each student* as every student enrolled in the Eden Prairie Schools, and for whom data exists to include in the report. Each also indicates that achievement disparities will not exist between racial and service student groups.
2. I interpret the *21st Century Skills* as Communication, Critical Thinking, Collaboration, and Creativity. These skills are incorporated into instruction at all levels. In Eden Prairie, the focus of 21st Century Skills is defined by the 4C's (critical thinking, creativity, collaborating, and communicating).

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**Justification:**

Eden Prairie's strategic mission is to inspire each student to learn continuously so they are empowered to reach personal fulfillment and contribute purposefully to our ever-changing world. Our focus on "each" learner shows a commitment to the success of each individual student; that each learner's needs are met so they may achieve personal and district expectations regardless of race, socio-economic group, or service group defined by the Minnesota Department of Education (MDE).

An integration of 21st century themes into daily learning experiences will guarantee and enhance high levels of learning in academic core content areas. The integration of 21st Century skills and content areas increases academic achievement by engaging students in authentic experiences replicating those they will encounter beyond their years in school. These experiences are designed to create transferable skills, preparing students to contribute purposefully to our ever-changing world.

In Eden Prairie, 21st Century skills is defined by the 4C's (critical thinking, creativity, collaborating, and communicating). Eden Prairie's interpretation of the 21st Century skills are defined as:

- Communication
  - Students will use effective interpersonal skills to build positive relationships and promote collaborative learning, including being able to communicate interactively and effectively to support individual learning and contribute to the learning of others. Students will communicate effectively in diverse environments showing cultural understanding and global awareness.
- Critical Thinking
  - Students will be able to collect, assess, and analyze relevant information. Learners will be able to identify, define, and solve authentic problems and reflect critically on learning experiences, processes, and solutions.

- Collaboration
  - Students will be able to demonstrate an ability to work effectively and respectfully with diverse teams, exercising flexibility through shared responsibility of collaborative work. Learners will develop attributes which value the individual contributions made by each team member and embody a willingness to make necessary compromises to accomplish a common goal.
- Creativity
  - Students will be able to think creatively and develop new and worthwhile ideas. Learners will work creatively with others as they develop, implement and communicate new ideas. Students will demonstrate the courage to explore, while viewing failure as an opportunity to learn.

Eden Prairie's implementation of this measurement is ongoing, and we will continue to make progress towards measuring each of the 4C's with all students. Student proficiency of the 4C's is measured through performance assessments embedded into content area assessments. The effective measurement of the 4C's requires the implementation of system-wide rubrics and a shift in teacher practice in the area of assessment. An annual review and update of this measurement plan will ensure long-term success and sustainable change.

*Citations:*

Partnership for 21st Century Learning - <http://www.p21.org/>  
EdLeader21 - <http://www.edleader21.com/>

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**Measurement Plan:**

~~2019-2020~~ 2020-2021

- Percentage of students in grades EC-2, 3-6, 7-8, 9-12 proficient in the area of Communication will increase by 2% points.
- Percentage of students in grades EC-2, 3-5, 7-8, 9-12 proficient in the area of Critical Thinking will increase by 2% points.
- Percentage of students in grades EC-2, 3-6, 7-8, 9-12 proficient in the area of Creativity will increase by 2% points.
- Percentage of students in grades EC-2, 3-6, 7-8, 9-12 proficient in the area of Collaboration will increase by 2% points.

Student Performance Data measured by the Eden Prairie's 4C's Rubrics:

- Level 1: describes student performance that requires significant support in reaching basic proficiency.
  - Level 2: describes student performance that is approaching proficiency.
  - Level 3: describes a "proficient" level of student performance.
  - Level 4: describes student performance that is exemplary and exceeds proficiency.
-

**Evidence:**

Student Performance Data measured by Eden Prairie's 4C's Rubrics

- EC-12 grade student performance on Critical Thinking, Collaboration, Communication, and Creativity

Level 1: describes student performance that requires significant support in reaching basic proficiency.

Level 2: describe student performance that is approaching proficiency.

Level 3: describes a proficient level of student performance.

Level 4: describes student performance that is exemplary and exceeds proficiency.

**Policy Monitoring FOR BOARD USE ONLY**

- OI is/is not reasonable
- Data does/does not provide adequate evidence of compliance. ***Include specific evidence for rating conclusion and recommendations.***

**Board member name:** *(enter rating and reasoning when appropriate)*

**Statement of Assertion:**

**Board Member's Summarizing Comments**

# Eden Prairie School District 272

## Ends Policy Monitoring Report

### **Policy Name:**

**Ends 1.3** Each student has the knowledge that citizens and residents of the United States need to contribute positively to society.

### **Monitoring Timeline:**

July 2020 to June 2021

### **Policy Quadrant: Ends Policy**

### **Date of School Board Monitoring:**

Ol: June 22, 2020

Evidence: October 2020

**1.3 Each student has the knowledge that citizens and residents of the United States need to contribute positively to society.**

**Operational Interpretation:**

1. I interpret *each student* as every student enrolled in the Eden Prairie Schools, and for whom data exists to include in the report. *Each* also indicates that achievement disparities will not exist between racial and service student groups.
2. I interpret the knowledge that citizens and residents need to contribute positively to society as an understanding of civics as defined by the Minnesota Learning Law and Democracy Foundation in partnership with the United States citizenship and immigration services.
3. I interpret to contribute positively to society to mean within the 21st Century demonstrating, self-direction and personal motivation, responsible/respectful behavior, and digital citizenship.

**Justification:**

Eden Prairie's strategic mission is to inspire each student to learn continuously so they are empowered to reach personal fulfillment and contribute purposefully to our ever-changing world. Our focus on "each" learner shows a commitment to the success of each individual student; that each learner's needs are met so they may achieve personal and district expectations regardless of race, socio-economic group, or service group defined by the Minnesota Department of Education (MDE).

To contribute purposely to society, students must engage in the study of citizenship to develop the content, concepts, skills, and dispositions necessary to be informed and engaged citizens in the contemporary world. These skills are taught throughout our social studies curriculum. Eden Prairie students will be measured on their understanding of these outcomes by completing a comprehensive assessment based upon the naturalization test administered by U.S. Citizenship and Immigration Services.

In our 21st century society, students must develop and model citizenship including digital citizenship. Developing the attributes of a good citizen are essential for all students to create a productive and effective local, national, and global community. To become a digital citizen, students must learn respect for themselves and others, how to educate themselves and others, and how to protect themselves and others in a technology-rich world.

Learning to become a responsible and respectful citizen of a school community will contribute towards each student becoming a citizen who contributes positively in local, national, and global community. Daily interactions among students should be characterized as respectful for one another regardless of ethnicity, race, gender, political or social philosophies, and/or other characteristics and opinions. The system implementation of Positive Behavior Interventions & Supports paradigm provides the instruction and reinforcement of the skills that students need to be responsible and respectful citizens.

Personal goal setting increases motivation and self-direction, and these attributes are important for citizens to contribute positively to society. Self-directed students continuously self-monitor and seek more challenging ways to meet the goals they have set for themselves. Self-directed students also work with increasing independence as they explore and compare their own experiences and perspectives with those of others. These students are able to define, prioritize, and complete tasks without direct oversight.

Citations:

Minnesota Learning Law and Democracy Foundation - <http://www.legacy.leg.mn/MN-Civics-Questions.pdf>

U.S. Citizenship and Immigration Services - <https://www.uscis.gov/>

ISTE - <https://www.iste.org/explore/ArticleDetail?articleid=101>

Personal Goal Setting - AVID - [http://www.avid.org/dl/hed/hed\\_reviewofliterature.pdf](http://www.avid.org/dl/hed/hed_reviewofliterature.pdf)

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**Measurement Plan:**

**Civics**

**Target for ~~2019-2020~~ 2020-2021**

- 95% of 12th graders will receive a passing grade (at least 60%) on the Minnesota Civics test.
- 95% of 12th graders will receive a credit bearing grade in Globalization & American Citizenship or Advanced Placement US Government.

**Self-Direction and Personal Motivation** - Students set personal academic and social emotional goals.

**Target for ~~2019-2020~~ 2020-2021**

- 90% of students in grades 4-12 set personal academic and social emotional goals

**Responsible/Respectful Behavior**

**Digital Citizenship**

**Target for ~~2019-2020~~ 2020-2021**

- Percentage of students in grades EC-2, 3-6, 7-8, 9-12 proficient in the area Digital Citizenship, measured by Eden Prairie Schools digital citizenship strand rubrics embedded into Eden Prairie's 4C's Rubrics, will increase by 2% points.

**EC-12 grade student performance in the area of Digital Citizenship**

- Level 1: describes student performance that requires significant support in reaching basic proficiency.
- Level 2: describe student performance that is approaching proficiency.
- Level 3: describes a proficient level of student performance.
- Level 4: describe student performance that is exemplary and exceeds proficiency



### Respect and Responsibility

- ~~Baseline data will be collected for K-5 students from the end of year report card that measures respectful behavior and responsible behavior.~~
- ~~Baseline data will be collected from 6-12 students using the Panorama student survey focused on respectful behavior and responsible behavior.~~

#### Target for 2020-2021

- K-5:
  - 70% of students will receive a Proficient score on the end of the year report card for respectful behavior
  - 71% of students will receive a Proficient score on the end of the year report card for responsible behavior
- 6-12:
  - 54% of students will respond favorably on Panorama student survey questions focused on respectful behavior
  - 57% of students will respond favorably on Panorama student survey question focused on responsible behavior

### Attendance Rate

The target for the ~~2019-2020~~ **2020-2021** school year is to reach 95% or above for all schools.

#### Evidence:

**Policy Monitoring FOR BOARD USE ONLY**

- OI is/is not reasonable
- Data does/does not provide adequate evidence of compliance. ***Include specific evidence for rating conclusion and recommendations.***

**Board member name:** *(enter rating and reasoning when appropriate)*

**Statement of Assertion:**

**Board Member's Summarizing Comment**

June 22, 2020

To: Dr. Josh Swanson, Superintendent  
From: Jason Mutzenberger, Executive Director of Business Services  
Re: Naming of EPHS School Store

The Eden Prairie boosters have had the EPHS store for numerous years, which is run strictly by volunteers and has evolved over the years. In the beginning, they had only school supplies for students but over time, it expanded to books and other items like calculators, manuals, and planners. Eventually, they got into clothing and spirit items. By selling these items, they make a profit from which the students benefit in various ways.

When Eden Prairie Schools created and trademarked our own logo, the store became the only place to buy those new logo items. As they have expanded the clothing items, students and Eden Prairie residents alike, go to them for their apparel needs. The store is currently referred to as "The Spirit Store" or "The Bookstore". Unfortunately, they no longer carry books and "The Spirit Store" has no branding. So, they began the search for a new name.

Most recently the district has partnered with the boosters and moved the store to a new location across from the EPHS gym. This location will provide greater visibility, access, and a larger assortment of items due to having more space. The district is providing the structural components of the space and the boosters are investing in racks and displays to launch the new store. To complete this transition, the district and boosters would like one distinct name to distinguish this store. Various potential names were discussed including The Eagles Nest, Eagle Nation Store, Red and Black Store, Eagle Nation Station and The Eagle Eye.

They discussed options with the EPHS booster members, members of the community, and most importantly...the students. With the help of Robb Virgin and Megan Bennett, the boosters surveyed the students. After many long discussions, the boosters are formally requesting to name the store, "The Nest - Home of the Eagles". This is the only place you can find authentic Eagle merchandise with the school trademarked logo. They feel this describes what they can provide for the students, teachers, and our community.

The district supports this name change and brings forward for approval under EL 2.7.11 – Furthermore, the Superintendent shall not: Allow anyone other than the School Board to name facilities, schools, classrooms, or spaces within the district. Approval of this name change at the June School Board meeting will allow sufficient time to brand the store prior to the start of the 2020-21 school year.



June 22, 2020

Subject: Congratulations Class of 2020 Board Message

To the Class of 2020,

When you started your senior year in September, little did you know how just how exceptional the class of 2020 would be. We hope that when you look back on this time, you remember cherished moments with friends and loved ones, and hold a sense of gratitude for even the little things in life. Know that we are so very proud of the strength, resilience, persistence and patience you have shown through the end of this challenging school year. Your time at Eden Prairie High School has prepared you for success in life after graduation, whatever it may bring.

As we think about all you have done to make it to graduation, it fills us with optimism. You have so much ahead of you: More opportunities to learn, grow and make a difference in the world.

Congratulations, Class of 2020! Thank you for making Eagle Nation even stronger.

[Signatures and names]

**Record of Board Policy Monitoring  
Ends and Executive Limitations  
July 1, 2019 – June 30, 2020**

**Monitoring 2018-2019 School Year Data**

**The purpose of this document is to demonstrate to the owners that the board holds the superintendent accountable to our Ends and ELs.**

Policy	Date	Operational Interpretation – Reasonable or not?		Evidence – demonstrates expected progress?		Date to bring back the district’s plan to demonstrate expected progress in the future	Completed
		Superintendent Assertion	Board Finding	Superintendent Assertion	Board Finding		
ENDS							
<b>1.1</b> Each student graduates and is academically prepared to progress to multiple opportunities after high school	19-20 OI 6/24/19	Yes	Yes				Yes
	18-19 Evidence 10/28/19			No	No	<i>Brought back to Board Meeting on 2/24/2020</i>	Yes
	Re-monitor 19-20 OI 5/18/20	Yes	Yes				Yes
	20-21 OI 6/22/20						
<b>1.1.1</b> Each student is reading at grade level by the end of third grade	19-20 OI 6/24/19	Yes	Yes				
	18-19 Evidence 10/28/19			Yes	Yes		Yes
	Re-monitor 19-20 OI 5/18/20	Yes	Yes				Yes
	20-21 OI 6/22/20						

<b>1.1.2</b> Each student achieves individual growth expectations and proficiency annually in, but not limited to, Language Arts, Math and Science	19-20 OI 06/24/19	Yes	Yes				
	18-19 Evidence 10/28/19			No	No	<i>Brought back to Board Meeting on 2/24/2020</i>	Yes
	Re-monitor 19-20 OI 5/18/20	Yes	Yes				Yes
	20-21 OI 6/22/20						
<b>1.1.3</b> Each student receives a broad-based education that exceeds the Minnesota State Graduation Requirements	19-20 OI 6/24/19	Yes	Yes				
	18-19 Evidence 10/28/19			Yes	Yes		Yes
	Re-monitor 19-20 OI 5/18/20	Yes	Yes				Yes
	20-21 OI 6/22/20						
<b>1.2</b> Each student demonstrates the 21 <sup>st</sup> century skills needed to succeed in the global economy	19-20 OI 6/24/19	Yes	Yes				
	18-19 Evidence 10/28/19			No	No	<i>Brought back to Board Meeting on 2/24/2020</i>	Yes
	Re-monitor 19-20 OI 5/18/20	Yes	Yes				Yes
	20-21 OI 6/22/20						

<b>1.3</b> Each student demonstrates the knowledge that citizens and residents of the United States need to contribute positively to society	19-20 OI 6/24/19	Yes	Yes				
	18-19 Evidence 10/28/19			Yes	Yes		Yes
	Re-monitor 19-20 OI 5/18/20	Yes	Yes				Yes
	20-21 OI 6/22/20						
Policy	Date	Operational Interpretation – Reasonable or not?		Evidence – supports Operational Interpretation or not?		Date to re-monitor if either the OI is Not Reasonable or if Evidence doesn’t support OI	Completed
		Superintendent Assertion	Board Finding	Superintendent Assertion	Board Finding		
EXECUTIVE LIMITATIONS							
<b>EL 2.0</b> Global Executive Constraint	12/9/19	Yes	Yes	Yes	Yes		Yes
<b>EL 2.1</b> Emergency Superintendent Succession	08/26/19	Yes	Yes	Yes	Yes		Yes
<b>EL 2.2</b> Treatment of Students	08/26/19	Yes	Yes	Yes	Yes		Yes
<b>EL 2.3</b> Treatment of Parents	09/23/19	Yes	Yes	Yes	Yes		Yes
<b>EL 2.4</b> Treatment of Staff	10/28/19	Yes	Yes	Yes	Yes		Yes
<b>EL 2.5</b> Financial Planning and Budgeting	12/9/19	Yes	Yes	Yes	Yes		Yes

<b>EL 2.6</b> Financial Management and Operations	09/23/19	Yes	Yes	Yes	Yes		Yes
<b>EL 2.7</b> Asset Protection	08/26/19	Yes	Yes	Yes	Yes		Yes
<b>EL 2.8</b> Compensation and Benefits	10/28/19	Yes	Yes	Yes	Yes		Yes
<b>EL 2.9</b> Communication and Support to the School Board	06/24/19 (Semi-annual)	Yes	Yes	Yes	Yes		Yes
	11/25/19	Yes	Yes	Yes	Yes		Yes



## **Resolution of Acceptance of Donations**

BE IT RESOLVED by the School Board of Independent School District No. 272 that the School Board accepts with appreciation the following contributions and permits their use as designated by the donors:

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### **Eden Prairie Schools:**

- Donation of \$12,200 – Foundation for Eden Prairie Schools (FEPS) – funds to be used for District-wide usage of Washburn Services
- 

### **Cedar Ridge Elementary:**

- Donation of \$120.00 – Wells Fargo, YourCause, LLC Trustee for Wells Fargo Community Support Campaign, Plano, TX – funds to be used for classroom supplies

## SUPERINTENDENT CONSENT AGENDA

### A. Semi-Monthly Reports

#### HUMAN RESOURCES

##### 1. Human Resources – Principals

- a. New Hires
- b. Change in Assignment
- c. Resignation/Retirements

Osman, Akram – Associate Principal, Eden Prairie High School, effective 6/30/2020.

