

## **MAMARONECK UFSD / INSTRUCTIONS FOR USING THE ONLINE TRANSPORTATION PORTAL**

Transportation for Mamaroneck UFSD is now being managed by the Ardsley School District. The transportation office uses an online portal to provide you with your child's bus assignment. Bus number, bus stop, and pick-up/drop-off times are all posted on this portal.

**The transportation portal will open for the 2020-21 school year on August 27. You will not be able to log in prior to that date.**

**\*\* Please check the portal frequently during the first few weeks of school since time adjustments may need to be made to allow for students being added to or removed from your route. \*\***

To access your child's bus information:

- Go to [transportation.ardsleyschools.org](http://transportation.ardsleyschools.org) or use the link provided on the Mamaroneck UFSD website transportation page.
- For user name, enter your child's Mamaroneck student ID number, **preceded by MK-**. Example: If your child's ID were 12345, you would enter MK-12345.

*NOTE: If you don't know your child's ID number, you can log in to the district Parent Portal to find it.*

- For password, enter your child's student ID number preceded by MK- again. You will be prompted to change your password once you have logged in to the site. When it asks for "old" password, enter the ID number with MK- one more time.

*Please be sure to set up your password retrieval when prompted.*

- After log-in, click on "View Student" to access your child's current bus information.

***If you have more than one child, you must log in separately for each.***

**\*\* NOTE: PASSWORDS ARE RESET TO STUDENT ID NUMBER FOR EACH NEW SCHOOL YEAR. \*\***

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Additional transportation information may be found on the transportation page of the Mamaroneck UFSD website.

If you have any questions or problems, please e-mail the transportation office at [transportation@ardsleyschools.org](mailto:transportation@ardsleyschools.org); or contact us at 914-295-5550.