

**ST. MARTIN PARISH SCHOOL BOARD**

**FEBRUARY 5, 2020**

**BREAUX BRIDGE, LOUISIANA**

**MINUTES**

The St. Martin Parish School Board convened on this day at 5:00 P.M. at the Administrative Office with the following members present: Messrs. Russel C. Foti, President, Steve Fuselier, Mike Clay, Richard Potier, Frederic Stelly, Floyd Knott, Mark Hebert, Mrs. Wanda B. Vital, and Ms. Edna M. Johnson.

ABSENT: Mr. Jimmy Durio

The meeting was called to order by Russel C. Foti, President. Mr. Allen Blanchard, Jr., Superintendent, opened the meeting with a prayer and the pledge of allegiance.

Ms. Pamela Jordan, Director of Federal Programs, was recognized as the January Employee of the Month sponsored by Southern Scripts.

On the motion of Mr. Stelly, seconded by Mr. Clay, and unanimously carried, the Board approved the Minutes of the following meetings:

- a) Finance Committee Meeting of January 8, 2020
- b) Regular Meeting of January 8, 2020

ABSENT: Mr. Durio

On the motion of Mr. Hebert, seconded by Mr. Clay, and unanimously carried, the Board approved the request for permission to call for bids on tires.

On the motion of Mr. Fuselier, seconded by Mr. Stelly, and unanimously carried, the Board approved the renewal of the existing Memorandum of Understanding with the LSU Ag Center.

ABSENT: Mr. Durio

On the motion of Mr. Fuselier, seconded by Mr. Stelly, and unanimously carried, the Board approved a jean day for students and faculty with all proceeds going to the 16<sup>th</sup> JDC CASA Program.

ABSENT: Mr. Durio

On the motion of Mr. Hebert, seconded by Mrs. Vital, and unanimously carried, the Board approved the resolutions indicating the authorized signatures on school accounts at Home Bank and Breaux Bridge Elementary at Farmers Merchants.

ABSENT: Mr. Durio

On the motion of Mr. Clay, seconded by Ms. Johnson, and unanimously carried, the Board approved the proposed change to the Vaping/E-Cigarette Policy, effective the 2020-2021 school year (attached as Exhibit A).

ABSENT: Mr. Durio

On the motion of Mr. Hebert, seconded by Mr. Potier, and unanimously carried, the Board approved the following Finance Committee recommendations:

- a) Awarding a stipend of \$2000 to the school with the highest growth in their SPS at the four different school levels: primary, elementary, junior high, and high school
- b) Proposed Maintenance Manager and Transportation Manager Salary Schedule
- c) Purchase of the Revenue Collection System for the Sales & Use Tax Department
- d) Stephenville Elementary's Flood Insurance Renewal Premium
- e) Awarding the Reroofing Project of Parks Primary Building A, the Virtual School and Cecilia Primary Buildings B and D to Lakeshore Roofing and Construction, Inc. in the amount of \$297,007. Bids were received on February 5, 2020. Available 2016 Bond Construction Funds for PW Roofing is \$350,000.
- f) Additional weather days and site delays due to other construction projects going on simultaneous with St. Martinville Primary Library.
- g) Table the following items:
  - 1) Consider and/or recommend action with regard to acceptance of an amendment to expand the Project Management Professional Services Contract for the 2013 Bond Program to include compensation for the additional scope of work, savings implementation and expanded time (48 month contract time to 81 months) through December 31, 2019. Time not invoiced for the additional services rendered through December 31, 2019 is \$159,415 plus addition time tracked for 2013 services which are merged into the additional 2016 services outlined below.
  - 2) Consider and/or recommend action with regard to acceptance of an amendment to expand the Project Management Professional Services Contract for the 2016 Bond Program to include compensation for the significant expansion of scope of work, savings implementation and expanded time (48 month contract time to 54 months) through December 31, 2019. Time not invoiced for the additional services rendered through December 31, 2019 is \$350,188.
  - 3) Consider and/or recommend action with regard to contracting for professional services for completion of 2013 and 2016 Projects and Expanded Scope of Work with Poche Prouet Associates, LLC (Architectural and Mechanical Engineering), A & E Consultants, LLC (Civil and Roofing) and Thomasee and Associates, LLC (Electrical and IT Engineering) during the calendar years 2020 and 2021. (No Project Management Services required) Compensation for services would be on an hourly basis not to exceed Louisiana Facility Planning Fee Guidelines. Services would be coordinated through School System Operations and Maintenance Department coordinated through the Superintendent, Principals and Designated Staff as directed by the School Board.
- h) Accept 6 of the 12 weather days for the Cecilia Primary New Multipurpose Bldg.

ABSENT: Mr. Durio

A motion was made by Mrs. Vital and seconded by Mr. Potier to vote on the item regarding the acceptance of an amendment to expand the Project Management Professional Services Contract for the 2013 Bond Program to include compensation for the additional scope of work, savings implementation and expanded time (48 month contract time to 81 months)

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through December 31, 2019. Time not invoiced for the additional services rendered through December 31, 2019 is \$159,415 plus additional time tracked for 2013 services which are merged into the additional 2016 services outlined below.

A substitute motion was made by Mr. Hebert and seconded by Mr. Stelly to table the item. The substitute motion was then voted on and carried, as follows:

FOR: Mr. Foti, Mr. Clay, Mr. Stelly, Mr. Knott, and Mr. Hebert

OPPOSED: Mr. Potier, Mrs. Vital, and Ms. Johnson

ABSTAINED: Mr. Fuselier

ABSENT: Mr. Durio

The Board discussed the item regarding always allowing students at JCEP to eat in the cafeteria at separate times from the other kids. No action was necessary.

On the motion of Mr. Knott, seconded by Mr. Hebert, and carried, the Board approved to table the item regarding always allowing students at the alternative school in Parks to eat in the cafeteria at separate times from the other kids.

OPPOSED: Mr. Potier

ABSENT: Mr. Durio

The Board heard from Ms. Chicora Shelton, Assistant Principal at JCEP, regarding making JCEP a bootcamp for the 2020-2021 school year. The administration will further discuss with attorneys and bring back to the Board.

No action was necessary for the pending litigation, Thomas v. St. Martin Parish School Board, Civil Action No. 11314 (W.D.La.).

On the motion of Mr. Hebert, seconded by Mr. Stelly, and unanimously carried, the Board adjourned.

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SECRETARY

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PRESIDENT