##### 2. Human Resources – Administrative/Supervisory/Technical (AST)

- a. New Hires
- b. Change in Assignment
- c. Resignation/Retirements

##### 3. Human Resources – Eden Prairie Supervisors & Specialists (EPSS)

- a. New Hires
- b. Change in Assignment
- c. Resignation/Retirements

##### 4. Human Resources - Licensed Staff

- a. New Hires

Budde, Amanda – Art Teacher, 0.833 FTE, Eden Prairie High School, effective 8/24/2020 through 1/18/2021.

Chapman, Alyssa – Special Education Teacher, 1.0 FTE, Central Middle School, effective 8/24/2020.

Cockrell, Kayla – Elementary Classroom Teacher, 1.0 FTE, Oak Point Elementary, effective 8/24/2020.

Collier, Amelia – Special Education Teacher, 1.0 FTE, Forest Hills Elementary, effective 8/24/2020.

Durow, Peter – Music – Vocal Teacher, 0.6 FTE, Central Middle School, effective 8/24/2020.

Ebersviller, Jenna – English/Language Arts Teacher, 0.833 FTE, Eden Prairie High School, effective 8/24/2020.

Gajdostik, Eric – Business Education Teacher, 0.833 FTE, Eden Prairie High School, effective 8/24/2020.

Kelly, Patricia – Music-Instrumental-Orchestra Teacher, .333 FTE, Forest Hills Elementary, effective 8/24/2020.

Krueger, Andrew – Business Education, 1.0 FTE, Eden Prairie High School, effective 8/24/2020.

Sapp, Lauren – Personalized Exploration Teacher, 1.0 FTE, Central Middle School, effective 8/24/2020.

Schmudlach, Jacob – Elementary Classroom Teacher, 1.0 FTE, Oak Point Elementary, effective 8/24/2020.

Shields, Nataly – Special Education Teacher, 1.0 FTE, Eden Lake Elementary, effective 8/24/2020.

Webb, Meredith – ELL/ESL Teacher, 0.6 FTE, Central Middle School, effective 8/24/2020.

- b. Change in Assignment

Davis, Traci – Special Education Teacher, 1.0 FTE, Prairie View Elementary, effective 8/24/2020.

Halloran, Michael – From Eden Prairie High School to Eden Lake Elementary, Physical Education, 1.0 FTE, effective 8/24/2020.

c. Resignation/Retirements

Reynolds, Jennifer – Health, Physical Education Teacher, 1.0 FTE, Eden Prairie High School, effective 6/10/2020.

Simpson, Cynthia – Special Education Teacher, 1.0 FTE, Eden Prairie High School, effective 6/10/2020.

Terhorst, Skye – Social Worker, 0.6 FTE, TASSEL, effective 6/10/2020.

Thone, Kayla – Early Childhood Special Education, 0.5 FTE, Education Center, effective 6/10/2020.

Leaves

Heimkes, Colleen – Social Studies Teacher, 1.0 FTE, Central Middle School, 3-5 Year Leave, effective 8/24/2020.

Leinen, Amy – Instructional Excellence Coach, 1.0 FTE, District Wide, 1 Year Leave, effective 8/24/2020.

5. Human Resources - Classified Staff

a. New Hires

BUILDING SERVICES

CLASS

FOOD SERVICE

MSEA

PRESCHOOL TEACHERS

TRANSPORTATION

b. Change in Assignment

BUILDING SERVICES

CLASS

FOOD SERVICE

MSEA

PRESCHOOL TEACHERS

TRANSPORTATION

c. Resignations/Retirements

BUILDING SERVICES

CLASS

FOOD SERVICE

MSEA

DuBose, Pamela – Paraprofessional, Eden Lake Elementary, effective 6/9/2020.

Lynch, Diana – Paraprofessional, Little Eagles Preschool, effective 6/9/2020.

Mohamed, Fatuma – Special Education Paraprofessional, Oak Point Elementary, effective 6/9/2020.

O'Connor, Kelly – Special Education Paraprofessional, Oak Point Elementary, effective 6/9/2020.

Sawyer, Veronica – Paraprofessional, Forest Hills Elementary, effective 6/9/2020.

PRESCHOOL TEACHERS

TRANSPORTATION

Goetz, Daniel – Bus Driver, Transportation, effective 6/9/2020.

Young, Debra – Bus Driver, Transportation, effective 6/9/2020.

## Board Business

### General Consent Agenda

#### Approval of Payments, All Funds, May 2020

Check #406541-406854	\$2,229,115.23
Electronic Disbursements	\$4,739,313.56
<b>TOTAL</b>	<b>\$6,968,428.79</b>

#### Acknowledgment of Electronic Transfers May 2020

INVEST DATE	FROM	TO	INTEREST RATE	MATURITY DATE	PRINCIPAL
07/23/19	PMA Financial	MNTrust	1.886%	04/29/20	\$1,293,462.60
04/24/20	PMA Financial	MNTrust	.820%	05/26/20	\$11,508,267.40
04/24/20	PMA Financial	MNTrust	.820%	05/26/20	\$1,000,718.91
07/02/19	PMA Financial	MNTrust	2.066%	05/29/20	\$249,908.66
07/02/19	PMA Financial	MNTrust	1.940%	05/29/20	\$249,933.25
07/02/19	PMA Financial	MNTrust	1.919%	05/29/20	\$249,988.62
07/23/19	PMA Financial	MNTrust	1.846%	05/29/20	\$2,259,909.61
07/31/19	PMA Financial	MNTrust	1.879%	06/15/20	\$2,532,876.71

**EDEN PRAIRIE SCHOOLS  
GENERAL FUNDS  
MONTHLY REVENUE/EXPENDITURE REPORT  
FOR THE MONTH ENDING: May-20**

REVENUES/TRANSFERS IN (BY SOURCE CODE)					
SOURCE	DESCRIPTION	YEAR TO DATE RECEIVED	CURRENT FULL YEAR PROJECTION	THIS YEAR % RECEIVED	LAST YEAR % RECEIVED
001-020	TAXES	\$ 27,238,061	\$ 26,090,721	104.40%	93.26%
021-040	TUITION	37,102	70,000	53.00%	94.47%
041-089	FEES & ADMISSIONS	573,002	748,500	76.55%	83.47%
090-199	MISC REVENUE	1,063,100	927,000	114.68%	113.96%
200-399	STATE AID	80,912,658	81,595,117	99.16%	97.43%
400-499	FEDERAL PROGRAMS	20,647	2,247,553	0.92%	2.69%
600-649	SALES	45,457	56,100	81.03%	165.28%
		<b>\$ 109,890,027</b>	<b>\$ 111,734,991</b>	<b>98.35%</b>	<b>94.05%</b>
	CAPITAL OUTLAY	262,932	13,442,987	1.96%	3.01%
	STUDENT ACTIVITIES	1,723,562	1,800,000	95.75%	95.29%
	MEDICAL ASSISTANCE	107,926	300,000	35.98%	60.31%
<b>Revenue Notes:</b>					

EXPENDITURES/TRANSFERS OUT (BY OBJECT CODE)					
OBJECT	DESCRIPTION	YEAR TO DATE EXPENDED	CURRENT FULL YEAR PROJECTION	THIS YEAR % EXPENDED	LAST YEAR % EXPENDED
100	SALARIES	\$ 59,573,950	\$ 75,681,322	78.72%	77.54%
200	BENEFITS	19,119,592	24,387,967	78.40%	80.76%
300	PURCHASED SVCS	6,350,123	7,923,025	80.15%	85.55%
400	SUPPLIES & EQUIPMENT	2,789,510	3,168,228	88.05%	87.55%
800	OTHER EXPENSES	164,054	660,705	24.83%	78.00%
900	TRANSFERS & CONTINGENCY	-	178,475	0.00%	0.00%
		<b>\$ 87,997,229</b>	<b>\$ 111,999,722</b>	<b>78.57%</b>	<b>78.91%</b>
	CAPITAL OUTLAY	10,974,029	13,329,195	82.33%	94.45%
	STUDENT ACTIVITIES	1,723,251	1,800,000	95.74%	73.09%
	MEDICAL ASSISTANCE	402,554	464,931	86.58%	78.63%
<b>Expenditure Notes:</b>					

June 22, 2020

To: Dr. Josh Swanson, Superintendent  
From: Business Office  
Re: Accept Bids for Milk/Dairy Products

The District's current milk and dairy contract expires June 30, 2020 and the District estimated the annual value of the milk and dairy product contract would be approximately \$203,000. Due to the value of the contract, the District was required to solicit for and accept bids for the milk/dairy contract.

On April 30, 2020 the District published the first solicitation for Milk and Dairy Bids. On the same date, the District also solicited directly to seven vendors. The bid opening was set to and did occur on May 28, 2020. The District received just 1 bid provided by Kemps with an estimated annual cost of \$189,033. This contract is for 1 year with options to renew each year after, for 3 additional years.

The District's two previous milk/dairy contracts were bid out previously in 2012 and 2016. Both years the District also only received one bid from Kemps. They have been a great partner with the School District and therefore we recommend awarding the contract to Kemps.

June 22, 2020


To: Dr. Josh Swanson  
From: Business Office  
Re: 10-Year Facility Plan

The Eden Prairie School Board is required to approve a 10-Year Facility Expenditure Plan each year and submit to the Minnesota Department of Education for approval. The plan is updated annually based on priority need for projects such as maintenance of the interior and exterior of our facilities, roofing, parking lots, flooring, major mechanical systems, and athletic use areas among others.


The attached 10-year facility plan shows fiscal year 2020-21 spending of \$7,004,200, of which \$569,200 is planned for health and safety projects and \$6,435,000 planned for deferred capital and maintenance projects. These projected expenses are consistent with previous year spending.

The major projects included for fiscal year 2020-21 have already been approved by the board in bids for updates to Central Middle School (CMS) and a new building automation system districtwide. Other projects included in this plan are ceiling tile updates, lighting updates, fencing replacements, and restriping of parking lots and curbs.

The attached expenditure plan does reflect additional bond funding in future years to cover costs with updating CMS as previously discussed with the board. Approval of this 10-year facility plan allows reporting compliance with the Minnesota Department of Education but does not authorize additional spending.

 <div> <div>Division of School Finance</div> <div>1500 Highway 36 West</div> <div>Roseville, MN 55113-4266</div> </div>		Long-Term Facility Maintenance Ten-Year Expenditure Application (LTFM) - Fund 01 and Fund 06									
<b>Instructions:</b> Enter estimated, allowable LTFM expenditures (Fund 01 and/or Fund 06 only) under Minnesota Statutes, section 123B.595, subdivision 10. Enter by Uniform Financial and Accounting Reporting Standards (UFARS) finance code and by fiscal year in the cells											
District Info.		Enter Information		District Info.		Enter Information					
District Name:	Eden Prairie Schools	Date:	6/22/2020								
District Number:	0272	Email:	janderson@edenpr.org								
District Contact Name:	Jim Anderson										
Contact Phone #	952-975-7126										
Expenditure Categories				Fiscal Year (FY) Ending June 30							
				2020 (base year)	2021	2022	2023	2024	2025	2026	2027
Health and Safety - this section excludes project costs in Category 2 of \$100,000 or more for which additional revenue is requested for Finance Codes 358, 363 and 366.											
Finance Code	Category (1)										
347	Physical Hazards			\$130,000	\$135,500	\$124,500	\$140,500	\$127,500	\$136,000	\$128,500	\$136,500
349	Other Hazardous Materials			\$27,000	\$52,500	\$87,500	\$52,600	\$77,600	\$52,600	\$52,600	\$69,600
352	Environmental Health and Safety Management			\$203,000	\$203,000	\$208,000	\$208,000	\$208,000	\$223,000	\$215,000	\$210,000
358	Asbestos Removal and Encapsulation			\$25,000	\$30,000	\$35,000	\$30,000	\$30,000	\$35,000	\$30,000	\$0
363	Fire Safety			\$83,500	\$108,200	\$113,000	\$98,000	\$110,000	\$113,000	\$108,000	\$110,000
366	Indoor Air Quality			\$65,000	\$40,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
Total Health and Safety Capital Projects				\$533,500	\$569,200	\$578,000	\$539,100	\$563,100	\$569,600	\$544,100	\$536,100
Health and Safety - Projects Costing \$100,000 or more per Project/Site/Year											
Finance Code	Category (2)										
358	Asbestos Removal and Encapsulation			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
363	Fire Safety			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
366	Indoor Air Quality			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Health and Safety Capital Projects \$100,000 or More				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Remodeling for Approved Voluntary Pre-K under Minnesota Statutes, section 124D.151											
Finance Code	Category (3)										
355	Remodeling for prekindergarten (Pre-K) instruction approved by the commissioner.			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Remodeling for Approved Voluntary Pre-K Projects				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Accessibility											
Finance Code	Category (4)										
367	Accessibility			\$150,000	\$0	\$0	\$50,000	\$0	\$0	\$50,000	\$0
Total Accessibility Projects				\$150,000	\$0	\$0	\$50,000	\$0	\$0	\$50,000	\$0
Deferred Capital Expenditures and Maintenance Projects											
Finance Code	Category (5)										
368	Building Envelope			\$700,000	\$0	\$135,000	\$250,000	\$1,250,000	\$450,000	\$500,000	\$200,000
369	Building Hardware and Equipment			\$830,000	\$0	\$125,000	\$250,000	\$60,000	\$390,000	\$160,000	\$300,000
370	Electrical			\$340,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0
379	Interior Surfaces			\$1,240,000	\$175,000	\$3,090,000	\$875,000	\$3,140,000	\$900,000	\$925,000	\$1,980,000
380	Mechanical Systems			\$120,000	\$250,000	\$0	\$0	\$2,900,000	\$3,400,000	\$3,100,000	\$1,935,000
381	Plumbing			\$0	\$0	\$30,000	\$300,000	\$0	\$0	\$0	\$0
382	Professional Services and Salary			\$190,000	\$0	\$0	\$0	\$850,000	\$480,000	\$540,000	\$335,000
383	Roof Systems			\$945,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0
384	Site Projects			\$1,650,000	\$6,010,000	\$9,745,000	\$1,893,124	\$1,500,000	\$680,000	\$2,425,000	\$438,762
Total Deferred Capital Expense and Maintenance				\$6,015,000	\$6,435,000	\$13,125,000	\$3,568,124	\$9,700,000	\$6,300,000	\$7,650,000	\$5,188,762
Total Annual 10-Year Plan Expenditures				\$6,698,500	\$7,004,200	\$13,703,000	\$4,157,224	\$10,263,100	\$6,869,600	\$8,244,100	\$5,724,862



