



**ROCKFORD BOARD OF EDUCATION
REQUEST FOR QUALIFICATIONS ON SUPPLIES, MATERIALS, EQUIPMENT OR
SERVICES FOR SCHOOL DISTRICT NO. 205
ROCKFORD, ILLINOIS**

RFQ No. **20-08 Facilities Condition Assessment**

DATE: **October 16, 2019**

RE: **ADDENDUM NO. 2**

To All Bidders:

Included are modifications, clarifications and/or corrections for the Project Manual and are hereby made a part of the contract documents. Please attach this addendum to the Project Manual(s) in your possession. Please note the receipt of this addendum on the bid form. Bidders shall review changes to all portions of this work as changes to one portion may affect the work of another.

If you plan to hand deliver your RFQ submission on the due date, please note you must check in on the 2nd floor prior to coming to the bid opening. Please allow time for this as late submission will not be accepted.

Refer all questions relative to the business aspect, Instructions to Bidders, Special Conditions, and questions concerning the technical aspect of the documents to the Director of Purchasing by email at purchasingdeptstaff@rps205.com.

CLARIFICATIONS/MODIFICATIONS

This addendum includes answers to questions asked at the non-mandatory pre-bid meeting held on October 15, 2019.

ROCKFORD BOARD OF EDUCATION

By: Dane Youngblood
Director of Purchasing

CLARIFICATIONS

Below is a list of questions asked at the non-mandatory pre-bid meeting held on October 15, 2019.

1. Format of Reporting. Is this to be done school by school?
Expecting firms to provide recommended format, final format will be approved by School District.
2. Who is the architect of record? Rockford Public Schools does not have an architect of record.
We have a satisfactory relationship with a number of local architectural firms.
3. Is there a current Board of Education strategic plan?
The current strategic plan was developed in 2015 and can be found under the "District" tab of website
4. Health/Life Safety report. Is it current?
Decennial safety survey scheduled to be completed in December.
5. Who is doing the Health/Life Safety report?
Larson and Darby, Richard L. Johnson, Belles Firm of Architecture.
6. What is the intended reporting cycle?
All firms shall submit a tentative schedule to include completion date. District is estimating between 4-6 months.
7. The Scope of Work mentions integration into current building management systems. What are they?
The intent is to work with the successful firm to finalize which building management system the FCA will reside in, Schooldude or Net Request.
8. Deliverables. Should the report look like the 2012 Facilities Master Plan or should it be more detailed?
Plan should be detailed by building and systems i.e. roof, AHU, RTU, windows, building envelope etc. to include cost estimates and escalation costs if not completed as scheduled.
9. How will the selected firm obtain access to the buildings?
Successful firm will need to have background checks and will work with Security to obtain badges.
10. The RFQ references an attached evaluation matrix. There was no matrix attached.
The evaluation matrix is attached to this addendum.
11. Section 5.4 – 5.4.1 - mentions import into SchoolDude. Is the School District covering this cost, or should we get quotes from SchoolDude for this (for pricing round)?
We are asking that the successful firm assist the District with importing the FCA data into a building management system, which could be Schooldude or NetRequest. All costs would be negotiated with the successful firm.
12. Section 5.2 – 5.2.6 – Incorporating pre-existing FCA data – Can you tell us who did this previous FCA; can we see a sample, and is this information in a database?
The District has not completed a formal FCA in the past, we are requesting the successful firm to review and include Decennial life safety data that will be complete in December 2019 and current District life cycle data. During the 2012 master planning process DLR Group completed cursory assessments which are included in the FMP and can be accessed on the District web site.

RFQ 20-08 Facilities Condition Assessment
 Due: October 29, 2019
 Time: 2:00 PM

	Weight	Vendor 1	Notes	Vendor 2	Notes	Vendor 3	Notes	Vendor 4	Notes
Firm Experience and Qualifications	30%								
Project Team Accessibility	25%								
Proposed Approach to Scope of Work	30%								
References	15%								
Best Fit for District	100%	0		0		0		0	