



**ROCKFORD BOARD OF EDUCATION  
INVITATION FOR BID ON SUPPLIES, MATERIALS, EQUIPMENT OR SERVICES  
FOR SCHOOL DISTRICT NO. 205  
ROCKFORD, ILLINOIS**

IFB No. 20-52 Energy Management System Services

DATE: May 26, 2020

RE: **ADDENDUM NO. 2**

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To All Bidders:

Included are modifications, clarifications and/or corrections for the Project Manual and are hereby made a part of the contract documents. Please attach this addendum to the Project Manual(s) in your possession. Please note the receipt of this addendum on the bid form. Bidders shall review changes to all portions of this work as changes to one portion may affect the work of another.

**If you plan to hand deliver your IFB submission on the due date, please note you must check in on the 2nd floor prior to coming to the bid opening. Please allow time for this as late submission will not be accepted.**

Refer all questions relative to the business aspect, Instructions to Bidders, Special Conditions, and questions concerning the technical aspect of the documents to the Director of Purchasing by email at [purchasingdeptstaff@rps205.com](mailto:purchasingdeptstaff@rps205.com).

**CLARIFICATIONS**

This addendum includes questions received to date and corresponding answers.

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By: Dane Youngblood  
Director of Purchasing

2.2.2 Please confirm that the dedicated (3) employees will report to the District Office located at 501 7<sup>th</sup> Street, Rockford IL, Monday – Friday. This is not intended to be a “remote services” agreement, correct ?

Yes and no. We are agreed that this is not a “remote services” agreement and for the time being, the 3 dedicated employees will report to 501 7<sup>th</sup> St. However, once the Operations Support Staff relocates to the new Operations Support Center, the 3 dedicated employees will be permanently relocated to the new site.

231 Please confirm what the Occupational License is? Are you requiring something in addition to our State Engineering License, and the City of Rockford mechanical license?

The licenses you’ve listed are sufficient to meet this requirement; no others would be required.

232 608 Universal Certification – Do the holders of this certification need to be “union individuals” and direct employees of the respective companies? Confirming that this requirement cannot be subcontracted out.

The successful bidder must have in its direct employ, 608 certified staff. The intent of the scope is for the successful bidder to provide all services directly (i.e. no subcontracting).

Qualifications of Employees.

Understanding the requirement stated was a minimum of (3) years experience on similar work. Confirming this applies to the technical specifications specific to Bacnet, JCI, N2 Open, DSC, Tridium, Metasys and other. Are specific customer experience required to be listed along with appropriate certifications?

While section 10.4.8, which I believe this question is referring to, only mandates a “yes” or “no” response, if the bidder wishes to provide additional context they may do so. However, as additional context is not required, it will not be regarded as a detriment or a benefit.

Are specific customer references required showing past experience working with the CMMS/School dude platform?

The bid documents do not explicitly request this information. However, this information may be relevant to the response of another question and may be included in that response.

General

Are approved background checks of the employees that will be assigned to RPS 205, 10.4.1.10.1 required as part of the bid document submission?

Unless otherwise specified in the front end legal and purchasing documents, the background check needs to be completed, and documentation submitted, before the first day of the contract.

10.1.6 Are the number of service support technicians designated for maintenance to be members of the resident Local 23 or Local 25 / Local 597 also acceptable?

The service support technicians do not have to be part of a specific Local although it may be easier for the contractor to provide members of the resident Local than any other.

10.4.1.9 (.1) (.2)(.3)(.4)(5.) Technical Staff /training Certifications. Please confirm that the technical staff with the applicable training certifications are to be direct employees and not subcontracted services.

Correct. The expectation is that the Technical Staff be direct employees of the awarded contractor.