		<b>Division of School Finance</b> <b>1500 Highway 36 West</b> <b>Roseville, MN 55113-4266</b>		<b>Projects Only</b>		<b>ED - 02478-06</b>	
<b>Instructions:</b> Enter estimated, allowable LTFM expenditures (Fund 01 and/or Fund 06 only) under Minnesota provided.							
<b>District Info.</b>		<b>Enter Information</b>					
District Name:		Eden Prairie Schools					
District Number:		0272					
District Contact Name:		Jim Anderson					
Contact Phone #		952-975-7126					
<b>Expenditure Categories</b>							
		2028		2029		2030	
<b>Health and Safety - this section excludes project costs in Category 2 of \$100,000 or more for which additional revenue is requested for Finance Codes 358, 363 and 366.</b>							
<b>Finance Code</b>		<b>Category (1)</b>					
347		Physical Hazards					
		\$133,500		\$137,000		\$129,000	
349		Other Hazardous Materials					
		\$54,600		\$79,600		\$54,600	
352		Environmental Health and Safety Management					
		\$210,000		\$210,000		\$210,000	
358		Asbestos Removal and Encapsulation					
		\$35,000		\$30,000		\$30,000	
363		Fire Safety					
		\$113,000		\$98,000		\$110,000	
366		Indoor Air Quality					
		\$10,000		\$10,000		\$10,000	
		<b>Total Health and Safety Capital Projects</b>					
		\$556,100		\$564,600		\$543,600	
<b>Health and Safety - Projects Costing \$100,000 or more per Project/Site/Year</b>							
<b>Finance Code</b>		<b>Category (2)</b>					
358		Asbestos Removal and Encapsulation					
		\$0		\$0		\$0	
363		Fire Safety					
		\$0		\$0		\$0	
366		Indoor Air Quality					
		\$0		\$0		\$0	
		<b>Total Health and Safety Capital Projects \$100,000 or More</b>					
		\$0		\$0		\$0	
<b>Remodeling for Approved Voluntary Pre-K under Minnesota Statutes, section 124D.151</b>							
<b>Finance Code</b>		<b>Category (3)</b>					
355		Remodeling for prekindergarten (Pre-K) instruction approved by the commissioner.					
		\$0		\$0		\$0	
		<b>Total Remodeling for Approved Voluntary Pre-K Projects</b>					
		\$0		\$0		\$0	
<b>Accessibility</b>							
<b>Finance Code</b>		<b>Category (4)</b>					
367		Accessibility					
		\$0		\$0		\$0	
		<b>Total Accessibility Projects</b>					
		\$0		\$0		\$0	
<b>Deferred Capital Expenditures and Maintenance Projects</b>							
<b>Finance Code</b>		<b>Category (5)</b>					
368		Building Envelope					
		\$500,000		\$0		\$0	
369		Building Hardware and Equipment					
		\$0		\$0		\$0	
370		Electrical					
		\$0		\$0		\$0	
379		Interior Surfaces					
		\$1,150,000		\$0		\$0	
380		Mechanical Systems					
		\$2,990,000		\$4,987,381		\$6,163,381	
381		Plumbing					
		\$0		\$0		\$0	
382		Professional Services and Salary					
		\$320,000		\$860,000		\$400,000	
383		Roof Systems					
		\$440,000		\$0		\$500,000	
384		Site Projects					
		\$1,600,881		\$0		\$0	
		<b>Total Deferred Capital Expense and Maintenance</b>					
		\$7,000,881		\$5,847,381		\$7,063,381	
		<b>Total Annual 10-Year Plan Expenditures</b>					
		\$7,556,981		\$6,411,981		\$7,606,981	



June 22, 2020

To: Dr. Josh Swanson, Superintendent  
From: Jason Mutzenberger, Executive Director of Business Services  
Re: Metro South Consortium Agreement

Eden Prairie Schools currently participates with Edina, Bloomington and Richfield School Districts in the Metro South Consortium to provide adult basic education services to district residents over the age of 17 who are not currently enrolled in a public school system. Services provided by this consortium are General Educational Development (GED) test preparation, high school diploma programs, English as a Second Language (ESL) and basic skills such as reading, writing, and mathematics. Metro South rents space at Hennepin Technical College to provide ESL classes to Eden Prairie residents.

This program is funded through local levies of the four school districts and state aid based on student attendance. Bloomington Public Schools act as the fiscal agent for the consortium. The joint powers agreement is included for your review and signature and extends the agreement to June 30, 2022.

# **JOINT POWERS AGREEMENT FOR THE METRO SOUTH ADULT BASIC EDUCATION CONSORTIUM**

## **PREAMBLE**

THIS AGREEMENT IS MADE and entered by and between the school districts named herein, hereafter collectively referred to as “members,” and individually as “member,” which are signatories to this Agreement.

This Agreement is made pursuant to Minnesota Statutes Section 471.59, which provides that two or more governmental units may by agreement jointly exercise any power common to the contracting members, and Minnesota Statutes Section 124D.521, which sets forth the requirements for adult basic education consortia. Each of the members to this Agreement has been duly authorized to enter into the Agreement by its respective School Board.

It is the intention of the members to jointly cooperate to provide Adult Basic Education (“ABE”) services for its residents 17 years of age and older who are not currently enrolled in public school regular day classes.

In consideration of the mutual promises and agreements contained herein and subject to the provisions of Minnesota Statutes Section 471.59 and all other applicable statutes, rules, and regulations, the following members:

Independent School District No. 271, Bloomington (ISD 271)  
Independent School District No. 272, Eden Prairie (ISD 272)  
Independent School District No. 273, Edina (ISD 273)  
Independent School District No. 280, Richfield (ISD 280)

hereto agree as follows:

## **RECITALS**

**WHEREAS**, the members agree to maintain a joint powers entity entitled Metro South Adult Basic Education Consortium (“Consortium”) to provide adult education and literacy education. Base funding for the Consortium will be provided by the State of Minnesota to the duly assigned fiscal agent on behalf of the operation of the program; and

**WHEREAS**, the members seek to provide Adult Basic Education (“ABE”) opportunities to its residents 17 years of age and older who are not currently enrolled in public school regular day classes; and

**WHEREAS**, the members understand that programs funded through the WorkForce Investment Act and Minnesota Statutes Section 124D.51, Education Program for Adults, need to be part of a cooperative ABE delivery system established by written agreement among two or more school districts; and

**WHEREAS**, the members certify that the Consortium will carry out tasks and responsibilities in compliance with all applicable State and Federal laws and regulations, as well as the promises and agreements contained herein; and

**WHEREAS**, the purposes of the laws are to enable all adults to acquire basic skills necessary to function in society and also enable adults who so desire to continue their education to at least the level of completion of secondary school.

**NOW THEREFORE**, in consideration of the mutual promises and agreements set forth, the members agree as follows:

## **AGREEMENT**

### **1. JOINT POWERS.**

The members are jointly empowered to act on behalf of the several members and to take such actions as may be necessary from time to time to fulfill the purpose of this Agreement. The name of the entity formed by this Joint Powers Agreement shall be the Metro South Adult Basic Education Consortium. The Consortium shall have all the powers, duties, authorities, and responsibilities pertaining to the provision of ABE Services of the School Boards of each individual member that are herein designated and assigned to the Consortium.

### **2. PURPOSE.**

The purpose of the Consortium is to enable the members to provide cooperative and collaborative efforts for ABE services, which include: Adult Basic Education, General Education Development, English as a Second Language, Family Literacy Programming, and Workforce Education.

### **3. ORGANIZATION AND GOVERNANCE.**

The activities contemplated by this Agreement shall be overseen by the Consortium Board. The Consortium Board, hereinafter termed “the Board,” shall be in existence for the duration of this Agreement.

### **A. Voting Representation.**

The Board shall consist of one voting member from each member District to this Agreement.

Members of the Board shall not be deemed to be employees of the Consortium and will not be compensated by the Consortium for serving on the Board. For all purposes, including workers' compensation, each member of the Board shall be considered to be an employee of the member District that made their appointment.

### **B. Officers.**

The Board shall select from among its members a Chair, a Vice-Chair, and a Secretary, who shall serve in their respective capacities for one-year terms. Officers may serve successive terms. No voting representative of the Board shall forfeit the right to vote by virtue of appointment as an officer of the Board. Any vacancy in any of the offices shall be filled by election at the next Board meeting.

The duties of the officers are as follows:

1. Chair. The Chair shall preside at all Board meetings. The Chair's signature shall appear on all contracts, consortium agreements, and all other official documents. The Chair shall be responsible for voicing official positions and statements which the Board may formulate. The Chair shall generally perform all duties the Board may designate.
2. Vice-Chair. The Vice-Chair shall assume the powers and duties of the Chair during periods of absence or incapacity and shall perform such additional duties and functions as the Board may direct.
3. Secretary. The Secretary shall keep or designate a person to assist in keeping a record of all proceedings of the Board.

### **C. Voting and Quorum.**

Each Board member shall be entitled to one vote on Board matters.

A quorum shall consist of a simple majority of Board members. Board action shall be determined by a majority of the votes cast at a meeting of the Board. All votes of the Board shall be recorded and become matter of public record.

#### **D. Meetings.**

The Board shall meet at least quarterly (four times annually) at the call of the Chair. The Board or the Chair shall fix the times and places of regular and special meetings.

All meetings of the Board shall be conducted in a manner consistent with the Minnesota Open Meeting Law.

Two or more members may request a special meeting of the Board by submitting a written notice to all Board members. Except in the case of an emergency, more than three days' notice must be given so that notice of the special meeting can be posted in accordance with the Open Meeting Law.

#### **4. BOARD DUTIES AND RESPONSIBILITIES.**

The Board shall have and exercise all powers that may be necessary and convenient to enable it to perform and carry out the responsibilities conferred on it or contemplated by this Agreement, or which may hereafter be imposed on it by law or contract.

Such powers shall include the power to accept and disburse funds and to apply for state and federal funds necessary for the purposes set forth herein. The Board shall not have the authority to levy taxes.

The Board, on behalf of each individual member, shall assume the following responsibilities:

- A. The Board, with the input and assistance of the fiscal agent, shall consider and approve all budgets and evaluate the programs and services provided by the Consortium.
- B. The Board shall review this Agreement on an annual basis and, if necessary, amend this Agreement in accordance with paragraph 11.
- C. The Board shall review all contracts and/or leases that are needed to help fulfill the purpose of this Agreement. Board approval is required for all contracts and/or leases for a term exceeding the current fiscal year.

## **5. FINANCIAL PARTICIPATION.**

The members agree that the Board shall have the authority to utilize funds received in the name of the Consortium for the purposes outlined herein. The members further agree that they shall share in any Consortium deficit as approved by a majority vote of the Board. Each member shall share in any deficit in proportion to the respective contributions made by that member.

## **6. MEMBER OBLIGATIONS.**

Each member shall be obligated to:

- A. Submit appropriate financial data required by the State to qualify for program approval.
- B. Contribute to the ABE efforts of the Consortium. For example, member Districts may provide the following:
  - 1) Administrative leadership and support;
  - 2) Outreach and marketing through Community Education catalogs;
  - 3) Referral of students to the program; and
  - 4) Liaison support of local schools, social service agencies and employers.
- C. Agree to abide by any requirements set forth in the annual adult basic education program application, including the state adult basic education assurances which are hereby incorporated into this Agreement by reference.
- D. Direct all revenue intended for ABE Services, whether it be State, Federal, or local funding, to the fiscal agent on behalf of the Consortium.

## **7. FISCAL AGENT.**

ISD 271 shall serve as the fiscal agent for the Consortium. The Board, by a majority vote, may designate any other member to act as fiscal agent for the Consortium, provided the designated fiscal agent accepts the responsibilities. The fiscal agent shall perform the following duties and responsibilities:

- A. The fiscal agent is responsible for fiscal management of the Consortium. The fiscal agent shall develop a program budget and submit the same to the Board for approval. The fiscal agent shall monitor the program budget and ensure proper recordkeeping of all receipts and expenditures of the Consortium.

- B. The fiscal agent shall develop formulas, pertaining to both revenues and expenditures, for the distribution of Consortium funds. Such formulas shall be submitted to the Board for approval.
- C. The fiscal agent is responsible for the organizational structure and staffing and supervision in order to implement programs. The fiscal agent shall employ Consortium-wide ABE staff working on behalf of the Consortium.
- D. The fiscal agent shall develop operational guidelines and procedures. Such guidelines and procedures shall be presented to the Board.
- E. The fiscal agent shall collect data from members as necessary to perform the purposes of this Agreement.
- F. The fiscal agent shall submit application materials on behalf of the Consortium for State, Federal, and other grants.
- G. The fiscal agent shall submit all required State and Federal performance reports and fiscal reports.
- H. The fiscal agent shall file this Agreement with the Minnesota Department of Education as required by Minnesota Statutes Section 124D.521.
- I. The fiscal agent shall provide necessary assurances to State and Federal authorities.
- J. The fiscal agent shall keep all records on behalf of the Consortium.
- K. The fiscal agent is responsible for program planning and development. The fiscal agent will report to the Board on program planning and development at each Board meeting.
- L. The fiscal agent shall perform all obligations and duties as set forth in Minnesota Statutes Section 124D.521, as amended.

## **8. INSURANCE.**

The members agree that they will at all times, during the term of this Agreement or any extension thereof, at their own expense, maintain and keep in force comprehensive general public liability insurance against claims for personal injury, death, or property damage arising in connection with this Agreement in the limits set forth in Minnesota Statutes Section 466.04, as amended. The members further agree that they will name the Consortium as an additional insured on said insurance policies and submit certificates of said insurance to the fiscal agent.



The members agree that they will carry workers' compensation insurance as required by law, and that they will submit certificates of said insurance to the fiscal agent.

In the event that procured liability coverage does not cover a particular act or omission, each individual member shall not be individually liable unless required by law, in which case any such liability shall be apportioned equally amongst the members.

Under no circumstances, however, shall a party be required to pay, on behalf of itself or other parties, any amounts in excess of the limits on liability established in Minnesota Statutes Chapter 466 applicable to any one party. The limits of liability for some or all of the parties may not be added together to determine the maximum amount of liability for any party. Nothing in this Agreement shall constitute a waiver of the rights, benefits, immunities, and privileges that each party is entitled to under federal law or state law.

## **9. TERM OF AGREEMENT AND TERMINATION.**

This term of this Agreement shall run from the date of authorization of the School Boards of each respective member to June 30, 2022, unless it is terminated prior to June 30, 2022 as a result of the Consortium being:

- A. Terminated by the mutual consent of the members;
- B. Suspended or superseded by a subsequent agreement between the members;  
or
- C. Terminated by operation of law.

If the Agreement is terminated, all assets acquired as a result of the joint exercise of powers pursuant to this Agreement remaining after the date of termination and after payment of any outstanding debts or expenses, shall be returned to those members in good standing on the date of termination in proportion to the respective contributions made by the member.

## **10. WITHDRAWAL**

Upon adoption of a resolution of its School Board, an individual member may withdraw from participation in the Consortium by providing eleven (11) months written notice. Written notice must also be submitted to Commissioner of the Minnesota Department of Education.

A withdrawing member shall not be entitled to the return of any contributions previously paid, and shall remain jointly liable for all indebtedness made on behalf of the Consortium during the period in which the withdrawing member was a member of the Consortium. The members shall engage in negotiations over the terms of such indebtedness, including the possibility of a settlement and release of liability for withdrawing members.

