

BCS SAS and TEACH Tuition Payment & Withdrawal Policy; impact of COVID 19 in 2020-2021 School Year

This payment and withdrawal policy (“policy”) document applies to the Bellevue Christian School (BCS) K-12 SAS and TEACH program and related tuition for the 2020-2021 school year only.

This policy is part of the financial agreement signed during enrollment or reenrollment for the 2020-2021 school year (“financial agreement”). This means that except as described herein, the financial agreement controls.

The administration of the BCS K-12 program, including SAS and TEACH, acknowledges the possibility, due to the impact of COVID-19 or other unforeseen circumstances, that BCS may need to either begin the school year with online delivery of therapy sessions (“online schooling”), or move from in-school therapy to that format at various times during the 2020-2021 school year. In light of this potential, BCS makes the following changes in SAS tuition policy **for participation in the SAS and TEACH program for the 2020-2021 school year only**:

- BCS charges based on contracted therapy sessions paid over the timeframe they are performed. For the 2020-2021 school year, due to the impact of COVID-19, tuition for sessions contracted for the 1st semester will be due by August 1. Tuition can be paid in full or as an alternative to paying annual tuition in full, BCS will offer the 10-installment plan, with the first installment due August 1 (and consecutive months through May 1).
- Tuition billed for August 1 will be due and payable as of August 1. Tuition payment in full discount offers (2% with check or cash; no fee charged for card) will apply up to and including August 1. Payment in full offers expire on August 2.
- SAS and TEACH tuition pays therapist salaries. For purposes of calculating any potential refund **for SAS and TEACH tuition only**, annual tuition paid in full is applied, or the 10 installments are charged, as described in the SAS portion of the financial agreement but with an August start and May end, and subject to withdrawal policy as described below.
- This policy enables BCS to keep their commitment to therapist salaries.

Tuition payment and refund:

Withdrawal – SAS or TEACH program. Should the K-12 program move to online schooling at any time during the 2020-2021 school year, families will need to abide with the financial agreement by remaining enrolled in SAS at least through the end of January commitment period or if new to therapy in the second semester, for the total contracted sessions. However, if a family chooses to withdraw their student from the K-12 program and from SAS or TEACH therapy, any credit or refund of SAS or TEACH tuition will be as follows:

Date Withdrawn	SAS/TEACH Tuition Responsibility – 1 st SEMESTER START OF CONTRACT 2020-2021 SCHOOL YEAR ONLY
August 1 through January 30	Tuition installments August through January
February 1 to end of school year	Tuition installments July through January; all second semester installments (beginning February 1 and ending May 1) through the month the student withdraws. No proration of month

Date Withdrawn	SAS/TEACH Tuition Responsibility – 2 ND SEMESTER START OF CONTRACT
February 1 to end of school year	Tuition responsibility is for the total contracted program. No proration of month

Continuing. Should SAS therapy move to online schooling with the K-12 program, and the student continues their SAS or TEACH therapy through BCS online schooling, tuition will continue to be charged. No adjustments to tuition will be made.

Suspension of program – TEACH program. Should the K-12 program move to online schooling, the therapist of a TEACH student may require or the family may choose to suspend their student's participation in the TEACH program. If so, tuition billing will follow the BCS Preschool 2020-2021 payment policy regarding Temporary Suspension of program. This is a singular exception to the above 2020-21 SAS tuition payment and withdrawal policy.

Beginning with the 2021-2022 school year, tuition policy will revert to the existing policy. Payment for 2021-2022 will be due July 1 (and by installment through April 1). Tuition will be non-refundable for the first semester, beginning with the July payment through January, and then month-to-month February to April.