

COVID-19 Operations Written Report for Hanford Elementary School District

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone	Date of Adoption
Hanford Elementary School District	Doug Carlton Director, Program Development, Assessment, Accountability	dcarlton@hanfordesd.org 558-585-3671	6/24/2020

Descriptions provided should include sufficient detail yet be sufficiently succinct to promote a broader understanding of the changes your LEA has put in place. LEAs are strongly encouraged to provide descriptions that do not exceed 300 words.

Provide an overview explaining the changes to program offerings that the LEA has made in response to school closures to address the COVID-19 emergency and the major impacts of the closures on students and families.

Changes to Program Offerings

Due to the Covid-19 pandemic, the Hanford Elementary Schools will be closed beginning March 16, 2020 for the remainder of the 2019-2020 school year. Classes are scheduled to resume on August 11, 2020. The closure of our schools is intended to protect the health of students and staff. All HESD and school offices are closed to the public during this time, however school site administration are on duty and answering or replying to calls between 8:00 – 3:00 p.m. The District and individual school sites are sending regular communication to families via text messages or emails through the Remind 101 application, regular updates to district and school websites, and the district's Facebook feed. These communications keep families up-to-date regarding distance learning, instructional materials and resources, meal service, and other important items.

Impacts on Students and Families

Provide Meals

Because the school closures will have significant impact on students and families, the Hanford Elementary School District will take the following steps to mitigate these impacts.

HESD will continue to provide meal service during the closure of our schools. Meals will be served once a week – 5 breakfasts and 5 lunches – from 11:00 – 12:30 p.m. at the following HESD schools sites: Lincoln Elementary, MLK Elementary, Monroe Elementary & JFK Junior High. Any child ages 0 – 18 years of age may get a meal at any of our sites. Children must be present to receive the meals.

Provide Instructional Resources and Distance Learning

Distance learning is underway for all HESD students. All students in grades 3 – 8 have been provided their HESD Acer laptop to use at home for the duration of the closure. All distance learning materials are located on our webpage and communication will be sent out when new materials are made available.

Once again, please refer to our website at www.hanfordesd.org for updates. Thank you for your continued understanding and support during this time of national crises.

Provide a description of how the LEA is meeting the needs of its English learners, foster youth and low-income students.

The district is providing approximately 25,000 meals each week for English learners, foster youth and low-income students. The district is providing distance learning resources, in English and Spanish for all students. The district's online resources including ebooks and study packets are available in English and Spanish. All paper study packets are provided in English or Spanish. District office personnel remain on duty to support teachers in communicating with Spanish speaking students and their families.

The district's school social worker, while working remotely, remains on-duty and is providing support and resources to low-income students, especially homeless students and their families. The district's counselors, also working remotely, remain on duty and are providing social/emotional support for low-income students, foster youth, and their families. The district's registered nurses, working remotely, also remain on duty supporting the health needs of low-income students and foster youth.

Provide a description of the steps that have been taken by the LEA to continue delivering high-quality distance learning opportunities.

The district has, and continues to provide distance learning for all students. Our goal is to provide a structure and resources for Distance Learning to help students maintain the skills they have already learned this school-year and to keep them engaged. Students are provided with distance learning using both technology and paper/pencil resources. All district distance learning resources/lessons are aligned with the state adopted standards and district developed pacing calendars. All resources are available in English and Spanish and include supports for students with disabilities. All HESD students in grades 3-8 were provided with a laptop computer to take home for the duration of the school closure. A wifi hotspot is provided free of charge to students/families without internet access at home. The Microsoft Office Suite is installed on all student computers and is available for download free of charge to all of the district's families. Students in grades 3-8 have access to a suite of online educational resources including ebooks through their school library, digital content such as Discovery Education and Flocabulary, along with online access to the state adopted textbooks. Additionally, biweekly study packets for each grade level are prepared by the district's curriculum specialists. These packets can be accessed online and printed at home, or picked up at any school site. In addition to the core subjects of ELA, math, science and history/social science, distance learning resources are also provided for art, music/band, nutrition/health, recreation/enrichment, and physical education.

Classroom teachers maintain regular communication with their students using platforms such as Zoom, Microsoft Teams, email, and phone calls. Using these tools, teachers provide real-time lessons for students, provide review, feedback and support of students' work, and offer encouragement during these difficult times.

With the provided resources and regular contact with student's classroom teacher, students can continue learning during this time of school closure.

Provide a description of the steps that have been taken by the LEA to provide school meals while maintaining social distancing practices.

The Hanford Elementary School District continues to provide meal service during the closure of our schools. Meals are served once a week – 5 breakfasts and 5 lunches – from 11:00 – 12:30 p.m. at the following HESD schools sites: Lincoln Elementary, MLK Elementary, Monroe Elementary & JFK Junior High. Any child ages 0 – 18 years of age may get a meal at any of our sites. Children must be present to receive the meals. For a list of the dates meals service pick-up will be available, please see the banner on the front page of our HESD website.

To maintain social distancing, protecting employees and families, meals are delivered in a drive-through arrangement. Families drive up, announce the number of children present, and are handed the appropriate number of meals. Employees working in the meal program are provided with gloves and masks.

The Hanford Elementary School District continues to provide approximately 25,000 meals to its students each week throughout the Covid-19 pandemic.

Provide a description of the steps that have been taken by the LEA to arrange for supervision of students during ordinary school hours.

The district is working to provide families with contacts and resources in the community that can provide for supervision of students during ordinary school hours. The district's school social worker, while working remotely, remains on-duty and is working to develop and communicate information to families requesting assistance with supervision for their students.