## **11. AMENDMENTS.**

Proposed amendments must be submitted to the Board for review and approval. Prior to a meeting of the Board at which an amendment of this Agreement will be considered, each Board member shall be given ten (10) days prior written notice of the meeting and the proposed amendment. In order to be approved, amendments must receive a majority vote of those Board members present at a duly qualified meeting at which the vote is taken.

Should an amendment receive the requisite approval from the Board as provided in this section, the amendment shall be submitted to each member School Board represented on the Board. The amendment shall not be enacted unless adopted by the School Board of each member represented on the Board.

## **12. EFFECTIVE DATE.**

The members agree that this Agreement shall become effective upon authorization of the School Boards of each respective member, and shall be enforced from and after that date until terminated in accordance with paragraph 9.

## **13. AUTHORIZATION.**

IN WITNESS WHEREOF, the undersigned member, pursuant to an authorizing resolution of its respective School Board, has caused this Agreement to be signed on the date indicated below.

_____ Chair, Bloomington ISD 271	_____ Clerk, Bloomington ISD 271	_____ Date
_____ Chair, Eden Prairie ISD 272	_____ Clerk, Eden Prairie ISD 272	_____ Date
_____ Chair, Edina ISD 273	_____ Clerk, Edina ISD 273	_____ Date
_____ Chair, Richfield ISD 280	_____ Clerk, Richfield ISD 280	_____ Date

**Q-Comp Memo of Understanding  
Letter of Agreement – Alternative Compensation Plan  
2020-2021**

Eden Prairie Schools' primary goal is to increase student learning for each learner by providing each teacher with the support and tools to maximize his or her effectiveness as a teacher and encourage professional growth throughout the teacher's career. The focus of the Eden Prairie Schools' Alternative Compensation Plan is to attract, develop and retain high quality teachers.

This Letter of Agreement is entered into between Independent School District No. 272, Eden Prairie, Minnesota (hereinafter referred to as the "School District") and the Eden Prairie Education Association (hereinafter referred to as the "Association") as follows:

1. Effective for the 2020-2021 school year, the School District and the Association agree, contingent on approval by the Minnesota Department of Education, to enter into a one-year Letter of Agreement that includes a professional compensation system. The system includes a career ladder, professional development activities aligned with student needs, compensation linked to performance and student achievement, a comprehensive teacher evaluation system and an alternative pay schedule.
2. This agreement establishes a District Q-Comp Steering Committee, consisting of four teachers (EPEA President and three other teachers appointed by the EPEA President), the Q-Comp Coordinator and five administrators appointed by the Superintendent to meet regularly during the 2020-2021 school year to assist in system oversight. This committee will also serve as the district Q-Comp appeal committee. In the event the school district does not employ a Q-Comp Coordinator, a fourth teacher will be appointed by the EPEA President (maintaining the membership agreement of five (5) EPEA teachers and five (5) district administrators).
3. This Letter of Agreement supersedes 2020-2021 Master Agreement only with regard to:
  - a. An Alternative Compensation Salary Schedule shall be in effect for the 2020-2021 school year. Teachers on the Alternative Compensation Salary Schedule shall receive a Performance Increment (a step on salary schedule) after a year of experience and after demonstrating proficiency, as deemed by their Q-Comp Coach Observer. The structure of this salary schedule shall be identical to the 2019-21 Master Agreement.

- b. Individual Performance Awards of \$2300 per teacher will be paid to teachers who have completed three observations and demonstrated proficiency, as deemed by their Q-Comp Observer.

Teachers will receive \$1150 of their \$2300 Individual Performance Award in a Post-Employment Voluntary Employee Beneficiary Association (VEBA).

This Individual Performance Award will be paid on June 30, 2021.

Teacher's on a leave of absence of more than two weeks (10 contract days) will receive a pro-rata award based on their FTE (adjusted for the days missed).

Teachers resigning prior to the completion of the school year will not be eligible to receive a performance award, team award and site award for the 2020-2021 school year.

Teachers hired after October 1, 2020, will not be eligible to receive a performance award for the 2020-2021 school year.

A long-term substitute teacher (working less than the full year) will not be eligible for the performance award for the 2020-2021 school year.

Probationary teachers released from their probationary contract due to performance reasons will not receive any Q-Comp Award.

Teachers who work less than full time (1.0 FTE per year) and at least 555 hours per contract year (an average of fifteen hours per week for the entire school year) and start on or before October 1, 2020 will choose to either:

1. Fulfill the same meeting expectations and observation requirements as a full-time teacher and receive the same Performance Award as a full-time teacher. Teachers electing this option will not receive additional compensation for meetings attended outside their regular workday.
2. Fulfill the same observation requirements as a full-time teacher and attend a pro rata number of meetings. A teacher electing this option shall receive a pro rata amount of the Performance Award based on the teacher's fiscal FTE. Teachers electing this option will receive additional compensation for meetings attended

outside their regular workday as approved by their supervisor and paid through site level funds.

- c. Collaborative Team Leads' allocations and job description will be reviewed by the Q-Comp Steering Committee prior to May 1, 2021 for 2021-22 school year. Collaborative Team Leads will be compensated by a stipend in the amount of \$900. Payments will be made by June 30th of each year. The Q-Comp Steering Committee will review the Collaborative Leads training and content of the Collaborative Teams for the 2021-22 school year.

Each teacher will have two observation cycles based on the standards set the by Q-Comp Steering Committee within the Eden Prairie School District Framework for Effective Teaching Standards. Q-Comp Coach Observers will determine proficiency after the second observation (third observation for probationary teachers). Teachers found non-proficient after two observations will have a third observation to determine proficiency by the principal/site administrator together with their Q-Comp Coach Observer. The 3<sup>rd</sup> observation cycle needs to be completed by May 8, 2021.

- d. The third observation for tenured teachers found proficient after two observations will be conducted by the site principal/associate principal or supervisor at the Education Center.

1. In the formative years of Minnesota Teacher Development and Evaluation, this observation will be a walk-through observation and a face to face meeting with the teacher to discuss their two Q-Comp observations conducted by their Q-Comp Coach Observer and the walk-through observation regarding student engagement.

2. In the summative years of Minnesota Teacher Development and Evaluation, this observation will be a comprehensive evaluation of all the domains of the Eden Prairie School District Framework for Effective Teaching Standards.

- e. A teacher may appeal an observation report and ask to be observed by a different Q-Comp Coach Observer. The Q-Comp Coach Observer will be selected by the Executive Director of Human Resources. A written request for the replacement observation must be filed with the Executive Director of Human Resources within ten (10) working days of that observation's post-conference.

- f. Teachers not reaching proficiency by the end of the 2020-2021 school year will not receive a Performance Increment (or step on the salary schedule) for the 2021-2022 school year and will not receive the Individual Performance Award for the 2020-2021 school year. Continuing contract teachers not reaching proficiency by the end of the 2020-2021 school year may request an additional observation during the 2021-2022 school year by the principal/site administrator prior to December 31, 2021. If at that time they demonstrate proficiency on the 2020-2021 standards set forth by the Q-Comp Steering Committee within the Eden Prairie School District Framework for Effective Teaching Standards, then they will receive the Performance Increment retroactive to the start of the 2021-2022 school year. Based on the requested additional observation, the principal/site administrator will make the final determination regarding proficiency.
- g. A Student Achievement Team Award of \$100 per teacher will be paid to each teacher whose team (as determined by their site) has met 2020-2021 student achievement goals. Teachers who work less than full time (1.0 FTE per year) and at least 555 hours per contract year (an average of fifteen hours per week for the entire school year) and start on or before October 1, 2020 and participate in all Q-comp team meetings will receive the same Student Achievement Team Award as a full-time teacher. All student achievement team S.M.A.R.T. goals will be reviewed by the site TLC and then submitted to the Q-Comp Steering Committee to be recommended for approval. The site TLC will review data to see if student achievement goals have been met. This award will be paid on June 30, 2021 or within 30 days after the required data becomes available if after June 15, 2021.
- h. Site Achievement Awards of \$1 per teacher will be paid to each site that meets or exceeds the 2020-2021 student achievement site goal. The award is to be dedicated to the expenditures connected to professional development for teachers and be targeted toward improving student achievement. All awards will be reviewed and approved by the Q-Comp Steering Committee. This award will be paid within 30 days after the required data becomes available. The site TLC will be responsible for the allocation of site funds. Any balance in this fund will carry over at the site for the following year.
- i. At the end of the 2020-21 school year, unspent district Q-Comp funds will be placed in a designated Q-Comp account. The district Q-Comp Steering Committee will receive monthly budget statements regarding the Q-comp expenditures by site and also by the district. The Q-Comp Steering Committee will determine the future of such funds.

- j. Teachers will be expected to attend all the PLC meetings as determined by the site TLC committee. The site TLC's will present the Q-Comp calendar to their staff prior to May 15, 2020.
  - k. Site PLC lead teams will review a proposed site calendar of PLC meeting dates before the end of the 2020-21 school year. These calendars will be shared with the Q Comp Coordinator.
  - l. By February 28, 2021 the Q-Comp Steering Committee will develop and review the Q-comp Budget for the 2021-2022 school year. The Eden Prairie School District and the Eden Prairie Education Association will ensure that Q-Comp expenditures do not exceed Q-Comp revenues.
  - m. The staffing ratio/model, hiring process, job descriptions, and time commitment for Q-Comp Observer/Coaches and Leads will be reviewed by the Q-Comp Steering committee prior to the Q-Comp Lead positions being posted. In the event that hiring is after the district hiring rounds, any openings as a result of Q-Comp Coach/Observer hiring will be a Round 2 posting for 5 days. Observer/Coaches will receive additional, pro rata compensation if it is determined that their assignment exceeds the definition of full time.
  - n. Should the funding for the Q-Comp program be reduced by either state aid or reduced local levy to the point that the program could no longer be sustained, the EPEA and the Eden Prairie Schools agree to eliminate the Q-Comp Plan. Teachers would return to the system of pay increases as it existed prior to the creation of Q-Comp. Any negotiated changes to the salary schedule and benefits not associated with Q-Comp will be maintained.
4. This Letter of Agreement will sunset on June 30, 2021. If a successor agreement is not reached prior to June 30, 2021, the association and district may mutually agree in writing to continue this agreement until a successor agreement is reached.

Independent School District 272

Eden Prairie Education Association

By: \_\_\_\_\_  
Executive Director of Human Resources

By: \_\_\_\_\_  
Thomas Baker, EPEA President

### **MANDATED Policy Annual Review: 2020-2021 School Year**

Each of the following policies' mandates the Board to perform an annual review for conformity to prevailing law. Each is based upon MSBA model policy language and or review by district's legal counsel, as necessary. The School Board has previously reviewed and approved each of the following policies. I am recommending that the Board certify that the District has performed an annual review. If Board Members wish to further review the policies, they can be found on the District website.

Policy #	Policy Title	MSBA Mandated Model Policy Purpose	Remarks/Comments/Etc.
410	Family and Medical Leave	The purpose of this policy is to provide for family and medical leave to school district employees in accordance with the Family and Medical Leave Act of 1993 (FMLA) and also with parenting leave under state law.	After review, no changes have been made.
413	Harassment and Violence	The purpose of this policy is to maintain learning and working environment that is free from harassment and violence on the basis of race, color, creed, religion, national origin, sex, age, marital status, family status, status with regard to public assistance, sexual orientation, or disability.	After review, no changes have been made.
414	Mandated Reporting of Child Neglect or Physical or Sexual Abuse	The purpose of this policy is to make clear the statutory requirements of school personnel to report suspected child neglect or physical or sexual abuse.	Updated language to match current statute. No material change that impacts implementation of the policy.
415	Mandated Reporting of Maltreatment of Vulnerable Adults	The purpose of this policy is to make clear the statutory requirements of school personnel to report suspected maltreatment of vulnerable adults.	After review, no changes have been made.
506	Student Discipline	The purpose of this policy is to ensure that students are aware of and comply with the school district's expectations for student conduct. Such compliance will enhance the school district's ability to maintain discipline and ensure that there is no interference with the educational process. The school district will take appropriate disciplinary action when students fail to adhere to the Code of Student Conduct established by this policy.	After review, no changes have been made.



514	Bullying Prohibition	The purpose of this policy is to assist the school district in its goal of preventing and responding to acts of bullying, intimidation, violence, reprisal, retaliation, and other similar disruptive and detrimental behavior.	After review, no changes have been made
522	Student Sex Nondiscrimination	The purpose of this policy is to provide equal educational opportunity for all students and to prohibit discrimination on the basis of sex.	After review, no changes have been made.
524	Internet Acceptable Use and Safety Policy	The purpose of this policy is to set forth policies and guidelines for access to the school district computer system and acceptable and safe use of the Internet, including electronic communications.	After review, no changes have been made.
616	School District System Accountability	The purpose of this policy is to focus public education strategies on a process which promotes higher academic achievement for all students and ensures broad-based community participation in decisions regarding the implementation of the Minnesota Academic Standards and federal law.	After review, no changes have been made.
806	Crisis Management	The purpose of the Crisis Management Policy is to act as a guide for the school district and building administrators, school employees, students, school board members, and community members to address a wide range of potential crisis situations in the school district.	After review, no changes have been made.
<b>Suggested Recommendation:</b> Move that the School Board review and approve these annually required policies.			

## Memorandum

To: Eden Prairie School Board

From: Dr. Josh Swanson

Date: June 22, 2020

Regarding: District Policies

On an annual basis District Policies are reviewed. Under policy governance this is the responsibility of the superintendent, but requires board approval. That process for 2020-21 has begun. As necessary, policies will be updated based on: changes in statute, a review of the Minnesota School Board Association model policies, and recommendations by our legal council. My recommendation is that the board approve the policies below, as presented. I have included a summary of the changes to each policy on the table below and the full policies are available for your review within Appendix A of the board packet.

Policy	Mandatory	Name	Notes for the Board
414	Yes	Mandated Reporting of Child Neglect or Physical or Sexual Abuse	Updated language to match current statute. No material change that impacts implementation of the policy.
419	Yes	Tobacco Free Environment; Possession and use of tobacco, tobacco related devices and electronic delivery devices	Updates to language to the United States FDA definitions.
521	Yes	Student Disability Nondiscrimination	Procedure language that addressed our procedure around service animals was removed as this is now addressed in policy 535.
534	No	Unpaid Meal Policy	Language specifying that meals will not be taken away was added to policy. This has been our procedure.
535	No	Service Animals in Schools	This is a new district policy to specifically address the use of service animals. It was previously handled in a procedure. This clarifies for staff and families the use of service animals and is built on MSBA model policy.

**Eden Prairie School Board**  
**2019 – 2020 WORK PLAN CHANGES**  
**“Proposed” Changes for**  
**June 22, 2020**

Date of Meeting/Workshop	Changes Requested
Monday, June 22, 2020	
<b>Placeholder – General Board Work</b>	
<ul style="list-style-type: none"> <li>2020-2021 School Year (August) Schedule School Site Visits</li> <li>Cultural Proficiency Continuum</li> <li>MN Student Survey Report Discussion</li> <li>Board Development Training</li> <li>Distant Learning Virtual Visits (From 5/4/20 Workshop)</li> <li></li> </ul>	
<b>Placeholder – Policy Review</b>	
<ul style="list-style-type: none"> <li><i>A review of all Board Policies as it relates to race inclusion for all students in all ethnics groups????</i></li> </ul>	

**Eden Prairie School Board**  
**2020 – 2021 WORK PLAN CHANGES**  
**“Proposed” Changes**

Date of Meeting/Workshop	Changes Requested
Monday, July 27, 2020	
Monday, August 24, 2020	
Monday, September 14, 2020 - <b>Workshop</b>	
Monday, September 28, 2020	
Monday, October 12, 2020 - <b>Workshop</b>	
Monday, October 26, 2020	
Monday, November 9, 2020 – <i>Brief Business Meeting</i>	
Monday, November 9, 2020 – <b>Workshop</b>	
Monday, November 23, 2020	
Monday, December 14, 2020	
<b>Placeholder – General Board Work</b>	
<ul style="list-style-type: none"> <li>2020-2021 School Year (August) Schedule School Site Visits</li> <li>Cultural Proficiency Continuum</li> <li>MN Student Survey Report Discussion</li> <li>Board Development Training</li> <li>Distant Learning Virtual Visits (From 5/4/20 Workshop)</li> <li></li> </ul>	
<b>Placeholder – Policy Review</b>	
<ul style="list-style-type: none"> <li></li> </ul>	

**EDEN PRAIRIE SCHOOL BOARD**  
**2019-2020 ANNUAL WORK PLAN**

**Board Meetings**

**Board Workshops**

**Other Meetings**

**June 22, 2020**

Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
<b>-Canceled-</b> Brief Board Meeting Mon, Jun 8, 2020 6:00 PM							
Board Workshop Mon, Jun 08, 2020 6:15 PM							<ul style="list-style-type: none"> <li>•General Fund Budget Q&amp;A</li> <li>•School Wide Enrichment Model (SEM)-2 – Move from 5/4/20</li> <li>•Confirm agenda for next Board Workshop</li> </ul>
Board Meeting Mon, June 22, 2020 6:00 PM	<ul style="list-style-type: none"> <li>•Ends 1.1, 1.2, 1.3 OI</li> </ul>		<ul style="list-style-type: none"> <li>•Approval of FY 2020-21 Budget</li> <li>•ISD 287 10-Year Facilities Maintenance Resolution</li> </ul> <hr/> <ul style="list-style-type: none"> <li>•Record of Board Self-Evaluation</li> </ul>		<ul style="list-style-type: none"> <li>•Monthly Reports</li> <li>•EPS 10-Year Facilities Maintenance Plan</li> <li>•Q-Comp Annual Report</li> <li>•Annual Review of District Mandated Policies</li> <li>•Approval of Updated District Policies</li> </ul>		
Post Meeting Board Workshop Mon, Jun 22, 2020							<ul style="list-style-type: none"> <li>•School Board Meeting Self-Assessment</li> </ul>

128

**EDEN PRAIRIE SCHOOL BOARD**  
**2020-2021 ANNUAL WORK PLAN**

**Board Meetings**

**Board Workshops**

**Other Meetings**

**June 22, 2020**

Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
*****2020*****  Board Meeting Mon, Jul 27, 2020 7:30 AM			<ul style="list-style-type: none"> <li>Resolution to "Call the General Election"</li> <li>Schedule Candidate Information Sessions</li> </ul>		<ul style="list-style-type: none"> <li>Monthly Reports</li> <li>Student Handbooks: <ul style="list-style-type: none"> <li>- High School</li> <li>- Middle School</li> <li>- Elementary Schools (Summary Detail Included)</li> </ul> </li> </ul>		
School Board "New Candidate" Information Session Monday ASC/EDC, 6:30 – 8:30 p.m.							
School Board "New Candidate" Information Session Monday, ASC/EDC, 6:30 – 8:30 p.m.							
School Board Listening Session Monday ASC/Riley Creek Meeting Room, 5:00 – 5:45 p.m.							
Board Meeting Mon, Aug 24, 2020 6:00 PM	<ul style="list-style-type: none"> <li>EL 2.1 Emergency Supt. Succession</li> <li>EL 2.2 Treatment of Students</li> <li>EL 2.7 Asset Protection</li> </ul>		<ul style="list-style-type: none"> <li>2020-21 School Site Visits</li> </ul> <hr/> <ul style="list-style-type: none"> <li>Record of Board Self-Evaluation</li> </ul>		<ul style="list-style-type: none"> <li>Monthly Reports</li> </ul>		
Post Meeting Board Workshop Mon, Aug 24, 2020							<ul style="list-style-type: none"> <li>School Board Mtg. Self-Assessment</li> </ul>
Brief Business Meeting Mon, Sep 14, 2020 6:00 PM					<ul style="list-style-type: none"> <li>Contract Agreements</li> </ul>		

129

**EDEN PRAIRIE SCHOOL BOARD**  
**2020-2021 ANNUAL WORK PLAN**

Board Meetings

Board Workshops

Other Meetings

June 22, 2020

Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
Board Workshop Mon, Sep 14, 2020 6:15 PM							<ul style="list-style-type: none"> <li>• ADMIN Proposals for FY 2020-21 Workshops</li> <li>• NEW Policy Development Discussion (Ends &amp; EL Policies)</li> <li>• School Board Listening Session Discussion</li> <li>• Policy Monitoring: All BMD Policies – BMD 3.0 – BMD 3.3</li> <li>• Policy Monitoring: GP's: 4.4, 4.5, 4.6, 4.7, 4.8, &amp; 4.10</li> <li>• Confirm agenda for next Board Workshop</li> </ul>
Board Meeting Mon, Sep 28, 2020 6:00 PM	<ul style="list-style-type: none"> <li>• EL 2.3 Treatment of Parents</li> <li>• EL 2.6 Financial Management &amp; Operations</li> <li>•</li> </ul> <hr/> <ul style="list-style-type: none"> <li>• All BMD Policies</li> <li>• BMD 3.0 Single Point of Connection</li> <li>• BMD 3.1 Unity of Control</li> </ul>		<ul style="list-style-type: none"> <li>• Approval of Preliminary FY 2021-22 Levy</li> <li>- Tax Levy Comparison</li> <li>- Tax Levy Presentation Pay 21</li> <li>• Resolution Authorizing the Sale of Facility Maintenance Bonds</li> </ul>		<ul style="list-style-type: none"> <li>• Monthly Reports</li> </ul>	<u>Superintendent Incidentals:</u> <ul style="list-style-type: none"> <li>• FY 2019-2020 Year-end Preliminary Financial Report</li> <li>• FY 2020-2021 Preliminary Enrollment Report</li> </ul>	

**EDEN PRAIRIE SCHOOL BOARD**  
**2020-2021 ANNUAL WORK PLAN**

**Board Meetings**

**Board Workshops**

**Other Meetings**

**June 22, 2020**

Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
	<ul style="list-style-type: none"> <li>•BMD 3.2 Delegation to the Superintendent</li> <li>•BMD 3.3 Superintendent Accountability &amp; Performance</li> </ul> <hr/> <ul style="list-style-type: none"> <li>•GP 4.4 Officer Roles</li> <li>•GP 4.5 School Board Members Code of Conduct</li> <li>•GP 4.6 Process for Addressing School Board Member Violations</li> <li>•GP 4.7 School Board Committee Principles</li> <li>•GP 4.8 School Board Committee Structure</li> <li>•GP 4.10 Operation of the School Board Governing Rules</li> </ul>		<ul style="list-style-type: none"> <li>• Resolution Authorizing Sale of Refunding Bonds</li> </ul> <hr/> <ul style="list-style-type: none"> <li>•Record of Board Self-Evaluation</li> </ul>				
Post Meeting Board Workshop Mon, Sep 28, 2020							<ul style="list-style-type: none"> <li>•School Board Mtg. Self-Assessment</li> </ul>
Board Workshop Mon, Oct 12, 2020 6:00 PM							<ul style="list-style-type: none"> <li>•Administration: Setting Stage for FY 2021-22 Budget Guidelines</li> <li>•Policy Monitoring: GP 4.0, 4.1, 4.2, 4.3, 4.9</li> <li>•Time Frame: Joint Workshop</li> </ul>

**EDEN PRAIRIE SCHOOL BOARD**  
**2020-2021 ANNUAL WORK PLAN**

**Board Meetings**

**Board Workshops**

**Other Meetings**

**June 22, 2020**

Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
							between School Board Members & ADMIN to discuss Enrollment •Confirm agenda for next Board Workshop
<b>Board Meeting Mon, Oct 26, 2020 6:00 PM</b>	<ul style="list-style-type: none"> <li>•Ends 1.1, 1.2, 1.3 Evidence (FY 2018-19)</li> <li>•EL 2.4 Treatment of Staff</li> <li>•EL 2.8 Compensation and Benefits</li> <li>•GP 4.0 Global Governance Commitment</li> <li>•GP 4.1 Governing Style</li> <li>•GP 4.2 School Board Job Products</li> <li>•GP 4.3 Annual Work Plan</li> <li>•GP 4.9 Governance Investment</li> </ul>		<ul style="list-style-type: none"> <li>•Future Board Workshop Topics</li> <li>•Record of Board Self-Evaluation</li> </ul>		•Monthly Reports	<u>Superintendent Incidentals:</u> <ul style="list-style-type: none"> <li>•Enrollment Report as of Oct. 1, 2020</li> <li>-Exec. Summary</li> <li>-Capture Rate</li> <li>-History &amp; Projection Totals</li> <li>-Official October 1 Enrollment Count</li> <li>•World's Best Workforce Report</li> <li>•FY 2019-2020 Achievement Integration Progress Report</li> </ul>	
<b>Post Meeting Board Workshop Mon, Oct 26, 2020</b>							•School Board Mtg. Self-Assessment
<b>Brief Business Meeting Mon, Nov 9, 2020</b>			•Resolution Approving Canvassing of Elections				

132



**EDEN PRAIRIE SCHOOL BOARD**  
**2020-2021 ANNUAL WORK PLAN**

**Board Meetings**

**Board Workshops**

**Other Meetings**

**June 22, 2020**

Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
6:00 PM			<ul style="list-style-type: none"> <li>Resolution Authorizing Issuance of Certificates of Election</li> </ul>				
Board Workshop Mon, Nov 9, 2020 6:15 PM							<ul style="list-style-type: none"> <li>“New Policy Introductions”</li> <li>Review of Treasurer’s Annual Report</li> <li>Student Enrollment</li> <li>Discussion: Board Monitoring Process and Communication</li> <li>Confirm agenda for next Board Workshop</li> </ul>
<b>School Board Listening Session</b> <b>Monday</b> <b>ASC/Riley Creek Meeting Room, 5:00 – 5:45 p.m.</b>							
Board Meeting Mon, Nov 23, 2020 6:00 PM	<ul style="list-style-type: none"> <li>EL 2.9 Communication and Support to the School Board</li> </ul>	<ul style="list-style-type: none"> <li><u>Closed Session:</u> Review of FY 2019-20 Superintendent Annual Review -Minn. Stat. 13D.05, Subd. 3</li> </ul>	<ul style="list-style-type: none"> <li>Resolution Awarding the Sale of Facility Maintenance Bonds</li> <li>Resolution Authorizing Sale of Refunding Bonds</li> </ul>		<ul style="list-style-type: none"> <li>Monthly Reports</li> </ul>	<ul style="list-style-type: none"> <li>FY 2019-20 Audited Financial Presentation</li> <li>World’s Best Workforce Report (WBWR)</li> <li>Fiscal Year Achievement</li> </ul>	

133

**EDEN PRAIRIE SCHOOL BOARD**  
**2020-2021 ANNUAL WORK PLAN**

**Board Meetings**

**Board Workshops**

**Other Meetings**

**June 22, 2020**

Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
			<ul style="list-style-type: none"> <li>Record of Board Self-Evaluation</li> </ul>			Integration Progress Report	
Post Meeting Board Workshop Mon, Nov 23, 2020							<ul style="list-style-type: none"> <li>School Board Mtg. Self-Assessment</li> </ul>
Board Meeting Mon, Dec 14, 2020 6:00 PM	<ul style="list-style-type: none"> <li>EL 2.5 Financial Planning and Budgeting</li> <li>EL 2.0 Global Executive Constraint</li> </ul>		<ul style="list-style-type: none"> <li>Approval of Final FY 2021-22 Levy</li> <li>Record of Board Self-Evaluation</li> </ul>	<ul style="list-style-type: none"> <li>Community Linkage Senior Citizen Listening Presentation for Discussion at the January 2021 Workshop</li> <li>School Board Treasurer's Report</li> </ul>	<ul style="list-style-type: none"> <li>Monthly Reports</li> </ul>	<ul style="list-style-type: none"> <li>Truth in Taxation Hearing</li> </ul>	
Post Meeting Board Workshop Mon, Dec 14, 2020							<ul style="list-style-type: none"> <li>School Board Mtg. Self-Assessment</li> </ul>

134

**EDEN PRAIRIE SCHOOL BOARD**  
**2020-2021 ANNUAL WORK PLAN**

**Board Meetings**

**Board Workshops**

**Other Meetings**

**June 22, 2020**

Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
<p>*****2021*****</p> <p>Annual Organizational Meeting Mon, Jan 4, 2021 6:00 PM</p>			<ul style="list-style-type: none"> <li>• 2021 Annual Organizational Mtg. <ul style="list-style-type: none"> <li>- Election of Officers</li> <li>- School Board Compensation</li> <li>- School Board Calendar</li> </ul> </li> <li>• Resolution for Combined Polling Places for the General Elections</li> <li>• School Board Meeting Calendar: Jan 1, 2021 through Jun 30, 2021</li> <li>• Appointment of Intermediate District 287 Representative</li> </ul>		<ul style="list-style-type: none"> <li>• 2021 Annual School District Organizational Items: <ul style="list-style-type: none"> <li>- School District Newspaper</li> <li>- School District Depository/Financial Institutions</li> <li>- Money Wire Transfers</li> <li>- Early Claims Payment</li> <li>- School District Legal Counsel</li> <li>- School District Responsible Authority</li> <li>- Deputy Clerk &amp; Deputy Treasurer</li> <li>- Facsimile Signature Authorization</li> <li>- Authorization to Sign Contracts</li> <li>- Local Education Agency (LEA) Representative</li> <li>- MDE Designation of Identified Official with Authority (IoWA)</li> <li>- Seek Bids</li> </ul> </li> </ul>		
<p>Board Workshop Mon, Jan 4, 2021 6:15 PM Convene following the Annual Organizational Meeting</p>							<ul style="list-style-type: none"> <li>• 2021 Committees &amp; Outside Organization Discussion</li> <li>• CLC: Senior Center Talking Points, Agenda &amp;</li> </ul>

**EDEN PRAIRIE SCHOOL BOARD**  
**2020-2021 ANNUAL WORK PLAN**

**Board Meetings**

**Board Workshops**

**Other Meetings**

**June 22, 2020**

Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
							Attendance Discussion <ul style="list-style-type: none"> <li>Budget: 5-Year Financial Forecast</li> <li>Finance 101</li> <li>Engagement Strategies</li> <li>Confirm agenda for next Board Workshop</li> </ul>
<b>Board Meeting</b> <b>Mon, Jan 25, 2021</b> <b>6:00 PM</b>		<ul style="list-style-type: none"> <li>FY 2021-22 Final School Calendar (<i>Draft</i>)</li> <li>FY 2022-23 Preliminary School Calendar (<i>Draft</i>)</li> <li>FY 2021-22 Budget Timelines – <i>First Reading</i></li> <li>FY 2021-22 Budget Assumptions – <i>First Reading</i></li> </ul>	<ul style="list-style-type: none"> <li>FY 2020-21 Mid-Year Budget Approval</li> <li>Record of Board Self-Evaluation</li> </ul>	<ul style="list-style-type: none"> <li>2021 School Board Committee &amp; Outside Organization Assignments</li> </ul>	<ul style="list-style-type: none"> <li>Monthly Reports</li> <li>FY 2021-22 Bus Purchase</li> </ul>		
<b>Post Meeting Board Workshop</b> <b>Mon, Jan 25, 2021</b>							<ul style="list-style-type: none"> <li>School Board Meeting Self-Assessment</li> </ul>
<b>Board Workshop</b> <b>Mon, Feb 8, 2021</b> <b>6:00 PM</b>							<ul style="list-style-type: none"> <li>Levy's &amp; Schedule</li> <li>Transportation: Funding &amp; Options</li> <li>School Wide Enrichment Model (SEM) –1</li> </ul>

**EDEN PRAIRIE SCHOOL BOARD**  
**2020-2021 ANNUAL WORK PLAN**

Board Meetings

Board Workshops

Other Meetings

June 22, 2020

Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
							<ul style="list-style-type: none"> <li>•Walk through School Board Agenda</li> <li>•Customer Service Training</li> <li>•Confirm agenda for next Board Workshop</li> </ul>
Board Meeting Mon, Feb 22, 2021 6:00 PM			<hr/> <ul style="list-style-type: none"> <li>•Record of Board Self-Evaluation</li> </ul>		<ul style="list-style-type: none"> <li>• Monthly Reports</li> <li>• Approval of FY 2021-22 School Calendar</li> <li>• Approval of Preliminary FY 2022-23 School Calendar</li> </ul>		
Post Meeting Board Workshop Mon, Feb 22, 2021							<ul style="list-style-type: none"> <li>•School Board Meeting Self-Assessment</li> </ul>
Board Workshop Mon, Mar 8, 2021 6:00 PM							<ul style="list-style-type: none"> <li>•Communications</li> <li>•Define Policy under Policy Governance: Ends, EL's, GP's and BMD's</li> <li>•Policy Workshop: Discuss Potential Policy Changes</li> <li>•Confirm agenda for next Board Workshop</li> </ul>

**EDEN PRAIRIE SCHOOL BOARD**  
**2020-2021 ANNUAL WORK PLAN**

**Board Meetings**

**Board Workshops**

**Other Meetings**

**June 22, 2020**

Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
Board Meeting Mon, Mar 22, 2021 6:00 PM		<ul style="list-style-type: none"> <li>FY 2021-22 Capital Budget – <i>First Reading</i></li> <li>FY 2021-22 Capital Outlay</li> </ul>	<ul style="list-style-type: none"> <li>Resolution to Release Probationary Teachers</li> <li>Final FY 2021-22 Budget Assumptions</li> </ul> <hr/> <ul style="list-style-type: none"> <li>Record of Board Self-Evaluation</li> </ul>		<ul style="list-style-type: none"> <li>Monthly Reports</li> <li>Achievement &amp; Integration Budget</li> </ul>		
Post Meeting Board Workshop Mon, Mar 22, 2021							<ul style="list-style-type: none"> <li>School Board Meeting Self-Assessment</li> </ul>
Board Workshop Mon, Apr 12, 2021 6:00 PM							<ul style="list-style-type: none"> <li>Agenda Items: Sample Agenda &amp; Discussion of Agenda Elements</li> <li>Source of Agenda Items: Board Request for Information; Superintendent Information; Agenda Timeline</li> <li>FY 2021-2022 Annual Work Plan Calendar Discussion</li> <li>FY 2021-2022 School Board Meeting Calendar Discussion</li> </ul>

**EDEN PRAIRIE SCHOOL BOARD**  
**2020-2021 ANNUAL WORK PLAN**

Board Meetings

Board Workshops

Other Meetings

June 22, 2020

Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
							<ul style="list-style-type: none"> <li>• FY 2021-2022 School Board Budget Discussion</li> <li>• Mechanics of Monitoring</li> <li>• Confirm agenda for next Board Workshop</li> </ul>
Board Meeting Mon, Apr 26, 2021 6:00 PM		<ul style="list-style-type: none"> <li>• FY 2021-22 School Board Work Plan – <i>First Reading</i></li> <li>• Closed Session: Negotiation Strategy</li> <li>• FY 2021-22 School Board Budget – <i>First Reading</i></li> </ul>	<ul style="list-style-type: none"> <li>• Approval of</li> <li>• FY 2021-22 Capital Budget</li> <li>• Approval of</li> <li>• FY 2021-22 School Board Meeting Calendar</li> </ul> <hr/> <ul style="list-style-type: none"> <li>• Record of Board Self-Evaluation</li> </ul>		<ul style="list-style-type: none"> <li>• Monthly Reports</li> <li>• ALC Fiscal Agent Agreement with District 287</li> </ul>		
Post Meeting Board Workshop Mon, Apr 26, 2021							<ul style="list-style-type: none"> <li>• School Board Meeting Self-Assessment</li> </ul>
Board Workshop Mon, May 10, 2021 6:00 PM							<ul style="list-style-type: none"> <li>• Strategic Plan</li> <li>• Community Ed</li> <li>• Y-T-D Update and Plan Update</li> <li>• Confirm agenda for next Board Workshop</li> </ul>

139

**EDEN PRAIRIE SCHOOL BOARD**  
**2020-2021 ANNUAL WORK PLAN**

**Board Meetings**

**Board Workshops**

**Other Meetings**

**June 22, 2020**

Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
Board Meeting Mon, May 24, 2021 6:00 PM		• FY 2021-22 Budget – <i>First Reading</i>	• Approval of FY 2021-22 School Board Work Plan • Approval of FY 2021-22 School Board Budget <hr/> • Record of Board Self-Evaluation		• Monthly Reports • MSHSL Resolution for Membership • Approval of FY 2021-22 School Meal Prices		
Post Meeting Board Workshop Mon, May 24, 2021							• School Board Meeting Self-Assessment
Board Workshop Mon, June 14, 2021 6:00 PM							• General Fund Budget Q&A • Confirm agenda for next Board Workshop
Board Meeting Mon, June 28, 2021 6:00 PM	• Ends 1.1, 1.2, 1.3 OI		• Approval of FY 2021-22 Adopted Budget • ISD 287 10-Year Facilities Maintenance Resolution <hr/> • Record of Board Self-Evaluation		• Monthly Reports • EPS 10-Year Facilities Maintenance Plan • Q-Comp Annual Report • Annual Review of District Mandated Policies • Approval of Updated District Policies		
Post Meeting Board Workshop Mon, Jun 28, 2021							• School Board Meeting Self-Assessment



**MANDATED REPORTING OF CHILD NEGLECT OR PHYSICAL OR SEXUAL ABUSE****I. PURPOSE**

The purpose of this policy is to make clear the statutory requirements of school personnel to report suspected child neglect or physical or sexual abuse.

**II. GENERAL STATEMENT OF POLICY**

- A. The policy of the school district is to fully comply with Minn. Stat. § 626.556 requiring school personnel to report suspected child neglect or physical or sexual abuse.
- B. A violation of this policy occurs when any school personnel fails to immediately report instances of child neglect or physical or sexual abuse when the school personnel knows or has reason to believe a child is being neglected or physically or sexually abused or has been neglected or physically or sexually abused within the preceding three years.

**III. DEFINITIONS**

- A. “Accidental” means a sudden, not reasonably foreseeable, and unexpected occurrence or event which:
  - 1. is not likely to occur and could not have been prevented by exercise of due care; and
  - 2. if occurring while a child is receiving services from a facility, happens when the facility and the employee or person providing services in the facility are in compliance with the laws and rules relevant to the occurrence of event.
- B. “Child” means one under age 18 and, for purposes of Minn. Stat. Ch. 260C (Child Protection) and Minn. Stat. Ch. 260D (Child in Voluntary Foster Care for Treatment), includes an individual under age 21 who is in foster care pursuant to Minn. Stat. § 260C.451 (Foster Care Benefits Past Age 18).
- C. “Immediately” means as soon as possible but in no event longer than 24 hours.

**MANDATED REPORTING OF CHILD NEGLECT OR PHYSICAL OR SEXUAL ABUSE**

- D. “Mandated reporter” means any school personnel who knows or has reason to believe a child is being neglected or physically or sexually abused, or has been neglected or physically or sexually abused within the preceding three years.
- E. “Neglect” means the commission or omission of any of the acts specified below, other than by accidental means:
1. failure by a person responsible for a child’s care to supply a child with necessary food, clothing, shelter, health **care**, medical **care**, or other care required for the child’s physical or mental health when reasonably able to do so, including a growth delay, which may be referred to as a failure to thrive, that has been diagnosed by a physician and is due to parental neglect;
  2. failure to protect a child from conditions or actions that seriously endanger the child’s physical or mental health when reasonably able to do so;
  3. failure to provide for necessary supervision or child care arrangements appropriate for a child after considering factors such as the child’s age, mental ability, physical condition, length of absence, or environment, when the child is unable to care for his or her own basic needs or safety or the basic needs or safety of another child in his or her care;
  4. failure to ensure that a child is educated in accordance with state law, which does not include a parent’s refusal to provide his or her child with sympathomimetic medications;
  5. prenatal exposure to a controlled substance used by the mother for a nonmedical purpose, as evidenced by withdrawal symptoms in the child at birth, results of a toxicology test performed on the mother at delivery or the child’s birth, or medical effects or developmental delays during the child’s first year of life that medically indicate prenatal exposure to a controlled substance or the presence of a fetal alcohol spectrum disorder;
  6. medical neglect as defined by Minn. Stat. § 260C.007, Subd. 4 **6**, Clause (5);
  7. chronic and severe use of alcohol or a controlled substance by a parent or person responsible for the care of the child that adversely affects the child’s basic needs and safety; or

**MANDATED REPORTING OF CHILD NEGLECT OR PHYSICAL OR SEXUAL ABUSE**

8. emotional harm from a pattern of behavior which contributes to impaired emotional functioning of the child which may be demonstrated by a substantial and observable effect in the child's behavior, emotional response, or cognition that is not within the normal range for the child's age and stage of development, with due regard to the child's culture.

Neglect does not include spiritual means or prayer for treatment or care of disease where the person responsible for the child's care in good faith has selected and depended on those means for treatment or care of disease, except where the lack of medical care may cause serious danger to the child's health.

- F. "No maltreatment mistake" means: (1) at the time of the incident, the individual was performing duties identified in the center's child care program plan required under Minn. Rules Part 9503.0045; (2) the individual has not been determined responsible for a similar incident that resulted in a finding of maltreatment for at least seven years; (3) the individual has not been determined to have committed a similar nonmaltreatment mistake under this paragraph for at least four years; (4) any injury to a child resulting from the incident, if treated, is treated only with remedies that are available over the counter, whether ordered by a medical professional or not; and (5) except for the period when the incident occurred, the facility and the individual providing services were both in compliance with all licensing requirements relevant to the incident. This definition only applies to child care centers licensed under Minn. Rules Ch. 9503.
- G. "Physical abuse" means any physical injury, mental injury, or threatened injury, inflicted by a person responsible for the child's care other than by accidental means; or any physical or mental injury that cannot reasonably be explained by the child's history of injuries or any aversive or deprivation procedures, or regulated interventions, that have not been authorized by Minn. Stat. 125A.0942 or § 245.825.

Abuse does not include reasonable and moderate physical discipline of a child administered by a parent or legal guardian which does not result in an injury. Abuse does not include the use of reasonable force by a teacher, principal, or school employee as allowed by Minn. Stat. § 121A.582.

Actions which are not reasonable and moderate include, but are not limited to, any of the following: (1) throwing, kicking, burning, biting, or cutting a child; (2) striking a child with a closed fist; (3) shaking a child under age three; (4) striking or other actions which result in any nonaccidental injury to a child under 18 months of age; (5) unreasonable interference with a child's breathing; (6) threatening a

**MANDATED REPORTING OF CHILD NEGLECT OR PHYSICAL OR SEXUAL ABUSE**

child with a weapon, as defined in Minn. Stat. § 609.02, Subd. 6; (7) striking a child under age one on the face or head; (8) striking a child who is at least age one but under age four on the face or head, which results in an injury; (9) purposely giving a child poison, alcohol, or dangerous, harmful, or controlled substances which were not prescribed for the child by a practitioner, in order to control or punish the child, or giving the child other substances that substantially affect the child's behavior, motor coordination, or judgment or that result in sickness or internal injury, or subject the child to medical procedures that would be unnecessary if the child were not exposed to the substances; (10) unreasonable physical confinement or restraint not permitted under Minn. Stat. § 609.379 including, but not limited to, tying, caging, or chaining; or (11) in a school facility or school zone, an act by a person responsible for the child's care that is a violation under Minn. Stat. § 121A.58.

- H. "Report" means any communication received by the local welfare agency, police department, county sheriff, or agency responsible for child protection pursuant to this section that describes neglect or physical or sexual abuse of a child and contains sufficient content to identify the child and any person believed to be responsible for the neglect or abuse, if known.
- I. "School personnel" means professional employee or professional's delegate of the school district who provides health, educational, social, psychological, law enforcement, or child care services.
- J. "Sexual abuse" means the subjection of a child by a person responsible for the child's care, by a person who has a significant relationship to the child (as defined in Minn. Stat. § 609.341, Subd.15), or by a person in a **current or recent** position of authority (as defined in Minn. Stat. § 609.341, Subd.10) to any act which constitutes a violation of Minnesota statutes prohibiting criminal sexual conduct. Such acts include sexual penetration, ~~as well as~~ sexual contact, **Sexual abuse, solicitation of children to engage in sexual conduct, and communication of sexually explicit materials to children.** Sexual abuse also includes any act involving a minor which constitutes a violation of Minnesota statutes prohibiting prostitution, or use of a minor in a sexual performance. Sexual abuse includes all reports of known or suspected child sex trafficking involving a child who is identified as a victim of sex trafficking. Sexual abuse includes threatened sexual abuse which includes the status of a parent or household member who has committed a violation which requires registration under Minn. Stat. § 243.166, Subd. 1b(a) or (b) (Registration of Predatory Offenders).

**MANDATED REPORTING OF CHILD NEGLECT OR PHYSICAL OR SEXUAL ABUSE**

- K. “Mental injury” means an injury to the psychological capacity or emotional stability of a child as evidenced by an observable or substantial impairment in the child’s ability to function within a normal range of performance and behavior with due regard to the child’s culture.
- L. “Person responsible for the child’s care” means (1) an individual functioning within the family unit and having responsibilities for the care of the child such as a parent, guardian, or other person having similar care responsibilities, or (2) an individual functioning outside the family unit and having responsibilities for the care of the child such as a teacher, school administrator, other school employees or agents, or other lawful custodian of a child having either full-time or short-term care responsibilities including, but not limited to, day care, babysitting whether paid or unpaid, counseling, teaching, and coaching.
- M. “Threatened injury” means a statement, overt act, condition, or status that represents a substantial risk of physical or sexual abuse or mental injury. Threatened injury includes, but is not limited to, exposing a child to a person responsible for the child’s care who has subjected the child to, or failed to protect a child from, egregious harm, or a person whose parental rights were involuntarily terminated, been found palpably unfit, or one from whom legal and physical custody of a child has been involuntarily transferred to another.

**IV. REPORTING PROCEDURES**

- A. A mandated reporter as defined herein shall immediately report the neglect or physical or sexual abuse, which he or she knows or has reason to believe is happening or has happened within the preceding three years to the local welfare agency, police department, county sheriff, tribal social services, or tribal police department. The reporter will include his or her name and address in the report.
- B. If the immediate report has been made orally, by telephone or otherwise, the oral report shall be followed by a written report within 72 hours (exclusive of weekends and holidays) to the appropriate police department, the county sheriff, local welfare agency, or agency responsible for assisting or investigating maltreatment. The written report shall identify the child, any person believed to be responsible for the abuse or neglect of the child if the person is known, the nature and extent of the abuse or neglect and the name and address of the reporter.

**MANDATED REPORTING OF CHILD NEGLECT OR PHYSICAL OR SEXUAL ABUSE**

- C. Regardless of whether a report is made, as soon as practicable after a school receives information regarding an incident that may constitute maltreatment of a child in a school facility, the school shall inform the parent, legal guardian, or custodian of the child that an incident has occurred ~~and that~~ may constitute maltreatment of the child, when the incident occurred, and the nature of the conduct that may constitute maltreatment.
- D. A mandated reporter who knows or has reason to know of the deprivation of parental rights or the kidnapping of a child shall report the information to the local police department or the county sheriff.
- E. With the exception of a health care professional or a social service professional who is providing the woman with prenatal care or other health care services, a mandated reporter shall immediately report to the local welfare agency if the person knows or has reason to believe that a woman is pregnant and has used a controlled substance for a nonmedical purpose during the pregnancy, including, but not limited to, tetrahydrocannabinol, or has consumed alcoholic beverages during the pregnancy in any way that is habitual or excessive.
- F. A person mandated by Minnesota law and this policy to report who fails to report may be subject to criminal penalties and/or discipline, up to and including termination of employment.
- G. Submission of a good faith report under Minnesota law and this policy will not adversely affect the reporter's employment, or the child's access to school.
- H. Any person who knowingly or recklessly makes a false report under the provisions of applicable Minnesota law or this policy shall be liable in a civil suit for any actual damages suffered by the person or persons so reported and for any punitive damages set by the court or jury, and the reckless making of a false report may result in discipline. The court may also award attorney's fees.

**V. INVESTIGATION**

- A. The responsibility for investigating reports of suspected neglect or physical or sexual abuse rests with the appropriate county, state, or local agency or agencies. The agency responsible for assessing or investigating reports of child maltreatment has the authority to interview the child, the person or persons responsible for the child's care, the alleged perpetrator, and any other person with knowledge of the abuse or neglect for the purpose of gathering the facts,

**MANDATED REPORTING OF CHILD NEGLECT OR PHYSICAL OR SEXUAL ABUSE**

assessing safety and risk to the child, and formulating a plan. The investigating agency may interview the child at school. The interview may take place outside the presence of a school official. The investigating agency, not the school, is responsible for either notifying or withholding notification of the interview to the parent, guardian or person responsible for the child's care. School officials may not disclose to the parent, legal custodian, or guardian the contents of the notification or any other related information regarding the interview until notified in writing by the local welfare or law enforcement agency that the investigation or assessment has been concluded.

- B. When the investigating agency determines that an interview should take place on school property, written notification of intent to interview the child on school property will be received by school officials prior to the interview. The notification shall include the name of the child to be interviewed, the purpose of the interview, and a reference to the statutory authority to conduct an interview on school property.
- C. Except where the alleged perpetrator is believed to be a school official or employee, the time and place, and manner of the interview on school premises shall be within the discretion of school officials, but the local welfare or law enforcement agency shall have the exclusive authority to determine who may attend the interview. The conditions as to time, place, and manner of the interview set by the school officials shall be reasonable and the interview shall be conducted not more than 24 hours after the receipt of the notification unless another time is considered necessary by agreement between the school officials and the local welfare or law enforcement agency. Every effort must be made to reduce the disruption of the educational program of the child, other students, or school employees when an interview is conducted on school premises.
- D. Where the alleged perpetrator is believed to be a school official or employee, the school district shall conduct its own investigation independent of MDE and, if involved, the local welfare or law enforcement agency.
- E. Upon request by MDE, the school district shall provide all requested data that are relevant to a report of maltreatment and are in the possession of a school facility, pursuant to an assessment or investigation of a maltreatment report of a student in school. The school district shall provide the requested data in accordance with the requirements of the Minnesota Government Data Practices Act, Minn. Stat. Ch.13, and the Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g.

**MANDATED REPORTING OF CHILD NEGLECT OR PHYSICAL OR SEXUAL ABUSE****VI. MAINTENANCE OF SCHOOL RECORDS CONCERNING ABUSE OR POTENTIAL ABUSE**

- A. When a local welfare or local law enforcement agency determines that a potentially abused or abused child should be interviewed on school property, written notification of the agency's intent to interview on school property must be received by school officials prior to the interview. The notification shall include the name of the child to be interviewed, the purpose of the interview, and a reference to the statutory authority to conduct the interview. The notification shall be private data. School officials may not disclose to the parent, legal custodian, or guardian the contents of the notice or any other related information regarding the interview until notified in writing by the local welfare or law enforcement agency that the investigation has been concluded.
- B. All records regarding a report of maltreatment, including any notification of intent to interview which was received by the school as described above in Paragraph A., shall be destroyed by the school only when ordered by the agency conducting the investigation or by a court of competent jurisdiction.

**VII. PHYSICAL OR SEXUAL ABUSE AS SEXUAL HARASSMENT OR VIOLENCE**

Under certain circumstances, alleged physical or sexual abuse may also be sexual harassment or violence under Minnesota law. If so, the duties relating to the reporting and investigation of such harassment or violence may be applicable.

**VIII. DISSEMINATION OF POLICY AND TRAINING**

- A. This policy shall appear in school personnel handbooks.
- B. The school district will develop a method of discussing this policy with school personnel.
- C. This policy shall be reviewed at least annually for compliance with state law.

*Adopted: 6/25/2013*

*Revised: 8/26/2019*

*Revised: 6/22/2020*



**TOBACCO-FREE ENVIRONMENT; POSSESSION AND USE OF TOBACCO,  
TOBACCO-RELATED DEVICES, AND ELECTRONIC DELIVERY DEVICES****I. PURPOSE**

The purpose of this policy is to maintain a learning and working environment that is tobacco free.

**II. GENERAL STATEMENT OF POLICY**

- A. A violation of this policy occurs when any student, teacher, administrator, other school personnel of the school district, or person smokes or uses tobacco, tobacco-related devices, or carries or uses an activated electronic delivery device in a public school. This prohibition extends to all facilities, whether owned, rented, or leased, and all vehicles that a school district owns, leases, rents, contracts for, or controls. In addition, this prohibition includes vehicles used, in whole or in part, for work purposes, during hours of school operation, if more than one person is present. This prohibition includes all school district property and all off-campus events sponsored by the school district.
- B. A violation of this policy occurs when any elementary school, middle school, or secondary school student possesses any type of tobacco, tobacco-related device, or electronic delivery device in a public school. This prohibition extends to all facilities, whether owned, rented, or leased, and all vehicles that a school district owns, leases, rents, contracts for, or controls and includes vehicles used, in whole or in part, for school purposes, during hours of school operation, if more than one person is present. This prohibition includes all school district property and all off-campus events sponsored by the school district.
- C. The school district will act to enforce this policy and to discipline or take appropriate action against any student, teacher, administrator, school personnel, or person who is found to have violated this policy.
- D. The school district will not solicit or accept any contributions or gifts of money, curricula, materials, or equipment from companies that directly manufacture and are identified with tobacco products, devices, or electronic cigarettes. The school district will not promote or allow promotion of tobacco products or e-cigarettes on school property or at school-sponsored events.

**TOBACCO-FREE ENVIRONMENT; POSSESSION AND USE OF TOBACCO,  
TOBACCO-RELATED DEVICES, AND ELECTRONIC DELIVERY DEVICES****III. TOBACCO AND TOBACCO-RELATED DEVICES DEFINED**

- A. “Electronic delivery device” means any product containing or delivering nicotine, lobelia, or any other substance intended for human consumption that can be used by a person to simulate smoking in the delivery of nicotine or any other substance through inhalation of vapor from the product. Electronic delivery devices include any component part of a product, whether or not marked or sold separately. Electronic delivery devices do not include any product that has been approved or certified by the United States Food and Drug Administration for sale as a tobacco-cessation product, as a tobacco-dependence product, or for other medical purposes, and is marked and sold for such an approved purpose.
- B. “Tobacco” means cigarettes and any product containing, made, or derived from tobacco that is intended for human consumption, whether chewed, smoked, absorbed, dissolved, inhaled, snorted, sniffed, or ingested by any other means, or any component, part, or accessory of a tobacco product; cigars; cheroots; stogies; perique; granulated, plug cut, crimp cut, ready rubbed, and other smoking tobacco; snuff; snuff flour; cavendish; plug and twist tobacco; fine cut and other chewing tobacco; shorts; refuse scraps, clippings, cuttings and sweepings of tobacco; and other kinds and forms of tobacco. Tobacco excludes any tobacco product that has been approved by the United States Food and Drug Administration for sale as a tobacco-cessation product, as a tobacco-dependence product, or for other medical purposes, and is being marketed and sold solely for such an approved purpose.
- C. “Tobacco-related devices” means cigarette papers or pipes for smoking.
- D. “Smoking” means inhaling, exhaling, burning or carrying any lighted or heated cigar, cigarette, pipe, or any other lighted or heated product containing, made, or derived from nicotine, tobacco, marijuana, or other plant, whether natural or synthetic, that is intended for inhalation. Smoking includes carrying or using an activated electronic delivery device.

**IV. EXCEPTIONS**

- A. A violation of this policy does not occur when an Indian adult lights tobacco on school district property as a part of a traditional Indian spiritual or cultural ceremony. An Indian is a person who is a member of an Indian tribe as defined under Minnesota law.

**TOBACCO-FREE ENVIRONMENT; POSSESSION AND USE OF TOBACCO,  
TOBACCO-RELATED DEVICES, AND ELECTRONIC DELIVERY DEVICES**

- B. A violation of this policy does not occur when an adult nonstudent possesses a tobacco or nicotine product that has been approved by the United States Food and Drug Administration for sale as a tobacco cessation product, as a tobacco dependence product, or for other medical purposes, and is being marketed and sold solely for such an approved purpose. Nothing in this exception authorizes smoking or use of tobacco, tobacco-related devices, or electronic delivery devices on school property or at off-campus events sponsored by the school district.

**V. ENFORCEMENT**

- A. All individuals on school premises shall adhere to this policy.
- B. Students who violate this tobacco-free policy shall be subject to school district discipline procedures.
- C. School district administrators and other school personnel who violate this tobacco-free policy shall be subject to school district discipline procedures.
- D. School district action taken for violation of this policy will be consistent with requirements of applicable collective bargaining agreements, Minnesota or federal law, and school district policies.
- E. Persons who violate this tobacco-free policy may be referred to the building administration or other school district supervisory personnel responsible for the area or program at which the violation occurred.
- F. School administrators may call the local law enforcement agency to assist with enforcement of this policy. Smoking or use of any tobacco product in a public school is a violation of the Minnesota Clean Indoor Air Act and/or the Freedom to Breathe Act of 2007 and is a petty misdemeanor. A court injunction may be instituted against a repeated violator.
- G. No persons shall be discharged, refused to be hired, penalized, discriminated against, or in any manner retaliated against for exercising any right to a smoke-free environment provided by the Freedom to Breathe Act of 2007 or other law.

**TOBACCO-FREE ENVIRONMENT; POSSESSION AND USE OF TOBACCO,  
TOBACCO-RELATED DEVICES, AND ELECTRONIC DELIVERY DEVICES****VI. DISSEMINATION OF POLICY**

- A. This policy shall appear in the student handbook.
- B. The school district will develop a method of discussing this policy with students and employees.

*Adopted: 8/14/2012*

*Revised: 8/26/2019*

*Revised: 6/22/2020*

**I. PURPOSE**

The purpose of this policy is to protect disabled students from discrimination on the basis of disability and to identify and evaluate learners who, within the intent of Section 504 of the Rehabilitation Act of 1973 (Section 504), need services, accommodations, or programs in order that such learners may receive a free appropriate public education.

**II. GENERAL STATEMENT OF POLICY**

- A. Disabled students who meet the criteria of Paragraph C. below are protected from discrimination on the basis of a disability.
- B. The responsibility of the school district is to identify and evaluate learners who, within the intent of Section 504, need services, accommodations, or programs in order that such learners may receive a free appropriate public education.
- C. For this policy, a learner who is protected under Section 504 is one who:
  - 1. has a physical or mental impairment that substantially limits one or more of such person's major life activities; or
  - 2. has a record of such an impairment; or
  - 3. is regarded as having such impairment.
- D. Learners may be protected from disability discrimination and be eligible for services, accommodations, or programs under the provisions of Section 504 even though they are not eligible for special education pursuant to the Individuals with Disabilities Education Act.

**III. COORDINATOR**

Persons who have questions or comments should contact the Director of Student Services at the Eden Prairie School District No. 272, 8100 School Road, Eden Prairie, MN, 952-975-7000. This person supervises the school district's Americans with Disabilities Act/Section 504 Coordinator. Persons who wish to make a complaint regarding a disability discrimination matter may use the accompanying Student Disability Discrimination Grievance Report Form. The form should be given to the ADA/Section 504 coordinator.

*Adopted: 8/14/2012*  
*Revised: 11/25/2019*



**STUDENT DISABILITY DISCRIMINATION GRIEVANCE REPORT FORM**

General Statement of Policy Prohibiting Disability Discrimination

Eden Prairie SD 272 believes all persons are to be treated with respect and dignity and maintains a firm policy prohibiting all forms of discrimination on the basis of a disability. Discrimination on the basis of a disability will not be tolerated under any circumstances.

Complainant: \_\_\_\_\_

Home Address: \_\_\_\_\_

Work Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

I have been discriminated against based on (choose one or more):

[my disability] / [a record of my disability] / [being regarded as having a disability]

because \_\_\_\_\_

Date of alleged incident(s): \_\_\_\_\_

Name of person you believe discriminated against you or another person:

\_\_\_\_\_

If the alleged discrimination was toward another person, identify that person: \_\_\_\_\_

\_\_\_\_\_

Describe the incident(s) as clearly as possible, including such things as: any verbal statements; what, if any, physical contact was involved; etc. (attach additional pages if necessary):

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Location of the incident(s): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

List any witnesses that were present: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



# EDEN PRAIRIE SCHOOLS

Inspiring each student every day

This complaint is filed based on my honest belief that \_\_\_\_\_ has discriminated against me or another person based on a disability. I hereby certify that the information I have provided in this complaint is true, correct, and complete to the best of my knowledge and belief.

\_\_\_\_\_  
(Complainant Signature)

\_\_\_\_\_  
(Date)

Received by: \_\_\_\_\_

\_\_\_\_\_  
(Date)

This form should be submitted to the 504 coordinator at your school.

## **Service Animal Procedures**

### **District Policy 521-P**

This document establishes district procedures governing the presence and use of service animals on district property and at district-sponsored events.

#### **I. GENERAL STATEMENT**

Service animals are permitted to accompany individuals with a disability to public events or within public areas of the district, consistent with the Americans with Disabilities Act, 28 CFR 35, Minn. Stat. §§ 256C, and 363A.19. Use of a service animal on district property is subject to the following procedures:

#### **II. DEFINITIONS**

- A. "Service animal" means any dog, or in specific circumstances, a miniature horse, that is individually trained to do work or perform tasks for the benefit of an individual with a disability, including a physical, sensory, psychiatric, intellectual, or other mental disability. Other species of animals, whether wild or domestic, trained or untrained, are not service animals for the purposes of this definition. The work or tasks performed by a service animal must be directly related to the individual's disability. The crime deterrent effects of an animal's presence and/or the provision of emotional support, well-being, comfort, or companionship does not constitute work or tasks for the purposes of this definition.
- B. "Handler" means an individual with a disability who uses a service animal. In the case of an individual who is unable to care for and supervise the service animal for reasons such as age or disability, handler means the person who cares for and supervises the animal on that individual's behalf. District personnel cannot be responsible for the handling responsibilities of a service animal.

#### **III. REQUIREMENTS FOR ALL SERVICE ANIMALS**

- A. The service animal must be required for the individual with a disability.
- B. The service animal must be individually trained to do work or tasks for the benefit of the individual with a disability, as described in II. A.
- C. The service animal must have a harness, leash, or other tether, unless either the handler is unable because of a disability to use a harness, leash, or other tether, or the use of a harness, leash or other tether would interfere with the service animal's



~~safe, effective performance of work or tasks, in which case the service animal must be otherwise under the handler's control.~~

- ~~D. The service animal must be housebroken.~~
- ~~E. The handler is responsible for the care and supervision of a service animal, including walking the animal or responding to the animal's need to relieve itself.~~
- ~~F. The district is not responsible for providing a staff member to walk the service animal or to provide any other care or assistance to the animal.~~
- ~~G. In the case of an individual who is unable to care for and/or supervise their service animal, the parent/guardian of the individual is responsible for arranging for such care and supervision.~~

#### **IV. REQUESTING USE OF A SERVICE ANIMAL**

- ~~A. Requests for students with a disability to be accompanied by a service animal must be submitted to the Principal of the school the student attends, in writing, using the attached form. The Principal will notify the Executive Director of Student Services of the request. Requests from district employees must be submitted to the Director of Human Resources. No student or employee may bring a service animal onto district property or to a district-sponsored event without the prior written approval of the appropriate administrator.~~
- ~~B. Requests must identify the need for the service animal as it relates to the individual's disability and describe the work or tasks that the service animal is trained to perform.~~
- ~~C. Owners of a service dog must provide proof of current vaccinations for rabies and DHPP (Distemper, Hepatitis, Peroinfluenza, Parvovirus), and any other vaccinations depending on local veterinary recommendations. Owners of a service miniature horse must provide proof of current vaccinations for rabies and any other vaccinations depending on local veterinary recommendations.~~

#### **V. ADDITIONAL PROVISIONS FOR SERVICE MINIATURE HORSES**

~~Requests to permit a service miniature horse to accompany an individual with a disability on district property or at a district-sponsored event will be handled on a case-by-case basis, considering these additional factors:~~

- ~~A. The type, size, and weight of the miniature horse and whether the facility can accommodate these features; and~~

- ~~B: Whether the miniature horse's presence in a specific facility compromises health and safety.~~

## ~~VI. EXCLUSIONS/REMOVALS OF SERVICE ANIMALS~~

~~—The district retains the discretion to exclude or remove a service animal from its property if:~~

- ~~A: Any of the previously listed conditions are not met.~~
- ~~B: The service animal is out of control and/or the animal's handler does not effectively control the animal's behavior.~~
- ~~C: The service animal's presence or behavior fundamentally alters the functions of the district; and/or,~~
- ~~D. —The service animal poses a significant health or safety risk to others that cannot be eliminated by reasonable accommodations.~~

## ~~VII. LIABILITY~~

~~The owner of the service animal is responsible for any harm or injury to an individual, and for any property damage caused by the service animal while on district property.~~

*Supports: Eden Prairie School District Policy #521*

*Approved by Cabinet: 11/12/2014*

*Revised: 11/25/2019*

**Approval Request Form For Use of a Service Animal**

Date: \_\_\_\_\_

Student Name: \_\_\_\_\_

Parent name(s) and contact information: \_\_\_\_\_

\_\_\_\_\_

Building: \_\_\_\_\_

Type of service animal:

Name of service animal:

\_\_\_\_ Letter from Physician is attached.

Documentation attached that the service animal is:

\_\_\_\_ Properly trained and licensed.

\_\_\_\_ Properly and currently vaccinated.

\_\_\_\_ Under the control of a properly trained handler. Name of handler: \_\_\_\_\_

\_\_\_\_ Covered by adequate liability insurance.

**Service Animal Registration/Agreement**

Owner: \_\_\_\_\_ Student: \_\_\_\_\_

Type of service animal: \_\_\_\_\_

\_\_\_ Request for approval form is attached.

\_\_\_ Letter from Physician is attached.

Documentation attached that the service animal is:

\_\_\_ Properly trained and licensed.

\_\_\_ Properly and currently vaccinated.

\_\_\_ Under the control of a properly trained handler. \_\_\_\_\_ Name of handler: \_\_\_\_\_

\_\_\_ Covered by adequate liability insurance.

I have read and understand the Eden Prairie Schools Service Animal Procedure and will abide by the terms of the procedure.

I understand that if my service animal is: out of control and/or the animal's handler does not effectively control the animal's behavior; is not housebroken or the animal's presence or behavior fundamentally interferes in the functions of the School District; or poses a direct threat to the health and safety of others that cannot be eliminated by reasonable modifications, the School District has the discretion to exclude or remove my service animal from its property.

I agree to be responsible for any and all damage to School District property, personal property, and any injuries to individuals caused by my service animal. I agree to indemnify, defend and hold harmless Eden Prairie Schools from and against any and all claims, actions, suits, judgments and demands brought by any party arising on account of, or in connection with, any activity of or damage caused by my service animal.

Owner signature: \_\_\_\_\_

Date: \_\_\_\_\_

Eden Prairie Executive Director

Student Support Services: \_\_\_\_\_ Date: \_\_\_\_\_

Note: This Registration/ Agreement is valid until the end of the current school year. It must be renewed prior to the start of each subsequent school year or whenever a different service animal will be used.

**I. PURPOSE**

The purpose of this policy is to ensure that students receive healthy and nutritious meals through the school district's nutrition program and that school district employees, families, and students have a shared understanding of expectations regarding meal charges. The policy seeks to allow students to receive the nutrition they need to stay focused during the school day and minimize identification of students with insufficient funds to pay for school meals as well as to maintain the financial integrity of the school nutrition program.

**II. PAYMENT OF MEALS**

- A. Students have use of a meal account. When the balance reaches zero, a student may charge no more than 2 meals in grades K-8 and 1 meal in grades 9-12 to this account. When an account reaches this limit, a student shall not be allowed to charge la carte items until the negative account balance is paid. Families may add money to students' accounts (e.g., electronic payment options on the district web site, pay at the school office, or cashier during meal times).
- B. If the school district receives school lunch aid under Minn. Stat. § 124D.111, it must make lunch available without charge to all participating students who qualify for free or reduced-price meals regardless of account balance.
- C. The school district may provide an alternate meal that meets federal and state requirements to a student who does not have sufficient funds in the student's account or cannot pay cash for a meal. The school district will accommodate special dietary needs with respect to alternate meals. The cost of the alternative meal will be at a reduced rate and be charged to the student's account or otherwise charged to the student.
- D. When a student has a negative account balance, the student will not be allowed to charge snack items or a la carte items.
- E. If a parent or guardian chooses to send in one payment that is to be divided between sibling accounts, the parent or guardian must specify how the funds are to be distributed to the students' accounts. Funds may not be transferred between sibling accounts unless written permission and/or phone call is received from the parent or guardian.

**III. LOW OR NEGATIVE ACCOUNT BALANCES – NOTIFICATION**

- A. The school district will make reasonable efforts to notify families when meal account balances are low or fall below zero. **A meal will not be taken away from a student with an overdrawn account.**
- B. Families will be notified of an outstanding negative balance once the negative balance reaches 2 meals in grades K-8 and 1 meal in grades 9-12. Families will be notified by an automated system, phone call, email or letter sent home.
- C. Reminders for payment of outstanding student meal balances will not demean or stigmatize any student participating in the school lunch program.

**IV. UNPAID MEAL CHARGES**

- A. The school district will make reasonable efforts to communicate with families to resolve the matter of unpaid charges. Where appropriate, families may be encouraged to apply for free and reduced-price meals for their children.
- B. The school district will make reasonable efforts to collect unpaid meal charges classified as delinquent debt. Unpaid meal charges are designated as delinquent debt when payment is overdue, the debt is considered collectable, and efforts are being made to collect it.
- C. Negative balances of more than 2 meals in grades K-8 and 1 meal in grades 9-12, not paid prior to the end of the school year, may be turned over to the superintendent or superintendent's designee for collection. Collection options may include, but are not limited to, use of collection agencies, claims in the conciliation court, or any other legal method permitted by law.
- D. The school district may not enlist the assistance of non-school district employees, such as volunteers, to engage in debt collection efforts.

**V. COMMUNICATION OF POLICY**

- A. This policy and any pertinent supporting information shall be provided in writing (i.e., mail, email, back-to-school packet, student handbook, etc.) to:
  - 1. all households at or before the start of each school year;
  - 2. students and families who transfer into the school district, at the time of enrollment; and

3. all school district personnel who are responsible for enforcing this policy.
- B. The school district may post the policy on the school district's website, in addition to providing the required written notification described above.

*Adopted: 6/26/2017*

*Revised: 11/25/2019*

*Revised: 06/22/2020*

**I. PURPOSE**

The purpose of this policy is to establish parameters for the use of service animals by students within school buildings and on school grounds.

**II. GENERAL STATEMENT OF POLICY**

Individuals with disabilities shall be permitted to bring their service animals into school buildings or on school grounds in accordance with, and subject to, this policy.

**III. DEFINITIONS****A. Service Animal**

A “Service animal” is a dog (regardless of breed or size) or miniature horse, that is individually trained to perform “work or tasks” for the benefit of an individual with a disability, including an individual with a physical, sensory, psychiatric, intellectual, or mental disability. Other species of animals, whether wild or domestic, trained or untrained, are not service animals. Service animals are working animals that perform valuable functions; they are not pets. The work or tasks performed by the service animal must be directly related to the individual’s disability. An animal accompanying an individual for the sole purpose of providing emotional support, therapy, comfort, or companionship is not a service animal.

**B. Handler**

A “Handler” is an individual with a disability who uses a service animal. In the case of an individual who is unable to care for and supervise the service animal for reasons such as age or disability, “handler” means the person who cares for and supervises the animal on that individual’s behalf. School district personnel are not responsible for the care, supervision, or handling responsibilities of a service animal.



C. Work or Tasks

1. “Work or tasks” are those functions performed by a service animal.
2. Examples of “work or tasks” include, but are not limited to, assisting individuals who are blind or have low vision with navigation and other tasks, alerting individuals who are deaf or hard of hearing to the presence of people or sounds, providing non-violent protection or rescue work, pulling a wheelchair, assisting an individual during a seizure, alerting individuals to the presence of allergens, retrieving items such as medicine or the telephone, providing physical support and assistance with balance and stability to individuals with mobility disabilities, and helping persons with psychiatric and neurological disabilities by preventing or interrupting impulsive or destructive behaviors.
3. The crime deterrent effects of an animal’s presence and the provision of emotional support, well-being, comfort, or companionship are not “work or tasks” for the purposes of this policy.

D. Trainer

A “trainer” is a person who is training a service animal and is affiliated with a recognized training program for service animals.

**IV. ACCESS TO PROGRAMS AND ACTIVITIES; PERMITTED INQUIRIES**

- A. In general, handlers (i.e., individuals with disabilities or trainers) are permitted to be accompanied by their service animals in all areas of school district properties where members of the public, students, and employees are allowed to go. A handler has the right to be accompanied by a service animal whenever and to the same extent that the handler has the right: (a) to be present on school district property or in school district facilities; (b) to attend or participate in a school-sponsored event, activity or program; or (c) to be transported in a vehicle that is operated by or on behalf of the school district.

- B. When an individual with a disability brings a service animal to a school district property, school district employees shall not ask about the nature or extent of a person's disability, but may make the following two inquiries to determine whether the animal qualifies as a service animal:
  - 1. Is the service animal required because of a disability; and
  - 2. What work or tasks is the service animal trained to perform.
- C. School district employees shall not make these inquiries of an individual with a disability bringing a service animal to school district property when it is readily apparent that an animal is trained to do work or perform tasks for an individual with a disability. However, school district employees may inquire whether the individual with a disability has completed and submitted the request form described in Part VI, below.
- D. An individual with a disability may not be required to provide documentation such as proof that the animal has been certified, trained, or licensed as a service animal.

#### **V. REQUIREMENTS FOR ALL SERVICE ANIMALS**

- A. The service animal must be required for the individual with a disability.
- B. The service animal must be individually trained to do work or tasks for the benefit of the individual with a disability.
- C. A service animal must have a harness, leash, or other tether, unless either the handler is unable because of a disability to use a harness, leash, or other tether, or the use of a harness, leash or other tether would interfere with the service animal's safe, effective performance of work or tasks, in which case the service animal must be otherwise under the handler's control (e.g., voice control, signals, or other effective means).
- D. The service animal must be housebroken.

- E. The service animal must be under the control of its handler at all times. The handler is responsible for the care and supervision of a service animal, including walking the service animal feeding the service animal, grooming the service animal, providing veterinary care to the service animal, and responding to the service animal's need to relieve itself, including the proper disposal of the service animal's waste.
- F. The school district is not responsible for providing a staff member to walk the service animal or to provide any other care or assistance to the animal.
- G. In the case of a student who is unable to care for and/or supervise his or her service animal, the student's parent/guardian is responsible for arranging for such care and supervision.
- H. The service animal must be properly licensed and vaccinated in accordance with applicable state laws and local ordinances.

## **VI. REQUESTING THE USE OF A SERVICE ANIMAL AT SCHOOL**

- A. Students with a disability seeking to be accompanied by a service animal are requested to submit the Approval Request Form to the building principal of the school the student attends. The Principal will notify the superintendent, or the administrator designated with responsibility to address such requests.
- B. Students seeking to bring a service animal onto district premises are requested to identify whether the need for the service animal is required because of a disability and to describe the work or tasks that the service animal is trained to perform.
- C. The owners of a service animal shall provide written evidence that the service animal has received all vaccinations required by state law or local ordinance.

**VII. REMOVALS OR EXCLUSION OF SERVICE ANIMALS**

- A. A school official may require a handler to remove a service animal from school district property, a school building, or a school-sponsored program or activity, if:
  - 1. Any of the requirements described in Part V., above, are not met.
  - 2. The service animal is out of control and/or the handler does not effectively control the animal's behavior;
  - 3. The presence of the service animal would fundamentally alter the nature of a service, program or activity; or
  - 4. The service animal behaves in a way that poses a direct threat to the health or safety of others, has a history of such behavior, or otherwise poses a significant health or safety risk to others, that cannot be eliminated by reasonable accommodations.
- B. If the service animal is properly excluded, the school district shall give the individual with a disability the opportunity to participate in the service, program, or activity without the service animal, unless such individual has violated a law or school rule or regulation that would warrant the removal of the individual.

**VIII. ADDITIONAL LIMITATIONS FOR MINIATURE HORSES**

In assessing whether a miniature horse may be permitted in a school building or on school grounds as a service animal, the following factors shall be considered:

- A. The type, size, and weight of the miniature horse and whether the facility can accommodate these features; and
- B. Whether the handler has sufficient control of the miniature horse;

- C. Whether the miniature horse is housebroken; and
- D. Whether the miniature horse's presence in a specific building or on school grounds compromises legitimate health and safety requirements.

#### **IX. ALLERGIES; FEAR OF ANIMALS**

If a student or employee notifies the school district that he or she is allergic to a service animal, the school district will balance the rights of the individuals involved. In general, allergies that are not life threatening are not a valid reason for prohibiting the presence of a service animal. Fear of animals is generally not a valid reason for prohibiting the presence of a service animal.

#### **X. LIABILITY**

- A. The owner of the service animal is responsible for any harm or injury to an individual, and for any property damage caused by the service animal while on school district property.
- B. An individual who, directly or indirectly through statements or conduct, intentionally misrepresents an animal in that person's possession as a service animal may be subject to criminal liability.

*Adopted: 6/22/2020*

**APPROVAL REQUEST FORM FOR USE OF A SERVICE ANIMAL**

Please turn in your request to the Superintendent OR Designated Administrator

Student Name:

Date:

Parent or authorized representative name (s) and contact information (*please include email, phone number, and address*):

Building:

Type of service animal:

Name of service animal:

Name of handler:

Is the service animal required because of a disability:

What work or tasks is the service animal trained to perform:

**Checklist for completion of Form**

Attached is documentation that the service animal is:

\_\_\_\_\_ Properly licensed.

\_\_\_\_\_ Properly and currently vaccinated.

I have read and understand the School District's policy regarding service animals and will abide by the terms of the policy.

I understand that if my service animal: is out of control and/or the animal's handler does not effectively control the animal's behavior; is not housebroken or the animal's presence or behavior fundamentally interferes in the functions of the School District; or behaves in a way that poses a direct threat to the health or safety of others, has a history of such behavior, or otherwise poses a direct threat to the health and safety of others that cannot be eliminated by reasonable modifications, the School District has the discretion to exclude or remove my service animal from its property.

I agree to be responsible for any and all damage to School District property, personal property, and any injuries to individuals caused by my service animal. I agree to indemnify, defend and hold harmless the School District, its school board members, administrators, employees and agents from and against any and all claims, actions, suits, judgments and demands brought by any party arising on account of, or in connection with, any activity of or damage caused by my service animal.

Superintendent/Administrator Signature:

Date:

Parent/Guardian Signature:

Date:

Note: This Registration/ Agreement is valid until the end of the current school year. It must be renewed prior to the start of each subsequent school year or whenever a different service animal will be used.